

TOWN OF CHELMSFORD

ANNUAL TOWN REPORT • FISCAL 2017





Community Profile & Map

2017 Quick Facts

Incorporated:	May 1655	Total Single Family Units:	9,035
Type of Government:	Board of Selectmen	Total Condo Units:	2,648
	Town Manager	Total Households:	13,546
	Representative Town Meeting	¹ Avg. Single Family Home Value:	\$385,733
County:	Middlesex	Tax Rate Per \$1000:	\$17.92 (Single Rate)
Land Area:	22.54 Sq. Miles	² Avg. Single Family Tax Bill:	\$6,912
Public Road Miles	230	Original FY 2017 Operating Budget:	\$122,710,581
Total Population:	33,022	Websites:	www.townofchelmsford.us
Registered Voters as of 12/31/2016:	24,451		www.chelmsfordnow.com



¹Municipal Databank on Massachusetts Dept. of Revenue, Division of Local Services website

²Municipal Databank on Massachusetts Dept. of Revenue, Division of Local Services website

TOWN OF CHELMSFORD



ANNUAL TOWN REPORT FISCAL 2017

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Meeting Schedules

Board of Selectmen	Town Offices 7 PM alt. Monday
School Committee	230 North Road 7 PM alt. Tuesday
Planning Board	Town Offices 7 PM 2nd & 4th Wednesday

Schedules are subject to change. To confirm all meetings, visit the Town's Official website at www.townofchelmsford.us or please call the Town Clerk's Office at (978) 250-5205.



Town Administration

Elected Officials *Town Clerk's Listing as of April 7, 2017*

BOARD OF SELECTMEN – 3 year Term

2018	George R. Dixon, Jr., 15 Edgelawn Drive
2018	Laura Merrill, Vice Chair 7 Dunshire Drive
2019	Albert Glenn Giggs 220 Wellman Avenue
2019	Patricia Wojtas, Chair 24 Elm Street
2020	Kenneth Lefebvre, Clerk 3 Moonbeam Avenue

BOARD OF HEALTH – 3 year Term

2018	Ann Marie Roark 9 Natalie Road
2019	Eric Kaplan 22 Bartlett Street
2020	Nicholas Parlee 7 Sunset Avenue

CEMETERY COMMISSION – 3 year Term

2018	Valerie Peterson 6 Laredo Drive
2019	Gerald L. Hardy, Chairperson 6 Lynn Avenue
2020	Thomas A. St. Germain 16 Galloway Road

CONSTABLE – 3 year Term

2019	Charles Wojtas 280 Boston Road
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HOUSING AUTHORITY – 5 year Term

2018	Mary E. St. Hilaire 212 Dalton Road
2018	Michael Murray, Governor's Appointment 201 Acton Road
2020	Denise Marcaurelle 7 Whippletree Road
2021	Georgiana C. Mueller 114 Riverneck Road
2022	Gail F. Beaudoin 8 Buckman Drive

LIBRARY TRUSTEES – 3 year Term

2018	Andrew Silinsh 20 Blacksmith Road
2018	Donna Newcomb 16 Janet Road
2019	Jillian Kenny 8 Woodlawn Avenue
2019	Lisa E. Daigle, Secretary 21 Amble Road
2020	Margaret E. Marshall 2 Draycoach Drive
2020	Adam Schertzer 15 Juniper Street
2020	Sarah Conte 14 Edgelawn Avenue

MODERATOR – 3 year Term

2020	Jon Kurland 17 Mansfield Drive
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Elected Officials *Town Clerk's Listing as of April 7, 2017*

PLANNING BOARD – 3 year Term Associate, 2 year term

- 2018 Glenn Kohl
26 Wildwood Street
- 2018 Monica Gregoire
10 Mansur Street
- 2019 S. George Zaharoolis
191 Princeton Street
- 2019 Henry Parlee, Jr.
135 Pine Hill Road
- 2019 Edmond Roux
4 Wiggin Street
- 2019 Timothy Shanahan, Associate Member
18 Housatonic Avenue
- 2020 Michael Raisbeck
85 High Street
- 2020 Nancy Araway
85 High Street

SCHOOL COMMITTEE – 3 year Term

- 2018 Salvatore N. Lupoli, Vice Chair
47 Grandview Road
- 2019 John W. Moses, Secretary
49 Parkerville Road
- 2019 Barbara J. Skaar
13 Overlook Drive
- 2020 W. Allen Thomas, Jr., Chairman
374 Littleton Road
- 2020 Dennis King II
35 Bridge Street



BOARD OF SELECTMEN



PLANNING BOARD



LIBRARY TRUSTEES



Town Meeting Representatives

The legislative body of the Town of Chelmsford is a Representative Town Meeting consisting of elected representatives from nine precincts who are elected for a three year term.

A more detailed listing of all Town Meeting Representatives, including Term Expirations and contact information can be found on the Town's official website at www.townofchelmsford.us or by contacting the Town Clerk's Office at 978-250-5205.

The list is current as of the April 2017 Election.

Precinct 1

Samuel P. Chase	2018
Patricia E. Dzuris	2018
Robert P. Joyce	2018
Sandi Martinez	2018
Kevin P. Ready	2018
¹ Colleen A. Stansfield	2018

Nancy K. Araway	2019
Matthew J. Hanson	2019
Karen I. Kowalski	2019
Michael N. Raisbeck	2019
Joseph D. Ready	2019
Robert M. Schneider	2019

Kathryn Brough	2020
Dennis F. King II	2020
Elaine M. MacDonald	2020
Frances T. McDougall	2020
John J. Tubridy	2020
Kathleen A. Tubridy	2020

Precinct 2

David Dubinsky	2018
George L. Merrill	2018
Jeffrey D. Merrill	2018
Janet E. Murphy	2018
David E. Rand	2018
Jean S. Whiting	2018

James E. Clancy, IV	2019
Albert Glenn Diggs	2019
Valerie Digg	2019
² Branden Morris	2019
Delores E. Miller	2019
³ JoEllen Carkin	2019

Emily R. Antul	2020
Brian D. Carey	2020
Sarah Haven Davis	2020
Kenneth W. Pantuso	2020
Laura A. Merrill	2020
John J. Salmon	2020

¹ Replaced Ann McGuigan resigned 9/19/2016
² Replaced Edward Irwin, deceased
³ Replaced Nathaniel Steward, moved

Precinct 3

Pamela L. Armstrong	2018
Scott C. Davidson	2018
George R. Dixon, Jr.	2018
David W. Hadley	2018
Michael F. McCall	2018
Donna L. Sargent	2018

H. Steven Flynn	2019
Elizabeth Logan	2019
Brian J. MacPhee	2019
Jeffrey A. Miller	2019
M. Janice Spence	2019
Elizabeth A. Twombly	2019

Kaitlyn O. McCabe	2020
Ruth E. Monahan	2020
Meredith A. Moore	2020
Eric Salerno	2020
S. George Zaharoolis	2020
Stephen M. Zaharoolis	2020

Precinct 4

Diane McKenna Baxter	2018
Henry A. Houle	2018
Brian P. Latina	2018
Helen A. Manahan	2018
Steven J. Miller	2018
Nancy S. Sousa	2018

Christine E. Bowman	2019
Richard B. Fratus	2019
Nicole A. Geada	2019
Christopher R. Lavallee	2019
John T. Plunkett IV	2019
Carl H. Sterling, Jr.	2019

Marlene Cote	2020
Linda A. Jones	2020
Dennis P. Sheehan	2020
Daniel J. Sullivan, III	2020
Kathleen M. Sullivan	2020
Annita Tanini	2020



Town Meeting Representatives

Precinct 5

Gary L. Krauch	2018
W. Allen Thomas, Jr.	2018
Evelyn S. Thoren	2018
Karen D. Uttecht	2018
Patricia Wojtas	2018
John W. Moses	2018

Susan E. Carter	2019
Eliane C. Consalvo	2019
Mary-Frances Doiron	2019
Thomas R. Fall	2019
Brendan J. Foley	2019
Badhri Uppiliappan	2019

David P. Foley	2020
Maureen M. Foley	2020
Carol Kelly-Suleski	2020
Christine M. Lindberg	2020
Kerrie Anne Moore	2020
Glenn R. Thoren	2020

Precinct 6

Janet G. Dubner	2018
Mary E. Frantz	2018
Ameena M. Langford	2018
Linda M. Lee	2018
Laurie A. Myers	2018
Robert F. Myers	2018

Joanne M. Anderson	2019
Jennifer B. Logan	2019
Jeremiah P. Mead	2019
Ginger Diane Skoog	2019
David W. Smith	2019
Virginia L. Williams	2019

Deborah L. Dery	2020
Paul H. Fenders	2020
Lori E. Kulis	2020
Kenneth M. Lefebvre	2020
Neal M. Lerer	2020
Edmond N. Roux	2020

Precinct 7

Leonard W. Doolan, III	2018
Stratos G. Dukakis	2018
James M. Lane, Jr.	2018
Donna L. Parlee	2018
Henry G. Parlee, Jr.	2018
Paul J. Rigazio	2018

Judith K. Carven	2019
Katherine C. Harbison	2019
Geoffrey L. Lucente	2019
Kenneth E. Nutter	2019
Kevin E. Porter	2019
Andrew V. Silinsh	2019

James M. Curley	2020
Katherine H. Duffet	2020
Richard Fallon	2020
Clare L. Jeannotte	2020
Randy S. Leach	2020
Chiki A.J. Rigazio.	2020

Precinct 8

Daniel W. Burke	2018
Dean L. Contover	2018
Thomas E. Moran	2018
Dennis J. Ready	2018
Angelo J. Taranto	2018
Mary E. Tiano	2018

Christopher T. Garrahan, III	2019
Joyce E. Johnson	2019
Patricia F. Magnell	2019
Bruce I. Mandell	2019
William A. Nolan	2019
William D. Wagner	2019

Michael F. Curran	2020
Alexander W. Gervais	2020
Meaghan Marnell	2020
Leonard A. Olenchak, Jr.	2020
Samuel Poulten	2020
Glenn R. Thoren, Jr.	2020

Precinct 9

Jeff C. Apostolakes	2018
C. Thomas Christiano	2018
Nancy E. Donahue	2018
Rebecca J. Gore	2018
Susan B. Graves	2018
Jonathan Tilley	2018

Curtis B. Barton	2019
Joyce Brady Bean	2019
Donna M. Newcomb	2019
Johanna M. Shaw	2019
Robert F. Walton	2019
Charles Wojtas	2019

Francis J. Barre	2020
Douglas Byron Bruce	2020
Susan I. Dandaraw	2020
Danielle B. Evans	2020
Caroline Carrie Wetzel	2020
James W. Young	2020



Appointed Officials

ADA Coordinator

Leonard Olenchak, Jr. 6/30/2018

Accountant

Darlene Lussier
Joan Fleury, Assistant

Agricultural Commission

Glenn Kohl 6/30/2018
Charles Wojtas 6/30/2018
Henry Parlee 6/30/2019
Philip Jones 6/30/2020
John Swenson 6/30/2020

Animal Control Officer

Erik Merrill

Animal Inspector

Erik Merrill 4/30/2018

Appeals, Board of

Mark Carota 6/30/2018
Jaclyn Martin, Alt. 6/30/2018
Steven Mendez, Alt. 6/30/2018
Charles Wojtas 6/30/2019
Walter Chagnon 6/30/2019
Brian Reidy 6/30/2020
Leonard Richards, Jr. 6/30/2020

Arts and Technology Education Fund

Dr. Jay Lang, Superintendent
Angelo Taranto 6/30/2018
Jeffery Porzio 6/30/2018
Kirk Marshall 6/30/2019
Carrie Meikle 6/30/2019
Beverly Barrett 6/30/2020
Evelyn Thoren 6/30/2020

Assessors, Board of

Francis Reen, Jr., Chief Assessor
John Duffet 6/30/2018
Samuel Chase 6/30/2019
Elissa Flanagan Magnant 6/30/2020

Bicycle and Pedestrian Advisory Committee

David Antonelli 6/30/2018
Thomas Gazda 6/30/2018
Michael Carignan 6/30/2019
Steven Pustell 6/30/2019
James Kelsey 6/30/2020
Robert Morse 6/30/2020
Robert Schneider 6/30/2020
Karen Taylor 6/30/2020

Building Inspector

Martin Allan, Local Inspector
Mark Dupell, Building Commissioner

Capital Plan Committee

Darlene Lussier
John Sousa, Jr.
Dennis Bak 6/30/2018
John Morrison 6/30/2018

Cemetery Commission

David Boyle
Valerie Peterson 4/1/2018
Gerald Hardy 4/1/2019
Thomas St. Germain 4/1/2020

Center for the Arts Advisory Committee

Eliane Consalvo 6/30/2018
Susan Gates, Exec. Dir. 6/30/2018
Cherrice Lattimore 6/30/2018
Katherine Harbison 6/30/2018
Donald Van Dyne 6/30/2018
Joseph Varnum 6/30/2018
Dacey Zouzas 6/30/2018
Elaine Zouzas-Thibault 6/30/2018

Center Village Master Plan Implementation Committee

Peggy Dunn 6/30/2018
John Handley 6/30/2018
James Lane 6/30/2018
Brian Milisci 6/30/2018
Jonathan Moore 6/30/2018
Michael Rigney 6/30/2018
Donald Van Dyne 6/30/2018

Charter Review Committee

Douglas Bruce 12/31/2017
Daniel Burke 12/31/2017
Samuel Chase 12/31/2017
Valerie Diggs 12/31/2017
Michael McCall 12/31/2017
David McLachlan 12/31/2017
Sheila Pichette 12/31/2017
Elizabeth Smith 12/31/2017
Glenn Thoren 12/31/2017

Community Action Program Committee

Ryan Reveley 6/30/2018
Carol Russell 6/30/2018
David Sperry 6/30/2018
Joanne Stanway 6/30/2018
John Tubridy 6/30/2018

Community Development

Evan Belansky

Community Preservation Fund Committee

Evan Belansky Com Dev
April Mendez Con Com Rep
Connie Donahue HA Rep
Gary Persichetti DPW
Linda Prescott HC Rep
Edmond Roux PB Rep
Judy Carven 6/30/2020
Sandi Martinez 6/30/2020

Conservation Commission

Katharin Messer, Conservation Agent
Christopher Garrahan 6/30/2018
April Mendez 6/30/2018
William Vines 6/30/2018
Marc Gibbs 6/30/2019
David McLachlan 6/30/2019
Chris Tymula 6/30/2020
John Souza 6/30/2020

Constable

Charles Wojtas 4/1/2019



Appointed Officials

Constable Deputies

Christopher Anglin	12/31/2017
Jean Blodget	12/31/2017
Thomas Buntel	12/31/2017
Fred Correia	12/31/2017
Judith Goffin	12/31/2017
Kieran Lennon	12/31/2017
Billy Martin	12/31/2017
John MacGilvary	12/31/2017
John Pelletier	12/31/2017
Andrew Weiner	12/31/2017
Kevin Whippen	12/31/2017

Council on Aging

Debra Siriani, Director	
Fred Brusseau	6/30/2018
Leonard Olenchak, Jr.	6/30/2018
Paul Der Ananian	6/30/2019
Alan Fidler	6/30/2019
H. Steven Flynn	6/30/2019
Ruth I'Anson	6/30/2019
Martha Sperry	6/30/2019
Nicholina Bischoff	6/30/2020
Robert Hamilton	6/30/2020
Louise Myers	6/30/2020
Anne Smith	6/30/2020

Cultural Council

Kathryn Garcia	6/30/2018
Barbara Reilly	6/30/2018
Carol Roche	6/30/2018
Suzette Jefferson	6/30/2018
Kristen Mulrooney	6/30/2019
Elizabeth Smith	6/30/2019
Timothy Beary, Jr.	6/30/2020
John Mejia	6/30/2020
Subroto Mukherjee	6/30/2020

Department of Public Works

Gary Persichetti	Director
Lawrence Ferreira	Superintendent
Joseph Eriksen	Foreman

Disabilities, Commission on

Francis Gilroy	6/30/2018
Leonard Olenchak	6/30/2018
Anne Smith	6/30/2018
William Favreau	6/30/2019
Edgar Turner	6/30/2019
Gloria Aronson	6/30/2020
John Duggan	6/30/2020
Joseph O'Neil	6/30/2020

Economic Development

Commission

Michael Kowalyk	6/30/2018
Donald Van Dyne	6/30/2018
Peter Dulchinos	6/30/2019
Joseph Ready	6/30/2019
Laura Smith	6/30/2019
John Wellman	6/30/2020
Eric Salerno	6/30/2020

Electrical Inspector

Dennis Kane, Jr.

Emergency Management

John Abbott
Edwin Paul Eriksen
Stephen Maffetone
William Ohm
Richard Russo
John Villare

Energy Conservation Committee

Kathleen Canavan, Facilities Manager	
Christopher Illsley, Energy Manager	
Marissa Capua	6/30/2018
Alexander DeFreitas	6/30/2019
Joseph Dussault	6/30/2020
David Sperry	6/30/2020

Finance Committee

Eliane Consalvo	6/30/2018
Ameena Langford	6/30/2018
Annita Tanini	6/30/2018
Stratos Dukakis	6/30/2019
Matthew Hanson	6/30/2019
Katherine Duffett	6/30/2020
James E. Clancy, IV	6/30/2020

Finance Director

John Sousa, Jr.

Fire Department

Chief Gary Ryan
Deputy Chief Michael Donoghue

4th of July Parade Committee

Paul Cohen, Town Manager	
James Cullen	7/31/2017
Henry Hamelin	7/31/2017
Jeffrey Hardy	7/31/2017
Paul Hardy	7/31/2017
Charles Marcella	7/31/2017
Lynn Marcella	7/31/2017
Richard McLaughlin	7/31/2017
John Osborn	7/31/2017
Kathy Osborn	7/31/2017
Brian Reidy	7/31/2017
Karen Reidy	7/31/2017
Rick Romano	7/31/2017
Donna Sargent	7/31/2017
Sharon Smith	7/31/2017
Arline Wood	7/31/2017

Hazardous Waste Coordinator

Susan Rosa	6/30/2018
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Historic District Commission

Deborah Taverna	6/30/2018
Brenda Lovering	6/30/2019
Dennis Ready	6/30/2019
Cynthia Acheson	6/30/2020
John Handley	6/30/2020
Patrick Wood	6/30/2020

Historical Commission

James Geraghty	6/30/2018
Frederic Merriam	6/30/2018
Linda Prescott	6/30/2018
Deborah Taverna	6/30/2019
William Arvidson	6/30/2019
William Nolan	6/30/2020
Brian Sripp	6/30/2020

Holiday Decoration Committee

John Floria	12/31/2017
Erik Merrill	12/31/2017
Vivian Merrill	12/31/2017
Sarah Romano	12/31/2017
Gary Samarjian	12/31/2017
Sharon Smith	12/31/2017
Colleen Stansfield	12/31/2017



Appointed Officials

Housing Advisory Board

Monica Gregoire	4/1/2018
Deborah Taverna	6/30/2018
Connie Donahue	6/30/2018
George R. Dixon, Jr.	6/30/2019
John Edward	6/30/2020

IT Capital Advisory Committee

Christopher Lavalley	6/30/2018
John Moses	6/30/2018

Local Emergency Planning Committee

Evan G. Belansky	6/30/2018
Gary Ryan	6/30/2018
Richard Day	6/30/2018
Michael Donoghue	6/30/2018
Gary Persichetti	6/30/2018
Susan Rosa	6/30/2018
James Spinney	6/30/2018

Middlesex Canal Commission

Douglas Chandler	6/30/2018
Peggy Dunn	6/30/2018
William Gerber	6/30/2018
Paul Gilfeather	6/30/2018

Military Community Covenant Task Force

Eliane Consalvo	6/30/2018
Lisa Devine	6/30/2018
Steven Miller	6/30/2018
John Moses	6/30/2019
James Curley	6/30/2020
Brian Fredricksson	6/30/2020
Patricia Wojtas	6/30/2020

Nashoba Valley Tech High School District

Denise Pigeon, Superintendent	
Maria Karafelis	3/31/2018
Donald Ayer	3/31/2019
Lawrence MacDonald	3/31/2020

North Town Hall Advisory Committee

Laura Lee	6/30/2018
Paula Nawoichik	6/30/2018
Steven Roberts	6/30/2018
Donna Salyards	6/30/2018
John Thompson	6/30/2018
Karen Thorp-Dussourd	6/30/2018

Permanent Building Committee

Gary Persichetti, DPW Director	
Timothy Powderly	6/30/2018
Eric Johnson	6/30/2019
Steven Roberts	6/30/2019
Dave Duane	6/30/2020
Daniel Morse	6/30/2020

Personnel Board

David Goselin	6/30/2018
Anneke Wade	6/30/2018
Daniel J. Ahern	6/30/2019
Ellen DiPasquale	6/30/2019

Personnel Director

Jeanne Parziale

Playground Inspector

Nicholas Parlee

Plumbing Inspector

Donald Morash

Police Department

Chief James Spinney
Deputy Chief Daniel Ahern

Recycling Committee

Nicholas Parlee, Solid Waste & Recycling Coordinator	
Gloria Aronson	6/30/2018
Glenn Davison	6/30/2018
Mark Gallagher	6/30/2018
Rebecca Gore	6/30/2018
Jeanette Moreau	6/30/2018
Christopher Sullivan	6/30/2018
Karen Willis	6/30/2018
Christopher Woodward	6/30/2018

Recycling & Solid Waste Coordinator

Nicholas Parlee

Registrars, Board of

Patricia Dzuris, Town Clerk	
Thomas R. Fall	6/30/2018
Peter Dulchinos	6/30/2019
James M. Lane, Jr.	6/30/2020

Sign Advisory Committee

Philip Jones	6/30/2018
Frances T. McDougall	6/30/2018
Gary Frascarelli	6/30/2019

TREE Committee

Virginia Marshall	6/30/2018
Richard Friesner	6/30/2019
Andrew Silinsh	6/30/2020
James Martin	6/30/2020

Town Clerk

Patricia Dzuris
MaryLou Carney, Assistant

Town Manager

Paul E. Cohen
Michael McCall, Assistant

Town Treasurer/Tax Collector

John B. Sousa, Jr.
Kim Pease, Assistant

Veterans Agent

Regina B. Jackson

Vinal Square Strategic Action Plan Committee

John Crane	6/30/2018
George R. Dixon, Jr.	6/30/2018
Laura Lee	6/30/2018
William Gilet, Jr.	6/30/2018
Janet Murphy	6/30/2018
Monica Gregoire	6/30/2018
Kenneth Pantuso	6/30/2018



Board of Selectmen

Patricia Wojtas, Chair



Back Row Left to Right: Albert Glenn Diggs, George R. Dixon, JR. Front Row: Laura A. Merrill, Patricia Wojtas, Kenneth M. Lefebvre

Fiscal Year 2017 saw continued changes for the Town of Chelmsford. The Board of Selectmen welcomed newcomer Kenneth Lefebvre, and said goodbye to Robert Joyce. We thank Bob for his many years of service to the Town.

At the Board's reorganization meeting, held after the April election, it was an honor to be selected by my colleagues as Chairman of the Board. Laura Merrill was selected Vice Chairman; and Ken was given the position of Clerk for the Board.

While on the topic of reorganizations, two municipal offices saw significant changes this year. Town Clerk Onorina Maloney decided to retire from that position in order to move to Denver to be closer to her family. Former Assistant to the Town Manager, Patricia Dzuris, was appointed as the new Town Clerk. With her knowledge of the town, and mentoring by Onorina prior to her appointment, she is certain to capably serve in that capacity.

In the Town Manager's office, the new position of Assistant Town Manager was filled by Michael McCall. Kristina Bruce was hired as Support Services Coordinator, a position which works closely with the Board to develop meeting agendas and packets, as well as assisting individuals and businesses in navigating local and state regulations.

A notable change to the Nashoba Valley Technical High School Committee was realized when Laurence MacDonald was appointed as the newest member from Chelmsford to that board. Our sincere thanks go to Sam Poulten who filled the seat for many years.

A new committee was formed this year to help determine the future of the UMass/Lowell West Campus. The Town has been adamant that we should have significant influence in the use of the subject property. It appears that our voices have been heard, and that the state legislature will agree to provide an opportunity for the Town to acquire the parcel, or at least have the authority to monitor its development.

Regarding development in Town, we saw several new restaurants open during the past year, including Cancun, Tequila's, Roscoe's, and Pita. All are welcome additions to the dining choices we enjoy.

At Fall Town Meeting, the body voted to amend zoning along Route 129 to allow more diversity, including potential amenities that would serve businesses located in that area. The Economic Development Commission has been working steadily to attract new occupants, beginning with contemporary marketing and branding efforts. In order to be prepared for expected activity along this commercial corridor, it was determined that we will need additional restaurant liquor licenses beyond those currently granted by the state. We await the legislature's decision on that request.

We are grateful for the efforts of the 101 Mill Road Committee to try to identify an appropriate use for that property. In the end, it was voted by Town Meeting to sell the historic house, with adequate land to meet current zoning requirements, while retaining a portion of the land for open space purposes.



Board of Selectmen

The Town was pleased to be awarded a MassWorks grant that will be used for infrastructure improvements in the Central Square area, as the new Gristone Apartment complex is constructed.

We were also informed that our application for Complete Streets designation was accepted. This well-deserved accolade will facilitate the acquisition of additional resources to make the Town more friendly for pedestrians and bicyclists, in addition to commuters and others who use our roadways.

In an effort to make it easier for residents to use energy more cost-effectively, we partnered with Homeworks Energy in a program that promotes this organization to meet with homeowners to identify and implement methods to reduce energy usage by upgrading appliances, installing more efficient lighting, etc.

As is our custom, the Town enjoyed celebrating the holidays. Our traditional Fourth of July parade, in conjunction with the Country Fair on the Common, was again the showcase event in the region. Our other celebrations, including Winterfest and the Holiday Prelude, brought residents of all ages together to enjoy a wonderful experience.

We strive to make the Town of Chelmsford a welcoming community for new residents, and to keep our long-time residents in place. The Board has been proactive in encouraging the development of affordable housing, both with the Chelmsford Housing Authority, and in partnership with private developers. For the second straight year, the Board of Selectmen worked with a local developer, through the Local Initiative Program, to endorse an affordable housing proposal that is expected to be constructed on Carlisle Street.

The Town has maintained a strong credit rating, with Standard & Poors affirming our AA+ rating, with a Stable outlook, which has allowed us to borrow and refinance long-term debt at favorable rates. This financial strength is due to the strong team that is led by the Town Manager, Town Treasurer and Town Accountant. We are fortunate to have such dedicated, committed professionals in these critical positions.

Chelmsford is a wonderful community to live, work, and play, thanks to the many town employees, volunteers, and committee members whose tireless efforts improve our community every day. We appreciate all that they do, and thank each one for their contributions to our Town.

Pat Wojtas, Chairman
Chelmsford Board of Selectmen



Town Manager *Paul E. Cohen*



The Town of Chelmsford made considerable advances in planning for future infrastructure and community development during Fiscal Year 2017 (July 1, 2016 - June 30, 2017). This included an assessment of school facilities, a major revision to the zoning along the Town's Route 129 business corridor, and an update to the Town's affordable housing master plan. By the end of the fiscal year, applications were already submitted in accordance with these plans.

Town officials, employees, and the public participated in a comprehensive school facilities assessment. The analysis considered the current and projected future enrollment of students in the public schools, the classroom capacity of our school buildings according to today's educational standards, and alternative investments to maintain or expand the school buildings. This resulted in the formal submission by the School Committee, with the approval of the Board of Selectmen, of an application to the Massachusetts School Building Authority to consider the construction of a new high school building.

While the multi-year consideration and construction of a new school facility is under consideration, the Town addressed the immediate space needs in the elementary schools. Town Meeting appropriated \$7.9M to fund the construction of four modular classrooms at the site of the Town's four elementary schools. The additional space will eliminate the current condition of some students receiving individual educational instruction in closets, corridors, and other non-conforming spaces. Also, the extra classrooms will enable the School Department to offer full-day kindergarten. Favorable bid results indicate that the project would be completed at a cost that would be over \$1M less than budgeted. DPW and Facilities Director Gary Persichetti is overseeing the construction of these classrooms to ensure their completion prior to the September start of the new school year.

Town Meeting also approved the Route 129 Business Amenities Overlay District. This zoning change reflects the changing market conditions in which employers are seeking to accommodate their workers' desire to have access to goods, services, and housing near the work place. The overlay district permits the integration of "live, work, play" by allowing day care facilities, retail stores, restaurants, health clubs, and other services, as well as multi-family housing. Portions of the district allow for building heights of 6 stories or more by special permit.

The Housing Advisory Committee presented to the Board of Selectmen an update to the Town's affordable housing master plan. The state has approved this plan and has certified that Town's affordable housing supply at 8.5% of its housing stock. The housing market's increased demand for rental units indicates that the Town will attain its 10% requirement within the next two years. By the end of the fiscal year, applications had been submitted for permits to construct 84 rental units at the intersection of Littleton and Hunt Roads and 70 rental units in the town center adjacent to the Bruce Freeman Rail Trail.



Town Manager

The Town also began the planning for the redevelopment of the vacant UMass Lowell West Campus, which is located off of Princeton Street. The site contains 35 acres of land, of which 20 acres are developable. Town Officials have met with university and state officials to consider the drafting of legislation to facilitate the disposition process. A planning committee of Town Officials and abutting residents is meeting to develop a vision for the future use of the site.

Chelmsford continues its practice of solid financial management. The Fiscal Year 2016 financial audit once again did not contain any material financial management concerns. The Town completed its fiscal year with \$2.45M in certified Free Cash. Approximately \$750K in Free Cash was transferred into the Town's Stabilization Fund. The Stabilization Fund balance was increased to total of \$9.5M, which is the midpoint of 7.5% within the 5% - 10% target range for cash reserves as a percentage of the Town's budget. In June, Standard and Poor's credit rating agency affirmed the Town's credit rating as AA+ with a stable outlook. The report highlighted the Town's very strong management, strong budgetary performance, strong budgetary flexibility, very strong liquidity, and strong debt position.

The Town continued to exercise its financial management practices by managing its health insurance program. Once again, the Town adjusted its health insurance plan benefits to match the benchmark level established by the Massachusetts Group Insurance Commission. The Town also successfully obtained a Green Communities Competitive Grant in the amount of \$199,330 to install building energy analytics software at Chelmsford High School, LED lighting at the Senior Center, and retro-commissioning at the Police Station and Senior Center. Chelmsford was also awarded a \$370,000 MassWorks Infrastructure Program Grant pertaining to the suppression of utilities at Cushing Place, which is the entrance to the proposed 70-unit Grist Mill multifamily housing

development in the center.

All of these accomplishments are made possible by the dedicated and talented group of Town Officials and employees that serve the Town of Chelmsford. During this past year, we were saddened to see the departure of our beloved Town Clerk, Onorina Maloney, who relocated to Colorado. We welcome the talent and drive that her successor Patricia Dzuris has brought to this position. The Town has also been well served by the arrival in January of Michael McCall as Assistant Town Manager and Kristina Bruce as Support Services Coordinator. Finally, thanks goes to the countless residents who volunteer their time to the community in various capacities as Town Meeting Representatives, board and committee members, and contributors to the library, senior center, open spaces, and other town facilities. Chelmsford continues to be a great community and has a bright future.

Sincerely,
Paul E. Cohen, Town Manager



Finance Department

John Sousa, Jr., Finance Director, Treasurer, Collector



Lauren Halloran, Bonnie Steadman, John Sousa, Christine Wedge, Kim Pease

The Town's financial position continued to improve during fiscal year 2017. Total assessed valuation (AV) increased by 5.5% in FY17 to \$5.25 billion, reflecting a very strong Real Estate market for residential property. Market value increased over 4.8% to \$147,019 per capita. Our tax base remains diverse with the 10 largest taxpayers accounting for 3.7% of total AV. Income levels remained strong with per capita effective buying income equal to 156% of the national level. Chelmsford's unemployment rate at the end of FY17 increased slightly by 0.2% to 3.7% from one year ago and remained below the statewide unemployment rate of 4.4%.

Our local sources of revenue continued to remain strong. The Town collected 98.8% of FY17 real estate and personal property taxes within the fiscal year. Local Receipts totaled \$10.48M, a 2% increase from the prior year. This increase was principally due to strength in three categories: Motor Vehicle Excise tax revenue of \$5.37M, \$1.18M of Permit (Building, Electrical, and Plumbing) fees and \$754,727 of Solar Renewable Energy Credit (SREC) revenue. FY17 was the second year that the Town received SREC revenue as a result of solar energy projects completed through the ESCO or Energy Saving Contract initiative. The Town received \$15.92M of State Aid during FY17.

At the beginning of FY17, General Stabilization reserves equaled \$8.75M or 7.1% of budgeted operating revenues. Town Meeting voted in October 2016 to transfer \$747,861 of Free Cash into the General Stabilization Fund. Under Article 2 at the Annual Town Meeting in April, a transfer of \$436,800 was approved from Stabilization to fund amendments to the FY17 operating budget. This included unforeseen expenses for snow and ice removal costs and School HVAC system repairs. Under Article 6, an additional transfer of \$27,154 from Stabilization funded collective bargaining agreements for AFSCME Clerical employees and Public Safety dispatchers. Stabilization assets generated investment earnings of \$172,206. The Stabilization Fund balance closed FY17 at \$9.2M, or approximately 7.2% of budgeted operating revenues, after adjusting for transfers from free cash. This level is slightly below the midpoint of our Town Financial Policy which requires cash reserves be maintained between 5% to 10% of general operating revenues.

Following the close-out of FY16, free cash was certified at \$2,451,228. In October, Town Meeting approved the following appropriations from Free Cash: \$747,861 transfer to General Stabilization; \$303,367 transfer to Sewer Construction Stabilization, and \$1,400,000 for improvements needed to relocate large vehicle maintenance operations from the former DPW facility on Richardson Rd. to Alpha Rd.

The FY17 General Operating Budget included a \$1.0M contribution to the OPEB (Other Post-Employment Benefits) Liability Trust Fund. The Town's OPEB Trust assets are invested in the Commonwealth of Massachusetts PRIT (Pension Reserves Investment Trust) Fund. Interested readers may access further information on PRIT at www.mapension.com. OPEB Trust assets earned a record net investment return of \$737,809 due to the extremely strong performance of the equity markets during most of FY17. At the end of FY17, the OPEB Liability Trust Fund balance was \$6,799,163. The UAAL or Unfunded Actuarial



Finance Department

Accrued Liability for OPEB as of December 31, 2014 is \$92.96M. A biennial actuarial update of this liability as of Dec. 31, 2016 is expected to be completed by September 2017.

Standard and Poor's considers the Town's overall long-term debt low at less than 3.0% of market value after deducting sewer debt self-support through betterments and user charges. Amortization of existing debt is rapid with nearly 79% of principal being retired within 10 years. Debt service expenditures remain manageable with total general fund debt service charges of \$14.06M amounting to 11.3% of FY17 total budgeted expenditures or 9.4% of total expenditures net of betterment-funded sewer debt.

The Town issued \$3,020,567 of General Obligation Bonds in July 2016 to finance the FY17 Capital Improvement Plan. The Town also issued \$4,000,000 of refunding bonds to refinance General Obligation Bonds originally issued in 2010 that provided financing for the DPW facility on Alpha Rd, the Center for the Arts, the North Chelmsford Community Center, and the FY11 Capital Improvement Plan. This bond refunding will allow the Town to take advantage of lower market interest rates. The Town will save approximately \$495,314 of interest costs over the next 14 fiscal years or \$443,789 on a present value basis.

Prior to the sale of our bonds in July, Standard and Poor's (S&P) reaffirmed the Town's bond rating at AA+ with a Stable Outlook on June 16, 2016. The AA+ rating is just one step below S&P's highest rating of AAA. Analysts noted that the rating reflects Chelmsford's strong budgetary flexibility, strong liquidity, and very strong financial management. S&P considers the Town's financial management practices "Strong" under its Financial Management Assessment (FMA) methodology. The FMA Assessment considers our financial policies and practices which include: multi-year revenue and expenditure forecasts, long-term capital improvement plan

as well as formal policies for the management of investments, debt, and reserves.

I would like to express my appreciation to our Treasurer/Collector's Office staff which includes: Kim Pease, Assistant Treasurer, Christine Wedge, Assistant Collector, Bonnie Steadman, Principal Clerk, and Lauren Reid, Principal Clerk for their dedication and efforts throughout the year. A note of appreciation is also extended to Frances Carvalho, Senior Volunteer for her assistance during peak tax collection periods.



Finance Committee

James E. Clancy IV, Chairman



Back to front, left to right Kathy Duffett, Matt Hanson, Ameena Langford, Eliane Consalvo, Annita Tanini, Jim Clancy, Stratosphere Dukakis.

The Finance Committee is composed of seven members who are appointed by the Town Moderator. Each appointment is for a three-year term and terms are staggered to maximize flow of information and continuity of experience. The chief responsibility of the Finance Committee is to provide recommendations on the town's budget and proposed warrant articles which will be considered by Town Meeting Representatives at the Spring and Fall Town Meetings and at any Special Town Meetings.

Finance Committee members are assigned to town departments and other town boards and committees as liaisons to review and bring information back to the Committee for deliberation and recommendations concerning financial issues. Each liaison may schedule individual visits with department heads to review department budgets prior to meeting with the full Committee. Department heads are then asked to present their department's budget to the Committee and answer questions from Finance Committee members.

In addition to reviewing the budgets of town departments, the Finance Committee is presented the overall proposed budget and recommended capital plan. The Town Manager presents his proposed budget along with any additional

information requested by the Finance Committee. The Capital Planning Committee Chair presents the capital plan to the Finance Committee for review. The Finance Committee may also invite others, including representatives from the CPC, proponents, petitioners, or other interested parties to come to Finance Committee meetings to answer questions with respect to warrant articles that may have a financial impact on the town.

Upon gathering all information needed to effectively deliberate, the Finance Committee makes informed recommendations to the Town Meeting Representatives on the budget and warrant articles and on any other article that may have financial implications now or in the future.

The Committee monitors the town's financial situation throughout the year and has the ability to ask representatives of departments to meet and explain financial projects. The Committee also has discretion over the use of the Finance Committee Reserve Fund, which may be approached to address extraordinary or unforeseen expenditures in the time between town meetings, obviating the need to call a special town meeting, or may be appropriated at Town Meeting.

We express our sincere appreciation to Town Manager, Paul Cohen, Finance Director, John Sousa, Town Accountant, Darlene Lussier, Chelmsford Public School District Superintendent, Dr. Jay Lang, Nashoba Valley Technical School District Superintendent, Denise Pigeon, and all Chelmsford department heads and their staff for their wealth of information and assistance in helping us to reach our decisions. We thank the boards and committees who appear before us yearly and, as always, we extend a huge "thank you" to Pam Morrison, our clerk, who helps us remain current, organized, and punctual in our reporting of information and decisions to Town Meeting.



Finance Committee

The Finance Committee as a body serves the taxpayers of Chelmsford and as such we always welcome your comments and suggestions. Our meetings are held on Thursday nights at 7:30 p.m. during the budget season and leading up to both Fall and Spring Annual Town Meetings, and public comment is always on our agendas. We strive to improve our Town by overseeing the budget process throughout each Fiscal Year, making sure we are guarding "what the sires have won."

The Finance Committee:

Jim Clancy, Chair
Annita Tanini, Vice Chair
Eliane Consalvo
Kathy Duffett
Stratos Dukakis
Matt Hanson
Ameena Langford





Accounting

UNAUDITED							
Combined Balance Sheet - All Fund Types and Account Groups							
June 30, 2017							
	Governmental Fund Types			Fiduciary: Fund Types	Proprietary Fund Type	Account Group General	
Assets	General	Special Revenue	Capital Projects	Trust & Agency	Enterprise Fund	Long-Term Obligations	Totals 30-Jun-17
Cash	6,169,327	20,749,808	5,473,301	21,862,240	1,735,713		55,990,389
Petty Cash	2,295						2,295
Investment Deferred Comp.							0
Property Tax Receivable:							
Real Estate	644,161						644,161
P/P Tax	62,174						62,174
Other Accounts Receivable:							
Motor Vehicle Excise	526,818						526,818
Tax Liens	1,051,090						1,051,090
Sewer					488,144		488,144
Sewer Assessments							0
Departmental	6,718	2,132,591					2,139,310
Intergovernmental		441,647					441,647
MWPAT Receivable							0
Tax Foreclosure	178,620						178,620
CPA		6,308					6,308
Working Deposit-Medical Ins.							0
Other Assets	357			90,914			91,271
Amount Provided LTD						92,560,598	92,560,598
Total Assets	8,641,559	23,330,355	5,473,301	21,953,154	2,223,857	92,560,598	154,182,823
Liabilities							
Accounts Payable	(1,309,822)	(187,982)	(352,823)	(48,697)	(25,849)		(1,925,174)
Accrued Payroll	(687,577)						(687,577)
Payroll Withholdings	(1,001,757)						(1,001,757)
Other Liabilities	(9,117)			(741,426)			(750,543)
Due to General Fund							0
Deferred Compensation Pay							0
Deferred Revenue	(1,211,126)	(2,580,546)			(488,144)		(4,279,816)
Reserve for Abatements	(1,258,454)						(1,258,454)
Accrued Medical Claims							0
Capital Loan Obligation							0
Accrued Compensated Absences						(1,599,699)	(1,599,699)
Bonds and Notes Payable			(2,200,000)			(90,960,899)	(93,160,899)
Total Liabilities	(5,477,854)	(2,768,529)	(2,552,823)	(790,124)	(513,993)	(92,560,598)	(104,663,919)
Fund Equity							
Fund Balances:							
Encumbrances	(387,860)						(387,860)
Appropriation Deficit	0						0
Over/Under Assessment							0
Unreserved:							0
Designated	(415,344)	(19,214,590)	(2,920,478)	(21,163,030)			(43,713,443)
Undesignated	(2,360,501)	(1,347,236)			(1,709,864)		(5,417,601)
Fund Equity	(3,163,705)	(20,561,826)	(2,920,478)	(21,163,030)	(1,709,864)	0	(49,518,903)
Total Liabilities & Fund Equity	(8,641,559)	(23,330,355)	(5,473,301)	(21,953,154)	(2,223,857)	(92,560,598)	(154,182,822)



Assessing Division

Frank Reen, Assessor



Sue Taylor, Kit Bianchi, Frank Reen, Rena Gagne

The Board is responsible for the full and fair market valuation of the approximate 13,900 real and personal property parcels within the community as of January 1st of the fiscal year. It has been the policy of the Assessors to review the valuations annually in order to maintain accurate and current assessments; a summary of the analysis is reviewed by the Department of Revenue and is critical to the certification of the tax rate. FY17 was a particularly challenging year for the assessor's office. The DOR mandates that the assessors attempt to measure and list each Residential, Commercial and Industrial parcel once every nine years. For the FY17 triennial certification the DOR set forth as a directive that this project be completed for certification in the fall of 2016. The intent of a complete *measure and list* is to ensure the accuracy of the data being assessed. Vision Appraisal was the firm hired to undertake this project. At any given time throughout 2016 four to seven listers were canvassing the Town gathering the necessary information. Each morning the listers would have their work organized for them complete with assessor's maps and Property Record Cards. Their progress was charted on a wall map which was updated on a daily basis. There are 13,900 parcels on 141 maps throughout the Town. The website was updated daily with

the neighborhoods and streets that were being inspected in an effort to keep the residents informed. This preparation and organization was done by Rena Gagne, Sue Taylor and Kit Bianchi and was a major reason the project went as smoothly as it did, on time and on budget. The real estate valuations through calendar year 2015 demonstrated that the residential real estate market was continuing to appreciate. The commercial/industrial market continued to grow as well. The tax rate for the fiscal year dropped from \$18.03 in FY2016 to \$17.92 for FY2017. Again, myself and Board members, Samuel Chase, John Duffett and Elise Magnant, wish to thank the staff of the Assessor's office, Sue Taylor, Rena Gagne and Kathryn Bianchi for all their hard work and dedication through the year. The work done by the staff is completed timely and accurately while maintaining the excellent service the public has come to expect. I would also like to take this opportunity to thank the residents and taxpayers of Chelmsford for their cooperation with this important project. The response was largely positive by the property owners who were helpful and forthcoming with this office in gathering the necessary information.



Human Resources

Jeanne Parziale, Director of Human Resources

MISSION STATEMENT:

To attract and retain a qualified workforce, to maintain fair and equitable personnel policies and to promote a safe, healthy work environment.

RECRUITMENT:

The Town of Chelmsford is committed to attracting, maintaining and retaining a knowledgeable and effective workforce. Human Resources processed 38 new employee hires, 7 retirements, 31 terminations.

PERSONNEL BOARD MEMBERS:

Ellen DiPasquale, Chair
Anneke Wade
David Goselin
Vacant

John Roark, Non-Union Employee Representative elected 6/29/17.

BENEFIT/WEELNESS:

Healthy Chelmsford: A community partnership striving to help improve health, well- being and quality of life.

The annual Town Benefits fair was held on April 27th. This marks the start of the annual open enrollment period from May 1-31 and allows for employees and retirees to meet with vendors one on one to discuss health, dental and life insurance benefit coverage and enrollment options. The Town contracts with Massachusetts Inter-local Insurance Association (MIIA) Health Trust to offer Blue Cross and Blue Shield to employees and retirees.

LABOR/EMPLOYEE RELATIONS:

Negotiations are complete with most Union groups through 6/30/19 with the exception of the Teachers, Police and Fire Unions which expired 6/30/16.

RETIREMENTS

Kathryn Cryan-Hicks	Library	8/5/16
Maureen Foley	Library	9/23/16
David Eacrett	DPW Highway Division	1/6/17
Nickolas Cincevich, Jr.	Facilities	3/20/17

WORKERS' COMPENSATION:

Human Resources processed 41 claims of work-related injury. Breakdown as follows:

Total School: 31

Total Town: 10

UNEMPLOYMENT

Unemployment expenses in FY17 totaled \$60, 419.16 for both Town and School.

HEALTH INSURANCE – JUNE 2017 ENROLLMENT

Blue Care Elect PPO			
	Town	School	Retirees
Individual:	2	11	39
Family:	3	15	3
Network Blue Options HMO			
Individual:	72	116	62
Family:	133	284	48
Managed Blue for Seniors			
Medex			58
			876

Submitted by: Jeanne Parziale, Human Resources Director



Town Employee Payroll

TOWN MANAGER

Last Name	First Name	Regular	Other	Total
BELDEN	DEBRA	\$2,495.17	\$-	\$2,495.17
BRUCE	KRISTINA	\$3,785.83	\$-	\$3,785.83
SMITH	SHARON	\$53,985.98	\$9,737.34	\$63,723.32
COHEN	PAUL	\$163,346.28	\$10,730.72	\$174,077.00
MCCALL	MICHAEL	\$40,995.68	\$-	\$40,995.68
MURPHY	JANET	\$1,570.66	\$-	\$1,570.66

FINANCE COMMITTEE

Last Name	First Name	Regular	Other	Total
MORRISON	PAMELA	\$2,510.24	\$-	\$2,510.24

ACCOUNTING

Last Name	First Name	Regular	Other	Total
FLEURY	JOAN	\$65,443.82	\$1,972.84	\$67,416.66
LUSSIER	DARLENE	\$99,299.18	\$4,820.00	\$104,119.18
MCCARTHY	KIMBERLY	\$65,443.83	\$2,959.28	\$68,403.11
MORGAN	DIANE	\$48,863.03	\$3,098.75	\$51,961.78

ASSESSORS

Last Name	First Name	Regular	Other	Total
BIANCHI	KATHRYN	\$67,080.16	\$3,033.26	\$70,113.42
GAGNE	RENA	\$43,024.79	\$807.25	\$43,832.04
REEN	FRANK	\$97,151.97	\$4,393.06	\$101,545.03
TAYLOR	SUSAN	\$49,877.43	\$-	\$49,877.43

TREASURER

Last Name	First Name	Regular	Other	Total
HALLORAN	LAUREN	\$43,024.79	\$867.25	\$43,892.04
PEASE	KIM	\$65,443.82	\$1,972.84	\$67,416.66
SOUSA	JOHN	\$119,099.52	\$2,991.62	\$122,091.14
STEADMAN	BONNIE	\$48,863.06	\$3,098.75	\$51,961.81
WEDGE	CHRISTINE	\$63,848.09	\$-	\$63,848.09

HUMAN RESOURCES

Last Name	First Name	Regular	Other	Total
PARZIALE	JEANNE	\$94,517.49	\$5,928.11	\$100,445.60
MIS				
HALL	MATHEW	\$79,426.38	\$768.30	\$80,194.68
LUTTER	EDWARD	\$99,360.39	\$3,234.34	\$102,594.73

TOWN CLERK

Last Name	First Name	Regular	Other	Total
ALMEIDA	JENNIFER	\$52,402.85	\$4,889.13	\$57,291.98
CARNEY	MARYLOU	\$43,458.39	\$5,497.22	\$48,955.61
DZURIS	PATRICIA	\$70,701.66	\$7,325.14	\$78,026.80
FALL	THOMAS	\$500.00	\$-	\$500.00
GILET	BERNADETTE	\$5,061.00	\$-	\$5,061.00



Town Employee Payroll

TOWN CLERK

Last Name	First Name	Regular	Other	Total
LANE	JAMES	\$500.00	\$-	\$500.00
MALONEY	ONORINA	\$87,436.47	\$6,036.29	\$93,472.76
SOULE	THADDEUS	\$25,746.52	\$7,751.41	\$33,497.93
SOUSA	NANCY	\$1,922.86	\$-	\$1,922.86
DULCHINOS	PETER	\$250.01	\$-	\$250.01

CONSERVATION

Last Name	First Name	Regular	Other	Total
MESSER	KATHARINE	\$51,124.83	\$-	\$51,124.83

COMMUNITY DEVELOPMENT

Last Name	First Name	Regular	Other	Total
BELANSKY	EVAN	\$101,650.15	\$-	\$101,650.15

PLANNING BOARD

Last Name	First Name	Regular	Other	Total
MERRILL	VIVIAN	\$5,298.30	\$50.00	\$5,348.30
STANSFIELD	COLLEEN	\$45,003.94	\$821.41	\$45,825.35

POLICE

Last Name	First Name	Regular	Other	Total
AHERN	DANIEL	\$116,764.23	\$58,174.27	\$174,938.50
AHERN	TODD	\$97,205.62	\$95,505.74	\$192,711.36
BARRY	TODD	\$53,742.63	\$3,929.14	\$57,671.77
BEAUDOIN	GAIL	\$97,205.61	\$77,558.00	\$174,763.61
BELLISSIMO	JENNIFER	\$55,460.41	\$29,353.43	\$84,813.84
BENNETT	KATHLEEN	\$48,863.05	\$2,583.13	\$51,446.18
BERNIER	JEFFREY	\$69,290.14	\$64,701.52	\$133,991.66
BLODGETT	JEFF	\$54,869.60	\$63,347.12	\$118,216.72
BOURKE	TIMOTHY	\$54,869.59	\$32,897.65	\$87,767.24
BRADY	SHAWN	\$46,200.83	\$43,181.07	\$89,381.90
BREWER	SHAWN	\$49,360.76	\$22,481.00	\$71,841.76
BROWN	ROBERT	\$49,151.36	\$51,655.15	\$100,806.51
CALLAHAN	RYAN	\$54,869.62	\$1,603.66	\$56,473.28
CARLO	WILLIAM	\$54,869.58	\$69,395.42	\$124,265.00
DEFREITAS	DAVID	\$49,360.75	\$21,504.39	\$70,865.14
DEMERS	LISA	\$49,009.40	\$18,724.60	\$67,734.00
DEMERS	RICHARD	\$49,364.55	\$26,843.28	\$76,207.83
DOOLE	STEVEN	\$52,970.27	\$11,428.98	\$64,399.25
DORSEY	DEBORAH	\$3,161.30	\$-	\$3,161.30
DUBE	PHILIP	\$71,022.75	\$83,782.30	\$154,805.05
FERNALD	MATTHEW	\$39,255.42	\$46,418.92	\$85,674.34
FREDERICKS	STEPHEN	\$70,560.54	\$82,375.30	\$152,935.84
GALLANT	ASHLEY	\$47,741.37	\$33,985.33	\$81,726.70
GERVAIS	BRIAN	\$37,368.23	\$5,778.36	\$43,146.59
GILLIS	AIDAN	\$39,242.37	\$37,146.08	\$76,388.45
GOGUEN	DANIEL	\$54,869.60	\$18,120.63	\$72,990.23



Town Employee Payroll

POLICE

Last Name	First Name	Regular	Other	Total
GOODE	FRANCIS	\$70,279.77	\$80,073.94	\$150,353.71
GOODE	TIMOTHY	\$49,360.76	\$11,164.65	\$60,525.41
HALL	SANDRA	\$51,110.74	\$3,114.79	\$54,225.53
HANNAGAN	GARY	\$97,205.63	\$107,056.37	\$204,262.00
HANSCOM	JASON	\$71,146.21	\$84,001.77	\$155,147.98
HAWKINS	STEVEN	\$54,869.57	\$59,396.15	\$114,265.72
HAYDEN	ALEXANDRA	\$44,784.63	\$18,431.19	\$63,215.82
KELLEHER	DENNIS	\$54,869.60	\$40,696.52	\$95,566.12
KOCH	CARL	\$51,905.66	\$1,481.55	\$53,387.21
LECZYNSKI	KEITH	\$39,203.20	\$42,668.12	\$81,871.32
LEO	DAVID	\$54,869.59	\$74,472.78	\$129,342.37
LINSTAD	DAVID	\$43,890.10	\$32,121.92	\$76,012.02
MACKENZIE	DAVID	\$54,869.57	\$54,585.05	\$109,454.62
MAUTI	CHRISTOPHER	\$37,365.74	\$19,011.60	\$56,377.34
MEAD	CRAIG	\$34,468.00	\$35,648.46	\$70,116.46
MEEHAN	KENNETH	\$49,125.26	\$24,295.35	\$73,420.61
MELISI	SHANE	\$3,295.05	\$-	\$3,295.05
MURPHY	ROBERT JAMES	\$54,869.58	\$51,526.43	\$106,396.01
NOLAN	MELISSA	\$34,962.91	\$813.39	\$35,776.30
POOR	JASON	\$69,122.50	\$77,488.56	\$146,611.06
POOR	JOHN	\$49,360.75	\$9,220.59	\$58,581.34
PROULX	KEVIN	\$49,360.76	\$32,795.15	\$82,155.91
QUINN	EDWARD	\$97,205.62	\$53,781.03	\$150,986.65
REID	DANIEL	\$54,869.58	\$50,668.59	\$105,538.17
RICHARD	BRIAN	\$54,869.59	\$30,257.47	\$85,127.06
RICHARDSON	PAUL	\$54,869.59	\$25,390.03	\$80,259.62
ROARK	JOHN	\$97,205.63	\$66,424.10	\$163,629.73
ROKAS	ASHLEY	\$39,229.31	\$19,419.58	\$58,648.89
SEMINATORE	CHRISTIAN	\$49,360.76	\$17,484.32	\$66,845.08
SHATTUCK	KRISTIN	\$54,869.62	\$41,458.90	\$96,328.52
SMITH	EDWARD	\$97,198.31	\$91,523.57	\$188,721.88
SPENCE	COLIN	\$97,205.62	\$79,583.16	\$176,788.78
SPINAZOLA	ANTHONY	\$54,869.60	\$20,393.56	\$75,263.16
SPINNEY	JAMES	\$131,494.97	\$34,249.82	\$165,744.79
SREBNICK	MICHELLE	\$3,922.55	\$-	\$3,922.55
SULLIVAN	DANIEL	\$54,869.57	\$45,222.06	\$100,091.63
TAYS	JONATHAN	\$54,869.55	\$30,015.88	\$84,885.43
TEEHAN	FRANCIS	\$69,348.33	\$67,771.76	\$137,120.09
TYROS	GEORGE	\$54,869.57	\$55,341.91	\$110,211.48
TYROS	REBECCA	\$54,869.57	\$41,846.27	\$96,715.84
UBELE	BRIAN	\$48,772.73	\$39,398.27	\$88,171.00
WALSH	CRAIG	\$54,869.57	\$49,509.23	\$104,378.80
WHITE	GARY	\$54,869.58	\$8,405.76	\$63,275.34
ZAHER	CHRISTOPHER	\$54,869.59	\$57,234.41	\$112,104.00
ZIMINSKY	NICHOLAS	\$54,869.61	\$53,277.18	\$108,146.79



Town Employee Payroll

FIRE

Last Name	First Name	Regular	Other	Total
ABBOTT	JOSHUA	\$56,452.02	\$23,449.82	\$79,901.84
ALBON	ROBERT	\$39,954.98	\$7,613.70	\$47,568.68
AMUNDSON	WILLIAM	\$56,452.04	\$19,138.28	\$75,590.32
BACON	WILLIAM	\$56,452.04	\$11,586.61	\$68,038.65
BAKER	GARY	\$41,813.70	\$10,393.89	\$52,207.59
BENNETT	WILLIAM	\$56,452.01	\$20,664.61	\$77,116.62
BOISSEAU	EDWARD	\$56,452.08	\$16,186.30	\$72,638.38
BOUDREAU	A	\$56,452.01	\$12,307.48	\$68,759.49
BROTHERS	CHRISTOPHER	\$56,451.98	\$11,673.90	\$68,125.88
BROTHERS	MICHAEL	\$56,452.01	\$22,955.02	\$79,407.03
BROTHERS	THOMAS	\$56,452.02	\$18,383.16	\$74,835.18
BYAM	ERIK	\$53,068.08	\$13,773.78	\$66,841.86
CANCELLA	JEFFREY	\$56,452.09	\$27,070.25	\$83,522.34
CARKIN	JO ELLEN	\$17,023.54	\$-	\$17,023.54
CASEY	EDWARD	\$55,763.15	\$9,950.73	\$65,713.88
CHIASSON	MICHAEL	\$56,452.03	\$15,193.41	\$71,645.44
CLARKE	KEVIN	\$56,452.04	\$22,420.97	\$78,873.01
COREY	DANIEL	\$56,452.10	\$11,675.38	\$68,127.48
DALEY	PATRICK	\$55,763.14	\$18,575.57	\$74,338.71
DONOGHUE	MICHAEL	\$103,995.26	\$22,651.02	\$126,646.28
DUCHARME	MICHAEL	\$56,452.02	\$24,228.15	\$80,680.17
FADER	FRANK	\$66,479.98	\$20,762.83	\$87,242.81
FOSTER	JESSE	\$56,451.99	\$17,256.50	\$73,708.49
FUNARO	DANIEL	\$73,457.55	\$28,921.12	\$102,378.67
GARDNER	ROBERT	\$56,452.00	\$15,888.61	\$72,340.61
GRIFFIN	ANNA	\$51,110.74	\$4,239.79	\$55,350.53
HADLEY	DAVID	\$56,452.04	\$18,652.31	\$75,104.35
HAMILTON	NICHOLAS	\$49,733.09	\$16,852.74	\$66,585.83
HOULE	DAVID	\$53,068.67	\$8,786.13	\$61,854.80
HOULE	HENRY	\$73,457.51	\$44,809.85	\$118,267.36
HOULE	RYAN	\$56,452.00	\$24,869.47	\$81,321.47
KEOHANE	WILLIAM	\$56,452.02	\$26,787.59	\$83,239.61
KIVLAN	JOHN	\$80,365.04	\$49,527.39	\$129,892.43
KOHL	DONALD	\$49,733.11	\$9,368.51	\$59,101.62
KOUTSOUFIS	DANIEL	\$77,865.03	\$20,148.79	\$98,013.82
LINDSAY	KEITH	\$56,452.00	\$21,256.28	\$77,708.28
MAHER	DAVID	\$55,763.11	\$12,610.43	\$68,373.54
MAHER	MICHAEL	\$56,452.05	\$17,123.98	\$73,576.03
MANLEY	DANIEL	\$73,457.52	\$36,963.13	\$110,420.65
MANLEY	LEO	\$56,451.98	\$11,706.71	\$68,158.69
MCGARRY	PATRICK	\$41,813.69	\$8,158.59	\$49,972.28
MCNIFF	TIMOTHY	\$41,813.70	\$9,052.99	\$50,866.69
MICU	ANDREW	\$53,068.68	\$18,753.39	\$71,822.07
MOODY	JASON	\$56,452.00	\$10,735.37	\$67,187.37
NELSON	MICHAEL	\$56,452.01	\$37,223.13	\$93,675.14
O'BRIEN	KEVIN	\$73,457.53	\$32,582.32	\$106,039.85



Town Employee Payroll

FIRE

Last Name	First Name	Regular	Other	Total
PARE	MARC	\$77,865.01	\$21,901.01	\$99,766.02
PETERSON	DONALD	\$56,452.00	\$14,703.77	\$71,155.77
PHELAN	CASEY	\$56,452.03	\$12,237.46	\$68,689.49
PRAK	CHHUNLY	\$56,451.99	\$16,516.52	\$72,968.51
REID	JOHN	\$56,452.03	\$15,860.72	\$72,312.75
ROBINSON	JOHN	\$56,452.00	\$24,422.89	\$80,874.89
RYAN	GARY	\$114,474.65	\$25,010.95	\$139,485.60
RYAN	GEORGE	\$56,452.02	\$22,593.89	\$79,045.91
SACCO	MICHELLE	\$56,021.59	\$19,933.75	\$75,955.34
SCHELLBACH	WILLIAM	\$56,451.99	\$24,231.03	\$80,683.02
SEGNINI	GREGORY	\$55,763.09	\$12,994.27	\$68,757.36
SHANAHAN	TIMOTHY	\$56,452.04	\$11,919.73	\$68,371.77
SHEEHY	KEVIN	\$56,452.06	\$22,834.29	\$79,286.35
SPARKS	GREGORY	\$53,068.67	\$17,680.00	\$70,748.67
TURNER	JASON	\$56,641.90	\$23,449.86	\$80,091.76
TURNER	JOSHUA	\$53,068.67	\$11,917.56	\$64,986.23
UBELE	DANIEL	\$56,451.98	\$18,435.56	\$74,887.54
WALSH	GARRETT	\$56,452.06	\$14,802.79	\$71,254.85
YOUNG	MICHAEL	\$56,452.04	\$14,438.10	\$70,890.14

BUILDING INSPECTOR

Last Name	First Name	Regular	Other	Total
ALLAN	MARTIN	\$33,239.90	\$4,800.00	\$38,039.90
CLAUSON	VERA	\$43,482.23	\$813.18	\$44,295.41
DUPELL	MARK	\$97,151.95	\$4,800.00	\$101,951.95
HARRIS	SCOTT	\$2,000.00	\$1,000.00	\$3,000.00
KANE	DENNIS	\$41,549.84	\$6,103.72	\$47,653.56
MORASH	DONALD	\$37,642.36	\$3,600.00	\$41,242.36
WETHERBEE	PETER	\$2,000.00	\$1,000.00	\$3,000.00

ANIMAL CONTROL OFFICER

Last Name	First Name	Regular	Other	Total
MERRILL	ERIK	\$53,712.95	\$13,643.95	\$67,356.90
COTE	JOYCE	\$60,738.36	\$5,925.92	\$66,664.28

DPW/ENGINEERING

Last Name	First Name	Regular	Other	Total
JAHNLE	STEPHEN	\$112,230.26	\$4,933.38	\$117,163.64
LUDWIG	SCOTT	\$77,792.44	\$9,910.60	\$87,703.04
PAPADOPOULOS	CHRISTINA	\$79,737.27	\$-	\$79,737.27

DPW/HIGHWAY

Last Name	First Name	Regular	Other	Total
COTE	JOYCE	\$60,738.36	\$5,925.92	\$66,664.28
PERSICHETTI	GARY	\$131,553.43	\$5,945.36	\$137,498.79
CIARDI	PETER	\$48,662.91	\$11,343.95	\$60,006.86
DEAN	JULIE ANNE	\$11,179.24	\$2,728.92	\$13,908.16



Town Employee Payroll

DPW/HIGHWAY

Last Name	First Name	Regular	Other	Total
DESTREMPE	SCOTT	\$48,342.88	\$13,924.37	\$62,267.25
EACRETT	DAVID	\$26,252.72	\$14,773.14	\$41,025.86
EDWARDS	BRYAN	\$52,393.53	\$18,581.23	\$70,974.76
ERIKSEN	JOSEPH	\$89,408.07	\$53,714.00	\$143,122.07
FERREIRA	LAWRENCE	\$116,764.23	\$7,039.10	\$123,803.33
WALSH	TRAVIS	\$17,086.25	\$6,242.76	\$23,329.01
GREENWOOD	DENNIS	\$61,224.48	\$29,344.66	\$90,569.14
GUILMETTE	JOHN	\$55,004.96	\$14,178.23	\$69,183.19
IRVINE	DAVID	\$55,772.40	\$20,546.53	\$76,318.93
JENSEN	RICHARD	\$58,214.46	\$34,071.42	\$92,285.88
KNIGHT	JAMES	\$55,772.38	\$3,024.22	\$58,796.60
MALONE	RICHARD	\$48,702.79	\$17,897.63	\$66,600.42
MALONE	TIMOTHY	\$49,128.03	\$22,354.85	\$71,482.88
MCDONOUGH	LYNN	\$29,478.51	\$6,546.75	\$36,025.26
MCKENNEDY	JONATHAN	\$48,063.92	\$8,048.25	\$56,112.17
PACHECO	DAVID	\$48,342.89	\$17,730.49	\$66,073.38
RYAN	THOMAS	\$50,372.53	\$11,115.06	\$61,487.59
SILVA	DAVID	\$53,250.22	\$9,205.51	\$62,455.73
SITTLER	DARRYL	\$56,280.58	\$16,070.03	\$72,350.61
TYLER	DAVID	\$56,892.43	\$30,898.16	\$87,790.59
VALDES	ANTHONY	\$48,679.88	\$7,098.16	\$55,778.04
WALSH	TRAVIS	\$17,086.25	\$6,242.76	\$23,329.01

DPW/PARKS

Last Name	First Name	Regular	Other	Total
SCOMIS	BRIAN	\$59,289.03	\$9,076.51	\$68,365.54

DPW/SOLID WASTE

Last Name	First Name	Regular	Other	Total
PARLEE	NICHOLAS	\$41,960.83	\$6,378.20	\$48,339.03

DPW/SEWER

Last Name	First Name	Regular	Other	Total
AGNEW	TIMOTHY	\$31,269.17	\$8,118.60	\$39,387.77
BELKAS	DANIEL	\$51,785.89	\$8,086.47	\$59,872.36
BOYER	SHARON	\$51,081.37	\$2,364.79	\$53,446.16
BRULE	CHRIS	\$43,033.13	\$5,049.98	\$48,083.11
DASCOLI	GARY	\$68,757.53	\$10,023.09	\$78,780.62
FONTAINE	JOSEPH	\$1,981.00	\$-	\$1,981.00
GENDRON	SHANE	\$62,290.57	\$14,619.90	\$76,910.47
MEIER	DAVID	\$1,820.00	\$-	\$1,820.00
MORAN	NEIL	\$52,305.72	\$7,970.85	\$60,276.57
NUCCIO	ZACHARY	\$14,475.24	\$1,076.36	\$15,551.60
OCZKOWSKI	JOSEPH	\$74,043.95	\$13,411.16	\$87,455.11
ROWSSELL	RICHARD	\$74,434.17	\$3,431.86	\$77,866.03
SILVA	ROBERT	\$57,941.10	\$4,180.72	\$62,121.82
VOSNAKIS	MICHAEL	\$103,729.16	\$6,250.52	\$109,979.68



Town Employee Payroll

DPW/MAINTENANCE

Last Name	First Name	Regular	Other	Total
MORIN	DANIEL	\$36,564.23	\$4,293.10	\$40,857.33
MORIN	DONALD	\$8,842.74	\$-	\$8,842.74

DPW/FACILITIES

Last Name	First Name	Regular	Other	Total
BRACKEN	JAMES	\$9,804.00	\$42.75	\$9,846.75
CANAVAN	KATHLEEN	\$91,860.99	\$166.82	\$92,027.81
CINCEVICH	NICKOLAS JR.	\$39,989.76	\$8,905.31	\$48,895.07
DALY	MATTHEW	\$5,814.00	\$64.13	\$5,878.13
DEMERS	JOSEPH	\$7,843.36	\$420.75	\$8,264.11
DIPERSIO	JASON	\$54,358.16	\$10,217.34	\$64,575.50
DUNN	COREY	\$1,596.00	\$-	\$1,596.00
FAULKNER	ADAM	\$51,538.55	\$5,932.72	\$57,471.27
HORTA	HENRIQUE	\$1,638.75	\$-	\$1,638.75
LUCE	RICHARD	\$46,412.78	\$303.84	\$46,716.62
MCARTHUR	CATHERINE	\$46,422.09	\$831.52	\$47,253.61
MILOTTE	ROGER	\$50,914.59	\$5,321.22	\$56,235.81
MISCOVITCH	RUSSELL	\$26,135.10	\$463.41	\$26,598.51
ORSO	BRIAN	\$55,317.40	\$14,032.81	\$69,350.21
PELKEY	RODNEY	\$49,674.10	\$5,593.82	\$55,267.92
RALLS	JOSEPH	\$60,076.68	\$13,654.98	\$73,731.66
REIDY	KEVIN	\$1,596.00	\$-	\$1,596.00
RUGGIERO	DANIEL	\$8,536.09	\$101.85	\$8,637.94
TRAINOR	SHAUN	\$24,496.79	\$1,411.30	\$25,908.09
VAN LANDEGHEM	STEPHEN	\$50,914.57	\$10,713.36	\$61,627.93

DPW/ENERGY MANAGER

Last Name	First Name	Regular	Other	Total
ILLSLEY	CHRISTOPHER	\$57,842.81	\$-	\$57,842.81

CEMETERY

Last Name	First Name	Regular	Other	Total
BOYLE	DAVID	\$72,278.42	\$9,084.32	\$81,362.74
CAIRES	PATRICK	\$59,936.17	\$19,253.18	\$79,189.35
DEFREITAS	JORGE	\$50,579.22	\$12,842.49	\$63,421.71
HARROW	STEPHEN	\$11,770.57	\$197.00	\$11,967.57
LEAHY	THOMAS	\$3,629.50	\$726.75	\$4,356.25
SILVA	ANDREW	\$50,063.07	\$6,685.39	\$56,748.46
SILVA	MARYANN	\$19,260.50	\$-	\$19,260.50



Town Employee Payroll

BOARD OF HEALTH

Last Name	First Name	Regular	Other	Total
DAY	RICHARD	\$63,121.18	\$62,004.61	\$125,125.79
MASIELLO	MARK	\$63,032.59	\$1,913.27	\$64,945.86
MCCAUL	CAROLE	\$49,803.47	\$2,355.66	\$52,159.13
ROSA	SUSAN	\$79,558.17	\$2,421.11	\$81,979.28
SORRENTINO	KERRY	\$10,072.14	\$-	\$10,072.14
WRIGHT-GLASER	AMANDA	\$41,920.62	\$-	\$41,920.62

COUNCIL ON AGING

Last Name	First Name	Regular	Other	Total
BARRY	DEBORAH	\$29,867.09	\$-	\$29,867.09
BERTOS	ANN	\$21,247.20	\$27.24	\$21,274.44
BISCHOFF	NICHOLINA	\$1,938.81	\$-	\$1,938.81
CAUTHEN	HENRY	\$6,486.49	\$-	\$6,486.49
CHAPUT	BETTY	\$14,664.45	\$100.00	\$14,764.45
COLBY	MICHAEL	\$4,156.50	\$204.00	\$4,360.50
DEAR	ELENA	\$39,559.73	\$2,385.12	\$41,944.85
DEELY	JOHN	\$5,012.45	\$-	\$5,012.45
DUSSAULT	NATALIE	\$37,010.24	\$-	\$37,010.24
DYER	JOY	\$4,023.36	\$1,077.12	\$5,100.48
DYER	STEPHEN	\$3,499.20	\$933.12	\$4,432.32
EVANS	PHYLLIS	\$1,472.95	\$100.00	\$1,572.95
FADER	LINNEA	\$51,110.77	\$4,239.79	\$55,350.56
GUERIN	JAMES	\$5,350.19	\$-	\$5,350.19
HARKINS	KENNITH	\$7,379.34	\$-	\$7,379.34
HOLTZMAN	RITA	\$1,548.84	\$-	\$1,548.84
HUNT	APRIL	\$21,300.00	\$217.50	\$21,517.50
LAMY	TINA	\$41,087.47	\$913.00	\$42,000.47
LIAKOS	ARTHUR	\$15,478.59	\$-	\$15,478.59
MACPHERSON	JANET	\$31,431.96	\$-	\$31,431.96
MAGUIRE	RICHARD	\$10,190.57	\$-	\$10,190.57
MORIN	DANIELLE	\$3,649.50	\$531.00	\$4,180.50
MUNRO	KATHLEEN	\$34,050.00	\$40.00	\$34,090.00
NEWCOMB	EMMA	\$6,863.00	\$-	\$6,863.00
NORMANDY	COLLEEN	\$46,797.54	\$-	\$46,797.54
O'NEIL	TRACY	\$21,141.86	\$53.41	\$21,195.27
PATON	KEVIN	\$6,000.00	\$-	\$6,000.00
PRIEST	LORRAINE	\$1,501.86	\$-	\$1,501.86
SIRIANI	DEBRA	\$70,476.32	\$-	\$70,476.32
SOLOMONIDES	KAREN	\$25,427.52	\$513.95	\$25,941.47
WORTHEN	PAUL	\$6,451.50	\$-	\$6,451.50
YAGER	CRAIG	\$17,850.00	\$34.00	\$17,884.00

VETERAN AGENT

Last Name	First Name	Regular	Other	Total
JACKSON	REGINA	\$68,757.51	\$3,929.57	\$72,687.08



Town Employee Payroll

LIBRARY

Last Name	First Name	Regular	Other	Total
ARTHUR	JOHN	\$2,171.10	\$49.25	\$2,220.35
BELAIR	ALLISON	\$125.00	\$-	\$125.00
BHAT	SUPRIYA	\$42,751.76	\$2,407.93	\$45,159.69
CARLSON	TANNER	\$2,253.50	\$-	\$2,253.50
CHAGNON	SALLY	\$19,249.01	\$2,228.06	\$21,477.07
CHANG	MONICA	\$660.00	\$-	\$660.00
CORACCIO	KATE-LYNN	\$37,652.37	\$1,269.18	\$38,921.55
COWGILL	MICHAEL	\$17,700.74	\$2,199.09	\$19,899.83
CROWLEY	CELESTE	\$36,459.42	\$2,733.69	\$39,193.11
CRYAN-HICKS	KATHRYN	\$9,743.54	\$3,345.84	\$13,089.38
DEMPSTER	SARA	\$23,713.94	\$283.00	\$23,996.94
DOBI	ELLEN	\$134.62	\$-	\$134.62
EVANS	GLYNIS	\$45,312.34	\$4,580.75	\$49,893.09
FITZHANSO	JESSICA	\$47,681.23	\$1,180.80	\$48,862.03
FOLEY	MAUREEN	\$18,570.31	\$5,141.02	\$23,711.33
FRANCINE	LISA	\$3,843.65	\$18.00	\$3,861.65
FRASSA	DIANE	\$31,927.06	\$3,393.16	\$35,320.22
GADGIL	MRUDULA	\$180.58	\$-	\$180.58
GADGIL	TRUPTI	\$39,929.63	\$4,500.30	\$44,429.93
GEADA	ISABELLE	\$2,472.00	\$-	\$2,472.00
GIROUX	NICOLE	\$38,647.75	\$1,983.14	\$40,630.89
GRANT	ANDREA	\$38,831.86	\$3,621.56	\$42,453.42
HANSON	THERESA	\$1,185.26	\$-	\$1,185.26
HARRADON	MICHAEL	\$67,986.03	\$78.77	\$68,064.80
HERRMANN	ELIZABETH	\$110,029.50	\$4,974.82	\$115,004.32
HERZOG	BRIAN	\$79,737.45	\$2,403.74	\$82,141.19
JOHNSON	MEGAN	\$150.00	\$-	\$150.00
JOHNSON	SAMANTHA	\$1,845.00	\$-	\$1,845.00
JOHNSTON	SARAH	\$197.00	\$-	\$197.00
JONES	WESLEY	\$6,344.34	\$-	\$6,344.34
KING	WILLIAM	\$16,597.64	\$-	\$16,597.64
LAGLE	JOSHUA	\$9,264.41	\$733.66	\$9,998.07
LEAL	ALDEVINO	\$52,997.81	\$7,163.48	\$60,161.29
LESSARD	DEBORAH	\$45,655.57	\$6,578.89	\$52,234.46
LIPOMI	LOUIS	\$14,063.22	\$1,086.62	\$15,149.84
LONGCHAMP	CHARLENE	\$46,066.39	\$5,576.73	\$51,643.12
LYKANSION	DANNY	\$52,471.76	\$4,169.35	\$56,641.11
MAFFETONE	DONNA	\$31,326.22	\$2,198.03	\$33,524.25
MCCARTHY	MELISSA	\$43,744.85	\$-	\$43,744.85
MICHAEL	COURTNEY	\$4,463.92	\$91.00	\$4,554.92
MICHAUD	MARTHA	\$1,331.39	\$-	\$1,331.39
MIU	ERIC	\$2,582.00	\$-	\$2,582.00
MORRISSEY	DEBORAH	\$19,009.91	\$446.48	\$19,456.39
PETRO-ROY	JENNIFER	\$12,196.90	\$1,886.72	\$14,083.62
PHILLIPS	JAMES	\$935.73	\$172.37	\$1,108.10
PREES	EVAN	\$160.00	\$-	\$160.00



Town Employee Payroll

LIBRARY

Last Name	First Name	Regular	Other	Total
REIDT	DAVID	\$2,372.20	\$-	\$2,372.20
REIMANN	AMY	\$26,683.11	\$626.50	\$27,309.61
ROBINSON	LINDA	\$4,924.94	\$98.50	\$5,023.44
ROCHE-HELMES	CHRISTINE	\$38,150.53	\$6,571.50	\$44,722.03
SHARBROUGH	CHRISTINE	\$10,742.77	\$1,983.94	\$12,726.71
SHI	ANNA	\$2,704.00	\$-	\$2,704.00
SYLVIA	THOMAS	\$5,645.15	\$480.18	\$6,125.33
TRAINOR	ERIN	\$19,427.82	\$1,804.70	\$21,232.52
TURCOTTE	VICKIE	\$78,395.81	\$3,659.67	\$82,055.48
WALSH	EILEEN	\$38,682.31	\$3,201.99	\$41,884.30
WEDGE	NICOLE	\$280.00	\$-	\$280.00
ZISCH	HEIDI	\$4,561.30	\$266.52	\$4,827.82

CABLE TV

Last Name	First Name	Regular	Other	Total
SAVOIE	HENRY	\$7,160.63	\$-	\$7,160.63
HEINRICH	KURT	\$7,806.10	\$510.27	\$8,316.37
PEDULLA	PETER	\$85,867.79	\$3,882.82	\$89,750.61
PETERSON	THOMAS	\$79,737.48	\$18,572.02	\$98,309.50
SILVIA	DANIEL	\$49,877.44	\$-	\$49,877.44
STEIMEL	DIANNE	\$39,938.78	\$-	\$39,938.78
TARI	VILLU	\$70,476.32	\$3,717.96	\$74,194.28

POLICE/AUXILLARY

Last Name	First Name	Regular	Other	Total
BELLEMARE	RYAN	\$8,693.49	\$-	\$8,693.49
COUCH	ALISON	\$12,321.94	\$-	\$12,321.94
GOYETTE	RICHARD	\$4,838.52	\$-	\$4,838.52
HOLSTON	KEVIN	\$2,525.63	\$-	\$2,525.63
HOUMILLER	ANDREW	\$24,576.05	\$-	\$24,576.05
JUMPP	GREGORY	\$850.74	\$-	\$850.74
MALONEY	JACK	\$6,274.16	\$-	\$6,274.16
MCGEOWN	JOHN	\$20,351.70	\$-	\$20,351.70
MERRILL	CODY	\$930.50	\$-	\$930.50
RAVANIS	PETER	\$5,769.05	\$-	\$5,769.05
TOUSIGNANT	LEO	\$23,211.87	\$-	\$23,211.87
WARNOCK	ZACHARY	\$930.50	\$-	\$930.50



School Employee Payroll

CENTRAL OFFICE

Last Name	First Name	Regular	Other	Total
ARGENZIANO	JEFFREY	\$46,602.12	\$425.59	\$47,027.71
BATTLE	BERNARD	\$12,807.70	\$692.28	\$13,499.98
BERGLUND	KAREN	\$40,430.74	\$2,048.02	\$42,478.76
BOLDUC	LEANNE	\$23,365.40	\$-	\$23,365.40
CELI	LAUREN	\$9,768.47	\$195.37	\$9,963.84
CHILDERS	KIMBERLY	\$9,283.92	\$662.37	\$9,946.29
CURLEY	BRIAN	\$95,000.10	\$-	\$95,000.10
DALY	CHRISTINE	\$40,749.74	\$372.14	\$41,121.88
DJURAKULOVA	LILIANA	\$24,110.74	\$369.23	\$24,479.97
DORSEY	DEBORAH	\$8,461.53	\$184.62	\$8,646.15
DUCHARME	CYNTHIA	\$45,484.56	\$415.38	\$45,899.94
DULCHINOS	MATTHEW	\$32,307.60	\$-	\$32,307.60
FREDETTE	CAROL	\$8,673.08	\$-	\$8,673.08
GENNARO	JANE	\$53,867.88	\$491.94	\$54,359.82
GIGLIO	SHARON	\$4,760.00	\$20,361.75	\$25,121.75
HEFFERNAN	LISA	\$47,602.96	\$434.73	\$48,037.69
HIRSCH	LINDA	\$131,999.92	\$4,894.75	\$136,894.67
JOHNSON-COLLINS	JOANNA	\$115,000.08	\$-	\$115,000.08
KIRKPATRICK	CHERYL	\$110,738.40	\$-	\$110,738.40
LAMARRE	TRICIA	\$19,512.50	\$-	\$19,512.50
LANG	ROGER	\$175,000.02	\$19,047.50	\$194,047.52
MERCIER	KATHERINE	\$50,616.06	\$3,162.25	\$53,778.31
MULLANE	JARED	\$19,250.01	\$-	\$19,250.01
MURPHY	REBECCA	\$1,600.62	\$32.01	\$1,632.63
NORMANDIN	STEVEN	\$34,899.06	\$318.71	\$35,217.77
PANNETON	SHERRI	\$40,430.74	\$369.23	\$40,799.97
PHILLIPS	DEBORAH	\$62,592.58	\$1,321.62	\$63,914.20
REESE	AMY	\$117,999.96	\$-	\$117,999.96
RIGOLI	PAMELA	\$69,406.00	\$633.84	\$70,039.84
ROSE	WIOLETTKA	\$35,235.18	\$211.54	\$35,446.72
SILVER	WILLIAM	\$113,007.75	\$-	\$113,007.75
SULLIVAN	PEGGY	\$44,473.82	\$406.15	\$44,879.97
WEBBER	RUTH	\$32,923.04	\$-	\$32,923.04
WYMAN	JOSEPH	\$42,692.27	\$-	\$42,692.27

HIGH SCHOOL

Last Name	First Name	Regular	Other	Total
ABOELSAAD	DAWN	\$77,177.88	\$-	\$77,177.88
ACHESON	BRIAN	\$76,807.90	\$1,663.00	\$78,470.90
ACHESON	CYNTHIA	\$29,583.75	\$1,452.87	\$31,036.62
ALVES	MADALENA	\$82,195.10	\$1,246.00	\$83,441.10
ANDROS	CHRISTOPHER	\$-	\$2,106.00	\$2,106.00
ANTETOMASO	MARY	\$74,568.00	\$1,249.00	\$75,817.00
ARENA	NANCY	\$81,447.03	\$-	\$81,447.03
ARRINGTON	ERICA	\$81,447.08	\$600.00	\$82,047.08
AYLWARD	JAMES	\$77,177.88	\$6,745.01	\$83,922.89



School Employee Payroll

HIGH SCHOOL

Last Name	First Name	Regular	Other	Total
BAIN	ANDREW	\$71.50	\$1,660.50	\$1,732.00
BARALDI	JENNIFER	\$28,562.30	\$569.40	\$29,131.70
BARTOS	MATTHEW	\$82,195.10	\$1,846.00	\$84,041.10
BEATO	EDUARDO	\$48,620.00	\$60.00	\$48,680.00
BEYRANEVAND	MATTHEW	\$102,946.48	\$11,693.27	\$114,639.75
BLAGG	JOSHUA	\$103,350.26	\$2,223.81	\$105,574.07
BLAGG	KAREN	\$77,177.88	\$199.80	\$77,377.68
BLAKLEY	MARGARET	\$82,195.10	\$5,138.02	\$87,333.12
BOERMEESTER	DIANE	\$1,217.79	\$750.00	\$1,967.79
BRENNAN	JILL	\$6,068.39	\$226.14	\$6,294.53
BROWN	BILL	\$-	\$1,029.33	\$1,029.33
BRUELL	CAROL	\$81,447.08	\$6,356.00	\$87,803.08
BURKE	THOMAS	\$3,687.50	\$-	\$3,687.50
BURLAND	JASON	\$66,863.94	\$4,988.61	\$71,852.55
BURNS	JACLYN	\$61,513.92	\$300.00	\$61,813.92
CAHILL	CONNOR	\$732.00	\$-	\$732.00
CALLANAN	MICHAEL	\$5,715.00	\$720.00	\$6,435.00
CAPLES	ERIC	\$9,350.34	\$180.19	\$9,530.53
CARPENITO	SAMUEL	\$58,903.00	\$-	\$58,903.00
CHAGNON	KATHARINE	\$45,860.94	\$1,568.82	\$47,429.76
CHAGNON	MAIRIN	\$64,124.06	\$12,954.46	\$77,078.52
COCHRAN	LAUREN	\$81,447.08	\$5,333.00	\$86,780.08
COE	PAMELA	\$19,461.25	\$380.00	\$19,841.25
COGLIANO	DIANE	\$77,177.88	\$-	\$77,177.88
COLE	BENJAMIN	\$77,177.88	\$4,069.00	\$81,246.88
COLLINS	DEBRA	\$81,447.08	\$-	\$81,447.08
COLLITON	KAREN	\$24,812.79	\$1,076.92	\$25,889.71
COMEAU	KATE	\$67,028.58	\$2,977.00	\$70,005.58
CONNELLY	DARLENE	\$19,860.25	\$388.00	\$20,248.25
COOGAN	MICHAEL	\$-	\$1,734.00	\$1,734.00
CORMACK	ASHLEY	\$55,783.88	\$-	\$55,783.88
COTE	ALLISON	\$-	\$4,052.00	\$4,052.00
COUGHLIN	KATHLEEN	\$-	\$21,899.50	\$21,899.50
COURTEMANCHE	STEVEN	\$82,195.05	\$2,290.50	\$84,485.55
DASCOLI	BRIDGET	\$19,735.76	\$385.50	\$20,121.26
DEMERS	MICHAEL	\$66,679.09	\$-	\$66,679.09
DESHLER	BRYAN	\$58,903.01	\$2,091.90	\$60,994.91
DESILVIO	CHRISTINE	\$25,072.57	\$474.30	\$25,546.87
DESOUSA	ANTHONY	\$13,955.37	\$-	\$13,955.37
DESTEFANO	VINCENT	\$-	\$809.00	\$809.00
DEVANEY	MAURA	\$70,932.94	\$4,976.00	\$75,908.94
DIBBLE	MATTHEW	\$77,177.88	\$4,976.00	\$82,153.88
DISTASI	REBECCA	\$24,774.10	\$714.13	\$25,488.23
DOAK	JENNIFER	\$77,177.88	\$-	\$77,177.88
DOHERTY	JONATHAN	\$18,502.18	\$4,716.01	\$23,218.19
DOHERTY	PATRICIA	\$100,946.48	\$1,893.27	\$102,839.75



School Employee Payroll

HIGH SCHOOL

Last Name	First Name	Regular	Other	Total
DOHERTY	PAUL	\$1,336.18	\$4,065.68	\$5,401.86
DOUKSZEWICZ	ROBERTA	\$28,562.30	\$1,319.40	\$29,881.70
DOULAMIS	KATHERINE	\$77,177.94	\$3,046.00	\$80,223.94
DURKIN	JULIE	\$64,124.06	\$450.00	\$64,574.06
DUSSAULT	JASON	\$77,177.88	\$640.00	\$77,817.88
DUSSAULT	JENNIFER	\$56,417.92	\$2,800.00	\$59,217.92
EASTMAN	MARGARET	\$19,860.25	\$388.00	\$20,248.25
ELLIS	JEAN-MARIE	\$18,815.09	\$368.13	\$19,183.22
EMANOUIL	CATHERINE	\$39,195.00	\$1,030.00	\$40,225.00
FANNING	MICHAEL	\$-	\$20,361.75	\$20,361.75
FARRELL	COURTNEY	\$71,957.08	\$-	\$71,957.08
FLORES	NICHOLE	\$19,445.29	\$395.96	\$19,841.25
FUGATE	SHAWNTEL	\$61,514.04	\$1,246.00	\$62,760.04
GADBOIS	VERONICA	\$77,177.88	\$1,314.75	\$78,492.63
GAFFNEY	LEAH	\$77,177.88	\$1,246.00	\$78,423.88
GAUTHIER	SUSAN	\$81,447.08	\$2,605.00	\$84,052.08
GILBERT	STEPHANIE	\$75,746.20	\$3,121.76	\$78,867.96
GIOUMBAKIS	ELIAS	\$47,431.02	\$7,020.03	\$54,451.05
GORSKI	KERRI	\$34,675.00	\$4,262.50	\$38,937.50
GRAHAM	CHELSEA	\$-	\$2,340.00	\$2,340.00
GRAHAM	REBECCA	\$65,029.90	\$240.00	\$65,269.90
GRAY-WILLIAMS	MANDY	\$64,466.42	\$2,786.18	\$67,252.60
GREENE	JEREMY	\$81,447.08	\$1,246.00	\$82,693.08
GREENFIELD	DOUGLAS	\$77,177.88	\$-	\$77,177.88
GUARENTE	MATTHEW	\$48,460.10	\$7,158.70	\$55,618.80
HARDY	MARY	\$6,003.85	\$120.25	\$6,124.10
HARRINGTON	CHRISTOPHER	\$-	\$1,500.00	\$1,500.00
HART	DANIEL	\$47,431.02	\$2,768.19	\$50,199.21
HARTERY	MARTHA	\$32,617.00	\$659.10	\$33,276.10
HAYWOOD	DEBORA	\$-	\$19,294.50	\$19,294.50
HICKEY	SARAH	\$5,500.00	\$-	\$5,500.00
HILL	JAMIE	\$49,123.94	\$3,900.60	\$53,024.54
HOLLERAN	JEFFREY	\$77,177.88	\$1,222.00	\$78,399.88
HOWARD	KATHERINE	\$16,388.22	\$1,569.25	\$17,957.47
HUNT	ILYSSA	\$77,177.88	\$199.80	\$77,377.68
JORDAN	JAMES	\$-	\$3,557.00	\$3,557.00
KAIZER	DAVID	\$18,595.68	\$14,671.73	\$33,267.41
KAMENIDES	LISA	\$77,177.88	\$1,027.06	\$78,204.94
KARANGIOZE	TERESA	\$82,195.10	\$-	\$82,195.10
KAVERUD	KRISTINA	\$78,755.04	\$1,246.00	\$80,001.04
KELLEY	KARA	\$52,189.32	\$3,563.00	\$55,752.32
KELLY	COLLEEN	\$66,863.94	\$3,229.89	\$70,093.83
KENDER	MICHELLE	\$74,568.00	\$-	\$74,568.00
KIERNAN-BELL	NANCY	\$77,177.88	\$6,800.00	\$83,977.88
KING	JOHN	\$77,177.94	\$8,576.00	\$85,753.94
KOBRENSKI	REBECCA	\$77,177.88	\$-	\$77,177.88



School Employee Payroll

HIGH SCHOOL

Last Name	First Name	Regular	Other	Total
LAFLAMME	KATHRYN	\$77,177.88	\$2,306.24	\$79,484.12
LAFORTUNE	JOSHUA	\$72,237.88	\$-	\$72,237.88
LAGRANGE	DONNA	\$77,177.94	\$-	\$77,177.94
LEARY	TAMMY	\$83,996.63	\$1,726.00	\$85,722.63
LEARY	VANESSA	\$66,647.10	\$-	\$66,647.10
LEDUC	ELIZABETH	\$8,585.85	\$299.00	\$8,884.85
LESLIE	KATHLEEN	\$19,860.25	\$6,743.32	\$26,603.57
LIMA	CHRISTINE	\$78,869.45	\$-	\$78,869.45
LINDSTROM	CAROLYN	\$20,727.00	\$1,606.27	\$22,333.27
LOISELLE	ELIZABETH	\$81,447.08	\$3,055.00	\$84,502.08
LOTTO	MARGERY	\$20,259.25	\$12,200.75	\$32,460.00
LOVELAND	NICOLE	\$93,784.32	\$644.06	\$94,428.38
LYONS	ROBERT	\$101,720.66	\$2,884.79	\$104,605.45
MACEDONIA	MARIE	\$18,173.68	\$-	\$18,173.68
MACISAAC	JOHN	\$88,483.88	\$514.62	\$88,998.50
MARKHAM	LISA	\$19,616.90	\$470.88	\$20,087.78
MARSETTA	LAUREN	\$73,368.88	\$1,249.00	\$74,617.88
MARSHALL	ERIN	\$81,447.08	\$-	\$81,447.08
MARSHALL	MICHAEL	\$77,177.88	\$12,355.01	\$89,532.89
MCARDLE	MARY JANE	\$93,784.32	\$644.06	\$94,428.38
MCDERMOTT	LORI	\$97,345.65	\$1,799.53	\$99,145.18
MCDONOUGH	MOLLY	\$413.00	\$198.00	\$611.00
MCINTYRE	ZACHARY	\$74,568.00	\$199.80	\$74,767.80
MCLAUGHLIN	RENEE	\$7,053.36	\$9.38	\$7,062.74
MCMANUS	JENNIFER	\$77,177.94	\$-	\$77,177.94
MEDVED	ANDREA	\$19,138.50	\$-	\$19,138.50
MENDONZA	PHYLLIS	\$17,561.22	\$1,071.36	\$18,632.58
MENEZES	JUDITH	\$22,563.28	\$955.03	\$23,518.31
MOHANRAJ	DEVUUMA	\$18,546.61	\$358.44	\$18,905.05
MOREAU	KELLEY	\$28,500.53	\$620.91	\$29,121.44
MOREAU	SCOTT	\$100,946.48	\$693.27	\$101,639.75
MORGAN	RENEE	\$77,177.88	\$5,399.43	\$82,577.31
MORRILL	COLLEEN	\$48,460.10	\$220.00	\$48,680.10
MORRISSETTE	JENNA	\$56,292.08	\$1,152.90	\$57,444.98
MOSTOW	KATHRYN	\$36,195.65	\$-	\$36,195.65
MOUSSEAU	DEREK	\$77,177.88	\$4,928.20	\$82,106.08
MULROONEY	MATTHEW	\$71,957.08	\$-	\$71,957.08
MURPHY	JOAN	\$77,177.88	\$2,581.00	\$79,758.88
MURRAY	STEPHEN	\$129,974.90	\$1,274.04	\$131,248.94
NAHAS	ELIZABETH	\$-	\$19,294.50	\$19,294.50
NOYES	MICHAEL	\$18,618.56	\$568.59	\$19,187.15
O'KEEFE	MICHAEL	\$77,177.88	\$6,432.00	\$83,609.88
O'NEAL	MARICLARE	\$62,862.29	\$3,786.79	\$66,649.08
O'SULLIVAN	JOHN	\$81,447.08	\$1,249.00	\$82,696.08
ORSINI	JENNIFER	\$60,194.02	\$2,975.00	\$63,169.02
PARATO	LISA	\$77,177.88	\$1,249.00	\$78,426.88



School Employee Payroll

HIGH SCHOOL

Last Name	First Name	Regular	Other	Total
PARSONS	RYAN	\$64,124.06	\$2,500.00	\$66,624.06
PECORA	JOHN	\$77,177.88	\$154.53	\$77,332.41
PELLAND	DENISE	\$19,860.25	\$5,364.75	\$25,225.00
PERRUCCIO	GLYNNIS	\$70,932.96	\$-	\$70,932.96
PIERSON	ABIGAIL	\$64,124.06	\$-	\$64,124.06
POISSON	RYAN	\$6,760.00	\$3,429.11	\$10,189.11
PRATT HERMAN	JENNIFER	\$70,932.94	\$1,246.00	\$72,178.94
QUEENAN	MICHLYN	\$19,030.19	\$3,870.33	\$22,900.52
QUINN	STEPHANIE	\$109,720.38	\$8,684.79	\$118,405.17
RANDOLPH	THERESA	\$37,635.00	\$760.50	\$38,395.50
RATTE	LISA	\$70,313.83	\$363.14	\$70,676.97
REILLY	CAROL	\$62,156.90	\$92.40	\$62,249.30
RICH	BRUCE	\$-	\$7,054.00	\$7,054.00
RICHTER	DANIEL	\$64,124.06	\$11,394.00	\$75,518.06
RICK	ELIZABETH	\$39,828.15	\$867.60	\$40,695.75
RIVARD	DONNA	\$19,860.25	\$388.00	\$20,248.25
ROBERTS	LIANE	\$-	\$756.00	\$756.00
ROBERTS	PATRICIA	\$81,447.08	\$-	\$81,447.08
ROBERTSON	CRAIG	\$2,907.00	\$12,504.52	\$15,411.52
ROBILLARD	SCOTT	\$77,177.88	\$-	\$77,177.88
ROEDER	AMANDA	\$71,957.08	\$7,758.00	\$79,715.08
ROGERS	KELLY	\$100,769.24	\$7,792.16	\$108,561.40
RONKIN	MIKHAIL	\$53,680.90	\$-	\$53,680.90
ROSA	DANIEL	\$86,213.92	\$2,360.50	\$88,574.42
SALOMAA	JOANNE FAGAN	\$51,069.90	\$150.00	\$51,219.90
SANCHEZ	PATRICIA	\$61,513.92	\$-	\$61,513.92
SANDERS	CLAYTON	\$61,513.92	\$-	\$61,513.92
SANDHOLM	CYNTHIA	\$81,447.08	\$-	\$81,447.08
SCARFO	KERRY ANN	\$19,860.25	\$918.00	\$20,778.25
SCOTT	GORDON	\$77,177.88	\$-	\$77,177.88
SEXAUER	MATTHEW	\$77,177.88	\$8,368.00	\$85,545.88
SHEA	MICHAEL	\$77,177.88	\$987.50	\$78,165.38
SHEEHAN	JUDITH	\$81,447.08	\$-	\$81,447.08
SHOLDS	KIMBERLY	\$47,503.92	\$1,663.00	\$49,166.92
SHUPE	ANDREW	\$70,932.96	\$11,030.16	\$81,963.12
SILK	LINDSEY	\$62,314.60	\$11,378.30	\$73,692.90
SIMARD	JULIANNE	\$17,928.48	\$354.56	\$18,283.04
SIMES	KATHRYN	\$99,533.08	\$2,876.69	\$102,409.77
SLOAN	MICHELE	\$81,447.08	\$240.00	\$81,687.08
SMITH	MARIAN	\$74,568.00	\$1,663.00	\$76,231.00
SODERSTROM	CAROLYN	\$22,962.10	\$799.09	\$23,761.19
SOUSA	THOMAS	\$77,177.88	\$7,233.27	\$84,411.15
STANICHUK	ALEXIA	\$1,389.00	\$-	\$1,389.00
STAVELEY	JONATHAN	\$77,177.88	\$-	\$77,177.88
STEEVES	DAVID	\$81,447.08	\$4,082.00	\$85,529.08
SULLIVAN	KATELYN	\$48,460.10	\$-	\$48,460.10



School Employee Payroll

HIGH SCHOOL

Last Name	First Name	Regular	Other	Total
SULLIVAN	KATHRYN	\$81,447.08	\$2,113.00	\$83,560.08
SWANSON	ALEXANDRA	\$61,513.92	\$2,288.00	\$63,801.92
SWEENEY	MARILYN	\$102,946.48	\$1,693.27	\$104,639.75
TAHA	BARBARA	\$77,177.88	\$4,900.00	\$82,077.88
TANINI	LINDA	\$83,418.93	\$2,356.00	\$85,774.93
TARPINIAN	PETER	\$66,863.94	\$-	\$66,863.94
TRAVERS	GWEYN	\$20,977.16	\$400.99	\$21,378.15
TROUVE	DANIELLE	\$56,292.08	\$2,263.00	\$58,555.08
TRUE	KRISTEN	\$20,375.88	\$5,369.96	\$25,745.84
TSE	MELISSA	\$2,096.87	\$41.25	\$2,138.12
TYLENDIA	JESSICA	\$82,339.59	\$4,841.28	\$87,180.87
UPADHYAY	BINA	\$19,132.37	\$368.13	\$19,500.50
VAN BLARCOM	IAN	\$77,177.88	\$-	\$77,177.88
VANDERKEYL	BETHENY	\$5,909.39	\$120.13	\$6,029.52
VARGA	ERIK	\$71,957.08	\$2,806.00	\$74,763.08
VECCHI	NICOLE	\$51,099.10	\$-	\$51,099.10
VITALE	CRAIG	\$69,748.90	\$6,948.00	\$76,696.90
WARD	JASON	\$67,983.93	\$-	\$67,983.93
WATSON	ZACHARY	\$-	\$1,638.00	\$1,638.00
WHITTLESEY	CHRISTINA	\$99,720.66	\$684.79	\$100,405.45
WHOLEY	KATIE	\$33,324.28	\$820.83	\$34,145.11
WICKHAM	LUCAS	\$65,582.99	\$1,663.00	\$67,245.99
WILCOX-HARRIS	SUSAN	\$20,259.25	\$396.00	\$20,655.25
WILLIAMS	DANIEL	\$61,513.92	\$3,805.50	\$65,319.42
WILSON	MARY	\$19,860.25	\$388.00	\$20,248.25
WITTE	MATTHEW	\$77,177.88	\$-	\$77,177.88
WRIGHT	THOMAS	\$98,533.08	\$676.69	\$99,209.77
ZIMMERMAN	KATHLEEN	\$81,447.08	\$-	\$81,447.08
ZOPES	PETER	\$81,447.08	\$3,316.00	\$84,763.08
ZUKOWSKI	DAVID	\$17,085.27	\$128.58	\$17,213.85

MCCARTHY MIDDLE

Last Name	First Name	Regular	Other	Total
AJIKUTIRA	SANGEETHA	\$58,903.00	\$-	\$58,903.00
AQUILINA	DAVID	\$24,230.01	\$-	\$24,230.01
ATHANAS	DOROTHEA	\$77,177.88	\$578.00	\$77,755.88
AVILA	LINDA	\$20,937.15	\$610.00	\$21,547.15
BAKER	AMY	\$69,748.90	\$2,378.60	\$72,127.50
BELANGER	NANCY	\$81,447.08	\$1,471.78	\$82,918.86
BELLINGHERI	AMY	\$33,201.74	\$-	\$33,201.74
BERUBE	BENJAMIN	\$71,957.08	\$-	\$71,957.08
BIBBER-DELTRECCO	CAROLINE	\$79,215.66	\$3,183.00	\$82,398.66
BOLTON	CAROLYN	\$8,815.66	\$172.90	\$8,988.56
BONGIORNO	ELAINE	\$9,177.14	\$180.18	\$9,357.32
BONNAR	ROSLYN	\$77,177.94	\$3,122.00	\$80,299.94
BRAZIL	KATHLEEN	\$48,460.10	\$265.00	\$48,725.10



School Employee Payroll

MCCARTHY MIDDLE

Last Name	First Name	Regular	Other	Total
BROCKMYRE-MARTIN	MARY	\$77,177.88	\$2,184.00	\$79,361.88
CHARIG	MOYA	\$48,460.10	\$-	\$48,460.10
CHEMALY	JEFFREY	\$19,065.84	\$3,263.81	\$22,329.65
CLASBY	MICHAEL	\$21,937.50	\$-	\$21,937.50
COURTNEY	DANA	\$64,124.06	\$788.00	\$64,912.06
CRAMER	VIRGINIA	\$81,447.08	\$-	\$81,447.08
CROCKER	CATHERINE	\$19,448.88	\$380.16	\$19,829.04
CURRAN	LISA	\$77,177.88	\$-	\$77,177.88
DAIGLE	DENISE	\$70,932.94	\$2,082.35	\$73,015.29
DALY	VIRGINIA	\$18,602.33	\$367.20	\$18,969.53
DARLAND	TIMOTHY	\$70,932.94	\$300.00	\$71,232.94
DE YOUNG	LESLIE	\$20,377.67	\$10,736.70	\$31,114.37
DECHIARA	KAREN	\$8,841.48	\$386.86	\$9,228.34
DEMIRDAG	MUGE	\$18,062.40	\$353.40	\$18,415.80
DENTY	IRENE	\$18,062.40	\$353.40	\$18,415.80
DEVITO	KATHRYN	\$82,195.10	\$1,156.00	\$83,351.10
DOHERTY	ROBIN	\$8,815.66	\$172.90	\$8,988.56
DRISCOLL	KELLEY	\$19,065.84	\$1,239.50	\$20,305.34
EPSTEIN	SHELLEY LYNN	\$81,447.08	\$2,274.00	\$83,721.08
ERICKSON	DAFNA	\$3,065.34	\$256.04	\$3,321.38
FELZANI	ADAM	\$82,195.10	\$586.96	\$82,782.06
FINN	KATHLEEN	\$18,062.40	\$553.40	\$18,615.80
FIPPEN	ELIZABETH	\$18,768.62	\$603.36	\$19,371.98
FLANAGAN	JENNIFER	\$77,177.88	\$1,736.00	\$78,913.88
GALLAGHER	THOMAS	\$70,932.94	\$120.00	\$71,052.94
GERMAIN	TRACEY	\$77,177.88	\$6,435.74	\$83,613.62
GOSS	LISA	\$9,793.30	\$1,044.38	\$10,837.68
GRAHAM	PATRICK	\$77,177.88	\$-	\$77,177.88
GUERRA	MARY	\$53,680.90	\$1,233.00	\$54,913.90
GUERRA	WILLIAM	\$61,513.92	\$3,711.15	\$65,225.07
HERLIHY	JODIE	\$19,065.84	\$5,071.76	\$24,137.60
HIGGINS	JOYCE	\$15,857.52	\$307.01	\$16,164.53
HILL	KATHERINE	\$53,680.90	\$578.00	\$54,258.90
HOLLAND	KELLEY	\$19,229.43	\$1,132.65	\$20,362.08
HOULE	KAREN	\$8,951.21	\$175.63	\$9,126.84
HOULE	KATHERINE	\$61,513.92	\$720.00	\$62,233.92
HUBERT	MATTHEW	\$58,903.00	\$-	\$58,903.00
HUNT	JAMIE	\$22,235.17	\$421.14	\$22,656.31
ISAACS	KELLY	\$53,680.90	\$1,727.08	\$55,407.98
JOHNSON	SHEILA	\$8,996.40	\$176.54	\$9,172.94
KALABOKIS	JOANNE	\$66,864.00	\$3,602.00	\$70,466.00
KELLY-SULESKI	CAROL	\$70,932.94	\$818.12	\$71,751.06
KILEY	SARAH	\$70,932.94	\$1,963.00	\$72,895.94
KLICK-MCHUGH	CAITLIN	\$80,430.58	\$2,125.48	\$82,556.06
KOMPERDA	JENNIFER	\$77,177.88	\$2,209.72	\$79,387.60
KOSCIOLEK	RAMONA	\$3,876.90	\$74.10	\$3,951.00



School Employee Payroll

MCCARTHY MIDDLE

Last Name	First Name	Regular	Other	Total
LACASSE	ALLISON	\$74,568.00	\$4,917.00	\$79,485.00
LANOUE	CATHERINE	\$77,177.88	\$1,156.00	\$78,333.88
LARRABEE	TERRIE	\$51,099.10	\$486.91	\$51,586.01
LILJEGREN	STEVEN	\$86,213.92	\$-	\$86,213.92
LIVINGSTON	SHAUN	\$69,748.90	\$860.00	\$70,608.90
LOCOCO	KAREN	\$77,177.88	\$578.00	\$77,755.88
LUCENTE	KATHRYN	\$78,755.04	\$150.00	\$78,905.04
LYONS	KRISTEN	\$77,177.89	\$1,370.00	\$78,547.89
MACPHEE	JENNIFER	\$77,177.88	\$-	\$77,177.88
MAHER	GLENN	\$77,177.88	\$-	\$77,177.88
MANNION	IDA	\$32,912.34	\$839.87	\$33,752.21
MARTIN	DONNA	\$102,503.98	\$1,697.03	\$104,201.01
MARTIN	SANDRA	\$8,996.40	\$256.58	\$9,252.98
MARTINES	LAURIE	\$77,177.88	\$1,508.44	\$78,686.32
MASCIA	LYNNE	\$66,863.94	\$-	\$66,863.94
MAYOTTE	CAROLINE	\$3,937.50	\$13,348.81	\$17,286.31
MCCARTHY	JACQUELINE	\$77,177.88	\$-	\$77,177.88
MCCORMICK	VIRGINIA	\$18,062.40	\$841.24	\$18,903.64
MCMAHON	MELISSA	\$71,957.08	\$3,771.00	\$75,728.08
MCPHEE	KURT	\$113,128.42	\$1,618.68	\$114,747.10
MEANEY	DANIELLE	\$57,136.85	\$-	\$57,136.85
MIAN	AAMINA	\$12,206.78	\$2,551.58	\$14,758.36
MORIARTY	MARY	\$81,447.08	\$2,674.00	\$84,121.08
MURRAY	PAMELA	\$81,447.08	\$-	\$81,447.08
O'MEARA	PAMELA	\$53,680.90	\$-	\$53,680.90
OTTMAN	RACHEL	\$77,177.88	\$1,156.00	\$78,333.88
PANAGIOTAKOS	CHRISTINE	\$81,447.08	\$2,605.00	\$84,052.08
PINDARA	CHARLENE	\$36,582.00	\$728.00	\$37,310.00
PIVONKA	SHARON	\$19,065.84	\$372.48	\$19,438.32
POISSON	CATHERINE	\$8,591.82	\$614.33	\$9,206.15
PORTEN	EMILY	\$70,677.10	\$-	\$70,677.10
REGAN	SUSAN	\$71,957.08	\$300.00	\$72,257.08
RICHARDSON	JODI	\$77,177.94	\$10,390.00	\$87,567.94
ROBBAT	LINDA	\$77,177.88	\$-	\$77,177.88
SAVARESE	KELLY	\$17,972.58	\$555.86	\$18,528.44
SCHEINBART	CAROL	\$82,195.10	\$1,491.00	\$83,686.10
SCHILLE	JAYNE	\$18,483.90	\$7,162.18	\$25,646.08
SCHWAMB	EUGENE	\$54,520.96	\$-	\$54,520.96
SEERO	ELYSE	\$58,903.00	\$373.52	\$59,276.52
SEMENTELLI	KATHY	\$19,065.84	\$3,104.00	\$22,169.84
SHERLOCK	JOHN	\$77,177.88	\$2,444.48	\$79,622.36
SILVA	CATHARINE	\$58,903.00	\$-	\$58,903.00
SILVA	PATRICIA	\$13,193.02	\$684.75	\$13,877.77
SKAFF	LISA ANN	\$77,177.88	\$1,178.00	\$78,355.88
SKELTON	MARY	\$77,177.94	\$-	\$77,177.94
SLOCUM	SUSAN	\$81,447.08	\$2,356.00	\$83,803.08



School Employee Payroll

MCCARTHY MIDDLE

Last Name	First Name	Regular	Other	Total
SORAGHAN	BRIAN	\$45,134.04	\$9,768.57	\$54,902.61
SORRENTINO	LINDA	\$71,419.92	\$920.00	\$72,339.92
SPINAZOLA	MARGARET	\$6,820.38	\$133.38	\$6,953.76
STAFFORD	MARIA	\$19,448.88	\$3,652.74	\$23,101.62
STUART	PATRICIA	\$19,448.88	\$380.16	\$19,829.04
SULLIVAN	ERIC	\$64,124.06	\$5,972.30	\$70,096.36
SWEENEY	BRITNI	\$56,292.08	\$420.21	\$56,712.29
SYKES	RUSSELL	\$19,448.88	\$380.16	\$19,829.04
TARANTO	JANICE	\$-	\$15,887.50	\$15,887.50
TAYLOR	LISA	\$19,448.88	\$380.16	\$19,829.04
TESTA	CYNTHIA	\$70,677.10	\$893.50	\$71,570.60
THORP-DUSSOURD	KAREN	\$22,318.05	\$3,725.07	\$26,043.12
VENUGOPAL	DEVI	\$64,124.06	\$2,158.49	\$66,282.55
VINING	JESSICA	\$82,195.10	\$1,249.00	\$83,444.10
WRIGHT	SEAN	\$64,124.06	\$11,642.00	\$75,766.06
WU-MARSHALL	JANNIS	\$18,622.07	\$420.96	\$19,043.03
ZOUZAS	HARIKLIA	\$19,117.71	\$410.15	\$19,527.86
ZWART	RENEE	\$19,448.88	\$380.16	\$19,829.04

PARKER MIDDLE

Last Name	First Name	Regular	Other	Total
ADLER	ANITA	\$81,447.03	\$300.00	\$81,747.03
ASQUITH	BRENDAN	\$74,568.00	\$-	\$74,568.00
AYLWARD	JENNIFER	\$77,177.88	\$-	\$77,177.88
BAIN	JACLYN	\$77,177.88	\$60.00	\$77,237.88
BARRICELLI	ROBERTA	\$77,177.88	\$623.00	\$77,800.88
BARRON	TALAN	\$13,014.30	\$256.28	\$13,270.58
BARTLEMAN	JENNIFER	\$18,483.90	\$364.80	\$18,848.70
BOCZENOWSKI	DEBRA	\$81,447.03	\$150.00	\$81,597.03
BOUCHER	MARC	\$53,680.90	\$-	\$53,680.90
BOUDREAU	KATHLEEN	\$18,499.69	\$391.80	\$18,891.49
BRIAND	KIMBERLY	\$77,177.88	\$2,402.00	\$79,579.88
BRUYN	PETER	\$77,177.88	\$623.00	\$77,800.88
BUCK	RHONDA	\$20,439.64	\$4,261.75	\$24,701.39
CARLSON	CHRISTINE	\$53,680.90	\$713.00	\$54,393.90
CASEY	LAURA	\$77,177.88	\$360.00	\$77,537.88
CHASE	TIMOTHY	\$-	\$2,356.00	\$2,356.00
CLEMENTE	ELAINE	\$-	\$22,097.75	\$22,097.75
CODY	TRACEY	\$61,513.92	\$360.00	\$61,873.92
COHAN	MARCIA	\$19,065.84	\$425.84	\$19,491.68
CONLEY	BARBARA	\$74,568.00	\$-	\$74,568.00
CORBO	STACY	\$77,177.88	\$-	\$77,177.88
CORMIER	MARGARET	\$9,017.06	\$176.96	\$9,194.02
COURTEMANCHE	KARA	\$56,292.08	\$4,412.00	\$60,704.08
DALTON	AMANDA	\$60,839.79	\$1,156.00	\$61,995.79
DAY	SANDRA	\$74,568.00	\$-	\$74,568.00



School Employee Payroll

PARKER MIDDLE

Last Name	First Name	Regular	Other	Total
DEDINSKY	ELAINE	\$19,065.84	\$372.48	\$19,438.32
DENNY-BROWN	ANN	\$56,292.08	\$1,223.00	\$57,515.08
DENSON	MICHELE	\$82,195.10	\$-	\$82,195.10
DINGWELL	LORINDA	\$77,177.88	\$-	\$77,177.88
DOLAN	AUTUMN	\$79,500.98	\$-	\$79,500.98
DRAGOUMANOS	ELIZABETH	\$61,742.46	\$420.00	\$62,162.46
EASTMAN	JENNIFER	\$67,451.47	\$-	\$67,451.47
ENGEL	SHANNON	\$77,177.88	\$1,246.00	\$78,423.88
FOLEY	DONNA	\$27,227.20	\$364.67	\$27,591.87
FREDERICKS	GEORGIA	\$13,935.39	\$176.50	\$14,111.89
FRENETTE	MARY	\$19,851.07	\$9,976.91	\$29,827.98
GARDNER	ANN	\$1,362.77	\$-	\$1,362.77
GAUGHAN	NICOLE	\$26,221.42	\$508.69	\$26,730.11
GILLIES	KIMBERLY	\$19,448.88	\$5,450.84	\$24,899.72
GIORDANO	LAUREN	\$58,903.00	\$-	\$58,903.00
GLOVER	AMY	\$18,062.40	\$353.40	\$18,415.80
GOSELIN	RYAN	\$19,560.35	\$3,113.38	\$22,673.73
GRAY	RONALD	\$47,431.02	\$730.17	\$48,161.19
HAVENER	LYNN	\$19,065.84	\$1,618.48	\$20,684.32
HESLIN	JACKELYN	\$71,957.08	\$578.00	\$72,535.08
HICKEY	PATRICK	\$16,845.30	\$4,757.34	\$21,602.64
HILBERG	KERRI	\$8,409.00	\$164.71	\$8,573.71
HORAN	KRISTIN	\$56,484.23	\$4,531.76	\$61,015.99
JEAN	ASHLEY	\$51,069.90	\$3,102.10	\$54,172.00
JOWETT	LINDA	\$70,932.94	\$6,419.00	\$77,351.94
KADARAS	JOAN	\$-	\$20,361.75	\$20,361.75
KENNEDY	JEAN	\$81,447.03	\$1,246.00	\$82,693.03
KEOHANE	THERESE	\$77,177.88	\$4,162.93	\$81,340.81
KISH	SHEILA	\$71,957.08	\$500.00	\$72,457.08
LEONARD	NICOLE	\$77,177.88	\$-	\$77,177.88
LINSNER	ERIC	\$70,932.94	\$9,128.00	\$80,060.94
LOISELLE	SUSAN	\$36,691.55	\$7,587.68	\$44,279.23
MACISAAC	MELISSA	\$61,513.92	\$-	\$61,513.92
MAGNUSON	REBECCA	\$77,177.88	\$1,249.00	\$78,426.88
MAIELLANO	CATHLEEN	\$15,629.98	\$679.52	\$16,309.50
MANGAN	JULIE	\$65,000.40	\$7,694.54	\$72,694.94
MASON	MARCY	\$20,580.66	\$392.93	\$20,973.59
MAYOTTE	BARBARA	\$70,932.94	\$623.00	\$71,555.94
MCAULIFFE	DANIEL	\$77,177.94	\$360.00	\$77,537.94
MCCARTHY	GARRETT	\$77,177.88	\$8,882.26	\$86,060.14
MCCLURE	STEPHEN	\$77,177.88	\$360.00	\$77,537.88
MCFARLAND	KEVIN	\$62,156.90	\$1,872.00	\$64,028.90
MCGARRY	CARAGH	\$796.25	\$15.68	\$811.93
MERRILL	SHANNON	\$77,177.88	\$90.00	\$77,267.88
MESITE	DAWN	\$77,177.88	\$90.00	\$77,267.88
MORTON	LISA	\$77,177.88	\$1,246.00	\$78,423.88



School Employee Payroll

PARKER MIDDLE

Last Name	First Name	Regular	Other	Total
NOYES	JESSICA	\$51,069.98	\$1,407.37	\$52,477.35
O'BRIEN INZ	SUSAN	\$86,213.92	\$-	\$86,213.92
O'HEARNE	EILEEN	\$1,134.18	\$18.20	\$1,152.38
OLSON	JUSTIN	\$22,497.07	\$527.41	\$23,024.48
PACZKOWSKI	ANNEMARIE	\$61,742.46	\$1,576.00	\$63,318.46
PARKS	ANGELA	\$77,177.88	\$720.00	\$77,897.88
PARKS	JEFFERY	\$114,747.10	\$-	\$114,747.10
PAUL	LYNN	\$19,065.84	\$2,533.56	\$21,599.40
PERSICHETTI	MARGARET	\$9,017.06	\$176.96	\$9,194.02
PIAZZA	SUSAN	\$74,114.04	\$-	\$74,114.04
POLICELLI	MARICLARE	\$51,099.10	\$-	\$51,099.10
PREES	HOLLY	\$8,835.03	\$4,788.79	\$13,623.82
QUINN	KAREN	\$18,767.60	\$446.44	\$19,214.04
RAJI	PATRICIA	\$8,815.66	\$172.90	\$8,988.56
REINERTSON	DIANE	\$74,568.00	\$-	\$74,568.00
REYNOLDS	MELISSA	\$6,788.88	\$136.72	\$6,925.60
ROBINSON	DEBORAH	\$29,557.88	\$596.87	\$30,154.75
SAHOO	MAMATA	\$22,631.09	\$438.08	\$23,069.17
SEXTON	ELIZABETH	\$81,447.08	\$-	\$81,447.08
SIMON	STEVEN	\$59,289.10	\$1,156.00	\$60,445.10
SOUZA	MARK	\$100,719.37	\$1,684.89	\$102,404.26
SPINALE	KIMBERLY	\$22,468.63	\$1,000.44	\$23,469.07
STUART	JENNIFER	\$9,480.19	\$591.26	\$10,071.45
SULESKI	MICHAEL	\$81,447.08	\$1,156.00	\$82,603.08
SULLIVAN	MICHAEL	\$58,903.00	\$1,627.12	\$60,530.12
SUNDERMANN	ERIK	\$22,979.51	\$1,110.54	\$24,090.05
TAYLOR	DONNA	\$19,448.88	\$380.16	\$19,829.04
TIANO	LISA	\$58,527.04	\$3,736.00	\$62,263.04
VERMOT-GAUD	ALEXANDRA	\$19,051.80	\$364.80	\$19,416.60
WALSH	CHRISTINE	\$14,876.50	\$294.50	\$15,171.00
WALSH	JANICE	\$8,836.32	\$738.57	\$9,574.89
WEICK	DENA	\$81,809.16	\$2,864.70	\$84,673.86
WING	PAUL	\$76,061.96	\$180.00	\$76,241.96
ZAMBRANO	FANNY	\$-	\$390.00	\$390.00

BYAM ELEMENTARY

Last Name	First Name	Regular	Other	Total
ABBASCIANO	MICHELLE	\$48,460.10	\$-	\$48,460.10
ARORA	ANUPAMA	\$73,368.88	\$-	\$73,368.88
ATKINSON	KIMBERLY	\$77,177.88	\$2,056.00	\$79,233.88
BAILLARGEON	DANIELLE	\$77,177.88	\$135.00	\$77,312.88
BARRETT	BEVERLY	\$40,879.02	\$-	\$40,879.02
BENINATI	KEVIN	\$8,083.56	\$162.36	\$8,245.92
BLUMBERG	JANE	\$77,177.88	\$1,156.00	\$78,333.88
BREAULT	MELISSA	\$7,569.16	\$148.46	\$7,717.62
BROCK-SANCHEZ	KELLY	\$292.50	\$5.94	\$298.44



School Employee Payroll

BYAM ELEMENTARY

Last Name	First Name	Regular	Other	Total
BROOKS	HEATHER	\$53,680.90	\$-	\$53,680.90
BURGESS	CATHERINE	\$77,177.88	\$1,883.07	\$79,060.95
CAREY	JANET	\$77,177.88	\$-	\$77,177.88
CARSON	SARAH	\$77,177.88	\$390.00	\$77,567.88
CASTONGUAY	MARY	\$20,675.36	\$1,321.08	\$21,996.44
CELLA	ALLISON	\$20,259.84	\$395.76	\$20,655.60
CORMACK-O'DONNELL	MARIE	\$77,177.88	\$1,156.00	\$78,333.88
CURRAN	SHAILAGH	\$19,051.80	\$364.80	\$19,416.60
CURRY	MOLLY	\$48,620.00	\$734.50	\$49,354.50
D'AMATO	CONCETTA	\$7,584.23	\$59.50	\$7,643.73
DALEY	ALEXANDRA	\$20,259.84	\$395.76	\$20,655.60
DAY	CATHY	\$77,177.88	\$-	\$77,177.88
DILLMAN	SUSAN	\$40,879.02	\$-	\$40,879.02
DOSSIN	ANNE	\$33,165.00	\$660.00	\$33,825.00
DUFRESNE	TARA	\$7,801.54	\$153.14	\$7,954.68
DWYER	KERRI	\$6,832.63	\$126.88	\$6,959.51
ELLITHORPE	EMILY	\$43,661.02	\$360.00	\$44,021.02
FERRONETTI	SUSAN	\$53,680.90	\$-	\$53,680.90
FREDETTE	JASON	\$100,038.50	\$5,461.52	\$105,500.02
GAUDINO	DIANE	\$20,259.84	\$395.76	\$20,655.60
GESUALDI	DAWN	\$77,177.88	\$1,756.00	\$78,933.88
GIANOPOULOS	FAYE	\$51,069.98	\$-	\$51,069.98
GOFF	MICHAEL	\$20,259.84	\$9,876.31	\$30,136.15
GOLDSTEIN	JENNIFER	\$74,568.06	\$1,922.00	\$76,490.06
GOVER	ALLISON	\$58,903.00	\$300.00	\$59,203.00
GRABER	MATTHEW	\$56,292.08	\$-	\$56,292.08
HANAFIN	SHERRI	\$59,429.92	\$-	\$59,429.92
HARRIS	KATHERINE	\$77,177.88	\$1,156.00	\$78,333.88
HAYWARD	CHRISTOPHER	\$7,517.52	\$147.42	\$7,664.94
HICKS	MEGHANNE	\$51,381.14	\$-	\$51,381.14
HOGAN	MEGHAN	\$77,177.88	\$-	\$77,177.88
HOLMAN	MELISSA	\$77,177.88	\$1,426.00	\$78,603.88
JOYCE	ALANA	\$18,682.80	\$2,059.80	\$20,742.60
KEHOE	TERRY	\$19,065.84	\$372.48	\$19,438.32
KIMSOUNG	PAULINE	\$18,062.40	\$1,208.39	\$19,270.79
KLIX	ROBERTA	\$74,568.00	\$2,056.00	\$76,624.00
KOOKEN	KARLA	\$64,124.06	\$-	\$64,124.06
LALLY	ERIN	\$81,447.03	\$1,249.00	\$82,696.03
LAMBERT	DONNA	\$19,653.90	\$1,287.60	\$20,941.50
LAROSE-YORK	RENEE	\$16,915.73	\$-	\$16,915.73
LEHAN	DANIELLE	\$17,851.80	\$353.40	\$18,205.20
LOEW	CATHERINE	\$61,513.92	\$2,114.00	\$63,627.92
MACDONALD	CAROL	\$19,065.84	\$372.48	\$19,438.32
MADDEN	BARBARA	\$20,705.04	\$5,279.54	\$25,984.58
MAGUIRE	ELEN	\$71,957.08	\$480.00	\$72,437.08
MARCHANT	KRISTINA	\$69,748.90	\$1,156.00	\$70,904.90



School Employee Payroll

BYAM ELEMENTARY

Last Name	First Name	Regular	Other	Total
MARKHAM	JILL	\$18,682.80	\$364.80	\$19,047.60
MATHEWS	LEANNE	\$8,943.57	\$371.90	\$9,315.47
MATSON-DURKIN	HOLLY	\$74,568.00	\$2,517.18	\$77,085.18
MCCALL	CARRIE	\$70,932.94	\$153.72	\$71,086.66
MCELROY-YEIDER	COURTNEY	\$61,121.92	\$4,837.00	\$65,958.92
MEADOWS	JENNIFER	\$19,852.80	\$2,781.35	\$22,634.15
MITRI	NATHALIE	\$18,062.40	\$353.40	\$18,415.80
MORASSE	NICHOLE	\$-	\$180.00	\$180.00
MURPHY	STELLA	\$18,186.06	\$5,868.43	\$24,054.49
PAROYIAN	EMMA	\$8,155.29	\$160.26	\$8,315.55
PAYNE	SARA	\$6,512.82	\$128.64	\$6,641.46
PICCA	DAWN	\$6,089.40	\$119.04	\$6,208.44
REGAN	AMY	\$66,863.94	\$1,084.38	\$67,948.32
RILEY	MONICA	\$19,065.84	\$1,272.48	\$20,338.32
RIVARD	AMANDA	\$9,562.50	\$-	\$9,562.50
SANAM	SHEETHAL	\$18,429.30	\$384.08	\$18,813.38
SAPIENZA	KIMBERLY	\$19,448.88	\$2,768.66	\$22,217.54
SEXAUER	ELIZABETH	\$69,937.28	\$-	\$69,937.28
STREETER	KRISTY	\$77,177.88	\$1,652.00	\$78,829.88
STUART	DIANNE	\$18,778.56	\$366.72	\$19,145.28
SULLIVAN	LAUREN	\$77,177.88	\$-	\$77,177.88
SZABLA	LINDA	\$77,177.94	\$150.00	\$77,327.94
THOMAS-BOYLE	LISA	\$77,177.88	\$1,156.00	\$78,333.88
TICHES	RENEE	\$77,177.88	\$2,605.00	\$79,782.88
TULLY	ALYCE	\$9,031.20	\$176.70	\$9,207.90
WALMSLEY	RACHEL	\$14,860.07	\$286.24	\$15,146.31
WALSH	ASHLEY	\$56,292.08	\$-	\$56,292.08
WASZAK	ALISON	\$12,978.53	\$900.00	\$13,878.53
WILLIAMS	PHANI	\$7,543.34	\$147.94	\$7,691.28
WOOD	JAMIE	\$48,460.10	\$-	\$48,460.10
WYNN	DEBBIE	\$20,259.84	\$1,361.01	\$21,620.85
ZOUZAS	DESPENA	\$19,051.80	\$364.80	\$19,416.60

CENTER ELEMENTARY

Last Name	First Name	Regular	Other	Total
AHEARN	STEPHANIE	\$53,291.60	\$1,941.55	\$55,233.15
APOSTOLOU	MARINA	\$833.22	\$81.24	\$914.46
AYOTTE	JENNIFER	\$58,903.00	\$150.00	\$59,053.00
BARRETT	ERICA	\$65,000.40	\$2,346.54	\$67,346.94
BROGAN	DEIRDRE	\$83,418.92	\$900.00	\$84,318.92
BUCKLEY	SARAH	\$64,124.06	\$150.00	\$64,274.06
CAFFELLE	MARY	\$33,290.65	\$1,412.50	\$34,703.15
CARTER	KATHLEEN	\$77,177.88	\$1,741.00	\$78,918.88
COLBERT	JENNIFER	\$14,325.30	\$182.28	\$14,507.58
COLMAN	MARGARET	\$-	\$854.99	\$854.99
COTTER	DIANNE	\$77,177.88	\$-	\$77,177.88



School Employee Payroll

CENTER ELEMENTARY

Last Name	First Name	Regular	Other	Total
CUNNINGHAM	ALICIA	\$77,177.88	\$150.00	\$77,327.88
DARWIN	LISA	\$19,065.84	\$15,050.17	\$34,116.01
DEMAMBRO	JESSICA	\$8,306.59	\$160.50	\$8,467.09
DOOLEY	SUSAN	\$77,177.88	\$120.00	\$77,297.88
DOUGLAS	STEPHANIE	\$19,021.80	\$1,563.97	\$20,585.77
ENGDAHL	MEAGHAN	\$40,879.02	\$-	\$40,879.02
ERRGONG-WEIDER	MEGAN	\$77,177.88	\$2,356.00	\$79,533.88
FAHY	KATHY	\$77,177.88	\$-	\$77,177.88
FANNON	LISA	\$7,569.16	\$1,533.96	\$9,103.12
FOOTE	MICHAEL	\$10,123.75	\$-	\$10,123.75
FULTZ	KIMBERLEY	\$18,062.40	\$353.40	\$18,415.80
FYTEN	ANN MARIE	\$7,781.54	\$195.24	\$7,976.78
GALLUCCIO	LISA	\$3,102.30	\$58.50	\$3,160.80
GARTNER	DONALD	\$56,292.08	\$120.00	\$56,412.08
GRAFF	PATRICIA	\$7,879.00	\$154.70	\$8,033.70
GREGORY	KATHLEEN	\$5,928.00	\$15,499.50	\$21,427.50
HENRY-COLE	SALLY	\$81,447.08	\$9,033.27	\$90,480.35
HILL	KIMBERLY	\$19,065.84	\$372.48	\$19,438.32
HUGUET	ALESSANDRA	\$66,863.94	\$8,579.00	\$75,442.94
JOOS	DARLEEN	\$82,195.05	\$3,761.00	\$85,956.05
KINNEY	ALICIA	\$18,062.40	\$2,678.90	\$20,741.30
KIVI	TANYA	\$82,195.10	\$660.00	\$82,855.10
KNIGHT	BARBARA	\$77,177.88	\$270.00	\$77,447.88
KRAFSIG	JENNIFER	\$77,177.88	\$2,056.00	\$79,233.88
L'ABBE	JEFFREY	\$77,177.88	\$1,756.00	\$78,933.88
LALLAS	CATHERINE	\$77,177.88	\$600.00	\$77,777.88
LALWANI	DIVYA	\$6,477.10	\$17,433.00	\$23,910.10
LAMSON	KARIN	\$40,879.02	\$-	\$40,879.02
LEBLANC	JULIE	\$46,636.50	\$600.00	\$47,236.50
LEFEBVRE	KIM	\$11,213.52	\$1,115.04	\$12,328.56
LOCONTE	JULIE	\$7,452.97	\$146.12	\$7,599.09
LOMICKA	BARBARA	\$19,448.88	\$1,070.16	\$20,519.04
MACKESSY	KRISTINE	\$16,894.18	\$318.84	\$17,213.02
MACKINNON	SUSAN	\$77,177.94	\$-	\$77,177.94
MALONE	REBECCA	\$9,485.04	\$185.28	\$9,670.32
MARA	KIMBERLY	\$66,182.78	\$-	\$66,182.78
MARCOTTE	SHARON	\$19,448.88	\$380.16	\$19,829.04
MARENGHI	ROBERTA	\$77,177.88	\$-	\$77,177.88
MCCARTIN	SALLY	\$19,017.96	\$371.52	\$19,389.48
MCCAUL	LINDA	\$10,172.51	\$937.53	\$11,110.04
MCCONNELL	BRENDA	\$51,069.98	\$-	\$51,069.98
MCDONALD	TRACEY-LEE	\$4,260.30	\$85.80	\$4,346.10
MCELHINNEY	DONNA	\$7,762.81	\$497.36	\$8,260.17
MELLUS	CLAIRE	\$56,292.08	\$-	\$56,292.08
OLSON	KRISTEN	\$77,177.88	\$2,682.90	\$79,860.78
OLSSON	MARYELLEN	\$69,748.90	\$3,332.00	\$73,080.90



School Employee Payroll

CENTER ELEMENTARY

Last Name	First Name	Regular	Other	Total
PETROPOULOS	CHRISTINA	\$17,851.80	\$353.40	\$18,205.20
PIERCE-CLARKE	KARI	\$77,177.88	\$11,783.44	\$88,961.32
POPKIN	JANIS	\$19,448.88	\$380.16	\$19,829.04
REINEMANN	MICHELLE	\$77,177.88	\$75.00	\$77,252.88
REMICK	JESSICA	\$77,177.88	\$-	\$77,177.88
ROSS-MYERS	DEBORAH	\$18,682.80	\$1,264.80	\$19,947.60
ROSSMAN	KATHY	\$72,098.98	\$4,284.00	\$76,382.98
RYAN	PATRICK	\$2,996.63	\$60.92	\$3,057.55
SANTABARBARA	SUSAN	\$77,177.88	\$2,321.00	\$79,498.88
SHERWOOD	KRISTIN	\$18,273.00	\$1,253.40	\$19,526.40
SPILLER	KELLEY	\$17,851.80	\$353.40	\$18,205.20
ST. LOUIS	KRISTA	\$7,937.50	\$-	\$7,937.50
SULLIVAN	LYNN	\$20,259.84	\$395.76	\$20,655.60
TRAGER	STACIE	\$58,903.00	\$2,541.22	\$61,444.22
TRUDEL	CYNTHIA	\$19,448.88	\$380.16	\$19,829.04
WHITE	DENISE	\$81,447.08	\$1,156.00	\$82,603.08
YOUNG	EILEEN	\$51,299.30	\$390.00	\$51,689.30

HARRINGTON ELEMENTARY

Last Name	First Name	Regular	Other	Total
ABBOTT	KATHLEEN	\$19,448.88	\$380.16	\$19,829.04
AKER	AMY	\$70,932.96	\$-	\$70,932.96
ASHDOWN	LISA	\$77,177.88	\$1,471.00	\$78,648.88
BEVINGTON	DIANNE	\$17,643.46	\$1,601.22	\$19,244.68
BLAKE	SARAH	\$19,065.84	\$372.48	\$19,438.32
BROWN	E DIANE	\$77,177.88	\$2,605.00	\$79,782.88
BUCKLEY	DENISE	\$40,879.02	\$-	\$40,879.02
CASSELS	KATHLEEN	\$19,065.84	\$372.48	\$19,438.32
CHARBONNEAU	KERRY	\$17,851.80	\$353.40	\$18,205.20
CLAPP	SUSAN	\$19,448.88	\$380.16	\$19,829.04
CODDAIRE	ELIZABETH	\$77,177.88	\$-	\$77,177.88
COLE	IAN	\$18,682.80	\$8,898.50	\$27,581.30
CORMIER	KELLY	\$77,177.88	\$-	\$77,177.88
COTE	ANDREA	\$541.50	\$23,317.76	\$23,859.26
COTE	KRISTINA	\$56,292.08	\$120.00	\$56,412.08
DANIELI	ELIZABETH	\$58,903.00	\$120.00	\$59,023.00
DEFREITAS	BARBARA	\$40,879.02	\$-	\$40,879.02
DOBSKI	AMY	\$77,177.88	\$-	\$77,177.88
DODGE	PATRICIA	\$730.17	\$22,567.26	\$23,297.43
DREW	KELLI	\$7,711.17	\$2,752.32	\$10,463.49
FIDLER	HEATHER	\$14,637.70	\$340.54	\$14,978.24
FLANAGAN	AMY	\$17,851.80	\$353.40	\$18,205.20
GAMBON	SUSAN	\$77,177.88	\$-	\$77,177.88
GARERI	MICHELLE	\$32,893.65	\$654.60	\$33,548.25
GILBERT	STACY	\$77,177.88	\$-	\$77,177.88
GRAHAM	KRISTEN	\$77,177.88	\$360.00	\$77,537.88



School Employee Payroll

HARRINGTON ELEMENTARY

Last Name	First Name	Regular	Other	Total
GUERTIN	ANALA	\$-	\$22,879.54	\$22,879.54
HAYWOOD	ELIZABETH	\$722.00	\$22,965.00	\$23,687.00
HOBBY	AUDREY	\$18,432.72	\$360.84	\$18,793.56
HOFFMAN	JANET	\$77,177.88	\$120.00	\$77,297.88
IMBRIACO	ANDREA	\$74,568.06	\$-	\$74,568.06
KENNEY	ROBYN	\$77,177.88	\$646.00	\$77,823.88
KINGSTON	ALYSSA	\$18,062.40	\$353.40	\$18,415.80
KINGSTON	TAMMY LEE	\$19,065.84	\$372.48	\$19,438.32
KOWALIK	JESSICA	\$74,568.00	\$1,276.00	\$75,844.00
LABOSSIERE	CAROLYN	\$70,932.94	\$2,605.00	\$73,537.94
LACAVA	MICHAEL	\$109,229.90	\$3,353.49	\$112,583.39
LAFLAMME	KATHLEEN	\$19,448.88	\$6,692.91	\$26,141.79
LARIVEE	CAROLE	\$81,447.08	\$2,605.00	\$84,052.08
LEBLANC	DEBRA	\$7,711.17	\$151.32	\$7,862.49
LISCOTTO	KATHLEEN	\$18,682.80	\$364.80	\$19,047.60
MACALLISTER	MARYBETH	\$64,124.06	\$270.00	\$64,394.06
MAHER	H LISA	\$19,448.88	\$7,357.36	\$26,806.24
MARMO	ANDREA	\$77,177.88	\$100.00	\$77,277.88
MARSON	ELLEN	\$7,556.25	\$148.20	\$7,704.45
MCCORMACK	SUSAN	\$19,065.84	\$372.48	\$19,438.32
MCMENIMAN	PAMELA	\$77,177.88	\$-	\$77,177.88
MISHERFI	KATHLEEN	\$7,711.17	\$151.32	\$7,862.49
O'BRIEN	BRENDA	\$77,177.88	\$6,366.00	\$83,543.88
OMOBONO	DONNA	\$77,177.88	\$-	\$77,177.88
OTTO	SUSAN	\$19,353.12	\$378.24	\$19,731.36
OZANIAN	ANN	\$65,290.94	\$-	\$65,290.94
POTCNER	LEAH	\$-	\$4,478.40	\$4,478.40
PRUSSACK	AMY	\$81,447.08	\$-	\$81,447.08
QUINN-HARRAHY	NANCY	\$77,177.89	\$-	\$77,177.89
RUBIN	LYNN	\$74,568.06	\$2,134.00	\$76,702.06
RUGGIERO	MARGARET	\$7,556.25	\$148.20	\$7,704.45
RUSSO	JANINE	\$7,556.25	\$148.20	\$7,704.45
SALMON	JENNIFER	\$82,195.10	\$-	\$82,195.10
SAWYER	ELIZABETH	\$77,177.88	\$4,001.00	\$81,178.88
SULLIVAN	KELLIE	\$77,177.88	\$1,411.00	\$78,588.88
TORPEY	ELIZABETH	\$53,680.90	\$-	\$53,680.90
TRAINOR	TARA	\$81,447.08	\$-	\$81,447.08
TREDEAU	MARY	\$19,065.84	\$372.48	\$19,438.32
VISNIEWSKI	GALE	\$70,932.94	\$2,605.00	\$73,537.94
WURTZLER	STEVE	\$77,177.88	\$1,276.00	\$78,453.88

SOUTH ROW ELEMENTARY

Last Name	First Name	Regular	Other	Total
ABBOTT	TAMMY	\$58,903.00	\$1,456.00	\$60,359.00
AMENKOWICZ	MARYANNE	\$7,400.55	\$145.86	\$7,546.41
ARMAGOST	WENDY	\$18,389.16	\$362.88	\$18,752.04



School Employee Payroll

SOUTH ROW ELEMENTARY

Last Name	First Name	Regular	Other	Total
ARONIAN	NANCY	\$19,464.84	\$12,908.67	\$32,373.51
BACON	PHYLLIS	\$19,448.88	\$1,925.15	\$21,374.03
BAPTISTE	HEATHER	\$71,957.08	\$1,156.00	\$73,113.08
BERG	BARBARA	\$77,177.88	\$-	\$77,177.88
BOSHAR	KELLY	\$17,465.33	\$331.13	\$17,796.46
BOSSI	MAUREEN	\$18,594.40	\$7,229.25	\$25,823.65
BOURTZINAKOU	ELEFThERIA	\$-	\$20,558.50	\$20,558.50
BRENNAN	VICKI	\$19,448.88	\$17,361.85	\$36,810.73
BROWN	LAURA	\$6,896.73	\$129.48	\$7,026.21
BROWN	REBECCA	\$51,099.10	\$2,215.00	\$53,314.10
BURLAMACHI	ELIZABETH	\$18,778.56	\$1,266.72	\$20,045.28
CARNEY	DAVID	\$48,460.10	\$-	\$48,460.10
CONNOLLY	ELAINE	\$77,177.88	\$1,156.00	\$78,333.88
COOPER	AMANDA	\$53,577.94	\$6,210.00	\$59,787.94
CRAIG	ANNE	\$77,177.88	\$-	\$77,177.88
CRISTANTIELLO	JANE	\$77,177.88	\$578.00	\$77,755.88
CRUZ	CHRISTINA	\$6,180.66	\$124.48	\$6,305.14
DEMARY	JACLYN	\$53,680.90	\$3,197.80	\$56,878.70
DODDS	MARSHA	\$7,429.09	\$145.64	\$7,574.73
DOIRON	CATHERINE	\$53,681.04	\$100.00	\$53,781.04
DONOGHUE	ROBIN	\$10,426.23	\$2,935.41	\$13,361.64
DRISCOLL	TERRY	\$67,984.02	\$1,414.00	\$69,398.02
FRASCA	STACY	\$77,177.88	\$-	\$77,177.88
GIRAGOSIAN	ASHLEY	\$503.49	\$10.14	\$513.63
HAMILTON	LORETTA	\$19,448.88	\$1,055.16	\$20,504.04
HEATER	JENNIFER	\$17,857.75	\$353.71	\$18,211.46
HEVEY	ALLISON	\$69,748.90	\$578.00	\$70,326.90
HODGKINS	JUDY	\$77,177.88	\$-	\$77,177.88
HOGAN	SARAH	\$77,177.88	\$-	\$77,177.88
KELLEY	DEIRDRE	\$64,124.06	\$3,829.00	\$67,953.06
KENNEDY	MEGHAN	\$71,419.92	\$5,692.00	\$77,111.92
KRAUCH	MARTHA	\$77,177.88	\$-	\$77,177.88
LOPEZ	CATHLEEN	\$17,720.50	\$339.60	\$18,060.10
MAHONEY	CAROL	\$70,932.94	\$5,210.00	\$76,142.94
MAIN	SUSAN	\$18,273.00	\$353.40	\$18,626.40
MATHEWS	BETH-ANN	\$75,486.31	\$1,636.00	\$77,122.31
MCCUSKER	LORI	\$542.22	\$10.92	\$553.14
MCGOWAN-GUMP	MARGARET	\$69,748.90	\$-	\$69,748.90
MCMAHON	MOLLY	\$83,745.11	\$1,843.59	\$85,588.70
O'NEILL	DEBORAH	\$29,251.18	\$577.48	\$29,828.66
PILARSKI	EDWARD	\$193.65	\$3.90	\$197.55
RANKIN	BONNIE	\$38,896.00	\$151.75	\$39,047.75
REIDY	DIANE	\$19,081.80	\$7,227.05	\$26,308.85
RICH	LINDA	\$86,213.92	\$-	\$86,213.92
ROBINSON	KATE	\$53,680.90	\$-	\$53,680.90



School Employee Payroll

RUHMANN	MICHELLE	\$77,177.88	\$4,788.59	\$81,966.47
SANBORN	JENNIFER	\$71,957.08	\$2,209.72	\$74,166.80
SCRIVANI	OLIVIA	\$18,007.63	\$1,248.13	\$19,255.76
SHANAHAN	SANDRA	\$18,499.69	\$365.12	\$18,864.81
SHULL	ALICE	\$27,625.00	\$-	\$27,625.00
STAGNONE	ANNE	\$77,177.88	\$1,156.00	\$78,333.88
THOMPSON	SUSAN	\$77,177.88	\$4,605.00	\$81,782.88
TICE	LISA	\$81,447.08	\$-	\$81,447.08
TODD	MARY	\$71,551.08	\$2,474.00	\$74,025.08
VASQUEZ	AUDRA	\$77,177.88	\$-	\$77,177.88
VOUTSELAS	DEBORAH	\$2,211.51	\$40.56	\$2,252.07
WALSH	DEBORAH	\$4,306.36	\$75.66	\$4,382.02
WARREN	SALLY	\$40,879.02	\$-	\$40,879.02
WEBBER	JAMIE	\$53,680.90	\$-	\$53,680.90
WHITE	MICHELE	\$2,362.53	\$47.58	\$2,410.11
WINTERSON	DENISE	\$81,447.08	\$5,210.00	\$86,657.08

CUSTODIANS

Last Name	First Name	Regular	Other	Total
BOUCHER	CRAIG	\$7,920.00	\$2,356.88	\$10,276.88
BUFFUM	CHARLES	\$39,520.00	\$1,995.00	\$41,515.00
DALY	VINCENT	\$9,125.00	\$127.50	\$9,252.50
HARRIGAN	PATRICK	\$1,450.00	\$-	\$1,450.00
HERNANDEZ	MARIO	\$35,360.00	\$5,737.50	\$41,097.50
OCASIO	GLORIVEE	\$33,779.00	\$771.39	\$34,550.39
PANNETON	JACK	\$4,630.00	\$-	\$4,630.00
PAROW	WILLIAM	\$31,000.00	\$7,481.25	\$38,481.25
REILLY	PATRICK	\$31,320.00	\$7,171.88	\$38,491.88
ROMAC	THOMAS	\$35,360.00	\$4,067.25	\$39,427.25
SAIDAH	JOSEPH	\$12,720.00	\$2,802.63	\$15,522.63
SAVOIE	HENRY	\$5,420.00	\$300.00	\$5,720.00
SEIDL	STEPHEN	\$34,887.40	\$6,145.50	\$41,032.90
SPAULDING	CHERYL	\$35,360.00	\$3,276.78	\$38,636.78
TRUJILLO	NICOLAS	\$35,360.00	\$2,856.00	\$38,216.00

CHIPS PROGRAM

Last Name	First Name	Regular	Other	Total
BAILEY	SEAN	\$9,192.47	\$280.12	\$9,472.59
BARRETT	ELIZABETH	\$66,864.00	\$-	\$66,864.00
BERRY	ABBY	\$77,177.88	\$-	\$77,177.88
BOYD	TRICIA	\$10,791.50	\$-	\$10,791.50
BOYLE	BARBARA	\$-	\$19,469.25	\$19,469.25
BURKE	GWENDOLYN	\$19,860.25	\$588.00	\$20,448.25
BURNS	FAYE	\$21,528.00	\$790.35	\$22,318.35
CHHIM	SOKORNTTEAR	\$19,814.43	\$1,854.16	\$21,668.59
COPP	LYNN	\$69,748.90	\$2,056.00	\$71,804.90
CROWELL	CHERYL	\$70,932.96	\$1,736.00	\$72,668.96



School Employee Payroll

CHIPS PROGRAM

Last Name	First Name	Regular	Other	Total
DICROCE	JODY	\$15,770.50	\$506.00	\$16,276.50
DOAK	ERICA	\$49,810.70	\$-	\$49,810.70
DUNBAR	DENISE	\$20,259.25	\$1,405.98	\$21,665.23
FORTY	MARY ELLEN	\$77,177.88	\$-	\$77,177.88
GALLAGHER	REBECCA	\$20,639.00	\$3,177.15	\$23,816.15
GERARDI	STASIA	\$20,186.34	\$641.12	\$20,827.46
HECK	DEIRDRE	\$19,860.25	\$588.00	\$20,448.25
HENNIG	AMELIA	\$51,099.10	\$1,229.70	\$52,328.80
HOAR	SUSAN	\$19,860.25	\$3,631.74	\$23,491.99
ITRATO	NICOLE	\$19,814.43	\$2,019.16	\$21,833.59
JOYCE	FRANCES	\$20,259.25	\$9,601.75	\$29,861.00
KULIS	LORI	\$81,118.68	\$328.40	\$81,447.08
LEONI	MIRANDA	\$48,460.10	\$-	\$48,460.10
MARAZZI	MICHELE	\$19,814.43	\$9,348.91	\$29,163.34
MARTIN	LISA	\$56,292.08	\$1,249.00	\$57,541.08
MATSON	AMY	\$94,971.79	\$652.28	\$95,624.07
MAZARES	MELANIE	\$63,422.10	\$430.00	\$63,852.10
MOREHOUSE	NICOLE	\$20,849.60	\$607.15	\$21,456.75
NICOLOSI	LAUREN	\$65,000.40	\$866.99	\$65,867.39
NUTT	TAMMIE	\$81,809.16	\$1,634.94	\$83,444.10
O'DONNELL	LESLIE	\$19,860.25	\$588.00	\$20,448.25
PONTES	TANYA	\$18,815.09	\$568.13	\$19,383.22
ROLLO	STEPHANIE	\$20,418.18	\$1,682.98	\$22,101.16
RUSZKOWSKI	WENDY	\$19,493.17	\$1,779.81	\$21,272.98
SCOTT	LAUREN	\$57,684.10	\$2,237.50	\$59,921.60
SLAVICH	DONNA	\$21,697.60	\$1,886.42	\$23,584.02
WEAVER-MORRIS	LISA	\$43,402.62	\$-	\$43,402.62
WOODMAN	KAREN	\$22,808.03	\$1,592.63	\$24,400.66

DISTRICT WIDE STAFF

Last Name	First Name	Regular	Other	Total
ABRAMS	JONATHAN	\$450.00	\$-	\$450.00
ALLEN	DIANE	\$182.00	\$-	\$182.00
ALLEN	SAMUEL	\$5,005.57	\$-	\$5,005.57
ANDERSON	CAROLYN	\$4,350.00	\$-	\$4,350.00
APOSTOLOU	AMANDA	\$1,864.31	\$2.73	\$1,867.04
ARRUDA	JENNIFER	\$96.00	\$-	\$96.00
AVERY	AMY	\$-	\$11,516.38	\$11,516.38
BAKER	CARA	\$2,747.37	\$199.50	\$2,946.87
BARON	LESLIE	\$3,847.25	\$-	\$3,847.25
BARON-CARVIN	KENNETH	\$9,787.50	\$-	\$9,787.50
BEAUCHESNE	GERALD	\$8,438.50	\$-	\$8,438.50
BELLINGRERI	LORI	\$3,000.00	\$-	\$3,000.00
BERNAZANI	MICHAEL	\$-	\$2,458.00	\$2,458.00
BERNIER	TRACY	\$360.00	\$-	\$360.00
BEVIS	KATHIE	\$8,437.50	\$-	\$8,437.50



School Employee Payroll

DISTRICT WIDE STAFF

Last Name	First Name	Regular	Other	Total
BONVENTRE	MATTHEW	\$6,997.71	\$-	\$6,997.71
BOREDDY	NIRMALA	\$4,324.25	\$-	\$4,324.25
BRANCO	KEVIN	\$-	\$7,054.00	\$7,054.00
BRICKEY	MARYELLEN	\$-	\$3,378.60	\$3,378.60
BUENO	ARIANA	\$1,104.51	\$-	\$1,104.51
CAFFREY	BARBARA	\$11,034.64	\$-	\$11,034.64
CALLAHAN	JOHN	\$-	\$5,026.00	\$5,026.00
CALNAN	KRISTEN	\$-	\$1,770.00	\$1,770.00
CAPLES	EVAN	\$75.00	\$-	\$75.00
CARDILLO	CHRISTINE	\$88.00	\$-	\$88.00
CASELLA	KRISTINA	\$5,872.01	\$-	\$5,872.01
CASEY	CASEY	\$-	\$1,380.00	\$1,380.00
CELLINI JR.	RICHARD	\$8,609.75	\$6.25	\$8,616.00
CHACHUS	JULIE	\$3,455.00	\$267.75	\$3,722.75
CHAMBERS	SARAH	\$762.50	\$-	\$762.50
CHASE	ALYSON	\$-	\$200.00	\$200.00
CHATURUEDULA	KIRANMAI	\$564.75	\$-	\$564.75
CHOI	BO	\$2,234.75	\$9.00	\$2,243.75
CHOU	DELIA	\$8,284.00	\$-	\$8,284.00
CIARLETTA	MICHAEL	\$10,492.50	\$-	\$10,492.50
CICCONE	ELSA	\$67.50	\$-	\$67.50
CLARK	JENNIFER	\$4,288.30	\$84.37	\$4,372.67
CLIMO	KIMBERLY	\$5,628.16	\$-	\$5,628.16
COLEMAN	DONNA	\$210.00	\$-	\$210.00
CRANE	BRIAN	\$-	\$10,219.00	\$10,219.00
CROSBY	JACLYN	\$1,050.00	\$-	\$1,050.00
CROWDEN	NICOLA	\$1,337.37	\$-	\$1,337.37
CROWELL	EILEEN	\$10,500.00	\$-	\$10,500.00
CURRAN	THOMAS	\$-	\$2,014.20	\$2,014.20
D'ANGELO	MATTHEW	\$500.00	\$-	\$500.00
DAHLGREN	ELIZABETH	\$-	\$4,335.00	\$4,335.00
DAVENPORT	KARLEE	\$9,884.90	\$-	\$9,884.90
DAVIS	LINDA	\$6,637.50	\$-	\$6,637.50
DAVIS	MARIE-ALINE	\$445.50	\$-	\$445.50
DE LA FLOR	LOUIS	\$3,521.70	\$-	\$3,521.70
DEIGNAN	SUSAN	\$-	\$900.00	\$900.00
DELETETSKY	ROBERTA	\$3,856.25	\$-	\$3,856.25
DEMERS	JONATHAN	\$-	\$1,635.30	\$1,635.30
DESCHENES	KATHRYN	\$77,177.88	\$720.00	\$77,897.88
DESHLER	DOREEN	\$4,292.05	\$-	\$4,292.05
DESMARAIS	GAIL	\$562.50	\$-	\$562.50
DIAZ	LISA	\$-	\$30,041.32	\$30,041.32
DIAZ CHIROQUE	FLOR	\$75.00	\$-	\$75.00
DONOVAN	ROBERT	\$3,603.82	\$-	\$3,603.82
DRISCOLL	REBECCA	\$-	\$1,305.00	\$1,305.00
DUFFY	KATHLEEN	\$2,137.50	\$-	\$2,137.50



School Employee Payroll

DISTRICT WIDE STAFF

Last Name	First Name	Regular	Other	Total
DUGGAN	BRYAN	\$-	\$5,023.00	\$5,023.00
EARL	LENA	\$1,305.00	\$-	\$1,305.00
EPSTEIN	SARA	\$5,316.55	\$-	\$5,316.55
ERIKSEN	KRISTEN	\$-	\$3,276.17	\$3,276.17
EVANS	THERESA	\$3,932.50	\$-	\$3,932.50
FAOUR	NADA	\$1,144.75	\$-	\$1,144.75
FARRELL	LAUREN	\$840.00	\$25.00	\$865.00
FIPPEN	HOLLY	\$6,866.20	\$-	\$6,866.20
FISICHELLI	CODY	\$8,010.00	\$-	\$8,010.00
FLEMING	ANDREW	\$-	\$2,567.40	\$2,567.40
FOLEY	DONNA	\$30,000.00	\$150.00	\$30,150.00
FOX	KATHLEEN	\$5,270.50	\$-	\$5,270.50
FRANCISCO	BRIAN	\$258.00	\$-	\$258.00
FREEDMAN	SCOTT	\$600.00	\$-	\$600.00
FRIESNER	BETHANY	\$175.00	\$-	\$175.00
GARCIA BARRAGAN	MIRIAM	\$3,909.50	\$-	\$3,909.50
GARRAHAN	JOANNE	\$608.75	\$-	\$608.75
GAVIRIA	HEDER	\$-	\$725.00	\$725.00
GENNARO	JOSEPH	\$-	\$1,341.00	\$1,341.00
GHAFOURIAN	FARANAK	\$6,410.96	\$312.00	\$6,722.96
GIBSON	ALICE	\$6,075.00	\$-	\$6,075.00
GILLIES	STEPHEN	\$525.00	\$-	\$525.00
GLEASON-TADA	MARIE	\$5,687.50	\$-	\$5,687.50
GLYNN	CONNOR	\$845.00	\$-	\$845.00
GLYNN	SEAN	\$7,792.00	\$1,064.63	\$8,856.63
GRILLI	NICOLE	\$4,125.00	\$-	\$4,125.00
HANSBURY	ROBERT	\$-	\$3,754.00	\$3,754.00
HANSEL	JULIE	\$3,873.23	\$60.06	\$3,933.29
HARRAH	TAMI	\$-	\$70.00	\$70.00
HARVEY	DEBORAH	\$450.00	\$-	\$450.00
HECTOR	TRACEY	\$2,123.55	\$-	\$2,123.55
HEDISON	BEVERLY	\$8,360.00	\$-	\$8,360.00
HEGARTY	MARK	\$-	\$2,852.10	\$2,852.10
HOFFMAN	ALISON	\$125.50	\$-	\$125.50
ISSA	JULIETTA	\$337.50	\$-	\$337.50
JYOTI	GUPTA	\$450.00	\$-	\$450.00
KAMEL	NANCY	\$215.00	\$-	\$215.00
KAZARIAN	LYNN	\$-	\$15,328.00	\$15,328.00
KEARNS	ROBERT	\$4,270.00	\$-	\$4,270.00
KEEFE	WENDY	\$1,625.00	\$-	\$1,625.00
KELLY	NANCY	\$377.00	\$-	\$377.00
KINNETT	HARRIET	\$-	\$4,975.00	\$4,975.00
KONITZER	MICHELE	\$2,496.25	\$-	\$2,496.25
KULKARNI	ARUNDHATI	\$1,175.00	\$-	\$1,175.00
LAFRENIERE	KELSEY	\$679.25	\$-	\$679.25
LANG	JOHN	\$-	\$6,448.18	\$6,448.18



School Employee Payroll

DISTRICT WIDE STAFF

Last Name	First Name	Regular	Other	Total
LAVERTY	ALEXANDRA	\$-	\$6,950.00	\$6,950.00
LAWLOR	SUZANNE	\$4,287.50	\$-	\$4,287.50
LEATH	DIANE	\$62.50	\$-	\$62.50
LEFEBVRE	KRISTEN	\$16,887.50	\$-	\$16,887.50
LENTZ	SUSAN	\$9,376.09	\$-	\$9,376.09
LEONARD JR	KEVIN	\$-	\$7,054.00	\$7,054.00
LESICZKA	LAUREN	\$37.50	\$-	\$37.50
LINSTAD	HEATHER	\$105.00	\$5,782.66	\$5,887.66
LORIGAN	ELIZABETH	\$30.00	\$-	\$30.00
LUPOLI	MICHAEL	\$-	\$2,458.00	\$2,458.00
LY	CHRISTINE	\$2,662.50	\$-	\$2,662.50
MACARTHUR	ALEXA	\$-	\$900.00	\$900.00
MAGLIO	KRYSTA	\$307.50	\$-	\$307.50
MAHURKAR	PRACHI	\$862.50	\$-	\$862.50
MALONEY	KATHLEEN	\$4,557.37	\$-	\$4,557.37
MARINO	CASSANDRA	\$2,818.75	\$-	\$2,818.75
MAWN-CARNEY	JENNIFER	\$675.80	\$-	\$675.80
MCGOWAN	JENNIFER	\$-	\$850.00	\$850.00
MCGUINNESS	ANDREW	\$471.63	\$-	\$471.63
MEAD	SHANNON	\$10,426.24	\$-	\$10,426.24
MICHELINI	JAMES	\$-	\$2,014.20	\$2,014.20
MICOL	CHARLES	\$-	\$5,554.00	\$5,554.00
MINER	DANIELLE	\$7,680.70	\$-	\$7,680.70
MIRA	SARAH	\$545.00	\$-	\$545.00
MITRA	JALPA	\$3,445.93	\$-	\$3,445.93
MONAHAN	MEAGAN	\$4,028.14	\$-	\$4,028.14
MORAN	MARY	\$577.50	\$-	\$577.50
MOUNSEY	AARON	\$-	\$734.36	\$734.36
MULLIGAN	ERIN	\$3,717.24	\$-	\$3,717.24
MURPHY	BRITTNEY	\$-	\$3,201.30	\$3,201.30
MURRAY	DONNA	\$27,000.00	\$420.00	\$27,420.00
NEEDLE	ANN	\$185.00	\$-	\$185.00
O'BRIEN	JAMES	\$-	\$1,819.00	\$1,819.00
ORCHARD	KATHRYN	\$-	\$4,407.00	\$4,407.00
OSTEEN	ZACHARY	\$-	\$2,167.00	\$2,167.00
PADHY	SUNITA	\$4,144.50	\$-	\$4,144.50
PALAGIRI	ZABEENA	\$4,387.00	\$-	\$4,387.00
PANDA	PRANGYA	\$10,147.08	\$-	\$10,147.08
PAQUETTE	MICHELLE	\$600.00	\$-	\$600.00
PARKS	PAULA	\$75.00	\$-	\$75.00
PATEL	VIDITA	\$974.50	\$-	\$974.50
PATENAUDE	EMILY	\$206.25	\$-	\$206.25
PEARSON	ANDREW	\$7,137.50	\$-	\$7,137.50
PERRY	DANIELLE	\$-	\$2,997.19	\$2,997.19
PETROVA	SVETLANA	\$12,687.50	\$-	\$12,687.50
PISCIONE	CHRIS	\$-	\$2,710.02	\$2,710.02



School Employee Payroll

DISTRICT WIDE STAFF

Last Name	First Name	Regular	Other	Total
POST	NETTIE	\$1,129.76	\$-	\$1,129.76
POTULA	RAMADEVI	\$2,553.00	\$-	\$2,553.00
PRINCE	ELISE	\$210.00	\$-	\$210.00
RADHAKRISHNAN	PRAVEENA	\$10,964.18	\$-	\$10,964.18
RAPONE	LEONARD	\$-	\$13,108.00	\$13,108.00
REPPUCCI	DONNA	\$262.50	\$-	\$262.50
RICCI	ROBERT	\$-	\$3,048.30	\$3,048.30
RICE	KARA	\$1,950.00	\$-	\$1,950.00
RIGBY	WENDY	\$1,827.25	\$4,161.50	\$5,988.75
RIPA	JOHN	\$-	\$2,014.20	\$2,014.20
RITSON	AMANDA	\$37.50	\$-	\$37.50
RIZZO	KENDALL	\$-	\$5,501.00	\$5,501.00
ROCHE	MARIANNE	\$8,646.52	\$-	\$8,646.52
ROGERS	BRIAN	\$150.00	\$-	\$150.00
ROKAS	ASHLEY	\$-	\$6,087.00	\$6,087.00
RONCHETTI	CHARLES	\$1,125.00	\$-	\$1,125.00
ROSA	SAMANTHA	\$5,500.00	\$-	\$5,500.00
ROWE	SAMANTHA	\$-	\$3,557.00	\$3,557.00
RULON-MILLER	GARDNER	\$8,000.00	\$-	\$8,000.00
RZEZUSKI	SHANELLE	\$112.50	\$-	\$112.50
SAHA	DIPTI	\$7,774.87	\$-	\$7,774.87
SAMUELS	CLARISSA	\$900.00	\$-	\$900.00
SCANLON	JAMES	\$-	\$4,520.70	\$4,520.70
SCHEDIN	ERIC	\$3,900.00	\$-	\$3,900.00
SHAUGHNESSY	CIARA	\$-	\$5,023.00	\$5,023.00
SHUMBATA	JANICE	\$4,537.50	\$-	\$4,537.50
SMALDONE	GAIL	\$937.50	\$-	\$937.50
SORAGHAN	KATHRYN	\$350.00	\$-	\$350.00
SOUSA	JOSEPH	\$-	\$4,335.00	\$4,335.00
STEWART	JAMES	\$1,271.38	\$-	\$1,271.38
STONE	KEITH	\$-	\$3,175.00	\$3,175.00
SUBRAMANIAN	RAMYA	\$2,058.30	\$-	\$2,058.30
SULLIVAN	ANDREW	\$450.00	\$-	\$450.00
SULLIVAN	ROBERT	\$330.00	\$-	\$330.00
SULLIVAN	ROBERT	\$-	\$725.00	\$725.00
SUN	GAIL	\$112.50	\$-	\$112.50
SWENSON	ANNA	\$337.50	\$-	\$337.50
SWIATLOWSKI	GUY	\$712.50	\$-	\$712.50
SWIERZBIN	ANNA	\$33,370.95	\$3,670.00	\$37,040.95
SYED	NAZMEEN	\$404.00	\$-	\$404.00
TANSEY	JAMES	\$-	\$3,378.60	\$3,378.60
TASKER	ALAN	\$5,984.44	\$-	\$5,984.44
TENAGLIA	PAUL	\$-	\$4,424.40	\$4,424.40
TORRISI	BRENDA	\$2,286.80	\$-	\$2,286.80
TREMBLAY	MARIE	\$62.50	\$-	\$62.50
TURLEY	RUTH	\$-	\$130.00	\$130.00



School Employee Payroll

DISTRICT WIDE STAFF

Last Name	First Name	Regular	Other	Total
WALDRON	HILARY	\$915.00	\$-	\$915.00
WASSERBOEHR	TANYA	\$-	\$1,118.38	\$1,118.38
WONG	VICKY	\$-	\$3,557.00	\$3,557.00
YOUNG	ANNE	\$330.00	\$3,100.00	\$3,430.00
ZAGARELLA	PAULA	\$150.00	\$-	\$150.00

FOOD SERVICE

Last Name	First Name	Regular	Other	Total
AGOSTINO	MELANIE	\$9,918.76	\$754.11	\$10,672.87
ASHRAF	TARA	\$3,424.20	\$296.25	\$3,720.45
BARBER	ROSALIA	\$9,554.19	\$630.81	\$10,185.00
BISHOP	LAURA	\$9,480.46	\$381.04	\$9,861.50
CAO	THU	\$585.00	\$-	\$585.00
CHAU	THUC KINH	\$6,438.54	\$505.30	\$6,943.84
COLLINS	DANIELLE	\$75,807.78	\$692.31	\$76,500.09
DAIGNEAULT	BARBARA	\$9,474.41	\$932.09	\$10,406.50
DAIGNEAULT	MAGALY	\$9,326.66	\$387.84	\$9,714.50
ELLIOTT	ALLISON	\$10,275.55	\$549.50	\$10,825.05
FENJAN	SUNDES	\$297.00	\$-	\$297.00
FLAHERTY	CHRISTINE	\$2,426.25	\$-	\$2,426.25
HUGHES	TRACY	\$5,332.50	\$-	\$5,332.50
LANE	DEANNA	\$8,695.35	\$535.80	\$9,231.15
MAKARA	HEATHER	\$9,911.05	\$496.99	\$10,408.04
NEBALSKI	JOANNE	\$41,160.83	\$309.77	\$41,470.60
PAIS	DENISE	\$9,601.53	\$457.38	\$10,058.91
PERRY	DONNA	\$10,818.89	\$526.90	\$11,345.79
PERRY	LEAH	\$21,737.23	\$517.75	\$22,254.98
REPOZA	MICHELLE	\$15,780.37	\$1,042.30	\$16,822.67
RICHARDSON	MARISSA	\$9,543.21	\$1,702.72	\$11,245.93
SANDELLI	GINA	\$9,542.18	\$1,683.24	\$11,225.42
SCARINGI	ELLEN	\$1,828.50	\$-	\$1,828.50
TERRANOVA	SANDRA	\$7,938.00	\$-	\$7,938.00

COMMUNITY EDUCATION

Last Name	First Name	Regular	Other	Total
ADAMS	ROBYN	\$47,130.91	\$11,601.92	\$58,732.83
BEAUDIN	BONNIE	\$447.00	\$2,953.75	\$3,400.75
BENDA	SARAH	\$-	\$1,693.50	\$1,693.50
BOSSI	DEREK	\$-	\$2,470.27	\$2,470.27
BRAGA	KRISTA	\$-	\$7,100.20	\$7,100.20
BRODIE	SANDRA	\$21,972.21	\$223.48	\$22,195.69
BROTHERS	SUSAN	\$-	\$1,695.75	\$1,695.75
BYAM	NOELLA	\$-	\$13,274.69	\$13,274.69
CARROLL	KATHLEEN	\$-	\$13,279.00	\$13,279.00
CARROLL	LAURA	\$13,225.72	\$7,384.76	\$20,610.48
CASSISTA	GERARD	\$-	\$116.00	\$116.00



School Employee Payroll

COMMUNITY EDUCATION

Last Name	First Name	Regular	Other	Total
CASTINE	LINDA	\$-	\$4,288.25	\$4,288.25
CLANCY	KATHRYN	\$-	\$1,630.76	\$1,630.76
CONLEY	BRENDAN	\$253.00	\$1,595.63	\$1,848.63
CONLEY	KATHERINE	\$-	\$825.63	\$825.63
CONLEY	MARTIN	\$-	\$1,252.13	\$1,252.13
COOLIDGE	MARTHA	\$-	\$41,584.44	\$41,584.44
COWGILL	JUDITH	\$-	\$11,380.65	\$11,380.65
CREEGAN	SARAH	\$-	\$2,216.78	\$2,216.78
DARWIN	MADISON	\$165.00	\$1,383.25	\$1,548.25
DEVINCENT	MARY	\$-	\$1,416.39	\$1,416.39
DILLON	AMANDA ROSE	\$-	\$11,054.25	\$11,054.25
ELLIS	RUTHANN	\$-	\$7,463.34	\$7,463.34
FAHY	MICHAEL	\$232.48	\$18,351.34	\$18,583.82
FALARDEAU	LAURA	\$-	\$671.00	\$671.00
FANTASIA	FALLON	\$24,769.94	\$3,339.76	\$28,109.70
FEDORCHUK	JESSICA	\$-	\$1,890.28	\$1,890.28
FERREIRA	STEPHEN	\$-	\$100.00	\$100.00
FRANTISKA	JOSEPH	\$-	\$609.00	\$609.00
GALLAGHER	CAITLIN	\$-	\$672.08	\$672.08
GALLAGHER	JAN	\$-	\$8,611.41	\$8,611.41
GARERI	GIANNA	\$-	\$539.00	\$539.00
GAUTHIER	STEPHANIE	\$30,152.77	\$16,830.99	\$46,983.76
GREEN	ISABELLA	\$-	\$88.00	\$88.00
GREEN	KIMARA	\$23,482.20	\$156.30	\$23,638.50
GROVES	JEAN	\$36,016.04	\$271.05	\$36,287.09
HAMEL	LAUREN	\$-	\$2,153.76	\$2,153.76
HANSEN	HEIDI	\$35,109.42	\$544.73	\$35,654.15
HOEY	BETH	\$19,704.48	\$8,144.58	\$27,849.06
HOGAN	EAMON	\$-	\$2,416.75	\$2,416.75
KALABOKIS	BETHANY	\$32,676.75	\$3,855.31	\$36,532.06
KELTS	SYLVIA	\$-	\$7,157.00	\$7,157.00
KINNEY	KEITH	\$-	\$8,681.25	\$8,681.25
KIVLAN	MATTHEW	\$-	\$1,937.79	\$1,937.79
KLESCHINSKY	EMILY	\$-	\$2,543.75	\$2,543.75
KOETHE	DALE	\$-	\$1,740.00	\$1,740.00
LABLONDE	MARY ANN	\$-	\$8,942.00	\$8,942.00
LENINGTON MARTIN	KAREN	\$71,150.72	\$2,071.13	\$73,221.85
LUTHRA	GOPIKA	\$-	\$4,279.50	\$4,279.50
MACLAUHLAN	NANCY	\$-	\$2,435.25	\$2,435.25
MACLEOD	LAUREN	\$38,255.22	\$4,371.38	\$42,626.60
MAGLIOZZI	BEATRICE	\$797.82	\$-	\$797.82
MAHURKAR	KETAKI	\$412.13	\$1,883.75	\$2,295.88
MARION	RICHARD	\$-	\$2,439.00	\$2,439.00
MARTINEC	NATALIE	\$-	\$4,173.40	\$4,173.40
MATTSEN	PAULA	\$23,482.20	\$156.30	\$23,638.50
MCCARTIN	JANICE	\$26,814.17	\$9,135.36	\$35,949.53



School Employee Payroll

COMMUNITY EDUCATION

Last Name	First Name	Regular	Other	Total
MIGLIOZZI	SARAH PAUL	\$-	\$1,611.13	\$1,611.13
MILLER	LUCAS	\$-	\$5,175.00	\$5,175.00
MILLER	RYAN	\$-	\$3,459.75	\$3,459.75
MISHRA	MANJARI	\$412.13	\$1,658.25	\$2,070.38
MOORES	JANE	\$-	\$2,056.00	\$2,056.00
MORRILL	COLBY	\$-	\$497.75	\$497.75
MORRISSEY	HENRIETTA	\$28,087.53	\$11,274.50	\$39,362.03
MORTON	JENNIFER	\$18,741.99	\$1,066.85	\$19,808.84
MURPHY	AMANDA	\$8,646.88	\$-	\$8,646.88
O'DONNELL	KAREN	\$-	\$2,883.44	\$2,883.44
PARKER	SHARON	\$49,012.98	\$1,765.01	\$50,777.99
PATNO	SARA	\$-	\$2,216.78	\$2,216.78
PREES	EVAN	\$288.75	\$689.88	\$978.63
PRICE	CYNTHIA	\$555.00	\$7,178.25	\$7,733.25
QUINN	THERESE	\$-	\$1,595.00	\$1,595.00
ROBINSON	EMILY	\$-	\$3,613.75	\$3,613.75
RUFF	JULIANNA	\$-	\$957.02	\$957.02
SCHOENFELD	AMANDA	\$450.00	\$2,522.50	\$2,972.50
SCOTT	FELICIA	\$34,020.84	\$259.05	\$34,279.89
SENES	RENEE	\$-	\$116.00	\$116.00
SHEA	ASHLEY	\$-	\$3,904.00	\$3,904.00
SHEEHAN	KAREN	\$12,824.45	\$80.56	\$12,905.01
SHOMPHE	JESSICA	\$-	\$376.38	\$376.38
SILVA	MARIE	\$30,142.69	\$4,085.85	\$34,228.54
SMALL	HAILEY	\$460.00	\$1,627.76	\$2,087.76
SPOONER	TRACEY	\$23,482.20	\$156.30	\$23,638.50
SULLIVAN	MARCIA	\$-	\$123.25	\$123.25
SULLIVAN	STEVEN	\$-	\$1,450.00	\$1,450.00
SUNDSTROM	ARIANNA	\$-	\$2,246.00	\$2,246.00
THURLOW	ANDREA	\$-	\$970.01	\$970.01
TRUDEL	SUZANNE	\$19,222.40	\$4,831.69	\$24,054.09
TURNER	JOAN	\$-	\$1,247.00	\$1,247.00
UVELLO	CHRISTINE	\$-	\$1,840.00	\$1,840.00
VACCARO	KAYLA	\$-	\$2,532.00	\$2,532.00
VIGNOLA	MATT	\$-	\$613.25	\$613.25
WALSH	MICHELE	\$33,044.13	\$3,554.94	\$36,599.07
WARREN	EMILY	\$-	\$2,065.25	\$2,065.25
WESTLAND	LINDA	\$40,144.00	\$916.20	\$41,060.20
WILLIAMS	SARAH	\$167.75	\$1,884.26	\$2,052.01
WOOD	CHRISTINE	\$35,109.42	\$293.98	\$35,403.40
WREN	EDWARD	\$-	\$2,378.00	\$2,378.00
YU	MELINDA	\$-	\$475.75	\$475.75



Town Administration

Chelmsford High School 100th Commencement



Chelmsford High School senior class president, Duncan Dean speaks to his classmates during the school's 100th commencement on June 3, 2017.
© Chelmsford Independent/Ann Ringwood

1917 ANNUAL TOWN REPORT OF HIGH SCHOOL PRINCIPAL Mr. WALTER K. PUTNEY,

Supt. of Schools. Dear Sir : But one term of the year has passed when it becomes my duty to present the first annual report of the Chelmsford High School, in which the North High and the Center High are consolidated. While much is still to be done in the way of organization and the full round of a year's work must pass before all problems may be solved or even be clearly presented for solution, yet we feel justified in reporting the merger of the two schools in one institution as already successfully accomplished. The fine spirit and response of the pupils in adapting themselves to the more formal conditions and practices necessary in a school twice as large as that to which they have been accustomed has aided the faculty greatly in bringing about a smooth and simple routine in the day's work. The plan of the building and furnishings has contributed much to this result, but we miss sorely an assembly hall and the opportunity it would give us to bring the entire school together seated. At present we can only assemble standing in the long corridors, in a formation lacking very much in the spirit and inspiration which should be gained in a meeting of the school as a whole. Choral singing, which has been one of the most enjoyable and socially profitable activities of the schools in the past is sadly hampered by the necessity of dividing the school into two groups for instruction. The only solution of this difficulty seems to be to be a plan for assembling the school in the Town Hall for singing, the details of which I do not think it would be hard to work out. In "this connection I would also urge the pressing need of a piano in the school equipment. The Course of Study has proved to be well adapted to the interests of the pupils and their parents' wishes. In the Commercial Course the change of textbook in Bookkeeping and to the Pitmanic System in Stenography has already proved beneficial. Harder and more thorough work is being done in laying the foundations of success. With the present equipment of typewriters, too large a proportion (one half) of our Commercial teacher's time must be devoted to instruction of the beginning class in Typewriting. This forces us to call upon other teachers, not specially prepared, to instruct in some commercial subjects. The demand for instruction in Typewriting will be greater next year. At least fifty pupils must be instructed and

more typewriters are needed to carry out the special Commercial work which calls for a minimum of nine periods a day and for the best results would take all the time of two teachers. Departmental assignment to teachers of the courses of instruction has been established for most of the subjects and might be complete if the Commercial work were fully provided for. At present five teachers are instructing solely in their special subjects. Two, while doing most of their work in their specialties, are also assisting in other departments. That the Commercial Course needs its due share of the department work of teachers may be seen in the figures, showing Courses elected. Of the one hundred sixty-one pupils enrolled, sixty-one elected the Commercial Course and forty-three the General Course, many of these asking for some commercial subjects. Forty elected the Classical Course and seventeen the Scientific Course. Excellent school spirit among the pupils has been evident from the first day of the term. This has manifested itself particularly in response to calls for patriotic service. On the first call, a Liberty Bond was bought for the school by general subscription. Then a hearty and liberal contribution to the Red Triangle funds was promptly made. On the third call, High School teams canvassed the town thoroughly for the Red Cross, securing more than seven hundred new members. Another bond, purchased with class funds last year, has been given to the Camp Library Association, and, under the leadership of the High School pupils, a third was purchased by the school children of the town. An Athletic Association, with membership including the entire school, has been formed, and, while ambitious dreams for the future are being enjoyed, immediate interest and enthusiasm are centered in the coming baseball season, when the Chelmsford High School will be represented by a team that will bring credit to school and town and initiate those organized outdoor activities which will contribute to the moral and physical development of all pupils. The success of the team this first season will depend much upon the hearty encouragement and liberal support of friends and especially upon the early preparation of the diamond on the school grounds. Ill At the opening of the school in September about fifteen boys and girls who were looked for did not enroll, most of them having gone to work. Five, being non-resident or having changed residence, entered other schools. Of the one hundred and sixty-one pupils enrolled nine have left to go to work, two on account of health, and three to enter other schools, having changed residence. The application and attendance of pupils has been good, but would be much better if absence were never for other than good reason. Casual opportunities to work, frequently very tempting in these times of unusual wages for inexperienced labor, are too often the cause of absence and even of leaving school. It is certainly for the public interest that all pupils able to profit by high school instruction should continue at their studies, and rarely is it of more than present advantage to the individual boy or girl to go out into the unskilled labor of the world at high school age. While some pupils lost valuable time through absence, many are taking advantage of the opportunity for quiet study and personal assistance of teachers offered by the system of

afternoon sessions established. The school remains open continuously every day until 4.20 o'clock, when the last barge leaves for North Chelmsford. On the first four days of the week two teachers are in attendance each day by regular assignment and meet pupils for individual help as needed. Other teachers are present frequently by agreement, so that on any school day but Friday one can find three or four teachers present during the afternoon. There is offered through this practice an excellent opportunity for parents to meet and consult teachers without interrupting school periods and we hope great advantage will be taken of the system. The principal is present every afternoon until all pupils have gone. While it is hoped that parents will call frequently in the afternoon for consultations, visits during the morning session are especially desired. No day should pass without a single visitor. It will be of great benefit to all, teachers and pupils, to become accustomed to doing their "work" without hesitation or interruption in the presence of interested visitors, and in no better way can the citizens and parents become really acquainted with the work done by the school, and with its purposes and needs. There is always someone in attendance at the office who will direct visitors to the particular recitations in which they may be interested or to the teachers whom they wish to see. The service of the school barges has been unusually regular, prompt, and efficient, and the presence of teachers, required on every trip, eliminates all possibility of trouble from 11.2 disorder of any kind. The opportunity the barges give to stay over until the last trip, or, going home after school, to return for an hour in the afternoon, is one enjoyed under no other transportation service that I know of. Parents from North or West desiring to consult the teachers about their children's interests would find it very convenient to take the barge leaving the Princeton Street School at 3 o'clock and returning at 4.20 o'clock. A provision for the health and comfort of the pupils which has been very greatly appreciated is the lunch room service. Under the skillful management of Mrs. Mitchell and Mrs. Hemenway the pupils have enjoyed warm lunches including" soups, warm drinks, sandwiches, cookies, and other healthful and tasty items of a carefully selected menu. Their comfort would be much increased while enjoying these lunches if suitable tables and seats were provided in sufficient number, in lunch and locker rooms, so that over-crowding and scrambling for seats might be entirely avoided. Before closing may I urge in a few sentences the formation of one Chelmsford High School Alumni Association before the close of the school year. The interest and co-operation of such an association would be a valuable asset in the life of the School. Long before our present Seniors reach their day of graduation they will want to be assured that there is such an organization to welcome them, an organization which none must enter as strangers and in which all their old school friends will be found. Closing, I would express, as heartily as I can, my thanks to all teachers who have faithfully assisted in solving our new problems, to yourself for advice and assistance always ready at hand, and to the School Committee for patient consideration and encouragement. Respectfully submitted, EVAN W. D. MERRILL, Principal.



Town Clerk Onorina Z. Maloney



MaryLou Carney, Onorina Maloney, Tricia Dzuris, Jennifer Almeida

The Office of the Town Clerk turned over the following amounts to the Town and State Treasuries as of June 30, 2017:

Dog Licenses, late fees and violations	\$82,460.00
General Fees ⁽¹⁾	\$46,104.00
Other Department Revenue ⁽²⁾	\$9,805.00
Permits ⁽³⁾	\$2,490.00
Marijuana	\$0.00
Total revenue collected from July 1, 2016 to June 30, 2017	\$140,859.00

1. Birth, Marriage, Death and Business Certificates, Tobacco Violations
2. Marriage Intentions, Residents' Books, Physician Registrations, Zoning Bylaw booklets, Data Disks
3. Burial Permits, Raffle Permits, Underground Storage Tanks Permits

STAFF

During Fiscal Year 2017, there were exciting changes, initiatives, and honors, bestowed on our professional team. In October, Thaddeus J. Soulé, Assistant Town Clerk, moved on from his position to pursue a law career. During his tenure, Mr. Soulé added value to the office and the community with his innovative and creative approach, and his many contributions made a significant difference to the Town. The Office welcomed Patricia E. Dzuris as Assistant Town Clerk.

Ms. Dzuris was previously the Assistant to the Town Manager. Patricia came on board during the hectic state election voting period, and true to her nature, she rolled up her sleeves and got the job done. Her strong work ethic, curiosity, and joy of learning, assisted the Office in getting through an intense and challenging early voting and general election cycle. Jennifer Almeida, Voter Registration Coordinator, supports the Board of Registrar's Office by ensuring the timely processing of voter registrations, absentee ballot applications, certifications of nomination and petition papers. During FY16, Ms. Almeida's vast election laws knowledge assisted the Office to successfully navigate the first ever Massachusetts early voting period. MaryLou Carney, Principal Clerk, has made significant contributions to the office one of which was to strengthen dog compliance. Thanks to her efforts, the Office realized a significant increase in timely licensing. Ms. Carney streamlined the business certificate database as well as planning and board of appeal files. Onorina Maloney, Town Clerk, continued to mentor other Clerks, strengthened community outreach via press releases and the Chelmsford Town Clerk Facebook page. Ms. Maloney was also honored by the Chelmsford News Group with the Chelmsford Citizen of the Year award.

The Clerk team is fortunate to have volunteers who keep the Clerk's Office moving forward.

Volunteers have helped to file census forms, organize voter registration cards, work elections, assist with mailings, and continually help out where needed. Grateful thanks go to Alma Rigazio, Frances McDougall, Kathleen O'Brien, Marcia Grattan, Carolyn Curtin and Connie Silvia. The Clerk's office would not be able to accomplish many of its projects without these incredibly talented and dedicated individuals. We are humbled each and every day by our volunteers as they remind us what selfless servant leadership is all about.

ELECTIONS

During fiscal year 2017 - beginning July 1, 2016 through June 30, 2017 - the Office conducted three elections. State Primaries on September 8, 2016,



Town Clerk

State Election on November 8, 2016 and the Annual Town Election on April 5, 2016. The State Primaries brought only 1,454 votes to the polls. In October 2016, Massachusetts saw the implementation of its first early voting initiative. Under the election reform law, Massachusetts now allows for early voting in biennial statewide elections, starting 11 business days before an election and ending two business days before Election Day. The Chelmsford Town Clerk's Office went on a mission to publicize this historic event. Our Facebook page became quite popular with its lighthearted and informative daily updates. The Clerk, with the gracious assistance of Chelmsford TeleMedia, produced a fun and engaging two-minute video titled *'Five Things Harder than Early Voting.'* With the anticipation of a high early voter turnout, the Office invested in Poll Pad technology. The iPads, assisted the numerous dedicated election workers, who for eleven days worked tirelessly to make the voting experience a fast, efficient, and pleasant one, for all Chelmsford voters. Thanks to the efforts of numerous dedicated election workers, Board of Registrars, the Clerk team, police, and custodial staff, 9684 ballots were voted early which translates into 47% early voter turnout - one of the highest in the State. Early voting ran from Monday, October 24 through Friday, November 4 at Town Offices. In an effort to accommodate the voting community's hectic schedule, the office offered extended hours. On Saturday, October 29, from 8AM to 4PM and an 'early voting marathon day' on Thursday, November 3, election workers and office staff, were available from 6AM until 8PM. Combined with the robust early voter turnout, a total of 20,442 out of 25,111 registered voters cast their ballots for the November 8, 2017 State Election, for an overall 81.4% turnout. Due to the spirited nature of the state election, the Office conducted over 10 election worker training sessions. The office held three special voter registration sessions where the office remained open from 8:30AM to 8PM. From July 1, 2016 to June 30, 2017, the office processed 2414 voter registrations and 1872 absentee ballots.

The Clerk's Office is grateful for the 200+ team of election workers who give of themselves to ensure the democratic process is upheld with the utmost integrity.

CENSUS/ETHICS/CONFLICT OF INTEREST/DOG LICENSING

In December 2016, the office administered the census to nearly 15,000 households utilizing the Commonwealth's Voter Registration Information System. It is through this system that the Jury List and Street List are produced, as required by law.

The Office administered the Oath of Office to over 400 appointed and elected officials and provided packets containing information on the conflict of interest law summary, online ethics training, and open meeting law summary.

The Clerk's Office, in concert with the Animal Control Officer, continues to strengthen its outreach to dog owners to be law compliant. A rabies clinic is held every December to provide a cost effective solution to vaccinate dogs. All dog owners are reminded that it's State Law to keep all dogs current on vaccines and to have a yearly dog license.

TOWN MEETINGS

The October 2016 Fall Annual Town Meeting commenced on Monday, October 20, 2016, and ran for three sessions. The April 2017 Spring Annual Town Meeting commenced on Monday, April 24 and ran for four sessions. The Clerk and Town Moderator thank the 162 Town Meeting Representatives who give their time to ensure each of our nine precincts are fully represented. A special thanks to Eleanor Gilroy, Kathleen Weeks, and Janet Holmes, for their assistance in ensuring all representatives are accurately checked in, provided with their badges and other pertinent materials.

C.L.E.R.K. INTERNSHIP PROGRAM

The Community Leadership through Education, Responsibility, and Kindness (CLERK) Internship Program that started in 2012 continues to thrive. To date, twenty-five enthusiastic individuals have graduated from the program. The CLERK Internship



Town Clerk

Program is a year-round opportunity for high school students, college students, post graduates, and professionals to gain valuable experience working in local government. The program is modeled on citizen and servant leadership, where interns gain professional skills while contributing to Chelmsford's local government as active participants and community representatives.

VITAL STATISTICS

The Town Clerk's office, acting as the Town's Register of Vital Records, recorded the following statistics for calendar year 2016 as of December 31, 2016:

Births	294
Marriages Intentions	158
Marriages	145
Deaths	391

INITIATIVES

Through research and collaboration, the Clerk's Office continuously strives to meet the needs of citizens by embracing streamlined processes and technologies. The Clerk's Office now offers online dog licensing and also has the ability to send out email reminders to dog owners to ensure compliance. Through this outreach, dog owners are reminded about upcoming deadlines and rabies clinics. The Office licensed 4354 dogs during FY17. As the Town's voting equipment will soon become obsolete, the Office presented to the Capital Planning Committee to the necessity to invest in new voting tabulators and Poll Pads. The article passed at the spring town meeting and the Clerk will complete this initiative in FY18.

Nearly two years since the Clerk's Office decided to take the leap and joined the Facebook community, the page continued to be a success. The Clerk posts weekly in a fun and informative manner and this style seems to resonate with the community. Our goal to increase civic engagement while providing timely information was a resounding success.

A PERSONAL GOODBYE

On June 9, 2017, I, Onorina Maloney, retired from my position as Town Clerk, and Ms. Patricia E. Dzuris was sworn into Office. Ms. Dzuris comes equipped with a strong work ethic and a genuine desire to serve. I state with confidence that the community will continue to enjoy the same level of high quality customer service it's been accustomed to.

My years serving Chelmsford were filled with exciting opportunities, challenges, and countless joyful moments. Together with my team, Board of Registrars, town officials, the Town Offices Family, election workers, volunteers and the community at large, I was afforded the privilege to continue to make strides and elevate the bar of excellence in the Office of the Town Clerk. You, the Chelmsford citizens, warmly welcomed me, a non-Chelmsford resident, and in the spirit of community, we quickly became a team - a team that went on to do good things and become known as a good will ambassador for the Town. Because of you, I became a better Clerk and a better person, and for that, I thank you for the gift and honor to have been of service to such a vibrant, engaging and caring community.

In the upcoming year, the Clerk's Office looks forward to continuing to work with our Town Offices Family to uphold transparency, excellent customer service, and provide a friendly environment where the taxpayer always comes first.

Thank you for the privilege to serve you.

Sincerely,

Onorina Z. Maloney, CMC/CMMC, Town Clerk

Support Team:

Thaddeus J. Soulé, Assistant Town Clerk

*Patricia E. Dzuris, Assistant Town Clerk

Jennifer V. Almeida, Voter Registration Coordinator

*MaryLou Carney, Principal Clerk

* Ms. Dzuris and *Ms. Carney were appointed Town Clerk, and Assistant Town Clerk, respectively.



Board of Registrars

The Board of Registrars, as directed by State and Federal Election Laws and by the Secretary of Commonwealth, provides voters in the Town of Chelmsford the opportunity to participate in their government through voting. The success of the democratic process requires the Board of Registrars to conduct fair, transparent elections that accurately reflect the intent of the electorate. To achieve this objective, the Registrars have two primary functions: register voters and conduct elections.

The Board of Registrars, through the Town Clerk's Office, offers a comprehensive year round program of voter registration and voter outreach. Using the statewide Central Voter Registration System (VRIS) database, the Registrars and the Office of the Town Clerk: determine the eligibility of voters; maintain the voter registration records and street file database; process absentee ballot applications; certify candidate nomination petitions and proposed town meeting articles; and provide public voter/census information, access to electronic lists of registered voters, and absentee applicants.

Election logistics also include: recruiting and training election officers; testing election equipment; overseeing polling places and absentee voting; preparing ballots; providing information to the public; compiling election returns; and posting unofficial election results on the Town's website on election night. In addition, the Office of the Town Clerk receives and provides public access to candidates' campaign contribution and expenditure reports.

All Chelmsford voters who are US citizens, who attain the age of 18 by the election date, and register to vote by the voter registration deadline, are eligible to vote. Registering to vote has become a very convenient process. Qualified individuals can now register to vote online by visiting the Secretary of Commonwealth's website. Eligible persons may also register to vote in person at the Town Clerk's Office during business hours Monday – Friday from 8:30 am to 4:00 pm, or a mail-in voter registration form may be requested by calling the Clerk's Office.

Voter registration applications are also available online by visiting the Secretary of Commonwealth's website.

The Registrars and Town Clerk perform additional functions that include: developing voter information lists; creating policies and procedures to comply with federal and state laws; responding to public inquiries; and receiving suggestions and feedback from voters, campaigns, candidates, elected officials, and the press.

The Town Clerk and the Board of Registrars, wish to thank the team of 200+ election officers, without whom elections would not be possible. Grateful thanks go out to all personnel for their untiring dedication and assistance during our election cycles.

Chelmsford is comprised of nine voting precincts, which are located at the following locations:

Precincts 1, 4, 5, 6, 7, 8 and 9:

McCarthy Middle School Gymnasium
250 North Rd.

Precincts 2 and 3:

Chelmsford Senior Center
75 Groton Road, North Chelmsford

Respectfully submitted by the Board of Registrars,

Onorina Z. Maloney, Clerk to the Board of Registrars

Thomas R. Fall, Chairman

James M. Lane, Jr., Member

Peter Dulchinos, Member



Board of Registrars

Voting Strength as of December 31, 2016 Enrolled Voters																		
Precinct	A	AA	CC	D	E	G	H	J	K	L	O	Q	R	T	U	W	X	GRAND TOTALS
1	1		17	593	1			2		8	2		329	2	1737		1	2693
2	1		23	683						7	3		265		1589			2571
3			13	625		1		3		2	2	2	357		1753			2758
4	1		13	593		1		3		5	1		322	2	1565		1	2507
5		1	16	605				3		3			324		1813	1	1	2767
6	2		11	705		1		2	1	3		1	339		1786			2851
7		1	8	574				3		5	2	2	397		1835		1	2828
8			5	589	1			3		4		1	291		1751			2645
9	2		8	596		1	1	3		5	1	1	344		1867		2	2831
Grand Totals	7	2	114	5563	2	4	1	22	1	42	11	7	2968	4	15696	1	6	24451

LEGEND

A - Conservative
 B - Natural Law Party
 C - New World Council
D - Democrat
 E - Reform
 F - Rainbow Coalition
 G - Green Party USA

H - We the People
J - Green Rainbow
 K - Constitution Party
 L - Libertarian
 M - Timesize Not Down
 N - New Alliance
 O - MA Independent Party

P - Prohibition
 Q - American Independent
R - Republican
 S - Socialist
 T - Interdependent 3rd Party
U - Unenrolled
 V - America First Party

W - Veteran Party America
 X - Pirate
 Y - World Citizens Party
 Z - Working Families
 AA - Pizza Party
 BB - American Term Limits
 CC - United Independent Party
 DD - Twelve Visions Party

Parties in **BOLD** indicate they are represented at Primaries

COUNT OF RESIDENTS AS OF 12/31/2016				
Precinct	Active Voters	Inactive Voters	Non-Voter	Grand Total
1	2576	225	764	3565
2	2407	285	839	3531
3	2656	158	847	3661
4	2381	206	942	3529
5	2636	223	928	3787
6	2735	206	972	3913
7	2757	104	857	3718
8	2568	148	855	3571
9	2748	132	867	3747
Total	23464	1687	7871	33022



2016 Fall Annual Town Meeting - Summary

Session 1- Date 10/17/16 TMR Member Total: 162- Attendance Record: 100 - Percentage: 63%

Session 2- Date 10/20/16 TMR Member Total: 162- Attendance Record: 124 - Percentage: 77%

Session 3- Date 10/24/16 TMR Member Total: 162- Attendance Record: 120 - Percentage: 74%

Article	Date	Subject	Sponsor	Vote
1	10/17	Reports of the Town Officers and Committees.	Board of Selectmen	Reports heard and accepted
2	10/17	Transfer \$62,053 from Special Revenue to the School Department, said funding coming from E-Rate reimbursements.	Town Manager	Carried
3	10/17	Raise and appropriate, the sum of \$55,880 to be used to fund the first year of employee contract agreements that began 7/1/2016 (FY17) between the Town and its collective bargaining units	Town Manager	Carried
4	10/17	To see if the Town will transfer from free cash the sum of \$303,367 to the Sewer Construction Stabilization Fund	Town Manager	Unanimous consent
5	10/17	Appropriate \$7,900,000 to fund the plan, purchase, and position of modular classroom buildings at the Town's four elementary schools, including related site improvements; ...	School Committee	Carried by 2/3 vote
6	10/20	Raise and appropriate \$40,000 to continue the planning and preparation for a submission of a Statement of Interest to the Massachusetts School Building Authority for the design and construction of a capital project pertaining to the renovation, construction, reconstruction, and/or addition of a Chelmsford public school facility.	School Committee	Carried
7	10/20	Raise and appropriate \$20,000 to engage the appropriate resources to plan and navigate the use of the Town-owned property located at 101 Mill Road for events.	101 Mill Road Committee	Failed



2016 Fall Annual Town Meeting - Summary

Article	Date	Subject	Sponsor	Vote
8	10/20	Raise and appropriate \$28,000 for handicapped-accessibility improvements to the bathroom doors and outer doors at the Senior Center.	Town Manager	Carried
9	10/24	Appropriate \$2,600,000 to fund the design and the redevelopment and reconstruction of a portion of the Department of Public Works facility located at 9 Alpha Road to house the Department of Public Works vehicle maintenance operations that are currently located at 54 Richardson Road; ...	Town Manager	Carried as amended
10	10/24	Transfer \$500,000 from Free Cash to reduce the Fiscal Year 2017 property tax levy.	Town Manager	No Action
11	10/24	Transfer \$747,861 from Free Cash to the General Stabilization Fund.	Town Manager	Carried by 2/3 vote
12	10/24	Transfer \$55,000 from the Chelmsford Forum special revenue fund for the structural repairs of the Chelmsford Forum.	Tow Manager	Carried
13	10/24	Amend the Town Code, Chapter 195, "Zoning Bylaw", for purposes of adopting a new section ARTICLE XXIV, "Route 129 Business Amenities Overlay District (BAOD)" ...	Planning Board	Carried by 2/3 vote
14	10/24	Amend Chapter 11, Section 4, Paragraph F of the Code of the Town of Chelmsford by increasing the total number of dogs that may be kept on a kennel premises from 25 to 100 ...	Town Manager	Carried
15	10/24	Accept the provisions of Massachusetts General Laws Chapter 200A, Section 9A, providing a statutory procedure for providing notice and disposing of abandoned funds in the custody of the Town.	Town Manager	Unanimous consent



Town Administration

Fall 2016 Annual Town Meeting

October 17, 2016 - First Session

The first session of the 2016 Fall Annual Town Meeting held at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:30PM by Moderator Jon H. Kurland on Monday, October 17, 2016. There were 100 Town Meeting Representatives present which satisfied the quorum requirement of 82 Representatives. All stood for the Pledge of Allegiance.

ARTICLE 1. To hear reports of the Town Officers and Committees; or act in relation thereto.

MOTION under Article 1. I move that the Town hear reports of the Town Officers and Committees.

SUBMITTED BY: Board of Selectmen
Reports were heard

ARTICLE 2. To see if the Town will vote to transfer a certain sum of money from Special Revenue to the School Department, said funding coming from E-Rate reimbursements; or act in relation thereto.

MOTION UNDER ARTICLE 2. I move that the Town transfer \$62,053 from Special Revenue to the School Department, said funding coming from E-Rate reimbursements

SUBMITTED BY: Town Manager

Board of Selectmen: unanimously recommends approval of Article 2
Finance Committee: unanimously recommends approval of Article 2
The electronic voting devices recorded the following votes:

YES: 142 NO: 1 Abstentions: 0

Motion under Article 2 carries

ARTICLE 3. To see if the Town will vote to raise and appropriate, and/or transfer from available funds a certain sum of money to be used to fund employee contract agreements between the Town and its collective bargaining units; or act in relation thereto.

MOTION UNDER ARTICLE 3. I move that the Town raise and appropriate the sum of \$55,880 to fund the first year of employee contract agreements that began on July 1, 2016 (Fiscal Year 2017) between the Town and its collective bargaining units as follows:

AFSCME Local 1703, Council 93 Municipal Facilities Employees: \$12,476

CFT, Local 3569, AFT MA, AFL-CIO
Library Units: \$23,945

Chelmsford Public Works Association: \$15,475

IUOE, Local 877 Cemetery: \$3,984

SUBMITTED BY: Town Manager

Board of Selectmen: recommends unanimous approval of article 3
Finance Committee: approval with one abstention
The electronic voting devices recorded the following votes:

YES: 142 NO: 2 Abstentions: 0

Motion under Article 3 carries

ARTICLE 4. To see if the Town will vote to transfer from Free Cash a certain sum of money to the Sewer Construction Stabilization Fund; or act in relation thereto.



Fall 2016 Annual Town Meeting

October 17, 2016 - First Session

MOTION UNDER ARTICLE 4. To see if the Town will vote to transfer from Free Cash the sum of \$303,367 to the Sewer Construction Stabilization Fund.

SUBMITTED BY: Town Manager
Two-Thirds Vote

Board of Selectmen; unanimously recommends approval of Article 4
Finance Committee: unanimously recommends approval of Article 4
The electronic voting devices recorded the following votes:

YES: 145 NO: 0 Abstentions: 0

Motion under Article 4 carries by unanimous consent

ARTICLE 5. To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow pursuant to Massachusetts General Laws Chapter 44, Section 7 or 8, or any other enabling authority, a sum of money to plan, purchase and position modular classroom buildings at the Town's four elementary schools, including related site improvements; or act in relation thereto.

SUBMITTED BY: School Committee
Two-Thirds Vote

MOTION ARTICLE 5. I move that \$7,900,000 be appropriated to fund the plan, purchase, and position of modular classroom buildings at the Town's four elementary schools, including related site improvements; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$7,900,000 under Chapter 44, Section 7 of the Massachusetts General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by

this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and that the Board of Selectmen be authorized to take any other action necessary to carry out this project.

SUBMITTED BY: School Committee
Two-Thirds Vote

Lengthy discussion ensued. Dr. Jay Lang spoke on the article
Nancy Araway, Precinct 1, moved the question. The electronic voting devices recorded the following votes
YES: 105 NO: 34 Abstentions: 0
Motion to move the question carries by 2/3 vote

Recommendations:

Board of Selectmen: Voted 3 in favor 2 against recommending Article 5
Finance Committee: Unanimously recommends approval of Article 5
School Committee- enthusiastically and unanimously recommends approval of Article 5
The electronic voting devices recorded the following votes:

YES: 93 NO: 45 Abstentions: 1

Motion under Article 5 carries by 2/3 vote

Moved to adjourn. The first session of the 2016 Fall Annual Town Meeting adjourned at 10:50PM to Thursday, October 20 at 7:30PM.



Fall 2016 Annual Town Meeting Second Session - October 20, 2016

The second session of the 2016 Fall Annual Town Meeting held at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:30PM by Moderator Jon H. Kurland on Thursday, October 20, 2016. There were 124 Town Meeting Representatives present which satisfied the quorum requirement of 82. All stood for the Pledge of Allegiance.

ARTICLE 6. To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to continue the planning and preparation for a submission of a Statement of Interest to the Massachusetts School Building Authority for the design and construction of a capital project pertaining to the renovation, construction, reconstruction, and/or addition of a Chelmsford public school facility; or act in relation thereto.

SUBMITTED BY: School Committee

MOTION UNDER ARTICLE 6. I move that the Town raise and appropriate \$40,000 to continue the planning and preparation for a submission of a Statement of Interest to the Massachusetts School Building Authority for the design and construction of a capital project pertaining to the renovation, construction, reconstruction, and/or addition of a Chelmsford public school facility.

Recommendations:

Board of Selectmen: 1 in favor 4 against recommending Article 6

Laura Merrill, Robert Joyce, Patricia Wojtas and Albert Glenn Diggs voted against recommending Article 6. George Dixon voted to recommend Article 6

Finance Committee: Unanimously recommends approval of Article 6

School Committee: Unanimously recommends approval of Article 6

Emily Antul, Precinct 2, moved the question
The electronic voting devices registered the following votes:

YES: 121 NO: 15 Abstentions: 0
Motion to move the question carried

The electronic voting devices recorded the following votes on the Motion under Article 6.

YES: 105 NO: 27 Abstentions: 0

Motion under Article 6 carries

ARTICLE 7. To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the future use of the Town-owned property located at 101 Mill Road; or act in relation thereto.

SUBMITTED BY: 101 Mill Road Committee

MOTION UNDER ARTICLE 7. I move that the Town raise and appropriate \$20,000 to engage the appropriate resources to plan and navigate the use of the Town-owned property located at 101 Mill Road for events.

Recommendations:

Board of Selectmen: voted 4 in favor and 1 against recommending approval of Article 7

Finance Committee: unanimously recommends approval of Article 7

Elizabeth Logan, Precinct 3, moved the question
The electronic voting devices registered the following votes

On moving the question

YES: 104 NO: 31 Abstentions: 1

Motion to move the question carries

The electronic voting devices recorded the following votes on motion under Article 7

YES: 56 NO: 79 Abstentions: 2

Motion under Article 7 fails to carry

It is now 10:29PM



Fall 2016 Annual Town Meeting

Second Session - October 20, 2016

ARTICLE 8. To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for handicapped-accessibility improvements to the bathroom doors and outer doors at the Senior Center; or act in relation thereto.

SUBMITTED BY: Town Manager

ARTICLE 8. I move that the Town raise and appropriate \$28,000 for handicapped-accessibility improvements to the bathroom doors and outer doors at the Senior Center.

Recommendations:

Board of Selectmen: unanimously recommends approval of article 8

Finance Committee: unanimously recommends approval

The electronic voting devices recorded the following votes:

YES: 131 NO: 1 Abstentions: 0

Motion under Article 8 carries

At 10:35PM Robert Joyce, Precinct 1, moved to adjourn to Monday, October 24 at 7:30pm

The electronic voting devices registered the following votes on the motion to adjourn

YES: 69 NO: 61: Abstentions: 0

Motion to adjourn carries.

The second session of the 2016 Fall Annual Town Meeting adjourned at 10:35PM until Monday, October 24 at 7:30PM.





Fall 2016 Annual Town Meeting *Third and Final Session - October 24, 2016*

The third and final session of the 2016 Fall Annual Town Meeting held at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:30PM by Moderator Jon H. Kurland on Monday, October 24, 2016. There were 120 Town Meeting Representatives present which satisfied the quorum requirement of 82. All stood for the Pledge of Allegiance.

Town Manager Paul E. Cohen moved to take Articles 14 and 15 before Article 9. Motion carried by show of hands as declared by the Moderator.

ARTICLE 14. To see if the Town will vote to amend Chapter 11, Section 4, Paragraph F of the Code of the Town of Chelmsford by increasing the total number of dogs that may be kept on a kennel premises from 25 to 100; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 14. I move that the Town amend Chapter 11, Section 4, Paragraph F of the Code of the Town of Chelmsford by increasing the total number of dogs that may be kept on a kennel premises from 25 to 100 by deleting the number "25" in the first sentence of Paragraph F and inserting the number "100" in its place so that the first sentence of the Paragraph reads as follows:

"All kennels shall be limited to a total of 100 dogs to be maintained on said premises."

Town Meeting authorized for Pet Smart personnel to address the body

Recommendations:

Board of Selectmen; unanimously recommends approval of Article 14

Finance Committee; unanimously recommends approval of Article 14

YES: 114 NO: 14 Abstentions 1

Motion under Article 14 carries

ARTICLE 15. To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 200A, Section 9A, providing a statutory procedure for providing notice and disposing of abandoned funds in the custody of the Town; or act in relation thereto.

SUBMITTED BY: Town Manager

ARTICLE 15. I move that the Town accept the provisions of Massachusetts General Laws Chapter 200A, Section 9A, providing a statutory procedure for providing notice and disposing of abandoned funds in the custody of the Town.

Board of Selectmen unanimously recommends approval of Article 15

Finance Committee; unanimously recommends approval of Article 15

YES: 130 NO: 0 Abstentions 0

Motion under Article 15 carried by unanimous consent

ARTICLE 9. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to Massachusetts General Laws Chapter 44, Section 7 or 8, or any other enabling authority, a certain sum of money to fund the design and the redevelopment and reconstruction of a portion of the Department of Public Works facility located at 9 Alpha Road to house the Department of Public Works vehicle maintenance operations that are currently located at 54 Richardson Road; or act in relation thereto.

SUBMITTED BY: Town Manager
Two-Thirds Vote

MOTION UNDER ARTICLE 9. I move that \$2,600,000 be appropriated to fund the design and the redevelopment and reconstruction of a



Fall 2016 Annual Town Meeting Third and Final Session - October 24, 2016

portion of the Department of Public Works facility located at 9 Alpha Road to house the Department of Public Works vehicle maintenance operations that are currently located at 54 Richardson Road; that to meet this appropriation that the Town raise and appropriate \$1,414,000, transfer \$900,000 from Free Cash, \$914,000, transfer \$1,400,00.00 from Free Cash, and transfer \$286,000 from the Sewer Enterprise Fund Free Cash.

SUBMITTED BY: Town Manager

Board of Selectmen unanimously recommends approval of Article 9
Finance Committee: Mr. Clancy Precinct 2, and Chair of Finance Committee, moved to change the funding amount as a friendly amendment.

The electronic voting devices recorded the following votes:

YES: 110 NO: 22 Abstentions: 0

Motion under Article 9 as amended with the friendly amendment, carries.

ARTICLE 10. I move that the Town transfer \$500,000 from Free Cash to reduce the Fiscal Year 2017 property tax levy.

SUBMITTED BY: Town Manager

The Body is not acting on Article 10 as it addressed the money under Article 9

ARTICLE 11. I move that the Town transfer \$747,861 from Free Cash to the General Stabilization Fund.

SUBMITTED BY: Town Manager Two-Thirds Vote

Board of Selectmen; unanimously recommends approval of Article 11
Finance Committee: unanimously recommends approval of Article 11

The electronic voting devices recorded the following votes:

YES: 125 NO: 3 Abstentions: 0

Motion under Article 11 carries by 2/3 vote

ARTICLE 12. To see if the Town will vote to appropriate a sum of money from the Chelmsford Forum special revenue fund for the structural repairs of the Chelmsford Forum; or act in relation thereto.

SUBMITTED BY: Town Manager

ARTICLE 12. I move that the Town transfer \$55,000 from the Chelmsford Forum special revenue fund for the structural repairs of the Chelmsford Forum.

Board of Selectmen; unanimously recommends approval of Article 12

Finance Committee: unanimously recommends approval of Article 12

The electronic voting devices recorded the following votes:

YES: 131 NO: 1 Abstention: 0

Motion under article 12 carries

ARTICLE 13. To see if the Town will vote to amend the Town Code, Chapter 195, "Zoning Bylaw", for purposes of adopting a new section ARTICLE XXIV, "Route 129 Business Amenities Overlay District (BAOD)" as follows:

Article XXIV Route 129 Business Amenities Overlay District (BAOD)

195-143 Purpose and Intent

The Route 129 Business Amenities Overlay District is intended to achieve the following strategic goals and objectives:



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- (1) address changing Town and regional market conditions, specifically the desire by employers and employees within the Limited Industrial (IA) zoning district, to have local access to goods and services, and housing;
- (2) provide access to business amenities that are limited in scope and scale for purposes of preserving Route 129's underlying and surrounding IA zoning district which functions as an office and research and development park;
- (3) promote orderly, effective and quality development and redevelopment of Route 129;
- (4) provide housing opportunities that will be compatible and complementary;
- (5) preserve and enhance the aesthetic qualities and characteristics of Route 129 such as architectural style, streetscape character, open space, connectivity, and overall business office park setting in a manner that protects and enhances the value of real property; and
- (6) Not to disturb residential neighborhoods or detract from the appearance of the Town and will result in the maintenance of a balance and workable relationship between the existing office / business park, new business amenities and adjacent residential neighborhoods.

195 -144 Establishment of Overlay District

The location and boundaries of this overlay district are hereby established and made part of this bylaw as shown on the Business Amenities Overlay District Map, dated August 24, 2016.

195-145 Use Regulations

The existing use Regulation Schedule (Chapter 195, Attachment 1) shall be applicable within the underlying zoning district.

A. Within the overlay the following uses are permitted by-right:

1. Licensed Day Care facilities
2. Retail stores and services – drive-thrus are permitted (excluding single tenant free-standing) cannot be free-standing and must be attached or an integral part of a principal structure including order panels / windows. Overhead canopies / roofs are permitted.

3. Restaurant – no drive-thrus
4. Restaurant, fast food – no drive-thrus
5. Bank or financial agency (drive-thrus are permitted (excluding single tenant free-standing))
6. Health club
7. Car rental service – no onsite vehicle repair or light service
8. Parking Garages / Structures – accessory use / structure only
9. Hotel / Motel

B. The following uses are permitted by special permit

- a. Multi-family (shall be subject to Article XXIII)
- b. Retail store and services – drive-thrus for single tenant free-standing – may provide free-standing order panels and / or multiple drive-thrus
- c. Bank or financial agency – drive-thrus for single tenant free-standing – may provide free-standing order panels and / or multiple drive-thrus

The above uses A.1-9 and B. 2-3 are not permitted in the Commercial Exclusion Zone as defined in the overlay district map.

195-146 Special Provisions

1. Building Height - For lots directly abutting Billerica Road, in the section from Alpha Road to the Chelmsford-Billerica town line, buildings may of right be 6 stories but not exceeding a maximum height of 90 ft, except by special permit
2. Parking garages / structures shall not be counted towards the Floor Area ratio
3. No more than 20% of existing gross sq. ft. of any building may be converted to commercial



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uses, per section 195-145.A except by special permit.

SUBMITTED BY: Planning Board
Two-Thirds Vote

MOTION ARTICLE 13. I move that the Town amend the Town Code, Chapter 195, "Zoning Bylaw", for purposes of adopting a new section ARTICLE XXIV, "Route 129 Business Amenities Overlay District (BAOD)" as follows:

Article XXIV Route 129 Business Amenities Overlay District (BAOD)

195-143 Purpose and Intent

The Route 129 Business Amenities Overlay District is intended to achieve the following strategic goals and objectives:

- (7) address changing Town and regional market conditions, specifically the desire by employers and employees within the Limited Industrial (IA) zoning district, to have local access to goods and services, and housing;
- (8) provide access to business amenities that are limited in scope and scale for purposes of preserving Route 129's underlying and surrounding IA zoning district which functions as an office and research and development park;
- (9) promote orderly, effective and quality development and redevelopment of Route 129;
- (10) provide housing opportunities that will be compatible and complementary;
- (11) preserve and enhance the aesthetic qualities and characteristics of Route 129 such as architectural style, streetscape character, open space, connectivity, and overall business office park setting in a manner that protects and enhances the value of real property; and
- (12) Not to disturb residential neighborhoods or detract from the appearance of the Town and will result in the maintenance of a balance and workable relationship between the existing office / business park, new business amenities and

adjacent residential neighborhoods.

195 –144 Establishment of Overlay District

The location and boundaries of this overlay district are hereby established and made part of this bylaw as shown on the Business Amenities Overlay District Map, dated August 24, 2016.

195-145 Use Regulations

The existing use Regulation Schedule (Chapter 195, Attachment 1) shall be applicable within the underlying zoning district.

C. Within the overlay the following uses are permitted by-right:

10. Licensed Day Care facilities
11. Retail stores and services – drive-thrus are permitted (excluding single tenant free-standing) cannot be free-standing and must be attached or an integral part of a principal structure including order panels / windows. Overhead canopies / roofs are permitted.
12. Restaurant – no drive-thrus
13. Restaurant, fast food – no drive-thrus
14. Bank or financial agency (drive-thrus are permitted (excluding single tenant free-standing)
15. Health club
16. Car rental service – no onsite vehicle repair or light service
17. Parking Garages / Structures – accessory use / structure only
18. Hotel / Motel

D. The following uses are permitted by special permit

- a. Multi-family (shall be subject to Article XXIII)
- b. Retail store and services – drive-thrus for single tenant free-standing – may provide free-standing order panels and / or multiple drive thrus



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c. Bank or financial agency – drive-thrus for single tenant free-standing – may provide free-standing order panels and / or multiple drive-thrus

The above uses A.1-9 and B. 2-3 are not permitted in the Commercial Exclusion Zone as defined in the overlay district map.

195-146 Special Provisions

1. Building Height - For lots directly abutting Billerica Road, in the section from Alpha Road to the Chelmsford-Billerica town line, as shown on the overlay map dated August 24, 2016, non-residential buildings may of right be 6 stories but not exceeding a maximum height of 90 ft, except by special permit

2. Parking garages / structures shall not be counted towards the Floor Area ratio

3. No more than 20% of existing gross sq. ft. of any building may be converted to commercial uses, per section 195-145.A except by special permit.

195-147 Applicability of the CEIOD to the Overlay District

A. Article XXI, The Community Enhancement and Investment Overlay District (CEIOD), shall apply to projects in the BAOD.

B. All provisions in Article XXI shall have precedent over other sections of the Zoning Bylaw.

Rt. 129 Business Amenity Overlay District (BAOD) Map August 24, 2016



Black outlined area is the perimeter boundary of the overlay district

Orange outlined areas are "Commercial Exclusion Zones"
Red outlined areas are properties per section 195-146.1

Perimeter boundary of the overlay district and Commercial Exclusion Zone follow property line boundaries.



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; or act in relation thereto.
Recommendations:

Board of Selectmen voted 3-2 in favor of Article 13

Finance Committee: unanimously recommends approval of Article 13

Planning Board: unanimously recommends approval of Article 13

Mr. Moderator stated that Christine Bowman, Precinct 4, had made an amendment; however Town Counsel stated the amendment was not in the scope of the Article. A less substantial amendment has been moved by Dennis P. Sheehan, Precinct 4, as follows:

Strike 6 stories maximum height 90 ft
And substitute

5 stories maximum height of 75 ft

It is now 9:10PM

Glenn Thoren, Precinct 5, moved the question

The body is now voting on moving the question

YES: 117 NO: 7 Abstentions 0

Question is moved

On the motion to amend the Article:

YES: 22 NO: 102 Abstentions: 2

Amendment to reduce to 5 stories fails

Now we're back to the original motion (9:31PM)

At 10:47PM, Elizabeth Logan, Precinct3, moved the question

YES: 118 NO: 11 Abstentions: 0

Motion to move the question carries

On the main motion under article 13

YES: 110 NO: 17 Abstentions: 0

Motion under Article 13 carries by 2/3 vote.

Moved to dissolve. Motion carried by voice vote as declared by Moderator.

The third and final session of the 2016 Fall Annual Town Meeting dissolved at 10:49PM.

Submitted by:

Onorina Z. Maloney, CMC, CMMC
Town Clerk



Spring 2017 Annual Town Meeting - Summary

Session 1- Date 4/24/17 TMR Member Total: 162- Attendance Record: 113 - Percentage: 70%

Session 2- Date 4/27/17 TMR Member Total: 162- Attendance Record: 127 - Percentage: 78%

Session 3- Date 5/01/17 TMR Member Total: 162- Attendance Record: 121 - Percentage: 75%

Session 3- Date 5/01/17 TMR Member Total: 162- Attendance Record: 121 - Percentage: 75%

Session 4- Date 5/04/17 TMR Member Total: 162- Attendance Record: 95 - Percentage: 59%

Article	Date	Subject	Sponsor	Vote
1	04/24	Reports of the Town Officers and Committees.	Board of Selectmen	Reports heard and accepted
2	04/24	Amend the Fiscal Year 2017 operating budget voted under Articles 3, 4, and 5 of the Spring Annual Town Meeting held on April 25, 2016 by transferring \$436,800 from the General Stabilization Fund and \$350,000 from the Finance Committee Reserve Fund...	Town Manager	Carried by 2/3 vote
3	04/24	Raise and appropriate \$2,887,511 to fund the Town's Fiscal Year 2018 assessment to the Nashoba Valley Technical School District.	Town Manager	Carried by unanimous consent
4	04/24	Raise and appropriate \$57,000,000 to defray charges for the operations of the Chelmsford Public Schools for the fiscal period July 1, 2017 to June 30, 2018.	Town Manager	Carried
5	04/24	Raise and appropriate \$61,206,610; transfer \$6,000 from the Wetlands Protection Act Revolving Fund; transfer \$2,392,859 from the Sewer Betterment Fund; transfer \$581,152 from Sewer User Revenue; transfer \$67,265 from Cable Television License Revenue; transfer \$285,177 from Stormwater User Revenue; and transfer \$156,290 from the Childcare Revolving Fund to defray charges ...	Town Manager	Carried
6	04/24	Raise and appropriate, or transfer from available funds a certain sum of money to be used to fund employee contract agreements....	Town Manager	Carried by 2/3 vote
7	04/24	Consent Agenda: articles 7, 12,13,17,18 Raise and appropriate \$400,000 to be used as a Reserve Fund at the discretion of the Finance Committee for Fiscal Year 2018, as provided in General Laws Chapter 40, Section 6.	Town Manager	Carried



Spring 2017 Annual Town Meeting - Summary

Article	Date	Subject	Sponsor	Vote
8	04/27	Appropriate \$3,309,476 for capital projects...	Town Manager & Capital Planning Committee	Carried by 2/3 vote
9	04/27	Transfer \$266,000 from the General Stabilization Funds to repair, reconstruct, and/or replace portions of the Heating, Ventilation, and Air Conditioning (HVAC) systems at the Chelmsford Public School buildings.	Town Manager	Carried by 2/3 vote
10	5/02	Raise and appropriate \$50,000 to fund a branding and marketing program related to the Route 129 commercial corridor	Economic Development Committee & Town Manager	Carried
11	5/02	Appropriate \$4,102,680 to operate the Sewer Enterprise for Fiscal Year 2018... And that \$4,102,680 be raised from Sewer Enterprise revenues.	Town Manager	Carried by unanimous consent
12	4/24	Consent Agenda: articles 7,12,13,17,18 Appropriate \$30,000 in expenses to operate the Golf Course Enterprise for Fiscal Year 2018 and that \$30,000 be raised from the Golf Course Enterprise revenues.	Town Manager	Carried
13	4/24	Consent Agenda: articles 7,12,13,17,18 Appropriate a certain sum to operate the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise for Fiscal Year 2018... and that \$758,253 be raised from cable television licensing revenues	Town Manager	Carried
14	5/1	I move that the Town accept the provisions of Massachusetts General Laws Chapter 44, Section 53F1/2 to establish a separate account classified as an "Enterprise Fund" for stormwater management operations for the Department of Public Works effective at the beginning of Fiscal Year 2018; that the Town appropriate \$1,000,000 for capital equipment...	Town Manager	Carried as amended by 2/3 vote



Spring 2017 Annual Town Meeting - Summary

Article	Date	Subject	Sponsor	Vote
15	5/1	Amend Chapter 35 of the Code of the Town of Chelmsford by establishing a new section, "Section 6. Departmental Revolving Funds"...	Town Manager	Carried
16	5/1	Authorize revolving funds under Massachusetts General Law, Chapter 44, Section 53E ½ for the following departments in Fiscal Year 2018 with expenditures from said funds shall be limited to a certain sum as specified during Fiscal Year 2018...	Town Manager	Carried
17	4/24	Consent Agenda: articles 7,12,13,17,18 transfer \$100,000 from the Sale of Graves and Lots to the Cemetery Improvement and Development fund.	Cemetery Commission	Carried
18	4/24	Consent Agenda: articles 7,12,13,17,18 Raise and appropriate \$10,000 to fund the Community Action program established under Article 12 of the April 29, 1996 Spring Annual Town Meeting.	Town Manager	Carried
19	5/1	Hear and act on the report of the Community Preservation Committee on the Fiscal Year 2018 Community Preservation budget: and further that the Town reserve for future appropriation amounts from FY2018 Community Preservation Fund revenues as recommended by the Community Preservation Committee...	Community Preservation Committee	Carried by unanimous consent
20	5/1	Authorize the Board of Selectmen to sell a 40,839 square-foot area, more or less, which is identified as "Proposed Lot 1" on a plan entitled "101 Mill Road in Chelmsford, Mass" ...	Board of Selectmen	Carried
21	5/1	Authorize the Board of Selectmen to petition the General Court for special legislation entitled, "An Act Authorizing the Town of Chelmsford to Issue Additional Licenses for the Sale of All Alcoholic Beverages to be Drunk on the Premises" ...	Board of Selectmen	Carried



Spring 2017 Annual Town Meeting - Summary

Article	Date	Subject	Sponsor	Vote
22	5/1	Amend the Town Code, Chapter 195, "Zoning Bylaw", for the purpose of making it clear that asphalt manufacturing is not allowed within the Town...	Board of Selectmen	Carried by 2/3 vote
23	5/4	Accept the provisions of General Laws Chapter 90, Section 17C, which allows the Board of Selectmen to establish a speed limit of 25 miles per hour in any thickly settled or business district in the Town that is not a state highway.	Town Manager	Failed
24	5/1	Accept the provisions of General Laws Chapter 90, Section 18B, allowing the Board of Selectmen to establish designated "safety zones" with a speed limit of 20 miles per hour on, at or near any way in the Town that is not a state highway...	Town Manager	Carried
25	5/1	Amend Chapter 142, Section 24, Subsection M "Restoration of permanent paving", Paragraph (5) of the Code of the Town of Chelmsford...	Town Manager	Carried
26	5/1	Amend Chapter 81, Section 2, Paragraph B of the Code of the Town of Chelmsford adopted pursuant to the provisions of General Laws Chapter 40, Section 57, which statute allows municipalities to deny licenses or permits, among other things, when the applicant or owner of the property to which the license or permit relates owes municipal taxes or fees	Town Manager	Carried
27	5/1	Amend Chapter 51: "Funds" of the Code of the Town of Chelmsford...	Arts & Technology Education Fund Committee	Carried by unanimous consent
28	5/4	Amend Chapter 154 "Town Meeting", Section 13 "Presentations" by deleting Paragraph G in its entirety...	Town Moderator	Carried
29	5/4	Accept the following mentioned streets, as laid out by the Board of Selectmen and shown by reports duly filed in the office of the Town Clerk: Biltmore Avenue, Frederick Street, Glendale Road, Holmes Street, Kennedy Drive, Schofield Street...	Board of Selectmen & DPW	Carried by unanimous consent



Spring 2017 Annual Town Meeting First Session - April 24, 2017

The first session of the 2017 Spring Annual Town Meeting held at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:30PM by Moderator Jon H. Kurland on Monday, April 24, 2017. There were 113 Town Meeting Representatives present which satisfied the quorum requirement of 82 Representatives. All stood for the Pledge of Allegiance. Mr. Moderator determined the Warrant was duly posted. Mr. Moderator announced that Edward Irwin, Precinct 2 Town Meeting Representative, passed away in February. All remained standing for a moment of silence. Mr. Moderator moved that Town Meeting vote to dispense with question and answer period. Motion carried.

ARTICLE 1. To hear reports of the Town Officers and Committees; or act in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION UNDER ARTICLE 1

I move that the Town hear reports of the Town Officers and Committees.

Various reports were heard.

ARTICLE 2. To see if the Town will amend the Fiscal Year 2017 operating budget voted under Articles 3, 4, and 5 of the Spring Annual Town Meeting held on April 25, 2016; or act in relation thereto.

SUBMITTED BY: Town Manager
2/3rds Vote

MOTION UNDER ARTICLE 2

I move that the Town amend the Fiscal Year 2017 operating budget voted under Articles 3, 4, and 5 of the Spring Annual Town Meeting held on April 25, 2016 by transferring \$436,800 from the General Stabilization Fund and \$350,000 from the Finance Committee Reserve Fund to the following budget line items:

Line Item #1
Municipal Administration Personnel Services
\$30,000

Line Item #5
Public Works Personnel Services
\$8,000

Line Item #7
Public Works Snow and Ice Removal
\$300,000

Line Item #9
Municipal Facilities Expenses
\$116,000

Line Item #12
Community Services Personnel Services
\$7,800

Line Item #16
Benefits and Insurance Expenses
\$325,000

Recommendations:

Finance Committee: Unanimously recommends approval of Article 2

Board of Selectmen: Unanimously recommends approval of Article 2

The electronic voting devices registered the following votes:

YES: 136 NO: 4 Abstentions: 0

Motion under Article 2 carries

ARTICLE 3. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to fund the Town's Fiscal Year 2018 assessment to the Nashoba Valley Technical High School District; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 3

I move that the Town raise and appropriate \$2,887,511 to fund the Town's Fiscal Year 2018 assessment to the Nashoba Valley Technical School District

Recommendations:

Finance Committee: unanimously recommends approval of Article 3 with one abstention

Board of Selectmen: unanimously recommends approval of Article 3

The electronic voting devices registered the following votes:

YES: 144 NO: 0 Abstentions: 0

Motion under Article 3 carries by unanimous consent



Spring 2017 Annual Town Meeting First Session - April 24, 2017

ARTICLE 4. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money as may be required to defray charges for the operations of the Chelmsford Public Schools for the fiscal period July 1, 2017 to June 30, 2018; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 4

I move that the Town raise and appropriate \$57,000,000 to defray charges for the operations of the Chelmsford Public Schools for the fiscal period July 1, 2017 to June 30, 2018.

Recommendations:

Finance Committee: unanimously recommends approval of Article 4

Board of Selectmen: recommends approval of Article 4, three in favor, one against (Laura Merrill)

School Committee: recommends approval of Article 4, three in favor, two against (Dennis King II, Barbara Skaar)

Elizabeth Logan, Precinct 3, moved the question

YES: 110 NO: 30 Abstentions: 0

Motion to move the question carries by 2/3 vote

The body is now voting on the main motion under Article 4

On the motion under Article 4: the electronic voting devices registered the following votes

YES: 105 NO: 34 Abstentions: 1

Motion under Article 4 carries

ARTICLE 5. To see if the Town will vote to raise and appropriate, or transfer from available funds such sums of money as may be required to defray charges of the Town's General Government operations for the fiscal period July 1, 2017 to June 30, 2018; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 5

I move that the Town raise and appropriate \$61,206,610; transfer \$6,000 from the Wetlands Protection Act Revolving Fund; transfer \$2,392,859 from the Sewer Betterment Fund; transfer \$581,152 from Sewer User Revenue; transfer \$67,265 from Cable Television License Revenue; transfer \$285,177 from Stormwater User Revenue; and transfer \$156,290 from the Childcare Revolving Fund to defray charges of the Town's General Government operations for the fiscal period July 1, 2017 to June 30, 2018 according to the following line items:

Municipal Administration

1. Personnel Services:	\$2,016,806
2. Expenses:	\$1,000,975

Public Safety

3. Personnel Services:	\$11,357,958
4. Expenses:	\$1,128,730

Public Works

5. Personnel Services:	\$1,874,343
6. Expenses:	\$3,599,324
7. Snow and Ice Removal	\$1,385,500

Municipal Facilities

8. Personnel Services:	\$846,287
9. Expenses:	\$737,910

Cemetery Commission

10. Personnel Services:	\$287,027
11. Expenses:	\$53,500

Community Services

12. Personnel Services:	\$692,182
13. Expenses:	\$410,026

Library

14. Personnel Services:	\$1,501,235
15. Expenses:	\$474,380

Benefits and Insurance

16. Expenses:	\$22,934,135
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Debt & Interest

17. Non-Excluded:	\$7,623,142
18. Betterment - Funded:	\$2,392,859
19. Excluded:	\$4,379,034



Spring 2017 Annual Town Meeting

First Session - April 24, 2017

Recommendations:

Finance Committee: unanimously recommends approval of Article 5

Board of Selectmen: unanimously recommends approval of Article 5

The electronic voting devices registered the following votes:

YES: 135 NO: 4 Abstentions: 0

Motion under Article 5 carries

ARTICLE 6. To see if the Town will vote to raise and appropriate, or transfer from available funds a certain sum of money to be used to fund employee contract agreements between the Town and its collective bargaining units; or act in relation thereto.

SUBMITTED BY: Town Manager
2/3rds vote

MOTION UNDER ARTICLE 6

I move that the Town:

(a) transfer from the General Stabilization Fund \$17,771 to fund the initial fiscal year (FY17) and raise and appropriate \$36,604 to fund the upcoming fiscal year (FY18) of a three fiscal year employee contract agreement that began on July 1, 2016 (FY17) between the Town and the AFSCME Council 93, Local 1703 Clerical Employees collective bargaining unit; and

(b) transfer from the General Stabilization Fund \$9,383 to fund the initial fiscal year (FY17) and raise and appropriate \$13,371 to fund the upcoming fiscal year (FY18) of a three fiscal year employee contract agreement that began on July 1, 2016 (FY17) between the Town and the AFSCME Council 93, Local 1703 Public Safety Dispatchers collective bargaining unit.

Recommendations:

Finance Committee: unanimously recommends approval of Article 6

Board of Selectmen: unanimously recommends

approval of Article 6

The electronic voting devices registered the following votes:

YES: 136 NO: 3 Abstentions: 0

Motion under Article 6 carries by 2/3 vote

Mr. Moderator proposed to consider Articles 7, 12, 13, 17 and 18, under a Consent Agenda

Laura Merrill, Precinct 2, *moved to amend the consent agenda motion to remove Article 7 from the list.*

Amendment to take Article 7 out of the consent agenda list fails to carry by show of tickets as declared by Moderator

Original consent agenda list of Articles 7, 12, 13, 17 and 18 is back on the floor

Motion for the body to consider Articles 7, 12, 13, 17 and 18 as a consent agenda carries by show of tickets as declared by Moderator.

Town Manager Paul Cohen briefly explained Articles 7, 12, 13, 17 and 18

ARTICLE 7. To see if the Town will vote to raise and appropriate, or transfer from available funds such sums of money to be used as a Reserve Fund at the discretion of the Finance Committee for Fiscal Year 2018, as provided in General Laws Chapter 40, Section 6; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 7

I move that the Town raise and appropriate \$400,000 to be used as a Reserve Fund at the discretion of the Finance Committee for Fiscal Year 2018, as provided in General Laws Chapter 40, Section 6.

ARTICLE 12. To see if the Town will vote to raise and appropriate, or transfer from available funds, a certain sum of money for the FY18 budget to operate the Golf Course Enterprise; or act in relation thereto.

SUBMITTED BY: Town Manager



Spring 2017 Annual Town Meeting First Session - April 24, 2017

MOTION UNDER ARTICLE 12

I move that the Town appropriate \$30,000 in expenses to operate the Golf Course Enterprise for Fiscal Year 2018 and that \$30,000 be raised from the Golf Course Enterprise revenues.

ARTICLE 13. To see if the Town will vote to raise and appropriate, or transfer from available funds, a certain sum of money for the FY18 budget to operate the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 13

I move that the Town appropriate the following sums to operate the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise for Fiscal Year 2018:

Personnel Services:	\$362,585
Expenses:	\$395,668
Total	\$758,253

and that \$758,253 be raised from cable television licensing revenues.

ARTICLE 17. To see if the Town will vote to transfer a certain sum of money from the Sale of Graves and Lots to the Cemetery Improvement and Development fund; or act in relation thereto.

SUBMITTED BY: Cemetery Commission

MOTION UNDER ARTICLE 17

I move that the Town transfer \$100,000 from the Sale of Graves and Lots to the Cemetery Improvement and Development fund.

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the Community Action program established under Article 12 of the April 29, 1996 Spring Annual Town Meeting. The purpose of this program shall be to provide matching funds to community improvement projects

undertaken by individuals and/or organizations within the Town of Chelmsford; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 18

I move that the Town raise and appropriate \$10,000 to fund the Community Action program established under Article 12 of the April 29, 1996 Spring Annual Town Meeting. The purpose of this program shall be to provide matching funds to community improvement projects undertaken by individuals and/or organizations within the Town of Chelmsford.

Finance Committee: unanimously recommends approval of Articles 7, 12, 13, 17 and 18

Board of Selectmen: recommends approval of Article 7, four members in favor, one member against

Board of Selectmen: unanimously recommends approval of Articles 12, 13, 17, 18

The recording devices registered the following votes on the consent agenda articles

YES: 139 NO: 1 Abstentions: 0

Motions under Articles 7, 12, 13, 17 and 18 carries

Samuel Poulten, Precinct 8, moved to adjourn to a time certain on Thursday, April 27 at 7:30PM. Motion carried. The first session of the 2017 Spring Annual Town Meeting adjourned at 10:49PM.



Town Administration

Spring 2017 Annual Town Meeting Second Session - Thursday, April 27, 2017

The second session of the 2017 Spring Annual Town Meeting held at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:30PM by Moderator Jon H. Kurland. There were 127 Town Meeting Representatives present which satisfied the quorum requirement of 82. All stood for the Pledge of Allegiance.

ARTICLE 8. To see if the Town will vote to appropriate a certain sum of money for the following capital projects:

FY2018 PROPOSED CAPITAL BUDGET			
Function	Department /Location	Project	Expenditure
Administration/ Community Services	<u>Information Technology</u>	Wireless Access Point Upgrade	\$25,000
		Disaster Recovery Power Supply Repl.	\$35,000
	<u>Town Clerk/ Registrars</u>	Voting Tabulators	\$80,000
		Poll Pads	\$89,000
	<i>Municipal Administration Subtotal</i>		\$229,000
	<u>Council on Aging</u>	Senior Center Dining Room Chairs	\$46,122
	<i>Community Services Subtotal</i>		\$46,122
Public Safety	<u>Police</u>	Portable Radio Amplifier System - CHS	\$45,000
	<u>Fire</u>	Fire Prevention Vehicle (2004)	\$47,174
		Fire Staff Vehicle (2006)	\$55,715
	<i>Public Safety Subtotal</i>		\$147,889
Public Works	<u>Highway</u>	Sidewalk Construction	\$350,000
		Roadway Improvements	\$350,000
		Front Loader Replacement (1985)	\$239,950
		3/4 Ton Pickup Replacement (2008)	\$45,240
	<u>Engineering</u>	3/4 Ton Pickup Replacement (2001)	\$45,240
	<i>Public Works Subtotal</i>		\$1,030,430
Public Facilities	<u>Municipal Facilities</u>		
	East Fire Station	Roof Replacement	\$88,841
	MacKay Library	Roof Replacement	\$38,402
	<i>Municipal Facilities Subtotal</i>		\$127,243
	<u>School Facilities</u>		
	All School Buildings	Asbestos Removal	\$182,351
	All School Buildings	Water Fountain Replacement	\$75,000
	Byam Elementary School	Walk-In Cooler Replacement	\$75,000
	Center Elementary School	Classroom Carpeting	\$250,000
	Harrington Elementary School	Restroom Renovation	\$358,000
	McCarthy Middle School	Door Hardware Upgrade	\$195,000
	High School	Accordion Wall Replacement	\$65,000
	High School	Lecture Hall Renovation	\$111,041
	<i>School Facilities Subtotal</i>		\$1,311,392
Public Education	<u>School Technology</u>	Network Infrastructure Upgrade	\$152,400
		Interactive Classroom Technology	\$75,000
		Public Address System Replacement	\$120,000
		Security Camera Upgrades	\$70,000
	<i>School Security Subtotal</i>		\$417,400
CAPITAL PROJECTS TOTAL			\$3,309,476

And to see if the Town will vote to raise and appropriate, transfer and appropriate from available funds, transfer and appropriate from the General Stabilization Fund, transfer and appropriate from T/M Bond Premium Reserve and Bond Premium Iss 6/22/16 funds/accounts, and/or borrow a certain sum of money (or any combination thereof) to fund these obligations, and to further authorize the Town Manager to enter into lease and/or purchase agreements, on such terms and conditions as the Town Manager deems appropriate in the best interests of the Town, in excess of three years; or act in relation thereto.

SUBMITTED BY: Town Manager
Capital Planning Committee
Two-Thirds Vote



Spring 2017 Annual Town Meeting Second Session - Thursday, April 27, 2017

MOTION UNDER ARTICLE 8

I move that the Town appropriate \$3,309,476 for the following capital projects:

FY2018 PROPOSED CAPITAL BUDGET			
Function	Department /Location	Project	Expenditure
Administration/ Community Services	<u>Information Technology</u>	Wireless Access Point Upgrade	\$25,000
		Disaster Recovery Power Supply Repl.	\$35,000
	<u>Town Clerk/ Registrars</u>	Voting Tabulators	\$80,000
		Poll Pads	\$89,000
		<i>Municipal Administration Subtotal</i>	<i>\$229,000</i>
	<u>Council on Aging</u>	Senior Center Dining Room Chairs	\$46,122
		<i>Community Services Subtotal</i>	<i>\$46,122</i>
Public Safety	<u>Police</u>	Portable Radio Amplifier System - CHS	\$45,000
	<u>Fire</u>	Fire Prevention Vehicle (2004)	\$47,174
		Fire Staff Vehicle (2006)	\$55,715
		<i>Public Safety Subtotal</i>	<i>\$147,889</i>
Public Works	<u>Highway</u>	Sidewalk Construction	\$350,000
		Roadway Improvements	\$350,000
		Front Loader Replacement (1985)	\$239,950
		3/4 Ton Pickup Replacement (2008)	\$45,240
	<u>Engineering</u>	3/4 Ton Pickup Replacement (2001)	\$45,240
		<i>Public Works Subtotal</i>	<i>\$1,030,430</i>
Public Facilities	<u>Municipal Facilities</u>		
	East Fire Station	Roof Replacement	\$88,841
	MacKay Library	Roof Replacement	\$38,402
		<i>Municipal Facilities Subtotal</i>	<i>\$127,243</i>
	<u>School Facilities</u>		
	All School Buildings	Asbestos Removal	\$182,351
	All School Buildings	Water Fountain Replacement	\$75,000
	Byam Elementary School	Walk-In Cooler Replacement	\$75,000
	Center Elementary School	Classroom Carpeting	\$250,000
	Harrington Elementary School	Restroom Renovation	\$358,000
	McCarthy Middle School	Door Hardware Upgrade	\$195,000
	High School	Accordion Wall Replacement	\$65,000
	High School	Lecture Hall Renovation	\$111,041
		<i>School Facilities Subtotal</i>	<i>\$1,311,392</i>
	<u>School Technology</u>	Network Infrastructure Upgrade	\$152,400
Public Education		Interactive Classroom Technology	\$75,000
		Public Address System Replacement	\$120,000
		Security Camera Upgrades	\$70,000
		<i>School Security Subtotal</i>	<i>\$417,400</i>
CAPITAL PROJECTS TOTAL			\$3,309,476



Spring 2017 Annual Town Meeting Second Session - Thursday, April 27, 2017

and that to meet this appropriation that the Town transfer \$309,476 from T/M Bond Premium Reserve and Bond Premium Iss 6/22/16 funds/ accounts and that the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$3,000,000 under Chapter 44 of the General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; that the Board of Selectmen is authorized to contract for and expend any federal or state aid available for the projects; and that the Town Manager is authorized to take any other action necessary or convenient to carry out these projects.

Town Manager Paul E. Cohen introduced Finance Director John Sousa to present the FY2018 Proposed Capital Budget who indicated the budget was recommended by the Capital Planning Committee.

Recommendations:

Finance Committee: unanimously recommends approval of Article 8

Board of Selectmen: recommends approval of Article 8, 4 in favor 1 against

Laura Merrill, Precinct 2, moved to amend Article 8 as follows:

I move to amend by striking High School accordion walls replacement and lecture hall renovations and to reduce the amount to be borrowed by \$176,041.00 for a new borrowing authorization of \$2,823,959.00 and further to request the Board of Selectmen to bring an Article before the Fall Town Meeting to borrow \$176,041.00 to address ADA or safety code violations identified in the Dore and Whittier assessment in the 1-3 year priority category.

Samuel Poulten, Precinct 8, moved the question and suspend discussion on the amendment
On moving the question:
YES: 73 NO: 62 Abstentions: 1
Motion to move the question fails. Discussion on the amendment continues.

The body is now voting on the amendment
YES: 23 NO: 114 Abstentions: 0

The amendment fails to carry

The body is now voting on the main motion under Article 8

YES: 128 NO: 12 Abstentions: 0

Motion under Article 8 carries by 2/3 vote

ARTICLE 9. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money to repair, reconstruct, and/or replace portions of the Heating, Ventilation, and Air Conditioning (HVAC) systems at the Chelmsford Public School buildings; or act in relation thereto.

SUBMITTED BY: Town Manager
Two-Thirds Vote

MOTION UNDER ARTICLE 9

I move that the Town transfer \$266,000 from the General Stabilization Funds to repair, reconstruct, and/or replace portions of the Heating, Ventilation, and Air Conditioning (HVAC) systems at the Chelmsford Public School buildings.

Recommendations:

Finance Committee: unanimously recommends approval of Article 9

Board of Selectmen: unanimously recommends approval of Article 9

The electronic voting devices registered the following votes:

YES: 137 NO: 3 Abstentions: 0

Motion under Article 9 carries by 2/3 vote



Spring 2017 Annual Town Meeting

Second Session - Thursday, April 27, 2017

ARTICLE 10. To see if the Town will vote to raise and appropriate, or transfer from available funds, a certain sum of money to fund a branding and marketing program related to the Route 129 commercial corridor; or act in relation thereto.

**SUBMITTED BY: Economic Development Committee
Town Manager**

MOTION UNDER ARTICLE 10

I move that the Town raise and appropriate \$50,000 to fund a branding and marketing program related to the Route 129 commercial corridor

Recommendations:

Finance Committee: unanimously recommends approval of Article 10

Board of Selectmen: unanimously recommends approval of Article 10

Motion to move the question

YES: 130 NO: 9 Abstentions: 0

Motion to move the question carries

The body is now voting on the main motion under Article 10

The electronic voting devices registered the following votes:

YES: 124 NO: 18 Abstentions: 0

Motion under Article 10 carries

ARTICLE 11. To see if the Town will vote to raise and appropriate, or transfer from available funds, a certain sum of money for the FY18 budget to operate the Sewer Enterprise; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 11

I move that the Town appropriate the following sums to operate the Sewer Enterprise for Fiscal Year 2018:

Personnel Services:	\$932,931
Expenses:	\$3,169,749
Total	\$4,102,680

And that \$4,102,680 be raised from Sewer Enterprise revenues.

Recommendations:

Finance Committee: unanimously recommends approval of Article 11

Board of Selectmen: unanimously recommends approval of Article 11

The electronic voting devices registered the following votes:

YES: 138 NO: 0 Abstentions: 0

Motion under Article 11 carries by unanimous consent

Note: Article 12 and 13 were voted under the consent agenda on Monday, April 27

ARTICLE 14. To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 44, Section 53F1/2 to establish a separate account classified as an "Enterprise Fund" for stormwater management operations effective at the beginning of Fiscal Year 2018; and

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the FY18 budget to operate the Stormwater Management Enterprise; or act in relation thereto.

**SUBMITTED BY: Town Manager
Two-Thirds Vote**



Spring 2017 Annual Town Meeting Second Session - Thursday, April 27, 2017

MOTION UNDER ARTICLE 14

I move that the Town accept the provisions of Massachusetts General Laws Chapter 44, Section 53F1/2 to establish a separate account classified as an "Enterprise Fund" for stormwater management operations for the Department of Public Works effective at the beginning of Fiscal Year 2018;

that the Town appropriate \$1,956,240 for the following capital equipment:

Light Duty truck (3/4 ton)	\$45,240
Light Duty truck (1/4 ton)	\$28,000
Vactor truck	\$450,000
Backhoe	\$185,000
Heavy Duty truck (10 Wheel)	\$195,000
Heavy Duty truck (6 Wheel)	\$148,000
Medium Duty truck	\$65,000
Medium Duty truck	\$65,000
GPS units (2)	\$25,000
Office buildout	<u>\$750,000</u>
Total:	\$1,956,240

that to meet this appropriation that the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$1,956,240 under Chapter 44 of the General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount;

that the Town appropriate the following sums to operate the Stormwater Management Enterprise for Fiscal Year 2018:

Personnel Services:	\$635,832
Expenses:	<u>\$1,155,910</u>
Total	\$1,791,742

and that \$1,791,742 be raised from Stormwater Management Enterprise revenues.

SUBMITTED BY: Town Manager
Two-Thirds Vote

Recommendations:

Finance Committee: unanimously recommends approval of Article 14

Board of Selectmen: unanimously recommends approval of Article 14

Questions and comments ensued. As it appeared that Article 14 was going to require a significant amount of time, Thomas Moran, Precinct 8, moved to adjourn until Monday, May 1 at 7:30PM.

On the motion to adjourn the voting devices registered the following votes:

YES: 73 NO: 58 Abstentions: 1

Motion to adjourn carries.

The Thursday, April 27 Second Session of the 2017 Spring Annual Town Meeting adjourned at 10:47PM until Monday, May 1, 2017 at 7:30PM.



2016 Spring Annual Town Meeting Third Session - Monday, May 1, 2017

The third session of the 2017 Spring Annual Town Meeting held at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:30PM by Moderator Jon H. Kurland. There were 121 Town Meeting Representatives in attendance which satisfied the quorum requirement of 82. All stood for the Pledge of Allegiance.

Town Clerk's Note: for record accuracy reference - the body began to take action on Article 14 at the second session on Thursday, April 27; recommendations from Board of Selectmen and Finance Committee were heard on Thursday, April 27; however due to the substantive nature of the subject matter, at 10:47PM on Thursday, April 27, the body voted to adjourn to Monday, May 1, 7:30PM and at such time, begin the order of business with the continuation of Article 14.

The body is continuing with Article 14.

Mr. Moderator indicated that there may be an amendment to Article 14.

Town Manager Paul E. Cohen read letters from the Chelmsford Water District.

ARTICLE 14. To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 44, Section 53F1/2 to establish a separate account classified as an "Enterprise Fund" for stormwater management operations effective at the beginning of Fiscal Year 2018; and

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the FY18 budget to operate the Stormwater Management Enterprise; or act in relation thereto.

SUBMITTED BY: Town Manager
Two-Thirds Vote

MOTION UNDER ARTICLE 14. I move that the Town accept the provisions of Massachusetts General Laws Chapter 44, Section 53F1/2 to

establish a separate account classified as an "Enterprise Fund" for stormwater management operations for the Department of Public Works effective at the beginning of Fiscal Year 2018;

that the Town appropriate \$1,956,240 for the following capital equipment:

Light Duty truck (3/4 ton)	\$45,240
Light Duty truck (1/4 ton)	\$28,000
Vactor truck	\$450,000
Backhoe	\$185,000
Heavy Duty truck (10 Wheel)	\$195,000
Heavy Duty truck (6 Wheel)	\$148,000
Medium Duty truck	\$65,000
Medium Duty truck	\$65,000
GPS units (2)	\$25,000
Office buildout	<u>\$750,000</u>
Total:	\$1,956,240

that to meet this appropriation that the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$1,956,240 under Chapter 44 of the General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount;

that the Town appropriate the following sums to operate the Stormwater Management Enterprise for Fiscal Year 2018:

Personnel Services:	\$635,832
Expenses:	<u>\$1,155,910</u>
Total	\$1,791,742

and that \$1,791,742 be raised from Stormwater Management Enterprise revenues.



2016 Spring Annual Town Meeting Third Session - Monday, May 1, 2017

Recommendations

Finance Committee: unanimously recommends approval of Article 14

Board of Selectmen: unanimously recommends approval of Article 14

Paul Rigazio, Precinct 7, moved to amend Article 14 by striking/adding as shown below, as follows:

I move that the Town accept the provisions of Massachusetts General Laws Chapter 44, Section 53F1/2 to establish a separate account classified as an "Enterprise Fund" for stormwater management operations for the Department of Public Works effective at the beginning of Fiscal Year 2018;

that the Town appropriate ~~\$1,956,240~~ \$1,000,000 for the following capital equipment:

Light Duty truck (3/4 ton)	\$45,240
Light Duty truck (1/4 ton)	\$28,000
Vector truck	\$450,000 (delete)
Backhoe	\$185,000 (delete)
Heavy Duty truck (10 Wheel)	\$195,000 (delete)
Heavy Duty truck (6 Wheel)	\$148,000 (delete)
Medium Duty truck	\$65,000
Medium Duty truck	\$65,000
GPS units (2)	\$25,000
Office buildout	\$750,000 —change to: <u>\$771,760</u>
Total:	\$1,956,240 <u>\$1,000,000</u>

that to meet this appropriation that the Treasurer with the approval of the Board of Selectmen is authorized to borrow ~~\$1,956,240~~ \$1,000,000 under Chapter 44 of the General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount;

that the Town appropriate the following sums to operate the Stormwater Management Enterprise for Fiscal Year 2018:

Personnel Services:	\$635,832
Personnel Services:	\$344,090
Expenses:	\$1,155,910
Expenses:	\$655,910
Total	\$1,791,742
Total:	\$1,000,000

and that ~~\$1,791,742~~ \$1,000,000 be raised from Stormwater Management Enterprise revenues.

On the amendment, the voting recording devices registered the following votes:

YES: 73 NO: 63 Abstentions: 0

Amendment carries

AMENDED MOTION UNDER ARTICLE 14, reads as follows:

I move that the Town accept the provisions of Massachusetts General Laws Chapter 44, Section 53F1/2 to establish a separate account classified as an "Enterprise Fund" for stormwater management operations for the Department of Public Works effective at the beginning of Fiscal Year 2018;

*that the Town appropriate **\$1,000,000** for the following capital equipment:*

Light Duty truck (3/4 ton)	\$45,240
Light Duty truck (1/4 ton)	\$28,000
Medium Duty truck	\$65,000
Medium Duty truck	\$65,000
GPS units (2)	\$25,000
Office buildout	\$771,760
Total:	<u>\$1,000,000</u>

*that to meet this appropriation that the Treasurer with the approval of the Board of Selectmen is authorized to borrow **\$1,000,000** under Chapter*



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44 of the General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount;

that the Town appropriate the following sums to operate the Stormwater Management Enterprise for Fiscal Year 2018:

Personnel Services:	\$344,090
Expenses:	\$655,910
Total:	\$1,000,000

and that \$1,000,000 be raised from Stormwater Management Enterprise revenues.

The voting recording devices registered the following votes on Article 14, as amended.

YES: 108 NO: 27 Abstentions: 0

Motion under Article 14, as amended, carries by 2/3 vote

ARTICLE 15. To see if the Town will vote to amend Chapter 35 of the Code of the Town of Chelmsford by establishing a new section, "Section 6. Departmental Revolving Funds", substantially as follows:

Section 35-6. Departmental Revolving Funds

1. **Purpose.** This by-law establishes and authorizes revolving funds for use by town, department, boards, committees, agencies and officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, Section 53E1/2.

2. **Expenditure Limitations.** A department or agency head, board, or committee or officer may incur

liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:

A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.

B. No liability shall be incurred in excess of the available balance of the fund.

C. The total amount spent during a fiscal year shall not exceed the amount authorized by Annual Town Meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Board of Selectmen and Finance Committee.

3. **Interest.** Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.

4. **Procedures and Reports.** Except as provided in General Laws Chapter 44, Section 53E1/2 and this bylaw, the laws, charter provisions, by-laws, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by this by-law. The Town Accountant shall include a statement on the collections credited to the fund, the encumbrances and expenditures charged to each fund and the balance available for expenditure in the regular report the Town Accountant provides the department, board, committee, agency or officer on appropriations made for its use.

5. **Authorized Revolving Funds.** The Table establishes:

A. Each revolving fund authorized for use by a town department, board, committee, agency or officer;

B. The department or agency head, board, committee or officer authorized to spend from the fund;

C. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant;

D. The expenses of the program or activity for which each fund may be used;

E. Any restrictions or conditions on expenditures from each fund;

F. Any reporting or other requirements that apply to each fund; and

G. The fiscal years each fund shall operate under this by-law.



Town Administration

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A	B	C	D	E	F	G
Revolving Fund	Department, Board, Committee, Agency, or Officer Authorized to Spend from Fund	Fees, charges or Other Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Other Requirements/ Reports	Fiscal Years
Dog Pound Licensing	Town Clerk	Fees from rabies clinic, pound and adoption of dogs.	Improvement of the dog pound and expenses for licensing of animals			FY19 and subsequent years
Senior Citizen Trip Program	Council on Aging	Fees charged for trips	Payment of transportation for senior trips			FY19 and subsequent years
Senior Citizen Respite Care Program	Council on Aging	Fees charged for the care of seniors in the program	Payment of personnel and expenses for the adult day care program			FY19 and subsequent years
Police Cruiser	Police Department	Revenue from the sale of used police vehicles	Purchase of communications equipment for newly-acquired police cruisers			FY19 and subsequent years
Fire Safety Equipment	Fire Department	Revenue from the sale of used fire vehicles	Purchase of life safety equipment for firefighters			FY19 and subsequent years
Weights & Measures	Inspections Department	Fees for the Sealer of Weights and inspections.	Personnel and expenses related to the inspections under the Sealer of Weights and Measures program			FY19 and subsequent years

; or act in relation thereto.

SUBMITTED BY: Town Manager



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MOTION UNDER ARTICLE 15

I move that the Town amend Chapter 35 of the Code of the Town of Chelmsford by establishing a new section, "Section 6. Departmental Revolving Funds", substantially as follows:

Section 35-6. Departmental Revolving Funds

1. Purpose. This by-law establishes and authorizes revolving funds for use by town, department, boards, committees, agencies and officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, Section 53E1/2.

2. Expenditure Limitations. A department or agency head, board, or committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:

A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.

B. No liability shall be incurred in excess of the available balance of the fund.

C. The total amount spent during a fiscal year shall not exceed the amount authorized by Annual Town Meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Board of Selectmen and Finance Committee.

3. Interest. Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.

4. Procedures and Reports. Except as provided in General Laws Chapter 44, Section 53E1/2 and this bylaw, the laws, charter provisions, by-

laws, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by this by-law. The Town Accountant shall include a statement on the collections credited to the fund, the encumbrances and expenditures charged to each fund and the balance available for expenditure in the regular report the Town Accountant provides the department, board, committee, agency or officer on appropriations made for its use.

5. Authorized Revolving Funds. The Table establishes:

A. Each revolving fund authorized for use by a town department, board, committee, agency or officer;

B. The department or agency head, board, committee or officer authorized to spend from the fund;

C. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant;

D. The expenses of the program or activity for which each fund may be used;

E. Any restrictions or conditions on expenditures from each fund;

F. Any reporting or other requirements that apply to each fund; and

G. The fiscal years each fund shall operate under this by-law.



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A	B	C	D	E	F	G
Revolving Fund	Department, Board, Committee, Agency, or Officer Authorized to Spend from Fund	Fees, charges or Other Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Other Requirements/ Reports	Fiscal Years
Dog Pound Licensing	Town Clerk	Fees from rabies clinic, pound and adoption of dogs.	Improvement of the dog pound and expenses for licensing of animals			FY19 and subsequent years
Senior Citizen Trip Program	Council on Aging	Fees charged for trips	Payment of transportation for senior trips			FY19 and subsequent years
Senior Citizen Respite Care Program	Council on Aging	Fees charged for the care of seniors in the program	Payment of personnel and expenses for the adult day care program			FY19 and subsequent years
Police Cruiser	Police Department	Revenue from the sale of used police vehicles	Purchase of communications equipment for newly-acquired police cruisers			FY19 and subsequent years
Fire Safety Equipment	Fire Department	Revenue from the sale of used fire vehicles	Purchase of life safety equipment for firefighters			FY19 and subsequent years
Weights & Measures	Inspections Department	Fees for the Sealer of Weights and inspections.	Personnel and expenses related to the inspections under the Sealer of Weights and Measures program			FY19 and subsequent years

SUBMITTED BY: Town Manager



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Recommendations:

Finance Committee: unanimously recommends approval of Article 15

Board of Selectmen: unanimously recommends approval of Article 15

The electronic voting devices registered the following votes:

YES: 135 NO: 3 Abstentions: 0

Motion under Article 15 carries

ARTICLE 16. To see if the Town will vote to authorize revolving funds under Massachusetts General Law, Chapter 44, Section 53E ½ for the following departments in Fiscal Year 2018 with expenditures from said funds shall be limited to a certain sum as specified during Fiscal Year 2018:

Town Clerk: The receipts to be credited to the fund shall be from the collection of fees from rabies clinic, pound and adoption fees. The Town Clerk shall be authorized to spend money from the fund for the purpose of providing improvements associated with the dog pound and programs and expenses associated with the licensing of animals. Expenditures from the program shall be limited to **\$10,000** during Fiscal Year 2018.

Council on Aging: The receipts to be credited to the fund shall be from the collection of fees from the implementation of a Senior Trip Program. The Council on Aging shall be authorized to spend money from the fund for the purpose of providing transportation necessary for implementing a Senior Trip Program. Expenditures from the Senior Trip program revolving fund shall be limited to **\$75,000** during Fiscal Year 2018.

Council on Aging: The receipts to be credited to the fund shall be from the collection of fees from the implementation of a Senior Respite

Care Program. The Council on Aging shall be authorized to spend money from the fund for the purpose of providing personnel and expenditures for implementing a Senior Respite Care Program. Expenditures from the Senior Respite Care Program revolving fund shall be limited to **\$75,000** during Fiscal Year 2018.

Police Department: The receipts to be credited to the fund shall be from the collection of fees from the sale of used police cruisers. The Police Department shall be authorized to spend money from the fund for the purpose of purchasing communication equipment for newly acquired police cruisers. Expenditures from the Police Cruiser revolving fund shall be limited to **\$20,000** during Fiscal Year 2018.

Fire Department: The receipts to be credited to the fund shall be from the collection of fees from the sale of used fire department vehicles. The Fire Department shall be authorized to spend money from the fund for the purpose of purchasing life safety equipment for firefighters. Expenditures from the Fire Safety Equipment revolving fund shall be limited to **\$20,000** during Fiscal Year 2018.

Inspection Department: The receipts to be credited to the fund shall be from the collection of fees from the Sealer of Weights and Measures. The Inspection Department shall be authorized to spend money from the fund for the purpose of administering the services of the Sealer of Weights and Measures. Expenditures from the Weights and Measures revolving fund shall be limited to **\$40,000** during Fiscal Year 2018; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 16

I move that the Town authorize revolving funds under Massachusetts General Law, Chapter 44, Section 53E ½ for the following departments



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in Fiscal Year 2018 with expenditures from said funds shall be limited to a certain sum as specified during Fiscal Year 2018:

Town Clerk: The receipts to be credited to the fund shall be from the collection of fees from rabies clinic, pound and adoption fees. The Town Clerk shall be authorized to spend money from the fund for the purpose of providing improvements associated with the dog pound and programs and expenses associated with the licensing of animals. Expenditures from the program shall be limited to **\$10,000** during Fiscal Year 2018.

Council on Aging: The receipts to be credited to the fund shall be from the collection of fees from the implementation of a Senior Trip Program. The Council on Aging shall be authorized to spend money from the fund for the purpose of providing transportation necessary for implementing a Senior Trip Program. Expenditures from the Senior Trip program revolving fund shall be limited to **\$75,000** during Fiscal Year 2018.

Council on Aging: The receipts to be credited to the fund shall be from the collection of fees from the implementation of a Senior Respite Care Program. The Council on Aging shall be authorized to spend money from the fund for the purpose of providing personnel and expenditures for implementing a Senior Respite Care Program. Expenditures from the Senior Respite Care Program revolving fund shall be limited to **\$75,000** during Fiscal Year 2018.

Police Department: The receipts to be credited to the fund shall be from the collection of fees from the sale of used police cruisers. The Police Department shall be authorized to spend money from the fund for the purpose of purchasing communication equipment for newly acquired police cruisers. Expenditures from the Police Cruiser revolving fund shall be limited to **\$20,000** during Fiscal Year 2018.

Fire Department: The receipts to be credited

to the fund shall be from the collection of fees from the sale of used fire department vehicles. The Fire Department shall be authorized to spend money from the fund for the purpose of purchasing life safety equipment for firefighters. Expenditures from the Fire Safety Equipment revolving fund shall be limited to **\$20,000** during Fiscal Year 2018.

Inspection Department: The receipts to be credited to the fund shall be from the collection of fees from the Sealer of Weights and Measures. The Inspection Department shall be authorized to spend money from the fund for the purpose of administering the services of the Sealer of Weights and Measures. Expenditures from the Weights and Measures revolving fund shall be limited to **\$40,000** during Fiscal Year 2018.

Recommendations:

Finance Committee: unanimously recommends approval of Article 16

Board of Selectmen: unanimously recommends approval of Article 16

The electronic voting devices registered the following votes:

YES: 134 NO: 1 Abstentions: 1

Motion under Article 16 carries

ARTICLE 19. To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2018 Community Preservation budget and:

A. To appropriate a certain sum of money from FY2018 Community Preservation Fund revenues and/or from Community Preservation Fund reserves for the payment of Fiscal Year 2018 debt service;

B. To appropriate from FY2018 Community Preservation Fund revenues the following:



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(1) a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2018;

and further,

C. To reserve for future appropriation amounts from FY2018 Community Preservation Fund revenues as recommended by the Community Preservation Committee:

- (1) a sum of money for the acquisition, creation and preservation of open space,
- (2) a sum of money for the acquisition and preservation of historic resources,
- (3) a sum of money for the creation, preservation and support of community housing;
- (4) a sum of money for the Community Preservation Fund FY2018 Budgeted Reserve

; or act in relation thereto.

SUBMITTED BY: Community Preservation Committee

MOTION UNDER ARTICLE 19

I move that the Town hear and act on the report of the Community Preservation Committee on the Fiscal Year 2018 Community Preservation budget:

and further that the Town:

Reserve for future appropriation amounts from FY2018 Community Preservation Fund revenues as recommended by the Community Preservation Committee:

- (1) \$98,000 for the acquisition, creation and preservation of open space,
- (2) \$98,000 for the acquisition and preservation of historic resources,
- (3) \$98,000 for the creation, preservation and support of community housing;
- (4) \$150,000 for the Community Preservation

Fund FY2018 Budgeted Reserve

All other monies in the Community Preservation Fund shall remain undesignated until further recommendations by the Community Preservation Committee and action thereon by the Town Meeting;

Appropriate from Community Preservation Fund General Reserve the sum of \$50,000 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2018; and,

Appropriate \$98,000 from the Community Preservation Fund Open Space Reserve, \$98,000 from the Community Preservation Fund Historic Preservation Reserve, \$144,375 from the Community Preservation Fund Community Housing Reserve, and \$355,478 from the Community Preservation Fund General Reserve for the payment of Fiscal Year 2018 debt service.

Recommendations:

Finance Committee: unanimously recommends approval of Article 19

Board of Selectmen: unanimously recommends approval of Article 19

The electronic voting devices registered the following votes:

YES: 135 NO: 0 Abstentions: 0

Article 19 carries by unanimous consent

ARTICLE 20. To see if the Town will vote to authorize the Board of Selectmen to sell, all or a portion of a parcel of land containing 1.77 acres, more or less, and the buildings thereon which is located at 101 Mill Road, shown as Lot 15 on Assessor's Map 113, Block 431, and more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 2284, Page 545, said parcel that is under the care custody and control of the Board of Selectmen and held



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for general municipal purposes; and further to authorize the Board of Selectmen to take all actions necessary to dispose of all or a portion of said parcel; or act in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION UNDER ARTICLE 20

I move that the Town authorize the Board of Selectmen to sell a 40,839 square-foot area, more or less, which is identified as "Proposed Lot 1" on a plan entitled "101 Mill Road in Chelmsford, Mass" dated January 2017 prepared for "The Inhabitants of the Town of Chelmsford Massachusetts" prepared by "The Town of Chelmsford Department of Public Works Engineering Division", which is a portion of a parcel of land containing 1.77 acres, more or less, and the buildings thereon which is located at 101 Mill Road, shown as Lot 15 on Assessor's Map 113, Block 431, and more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 2284, Page 545, said parcel that is under the care custody and control of the Board of Selectmen and held for general municipal purposes; and further that the Board of Selectmen be authorized to take all actions necessary to dispose of the designated portion of said parcel.

Recommendations:

Finance Committee: unanimously recommends approval of Article 20

Board of Selectmen: unanimously recommends approval of Article 20

The electronic voting devices registered the following votes:

YES: 86 NO: 46 Abstentions: 1

Motion under Article 20 carries

ARTICLE 21. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation entitled, "An Act Authorizing the Town of Chelmsford to Issue

Additional Licenses for the Sale of All Alcoholic Beverages to be Drunk on the Premises" as set forth below, provided however that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court; and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

AN ACT AUTHORIZING THE TOWN OF CHELMSFORD TO ISSUE ADDITIONAL LICENSES FOR THE SALE OF ALL ALCOHOLIC BEVERAGES TO BE DRUNK ON THE PREMISES

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. (a) Notwithstanding section 17 of chapter 138 of the General Laws, the licensing authority of the town of Chelmsford may grant 10 additional licenses for the sale of all alcoholic beverages to be drunk on the premises pursuant to section 12 of said chapter 138. The licenses shall be subject to all of said chapter 138 except section 17.

(b) The licensing authority of the town of Chelmsford shall not approve the transfer of a license granted pursuant to this act to any other location but it may grant a license to a new applicant at the same location if the applicant files with the licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating that the license is in good standing with those departments and that all applicable taxes, fees and contributions have been paid.

(c) If a license granted pursuant to this act is cancelled, revoked or no longer in use at the location of original issuance, it shall be returned



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physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority and the licensing authority may then grant the license to a new applicant at the same location under the same conditions as specified in this act.

SECTION 2. This act shall take effect upon its passage.

; or act in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION UNDER ARTICLE 21

I move that the Town authorize the Board of Selectmen to petition the General Court for special legislation entitled, "An Act Authorizing the Town of Chelmsford to Issue Additional Licenses for the Sale of All Alcoholic Beverages to be Drunk on the Premises" as set forth below, provided however that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court; and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

AN ACT AUTHORIZING THE TOWN OF CHELMSFORD TO ISSUE ADDITIONAL LICENSES FOR THE SALE OF ALL ALCOHOLIC BEVERAGES TO BE DRUNK ON THE PREMISES

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. (a) Notwithstanding section 17 of chapter 138 of the General Laws, the licensing authority of the town of Chelmsford may grant 10 additional licenses for the sale of all alcoholic beverages to be drunk on the premises pursuant

to section 12 of said chapter 138. The licenses shall be subject to all of said chapter 138 except section 17.

(b) The licensing authority of the town of Chelmsford shall not approve the transfer of a license granted pursuant to this act to any other location but it may grant a license to a new applicant at the same location if the applicant files with the licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating that the license is in good standing with those departments and that all applicable taxes, fees and contributions have been paid.

(c) If a license granted pursuant to this act is cancelled, revoked or no longer in use at the location of original issuance, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority and the licensing authority may then grant the license to a new applicant at the same location under the same conditions as specified in this act.

SECTION 2. This act shall take effect upon its passage.

Recommendations:

Finance Committee: unanimously recommends approval of Article 21

Board of Selectmen: unanimously recommends approval of Article 21

The electronic voting devices registered the following votes:

YES: 124 NO: 7 Abstentions: 0

Motion under Article 21 carries

ARTICLE 22. To see if the Town will vote to amend the Town Code, Chapter 195, "Zoning Bylaw", for the purpose of making it clear that asphalt manufacturing is not allowed within the



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Town, as follows:

By adding the term "Asphalt Manufacturing Plant" as a use, specifically E. Industrial. 18, within "Attachment 1, Use Regulation Schedule", and then indicating that it is not permitted in any zoning district;

By alphabetically adding the term "Asphalt Manufacturing Plant" as a defined term in Article XX Definitions section of the Bylaw as follows:

Asphalt Manufacturing Plant: A facility used for the production of liquid asphalt and/or bituminous concrete to be sold and/or used off-site, including, but not limited to, facilities for administration, combustion machines for heating products, associated fans, belts and chimneys, rock crushers, tanks for storage of liquid asphalt, as well as stockpiling of bulk materials used in the production process or of finished products manufactured on the premises and the storage and maintenance of required equipment.

; or act in relation thereto.

SUBMITTED BY: **Board of Selectmen**
Two-Thirds Vote

MOTION UNDER ARTICLE 22

I move that the Town amend the Town Code, Chapter 195, "Zoning Bylaw", for the purpose of making it clear that asphalt manufacturing is not allowed within the Town, as follows:

By adding the term "Asphalt Manufacturing Plant" as a use, specifically E. Industrial. 18, within "Attachment 1, Use Regulation Schedule", and then indicating that it is not permitted in any zoning district;

By alphabetically adding the term "Asphalt Manufacturing Plant" as a defined term in Article XX Definitions section of the Bylaw as follows:

Asphalt Manufacturing Plant: A facility used for the production of liquid asphalt and/or

bituminous concrete to be sold and/or used off-site, including, but not limited to, facilities for administration, combustion machines for heating products, associated fans, belts and chimneys, rock crushers, tanks for storage of liquid asphalt, as well as stockpiling of bulk materials used in the production process or of finished products manufactured on the premises and the storage and maintenance of required equipment.

Recommendations:

Finance Committee: no action taken on Article 22

Board of Selectmen: unanimously recommends approval of article 22

Planning Board: unanimously recommends approval of Article 22

The electronic voting devices registered the following votes:

YES: 132 NO: 4 Abstentions: 0

Motion under Article 22 carries by 2/3 vote

Moved to take action on Articles 23 and 24 on Thursday, May 4. Motion carried. Articles 23 and 24 will be heard on Thursday, May 4. The body is now advancing to Article 25

ARTICLE 23. *See Clerk's Record of May 4, 2017*

ARTICLE 24. *See Clerk's Record of May 4, 2017*

At 10:33PM discussion began on Article 25

ARTICLE 25. To see if the Town will vote to amend Chapter 142, Section 24, Subsection M "Restoration of permanent paving", Paragraph (5) of the Code of the Town of Chelmsford by deleting the language shown in strikethrough and adding the language shown as underlining, with the text not being changed shown in regular type for informational purposes only, as follows:

(5) Street openings shall be maintained by



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the permittee for a period of five years from the date of completion, except for work that requires a curb-to-curb overlay, in which case the maintenance period shall be two years. No additional permits shall be issued to the permittee or contractor who has any outstanding unmaintained street openings. After new full-width permanent surface is laid, street surface openings shall be prohibited for a period of ~~three years for major and minor arterial roads and two years for collector and local roads~~ five years for all roads, except in cases where a variance is obtained pursuant to § **142-30** of this article. The list of streets as classified by the Director of the Department of Public Works shall be kept on file at the Department of Public Works.

; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 25

I move that the Town amend Chapter 142, Section 24, Subsection M "Restoration of permanent paving", Paragraph (5) of the Code of the Town of Chelmsford by deleting the language shown in strikethrough and adding the language shown as underlining, with the text not being changed shown in regular type for informational purposes only, as follows:

(5) Street openings shall be maintained by the permittee for a period of five years from the date of completion, except for work that requires a curb-to-curb overlay, in which case the maintenance period shall be two years. No additional permits shall be issued to the permittee or contractor who has any outstanding unmaintained street openings. After new full-width permanent surface is laid, street surface openings shall be prohibited for a period of ~~three years for major and minor arterial roads and two years for collector and local roads~~ five years for all roads, except in cases where a variance is obtained pursuant to § **142-30** of this article. The list of streets as classified by the Director of the Department of Public Works shall be kept on file

at the Department of Public Works.

Recommendations:

Finance Committee: unanimously recommends approval of Article 25

Board of Selectmen: unanimously recommend approval of Article 25

The electronic voting devices registered the following votes:

YES: 125 NO: 3 Abstentions: 0

Motion under Article 25 carries

Deborah Dery, Precinct 6, moved to adjourn until Thursday, May 4. Motion to adjourn fails to carry by the raising of tickets, as declared by Moderator

Body proceeds to Article 26 - it is now 10:36PM. John Sousa, Finance Director, spoke on this article

ARTICLE 26. To see if the Town will vote to amend Chapter 81, Section 2, Paragraph B of the Code of the Town of Chelmsford adopted pursuant to the provisions of General Laws Chapter 40, Section 57, which statute allows municipalities to deny licenses or permits, among other things, when the applicant or owner of the property to which the license or permit relates owes municipal taxes or fees, to bring such bylaw into accord with the law as revised by the Municipal Modernization Act, by deleting the language shown in strikethrough and adding the language shown as underlining, with the text not being changed shown in regular type for informational purposes only, as follows:

B. The Treasurer-Collector or other municipal official responsible for records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as the "Treasurer-Collector," shall annually, and may periodically furnish to each department, board, commission or division, hereinafter referred to



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as the "licensing authority," that issues licenses or permits, including renewals and transfers, a list of any person, partnership, corporation, trust, business entity or enterprise, hereinafter referred to as the "party," that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges ~~for not less than a twelve-month period~~ and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the Appellate Tax Board.

; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 26

I move that the Town amend Chapter 81, Section 2, Paragraph B of the Code of the Town of Chelmsford adopted pursuant to the provisions of General Laws Chapter 40, Section 57, which statute allows municipalities to deny licenses or permits, among other things, when the applicant or owner of the property to which the license or permit relates owes municipal taxes or fees, to bring such bylaw into accord with the law as revised by the Municipal Modernization Act, by deleting the language shown in strikethrough and adding the language shown as underlining, with the text not being changed shown in regular type for informational purposes only, as follows:

B. The Treasurer-Collector or other municipal official responsible for records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as the "Treasurer-Collector," shall annually, and may periodically furnish to each department, board, commission or division, hereinafter referred to as the "licensing authority," that issues licenses or permits, including renewals and transfers, a list of any person, partnership, corporation, trust, business entity or enterprise, hereinafter referred to as the "party," that has neglected or refused to pay any local taxes, fees, assessments,

betterments or other municipal charges ~~for not less than a twelve-month period~~ *for not less than a 90 day period* and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the Appellate Tax Board.

Recommendations:

Finance Committee: unanimously recommends approval of Article 26

Board of Selectmen: unanimously recommends approval of Article 26

Marlene Cote, Precinct 4, moved to add *for not less than a 90 day period*. This amendment was accepted as a friendly amendment; therefore the body automatically voted on the motion as amended.

The electronic voting devices registered the following votes:

YES: 116 NO: 12 Abstentions 0

Motion under Article 26 as amended carries

ARTICLE 27. To see if the Town will vote to amend Chapter 51: "Funds" of the Code of the Town of Chelmsford by deleting the language shown in strikethrough and adding the language shown as underlining, with the text not being changed shown in regular type for informational purposes only, as follows:

Article I: Chelmsford Arts and Technology Education Fund

§ 51-1 Establishment; purpose.

The Town of Chelmsford Arts and Technology Education Fund is established in accordance with the provisions of MGL c. 60, § 3C, as amended by Chapter 218 of the Acts of 1993 2016, to provide supplemental educational funding for local educational needs.



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§ 51-2 Definitions.

As used in this article, the following terms shall have the meanings indicated:

LOCAL EDUCATIONAL NEEDS

The needs of those schools and students that are under the jurisdiction of the local educational agency (LEA), which is the Chelmsford public schools.

SUPPLEMENTAL EDUCATIONAL FUNDING

That which adds to, enhances or continues the educational opportunities provided by the local educational agency and funded by the Town of Chelmsford. Supplemental funding will not take the place of funds requested in the Chelmsford School Committee's annual budget request which support the essential curriculum and programs of the Chelmsford public schools or be used to create new, ongoing programs or reinstitute canceled programs that a future annual budget of the Chelmsford public schools might be expected to support. All requests for supplemental funding must support the mission and beliefs of the Chelmsford public schools and be in accordance with Chelmsford School Committee policy.

§ 51-3 Scope; title.

The Chelmsford Arts and Technology Education Fund will include the subject areas concerning the liberal and fine arts and technology. Applications will be made Grant requests shall be made through an application process for funding of programs, events, supplies and/or equipment. (Funds are not intended for stipends or salaries.) The Chelmsford Arts and Technology Education Fund will be known hereafter and referred to as the "Chelmsford ATEF."

§ 51-4 Chelmsford ATEF Committee.

A. There will be established a Chelmsford ATEF Committee to administer the Chelmsford ATEF and to authorize the expenditure of its funds.

B. Members of the Chelmsford ATEF

Committee will include the Superintendent of Schools or his/her designee thereof, and eight residents of the Town of Chelmsford that will include at least three parents/grandparents/guardians of children presently enrolled in Chelmsford public schools.

C. Appointment to three-year terms will be made in accordance with the statute. Upon initial formation of the ATEF Committee, terms of members will be arranged so that the terms of as nearly an equal number of members as is possible shall expire each year.

D. Meetings.

(1) The Chelmsford ATEF Committee shall meet ~~at least quarterly~~ and as many times as deemed necessary and appropriate for the conduct of ATEF Committee business.

(2) Attendance at meetings of the Chelmsford ATEF Committee is strongly encouraged. Absence from 50% of more of its meetings in a given year will result in the dismissal of said appointment, and there will be a new appointment for the remainder of the term.

(3) A quorum for purposes of transacting business shall consist of five members. Decisions will be based upon a vote of the majority of the members present.

(4) A Chairperson and a Secretary will be elected by the ATEF Committee ~~to keep records annually.~~

(5) The Town Treasurer-Collector shall provide the ATEF Committee with ~~quarterly~~ financial reports on the status of the Chelmsford ATEF.

§ 51-5 Requests for funds.

A. ~~Written proposals~~ Grant requests shall be presented in the format specified by



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the Committee requesting funding from the Chelmsford ATEF ~~shall be submitted to the ATEF Committee at least two weeks prior to a posted meeting.~~ Applications shall be available from January to March of each year. They shall be postmarked or stamped no later than March 31st of the same year for review by the ATEF Committee. The final awards shall be implemented in the following fiscal year.

B. Application for such funds may be made by a school council (as established under MGL c. 71, § 59C) and by members of the professional teaching staff employed by the Chelmsford public schools. ~~The School Committee may make application through the Superintendent of Schools, who is a member of the ATEF Committee.~~

C. The funds will be dispersed through the Town Treasurer-Collector after the application, presentation and decision process have been completed. The Chelmsford Public Schools shall create a budget line item from which the approved funds may be withdrawn via proof of purchase or purchase orders. All requests for supplemental funding must support the mission and beliefs of the Chelmsford public schools and be in accordance with Chelmsford School Committee policy.

; or act in relation thereto.

SUBMITTED BY: **Arts and Technology Education Fund Committee**

MOTION UNDER ARTICLE 27

I move that the Town amend Chapter 51: "Funds" of the Code of the Town of Chelmsford by deleting the language shown in strikethrough and adding the language shown as underlining, with the text not being changed shown in regular type for informational purposes only, as follows:

Article I: **Chelmsford Arts and Technology Education Fund**

§ 51-1 Establishment; purpose.

The Town of Chelmsford Arts and Technology Education Fund is established in accordance with the provisions of MGL c. 60, § 3C, as amended by Chapter 218 of the Acts of 1993 2016, to provide supplemental educational funding for local educational needs.

§ 51-2 Definitions.

As used in this article, the following terms shall have the meanings indicated:

LOCAL EDUCATIONAL NEEDS

The needs of those schools and students that are under the jurisdiction of the local educational agency (LEA), which is the Chelmsford public schools.

SUPPLEMENTAL EDUCATIONAL FUNDING

That which adds to, enhances or continues the educational opportunities provided by the local educational agency and funded by the Town of Chelmsford. Supplemental funding will not take the place of funds requested in the Chelmsford School Committee's annual budget request which support the essential curriculum and programs of the Chelmsford public schools or be used to create new, ongoing programs or reinstitute canceled programs that a future annual budget of the Chelmsford public schools might be expected to support. All requests for supplemental funding must support the mission and beliefs of the Chelmsford public schools and be in accordance with Chelmsford School Committee policy.

§ 51-3 Scope; title.

The Chelmsford Arts and Technology Education Fund will include the subject areas concerning the liberal and fine arts and technology. ~~Applications will be made~~ Grant requests shall be made through an application process for funding of programs, events, supplies and/or equipment. (Funds are not intended for stipends or salaries.) The Chelmsford Arts and Technology Education Fund will be known hereafter and referred to as the "Chelmsford ATEF."



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§ 51-4_Chelmsford ATEF Committee.

A. There will be established a Chelmsford ATEF Committee to administer the Chelmsford ATEF and to authorize the expenditure of its funds.

B. Members of the Chelmsford ATEF Committee will include the Superintendent of Schools or his/her designee thereof, and eight residents of the Town of Chelmsford that will include at least three parents/grandparents/guardians of children presently enrolled in Chelmsford public schools.

C. Appointment to three-year terms will be made in accordance with the statute. Upon initial formation of the ATEF Committee, terms of members will be arranged so that the terms of as nearly an equal number of members as is possible shall expire each year.

D. Meetings.

(1) The Chelmsford ATEF Committee shall meet ~~at least quarterly and~~ as many times as deemed necessary and appropriate for the conduct of ATEF Committee business.

(2) Attendance at meetings of the Chelmsford ATEF Committee is strongly encouraged. Absence from 50% of more of its meetings in a given year will result in the dismissal of said appointment, and there will be a new appointment for the remainder of the term.

(3) A quorum for purposes of transacting business shall consist of five members. Decisions will be based upon a vote of the majority of the members present.

(4) A Chairperson and a Secretary will be elected by the ATEF Committee ~~to keep records annually.~~

(5) The Town Treasurer-Collector shall provide the ATEF Committee with ~~quarterly~~

financial reports on the status of the Chelmsford ATEF.

§ 51-5_Requests for funds.

A. ~~Written proposals~~ Grant requests shall be presented in the format specified by the Committee requesting funding from the Chelmsford ATEF ~~shall be submitted to the ATEF Committee at least two weeks prior to a posted meeting.~~ Applications shall be available from January to March of each year. They shall be postmarked or stamped no later than March 31st of the same year for review by the ATEF Committee. The final awards shall be implemented in the following fiscal year.

B. Application for such funds may be made by a school council (as established under MGL c. 71, § 59C) and by members of the professional teaching staff employed by the Chelmsford public schools. ~~The School Committee may make application through the Superintendent of Schools, who is a member of the ATEF Committee.~~

C. The funds will be dispersed through the Town Treasurer-Collector after the application, presentation and decision process have been completed. The Chelmsford Public Schools shall create a budget line item from which the approved funds may be withdrawn via proof of purchase or purchase orders. All requests for supplemental funding must support the mission and beliefs of the Chelmsford public schools and be in accordance with Chelmsford School Committee policy.

Recommendations:

Finance Committee: unanimously recommends approval of Article 27

Board of Selectmen: unanimously recommends approval of Article 27

The electronic voting devices registered the following votes:



Town Administration

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YES: 118 NO: 0 Abstentions: 0

Article 27 carries by unanimous consent

Moved to adjourn until Thursday, May 4, 2017.
Motion carried by voice vote as declared by
Moderator. The third session of the 2017 Spring
Annual Town Meeting adjourned at 11:04 PM.

TOWN OF CHELMSFORD SPRING ANNUAL TOWN MEETING Clerk's Record Fourth and Final Session Thursday, May 4, 2017

The fourth and final session of the 2017 Spring
Annual Town Meeting held at the Chelmsford
Senior Center 75 Groton Road, Chelmsford,
MA 01863, was called to order at 7:30PM by
Moderator Jon H. Kurland. There were 95 Town
Meeting Representatives present which satisfied
the quorum requirement of 82 Representatives.
All stood for the Pledge of Allegiance.

Ginger Skoog, Precinct 6, moved to take action
on Articles 28 and 29 before Articles 23 and 24.
On the motion to take the articles out of order:
YES: 87 NO: 17 Abstentions: 1

Motion to take action on Articles 28 and 29 before
Articles 23 and 24, carries.

At this time Moderator Jon H. Kurland asked
Town Meeting to vote to appoint Michael F.
McCall as Moderator Pro Tempore to preside over
Article 28. Moderator Pro Tempore McCall was
sworn in by Town Clerk Onorina Z. Maloney.

ARTICLE 28. To see if the Town will vote to
amend Chapter 154 "Town Meeting", Section 13
"Presentations" by deleting Paragraph G in its
entirety, which reads as follows:

G. The Moderator will allow a question
and answer period of the sponsor of an article to

gather factual information or understanding of
the article. Debate of the article is not allowed
during this time.

; or act in relation thereto.

SUBMITTED BY: Town Moderator

MOTION UNDER ARTICLE 28

I move that the Town amend Chapter 154 "Town
Meeting", Section 13 "Presentations" by deleting
Paragraph G in its entirety, which reads as
follows:

G. The Moderator will allow a question
and answer period of the sponsor of an article to
gather factual information or understanding of
the article. Debate of the article is not allowed
during this time.

Recommendations:

Finance Committee: unanimously recommends
approval of Article 28

Board of Selectmen: 4-1 recommends approval of
Article 28

The electronic voting devices registered the
following votes:

YES: 79 NO: 38 Abstentions: 5

Motion under Article 28 carries

ARTICLE 29. To see if the Town will vote to
accept the following mentioned streets, as laid
out by the Board of Selectmen and shown by
reports duly filed in the office of the Town Clerk:

Biltmore Avenue
Frederick Street
Glendale Road
Holmes Street
Kennedy Drive
Schofield Street



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Providing all the construction of the same meets with the requirements of the Board of Selectmen, and subject to the withholding of any remaining bonds until such requirements have been met; and to see if the Town will vote to authorize the Board of Selectmen to acquire any and all temporary and/or permanent easements, and any property in fee simple, with trees thereon, by purchase, eminent domain, or otherwise, for the purpose of securing traffic safety and road improvements, and to see if the Town will vote to raise and appropriate, transfer and appropriate from the Stabilization Fund, and/or borrow a certain sum of money to defray all necessary costs, fees and expenses in connection with the acquisition of said land and for paying any damages which may be awarded as a result of any such taking; and to see if the Town will vote to authorize the Board of Selectmen to negotiate and execute all necessary and proper contracts and agreements thereto; or act in relation thereto.

SUBMITTED BY: Board of Selectmen
DPW Director

MOTION UNDER ARTICLE 29

I move that the Town accept the following mentioned streets, as laid out by the Board of Selectmen and shown by reports duly filed in the office of the Town Clerk:

Biltmore Avenue
Frederick Street
Glendale Road
Holmes Street
Kennedy Drive
Schofield Street

Providing all the construction of the same meets with the requirements of the Board of Selectmen, and subject to the withholding of any remaining bonds until such requirements have been met; and I move that the Town authorize the Board of Selectmen to acquire any and all temporary and/or permanent easements, and any property in fee simple, with trees thereon, by purchase, eminent

domain, or otherwise, for the purpose of securing traffic safety and road improvements, and I move that the Town authorize the Board of Selectmen to negotiate and execute all necessary and proper contracts and agreements thereto.

Recommendations:

Finance Committee: unanimously recommends approval of Article 29
Board of Selectmen: unanimously recommends approval of Article 29
Planning Board: recommends approval of Article 29

The electronic voting devices registered the following votes:

YES: 123 NO: 0 Abstentions: 0

Motion under Article 29 carries by unanimous consent

It is now 8:20PM and Town Manager Paul Cohen introduced Police Chief James Spinney who spoke on Article 23

ARTICLE 23. To see if the Town will vote to accept the provisions of General Laws Chapter 90, Section 17C, which allows the Board of Selectmen to establish a speed limit of 25 miles per hour in any thickly settled or business district in the Town that is not a state highway; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 23

I move that the Town accept the provisions of General Laws Chapter 90, Section 17C, which allows the Board of Selectmen to establish a speed limit of 25 miles per hour in any thickly settled or business district in the Town that is not a state highway.

Recommendations:

Finance Committee: Majority recommends



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approval of Article 23 (Annita Tanini and Stratos Dukakis voted against recommending the article)
Board of Selectmen: recommends approval of Article 23 – 4 in favor 1 against (Laura Merrill voted against recommending the article)

James Clancy, Precinct 5, moved the question
YES: 114 NO: 8 Abstentions: 0

Motion to move the question carries.

The electronic voting devices registered the following votes on Article 23

YES: 55 NO: 65 Abstentions: 2

Motion under article 23 fails to carry

ARTICLE 24. To see if the Town will vote to accept the provisions of General Laws Chapter 90, Section 18B, allowing the Board of Selectmen to establish designated "safety zones" with a speed limit of 20 miles per hour on, at or near any way in the Town that is not a state highway, and, if a state highway, with the approval of the Massachusetts Department of Transportation; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 24

I move that the Town accept the provisions of General Laws Chapter 90, Section 18B, allowing the Board of Selectmen to establish designated "safety zones" with a speed limit of 20 miles per hour on, at or near any way in the Town that is not a state highway, and, if a state highway, with the approval of the Massachusetts Department of Transportation.

Recommendations:

Finance Committee: unanimously recommends against Article 24

Board of Selectmen: recommends approval 4-1 of Article 24

The electronic voting devices registered the following votes:

YES: 112 NO: 11 Abstentions: 0

Motion under Article 24 carries.

Moved to dissolve the 2017 Spring Annual Town Meeting. Motion carried by voice vote as declared by Moderator. The 2017 Spring Annual Town Meeting dissolved at 10:11PM, on Thursday, May 4, 2017.

Submitted by:

Onorina Z. Maloney, CMC/CMMC
Town Clerk



State Primary Official Results September 8, 2016

In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The OFFICIAL results are as follows:										
CANDIDATE PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
DEMOCRATIC PARTY										
REPRESENTATIVE IN CONGRESS - THIRD DISTRICT										
NICOLA S. TSONGAS	116	89	110	75	70	100	108	123	109	900
All Others	0	2	1	0	1	0	2	2	0	8
Blanks	11	9	20	11	8	19	15	21	17	131
Totals	127	100	131	86	79	119	125	146	126	1039
COUNCILLOR - THIRD DISTRICT										
MARILYN M. PETITTO DEVANEY	78	60	61	39	41	51	64	80	63	537
PETER GEORGIOU	25	23	43	22	19	31	31	39	37	270
WILLIAM BISHOP HUMPHREY	13	7	16	14	13	14	11	13	18	119
All Others	0	1	0	0	0	0	1	1	0	3
Blanks	11	9	11	11	6	23	18	13	8	110
Totals	127	100	131	86	79	119	125	146	126	1039
SENATOR IN GENERAL COURT - THIRD MIDDLESEX DISTRICT										
MICHAEL J. BARRETT	111	82	104	71	63	95	100	122	107	855
All Others	1	1	0	0	0	0	1	0	0	3
Blanks	15	17	27	15	16	24	24	24	19	181
Totals	127	100	131	86	79	119	125	146	126	1039
DEMOCRATIC PARTY										
SHERIFF - MIDDLESEX COUNTY										
PETER J. KOUTOUJIAN	85	69	81	55	55	74	78	95	81	673
BARRY S. KELLEHER	36	23	39	24	20	37	37	41	35	292
All Others	0	2	1	0	1	0	1	0	0	5
Blanks	6	6	10	7	3	8	9	10	10	69
Totals	127	100	131	86	79	119	125	146	126	1039
REPRESENTATIVE IN GENERAL COURT - FOURTEENTH MIDDLESEX DISTRICT (Pcts 1, 9)										
CORY ATKINS	109								107	216
All Others	1								0	1
Blanks	17								19	36
Totals	127								126	253



Election Results

State Primary Official Results

September 8, 2016

CANDIDATE PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
REPRESENTATIVE IN GENERAL COURT - SIXTEENTH MIDDLESEX DISTRICT (Pcts 2, 3, 6)										
THOMAS A. GOLDEN, JR.		91	115			98				304
All Others		2	1			0				3
Blanks		7	15			21				43
Totals		100	131			119				350
DEMOCRATIC PARTY										
REPRESENTATIVE IN GENERAL COURT - SEVENTEENTH MIDDLESEX DISTRICT (Pct 4)										
DAVID M. NANGLE				73						73
All Others				0						0
Blanks				13						13
Totals				86						86
REPRESENTATIVE IN GENERAL COURT - SECOND MIDDLESEX DISTRICT (Pcts 5, 7, 8)										
JAMES ARCIERO					65		104	125		294
All Others					0		0	1		1
Blanks					14		21	20		55
Totals					79		125	146		350
REPUBLICAN PARTY										
REPRESENTATIVE IN CONGRESS - THIRD DISTRICT										
ANN WOFFORD	44	37	63	32	32	42	48	42	55	395
All Others	0	1	0	0	0	0	0	0	0	1
Blanks	2	1	2	3	1	1	2	1	1	14
Totals	46	39	65	35	33	43	50	43	56	410
COUNCILLOR - THIRD DISTRICT										
All Others	0	1	0	1	1	1	3	0	0	7
Blanks	46	38	65	34	32	42	47	43	56	403
Totals	46	39	65	35	33	43	50	43	56	410
SENATOR IN GENERAL COURT - THIRD MIDDLESEX DISTRICT										
All Others	0	1	1	2	2	1	3	1	1	12
Blanks	46	38	64	33	31	42	47	42	55	398
Totals	46	39	65	35	33	43	50	43	56	410



State Primary Official Results September 8, 2016

CANDIDATE PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
REPUBLICAN PARTY										
SHERIFF - MIDDLESEX COUNTY										
Write in -- Angelo La Civita	2	1	0	3	6	0	4	3	1	20
All Others	0	1	1	4	0	1	3	3	0	13
Blanks	44	37	64	28	27	42	43	37	55	377
Totals	46	39	65	35	33	43	50	43	56	410
REPRESENTATIVE IN GENERAL COURT - FOURTEENTH MIDDLESEX DISTRICT (Pcts 1, 9)										
HELEN BRADY	44								54	98
All Others	0								0	0
Blanks	2								2	4
Totals	46								56	102
REPRESENTATIVE IN GENERAL COURT - SIXTEENTH MIDDLESEX DISTRICT (Pcts 2, 3, 6)										
All Others		1	1			0				2
Blanks		38	64			43				145
Totals		39	65			43				147
REPUBLICAN PARTY										
REPRESENTATIVE IN GENERAL COURT - SEVENTEENTH MIDDLESEX DISTRICT (Pct 4)										
All Others				0						0
Blanks				35						35
Totals				35						35
REPRESENTATIVE IN GENERAL COURT - SECOND MIDDLESEX DISTRICT (Pcts 5, 7, 8)										
All Others					1		3	0		4
Blanks					32		47	43		122
Totals					33		50	43		126
GREEN-RAINBOW PARTY										
REPRESENTATIVE IN CONGRESS - THIRD DISTRICT										
All Others	0	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	0	1	1
Totals	0	0	0	0	0	0	0	0	1	1
COUNCILLOR - THIRD DISTRICT										
All Others	0	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	0	1	1
Totals	0	0	0	0	0	0	0	0	1	1



Election Results

State Primary Official Results

September 8, 2016

CANDIDATE PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
SENATOR IN GENERAL COURT - THIRD MIDDLESEX DISTRICT										
All Others	0	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	0	1	1
Totals	0	0	0	0	0	0	0	0	1	1
SHERIFF - MIDDLESEX COUNTY										
All Others	0	0	0	0	0	0	0	0	1	1
Blanks	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0	1	1
GREEN-RAINBOW PARTY										
REPRESENTATIVE IN GENERAL COURT - FOURTEENTH MIDDLESEX DISTRICT (Pcts 1, 9)										
Daniel L. Factor									1	1
All Others	0								0	0
Blanks	0								0	0
Totals	0								1	1
REPRESENTATIVE IN GENERAL COURT - SIXTEENTH MIDDLESEX DISTRICT (Pcts 2, 3, 6)										
All Others		0	0			0				0
Blanks		0	0			0				0
Totals		0	0			0				0
REPRESENTATIVE IN GENERAL COURT - SEVENTEENTH MIDDLESEX DISTRICT (Pct 4)										
All Others				0						0
Blanks				0						0
Totals				0						0
REPRESENTATIVE IN GENERAL COURT - SECOND MIDDLESEX DISTRICT (Pcts 5, 7, 8)										
All Others					0		0	0		0
Blanks					0			0		0
Totals					0		0	0		0
UNITED INDEPENDENT PARTY										
REPRESENTATIVE IN CONGRESS - THIRD DISTRICT										
All Others	0	0	0	0	0	0	0	0	0	0
Blanks	1	0	0	0	0	1	2	0	0	4
Totals	1	0	0	0	0	1	2	0	0	4



State Primary Official Results September 8, 2016

CANDIDATE PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
COUNCILLOR - THIRD DISTRICT										
All Others	0	0	0	0	0	0	0	0	0	0
Blanks	1	0	0	0	0	1	2	0	0	4
Totals	1	0	0	0	0	1	2	0	0	4
SENATOR IN GENERAL COURT - THIRD MIDDLESEX DISTRICT										
All Others	0	0	0	0	0	0	0	0	0	0
Blanks	1	0	0	0	0	1	2	0	0	4
Totals	1	0	0	0	0	1	2	0	0	4
SHERIFF - MIDDLESEX COUNTY										
All Others	0	0	0	0	0	0	0	0	0	0
Blanks	1	0	0	0	0	1	2	0	0	4
Totals	1	0	0	0	0	1	2	0	0	4
UNITED INDEPENDENT PARTY										
REPRESENTATIVE IN GENERAL COURT - FOURTEENTH MIDDLESEX DISTRICT (Pcts 1, 9)										
All Others	0								0	0
Blanks	1								0	1
Totals	1								0	1
REPRESENTATIVE IN GENERAL COURT - SIXTEENTH MIDDLESEX DISTRICT (Pcts 2, 3, 6)										
All Others		0	0			0				0
Blanks		0	0			1				1
Totals		0	0			1				1
REPRESENTATIVE IN GENERAL COURT - SEVENTEENTH MIDDLESEX DISTRICT (Pct 4)										
All Others				0						0
Blanks				0						0
Totals				0						0
REPRESENTATIVE IN GENERAL COURT - SECOND MIDDLESEX DISTRICT (Pcts 5, 7, 8)										
All Others					0		0	0		0
Blanks					0		2	0		2
Totals					0		2	0		2



Election Results

State Primary Official Results September 8, 2016

CANDIDATE PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
BALLOTS VOTED										
Democratic Ballots	127	100	131	86	79	119	125	146	126	1,039
Republican Ballots	46	39	65	35	33	43	50	43	56	410
Green-Rainbow Ballots	0	0	0	0	0	0	0	0	1	1
United Independent Party Ballots	1	0	0	0	0	1	2	0	0	4
Total Ballots Voted	174	139	196	121	112	163	177	189	183	1,454
Total Registered	2,689	2,559	2,719	2,520	2,725	2,878	2,776	2,625	2,766	24,257
Percentage	6.5%	5.4%	7.2%	4.8%	4.1%	5.7%	6.4%	7.2%	6.6%	6.0%
REGISTERED VOTERS										
Democrats	610	673	628	610	605	717	573	584	592	5,592
Republicans	332	282	358	328	327	357	391	304	354	3,033
Green-Rainbows	2	1	3	4	5	2	3	2	3	25
United Independents	13	24	11	12	13	8	9	9	9	108
Other Political Designations	16	9	7	9	4	8	10	6	12	81
Unenrolled	1,716	1,570	1,712	1,557	1,771	1,786	1,790	1,720	1,796	15,418
Total Registered Voters	2,689	2,559	2,719	2,520	2,725	2,878	2,776	2,625	2,766	24,257
% OF BALLOTS VOTED BY PARTY										
Democratic Ballots	73.0%	71.9%	66.8%	71.1%	70.5%	73.0%	70.6%	77.2%	68.9%	71.5%
Republican Ballots	26.4%	28.1%	33.2%	28.9%	29.5%	26.4%	28.2%	22.8%	30.6%	28.2%
Green-Rainbow Ballots	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.5%	0.1%
United Independent Party Ballots	0.6%	0.0%	0.0%	0.0%	0.0%	0.6%	1.1%	0.0%	0.0%	0.3%
Total Ballots Voted	6.5%	5.4%	7.2%	4.8%	4.1%	5.7%	6.4%	7.2%	6.6%	6.0%

A true copy attest:

Onorina Z. Maloney, CMMC, CMC



State Election Official Results

November 8, 2016

In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm.

Registered Chelmsford voters cast their ballots in their respective precincts. The unofficial results are as follows:

CANDIDATE PRECINCT:	1	2	3	4	5	6	7	8	9	TOTAL
STATE ELECTION										
ELECTORS OF PRESIDENT AND VICE PRESIDENT										
VOTE FOR ONE										
CLINTON and KAINE	1167	1133	1108	1048	1201	1261	1292	1239	1256	10705
JOHNSON and WELD	116	109	110	79	143	137	155	108	136	1093
STEIN and BARAKA	32	36	24	23	32	18	29	16	27	237
TRUMP and PENCE	822	689	974	832	799	884	934	818	909	7661
All Others	52	33	42	42	48	50	53	48	77	445
Blanks	32	29	40	34	21	47	26	34	38	301
Totals	2221	2029	2298	2058	2244	2397	2489	2263	2443	20442
REPRESENTATIVE IN CONGRESS - THIRD DISTRICT										
VOTE FOR ONE										
NICOLA S. TSONGAS	1357	1381	1401	1302	1416	1532	1526	1461	1468	12844
ANN WOFFORD	783	565	805	671	745	770	898	723	861	6821
All Others	0	6	0	2	2	2	3	2	5	22
Blanks	81	77	92	83	81	93	62	77	109	755
Totals	2221	2029	2298	2058	2244	2397	2489	2263	2443	20442
COUNCILLOR - THIRD DISTRICT										
VOTE FOR ONE										
MARILYN M. PETITTO DEVANEY	1488	1478	1574	1428	1526	1639	1683	1546	1612	13974
All Others	27	18	28	31	29	34	24	15	34	240
Blanks	706	533	696	599	689	724	782	702	797	6228
Totals	2221	2029	2298	2058	2244	2397	2489	2263	2443	20442
SENATOR IN GENERAL COURT - THIRD MIDDLESEX DISTRICT										
VOTE FOR ONE										
MICHAEL J. BARRETT	1372	1394	1480	1315	1377	1530	1555	1435	1448	12906
All Others	2	13	26	30	33	29	26	16	29	204
Blanks	847	622	792	713	834	838	908	812	966	7332
Totals	2221	2029	2298	2058	2244	2397	2489	2263	2443	20442
REPRESENTATIVE IN GENERAL COURT - FOURTEENTH MIDDLESEX DISTRICT										
VOTE FOR ONE										
CORY ATKINS	1027								1113	2140
HELEN BRADY	948								1070	2018
DANIEL L. FACTOR	93								90	183
All Others	0								9	9
Blanks	153								161	314
Totals	2221								2443	4664



Election Results

State Election Official Results

November 8, 2016

REPRESENTATIVE IN GENERAL COURT - SIXTEENTH MIDDLESEX DISTRICT										
VOTE FOR ONE										
THOMAS A. GOLDEN, JR.		1518	1626			1728				4872
All Others		17	27			32				76
Blanks		494	645			637				1776
Totals		2029	2298			2397				6724
REPRESENTATIVE IN GENERAL COURT - SEVENTEENTH MIDDLESEX DISTRICT										
VOTE FOR ONE										
DAVID M. NANGLE				1474						1474
All Others				26						26
Blanks				558						558
Totals				2058						2058
REPRESENTATIVE IN GENERAL COURT - SECOND MIDDLESEX DISTRICT										
VOTE FOR ONE										
JAMES ARCIERO					1557		1706	1586		4849
All Others					35		24	9		68
Blanks					652		759	668		2079
Totals					2244		2489	2263		6996
SHERIFF - MIDDLESEX COUNTY										
VOTE FOR ONE										
PETER J. KOUTOUJIAN	1564	1483	1595	1473	1545	1689	1673	1586	1654	14262
All Others	21	13	23	25	36	26	26	12	25	207
Blanks	636	533	680	560	663	682	790	665	764	5973
Totals	2221	2029	2298	2058	2244	2397	2489	2263	2443	20442



State Election Official Results

November 8, 2016

QUESTION 1										
Slot machine gaming establishment										
YES	806	864	972	883	880	929	840	879	875	7928
NO	1309	1094	1235	1115	1281	1368	1583	1293	1482	11760
Blanks	106	71	91	60	83	100	66	91	86	754
Totals	2221	2029	2298	2058	2244	2397	2489	2263	2443	20442
QUESTION 2										
New charter schools										
YES	902	787	897	776	918	845	927	862	932	7846
NO	1259	1208	1357	1247	1288	1499	1531	1364	1471	12224
Blanks	60	34	44	35	38	53	31	37	40	372
Totals	2221	2029	2298	2058	2244	2397	2489	2263	2443	20442
QUESTION 3										
Prohibit confinement of pigs, calves, and hens										
YES	1646	1569	1698	1456	1632	1767	1871	1687	1782	15108
NO	523	421	558	561	569	568	575	536	615	4926
Blanks	52	39	42	41	43	62	43	40	46	408
Totals	2221	2029	2298	2058	2244	2397	2489	2263	2443	20442
QUESTION 4										
Marijuana										
YES	1070	1059	1058	1015	1159	1203	1074	1048	1225	9911
NO	1107	946	1208	1021	1051	1151	1385	1184	1189	10242
Blanks	44	24	32	22	34	43	30	31	29	289
Totals	2221	2029	2298	2058	2244	2397	2489	2263	2443	20442
BALLOTS VOTED										
Total Ballots Voted	2,221	2,029	2,298	2,058	2,244	2,397	2,489	2,263	2,443	20,442
Total Registered	2,799	2,678	2,800	2,580	2,859	2,942	2,864	2,715	2,874	25,111
Percentage	79.3%	75.8%	82.1%	79.8%	78.5%	81.5%	86.9%	83.4%	85.0%	81.4%

A true copy attest:

Onorina Z. Maloney, Town Clerk



Election Results

Town of Chelmsford Election

April 4, 2017 - Official Results

In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The official results are as follows:										
PRECINCT CANDIDATE	1	2	3	4	5	6	7	8	9	TOTAL
CHELMSFORD MASSACHUSETTS										
BOARD OF SELECTMEN - One for three years										
KENNETH M. LEFEBVRE	260	149	265	181	210	312	314	247	246	2184
ROBERT P. JOYCE	97	61	86	70	52	82	84	59	74	665
All others	2	1	0	0	0	1	0	0	0	4
Blanks	2	0	2	0	2	2	3	9	4	24
Totals	361	211	353	251	264	397	401	315	324	2877
SCHOOL COMMITTEE - Two for three years										
W. ALLEN THOMAS JR.	229	121	228	144	166	278	267	202	212	1847
DENNIS F. KING II	241	147	225	166	169	255	257	207	206	1873
All others	0	2	0	1	1	2	4	2	1	13
Blanks	252	152	253	191	192	259	274	219	229	2021
Totals	722	422	706	502	528	794	802	630	648	5754
TOWN MODERATOR - One for three years										
JON H. KURLAND	265	148	246	165	172	300	284	222	220	2022
All others	2	1	0	1	1	2	9	2	5	23
Blanks	94	62	107	85	91	95	108	91	99	832
Totals	361	211	353	251	264	397	401	315	324	2877
PLANNING BOARD - Two for three years										
NANCY K. ARAWAY	182	106	154	110	125	185	198	146	183	1389
MICHAEL N. RAISBECK	177	95	147	116	135	186	181	134	145	1316
TIMOTHY ROBERT SHANAHAN	72	60	93	59	55	119	88	78	70	694
DAVID R. EACRETT	71	57	87	48	37	63	55	79	49	546
WILLIAM TAMBO	89	46	70	61	74	75	125	53	64	657
All others	1	1	0	0	0	2	3	0	2	9
Blanks	130	57	155	108	102	164	152	140	135	1143
Totals	722	422	706	502	528	794	802	630	648	5754
PLANNING BOARD - ASSOCIATE MEMBER - One for two years										
TIMOTHY ROBERT SHANAHAN	242	146	234	153	160	290	262	210	204	1901
All others	3	1	2	2	0	2	4	1	2	17
Blanks	116	64	117	96	104	105	135	104	118	959
Totals	361	211	353	251	264	397	401	315	324	2877
BOARD OF HEALTH - One for three years										
NICHOLAS H. PARLEE	265	152	246	171	173	297	289	220	219	2032
All others	1	3	1	0	1	1	5	0	4	16
Blanks	95	56	106	80	90	99	107	95	101	829
Totals	361	211	353	251	264	397	401	315	324	2877



Town of Chelmsford Election

April 4, 2017 - Official Results

PRECINCT CANDIDATE	1	2	3	4	5	6	7	8	9	TOTAL
TRUSTEES OF THE PUBLIC LIBRARY - Three for three years										
MARGARET E. MARSHALL	253	142	245	159	163	267	275	213	211	1928
ADAM LLOYD SCHERTZER	209	118	194	135	144	233	234	169	184	1620
SARAH J. CONTE	219	129	208	141	149	241	237	188	195	1707
All others	0	0	0	0	0	0	4	0	1	5
Blanks	402	244	412	318	336	450	453	375	381	3371
Totals	1083	633	1059	753	792	1191	1203	945	972	8631
CEMETERY COMMISSION - One for three years										
THOMAS A. ST GERMAIN SR.	247	149	246	163	160	292	294	226	220	1997
All others	0	2	0	0	0	0	1	0	0	3
Blanks	114	60	107	88	104	105	106	89	104	877
Totals	361	211	353	251	264	397	401	315	324	2877
HOUSING AUTHORITY - One for five years										
GAIL F. BEAUDOIN	249	154	249	162	160	298	280	218	214	1984
All others	3	3	0	0	2	2	6	0	3	19
Blanks	109	54	104	89	102	97	115	97	107	874
Totals	361	211	353	251	264	397	401	315	324	2877
REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 1 - Six for three years										
FRANCES T. McDOUGALL	226									226
KATHRYN BROUGH	221									221
DENNIS F. KING II	236									236
JOHN J. TUBRIDY	223									223
KATHLEEN A. TUBRIDY	230									230
ELAINE M. MACDONALD	216									216
All others	4									4
Blanks	810									810
Totals	2166									2166
REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 1 - Unexpired one year term - One for one year										
COLLEEN A. STANSFIELD	254									254
All others	1									1
Blanks	106									106
Totals	361									361
REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 2 - Six for three years										
SARAH HAVEN DAVIS		147								147
JOHN J. SALMON		146								146
LAURA A MERRILL		150								150
EMILY R. ANTUL		143								143
Write in Kenneth Wayne Pantuso		18								18
Write in Brian D. Carey		14								14
All others		14								14
Blanks		634								634
Totals		1266								1266



Election Results

Town of Chelmsford Election

April 4, 2017 - Official Results

PRECINCT CANDIDATE	1	2	3	4	5	6	7	8	9	TOTAL
REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 3 - Six for three years										
KAITLYN O. McCABE			225							225
STEPHEN M. ZAHAROOLIS			161							161
MEREDITH A. MOORE			195							195
ERIC SALERNO			164							164
S. GEORGE ZAHAROOLIS			157							157
RICHARD J. DAY (on reserve)			150							150
WILLIAM ROBERT LIVINGSTON (on reserve)			129							129
RUTH E. MONAHAN			201							201
All others			6							6
Blanks			730							730
Totals			2118							2118
REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 4 - Six for three years										
DENNIS P. SHEEHAN				155						155
ANNITA TANINI				169						169
LINDA A. JONES				155						155
MARLENE COTE				141						141
KATHLEEN M. SULLIVAN				157						157
DANIEL J. SULLIVAN III				151						151
All others				2						2
Blanks				576						576
Totals				1506						1506
REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 4 - Unexpired one year term - One for one year										
ANDREW J. GARBER				76						76
DIANE McKENNA BAXTER				124						124
All others				0						0
Blanks				51						51
Totals				251						251
REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 5 - Six for three years										
DAVID P. FOLEY					144					144
CHRISTINE M. LINDBERG					163					163
KERRIE ANNE MOORE					147					147
CAROL A. KELLY-SULESKI					172					172
MARC R. MORENCY (on reserve)					118					118
MAUREEN M. FOLEY					165					165
GLENN R. THOREN					135					135
All others					0					0
Blanks					540					540
Totals					1584					1584



Town of Chelmsford Election

April 4, 2017 - Official Results

PRECINCT CANDIDATE	1	2	3	4	5	6	7	8	9	TOTAL
REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 5 - Unexpired one year term - One for one year										
JOHN W. MOSES					163					163
All others					0					0
Blanks					101					101
Totals					264					264
REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 6 - Six for three years										
LORI E. KULIS						245				245
EDMOND N. ROUX						227				227
DEBORAH L. DERY						220				220
PAUL H. FENDERS						224				224
NEAL M. LERER						235				235
KENNETH M. LEFEBVRE						312				312
All others						8				8
Blanks						911				911
Totals						2382				2382
REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 6 - Unexpired two year term - One for two years										
Write in Ginger Diane Skoog						4				4
All others						24				24
Blanks						369				369
Totals						397				397
REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 7 - Six for three years										
JAMES MICHAEL CURLEY							261			261
RICHARD FALLON							273			273
CLARE L. JEANNOTTE							270			270
KATHERINE H. DUFFETT							271			271
Write in Randy Scott Leach							18			18
Write in Chiki A.J. Rigazio							8			8
<i>Write in Justin Whitehouse</i>							7			7
<i>Write in Stephen Gordon</i>							6			6
<i>Write in Thomas Wright</i>							4			4
All others							27			27
Blanks							1261			1261
Totals							2406			2406
REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 8 - Six for three years										
MICHAEL F. CURRAN								195		195
DEAN L. CONTOVER								161		161
MEAGHAN MARNELL								163		163
SAMUEL POULTEN								174		174
ALEXANDER W. GERVAIS								159		159
GLENN R. THOREN JR.								171		171
LEONARD A. OLENCHAK JR.								145		145
All others								4		4
Blanks								718		718
Totals								1890		1890



Election Results

Town of Chelmsford Election

April 4, 2017 - Official Results

PRECINCT CANDIDATE	1	2	3	4	5	6	7	8	9	TOTAL
REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 8 - Unexpired one year term - One for one year										
Write in Samuel Poulten *								16		16
Write in Dean L. Contover **								3		3
<i>Write in Joseph D. Neylon</i>								2		2
All others								14		14
Blanks								280		280
Totals								315		315
* Mr. Poulten elected to take the three year seat.										
**Mr. Contover elected to take the one year seat.										
REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 9 - Six for three years										
JAMES W. YOUNG									183	183
DOUGLAS BYRON BRUCE									176	176
THOMAS A. NEWCOMB (on reserve)									169	169
SUSAN I. DANDARAW									195	195
CAROLINE CARRIE WETZEL									203	203
DANIELLE B. EVANS									193	193
FRANCIS J. BARRE									184	184
Write-ins									2	2
Blanks									639	639
Totals									1944	1944
REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 9 - Unexpired one year term - One for two years										
JOHANNA M. SHAW									214	214
Write-ins									1	1
Blanks									109	109
Totals									324	324
REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 9 - Unexpired one year term - One for one year										
JONATHAN TILLEY									219	219
Write-ins									0	0
Blanks									105	105
Totals									324	324
BALLOTS VOTED										
Total Ballots Voted	361	211	353	251	264	397	401	315	324	2,877
Total Registered Voters	2,700	2,584	2,764	2,509	2,786	2,854	2,839	2,647	2,837	24,520
Percentage	13.4%	8.2%	12.8%	10.0%	9.5%	13.9%	14.1%	11.9%	11.4%	11.7%

A true copy attest
Onorina Z. Maloney
Town Clerk



Community Development

Evan Belansky, Director



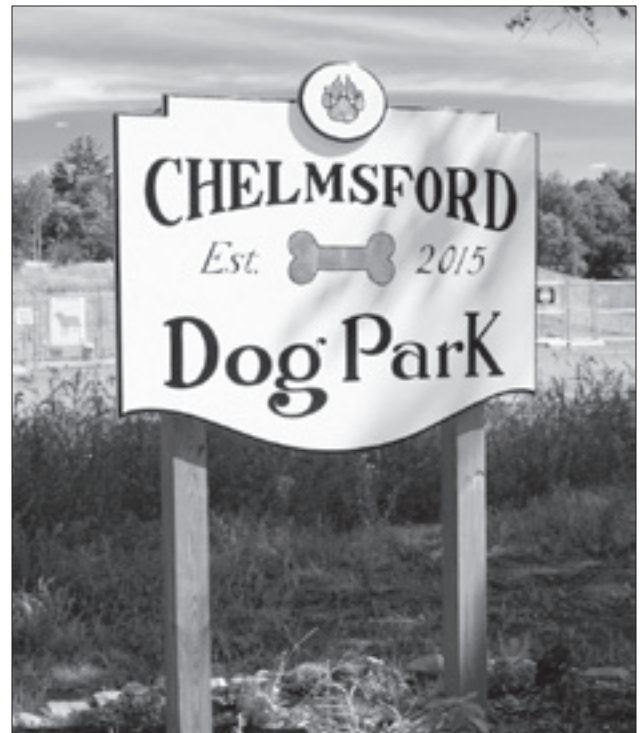
The Department continued to provide full time administrative and technical staff support to the Planning Board, Conservation Commission and Zoning Board of Appeals. In addition the Department provided support to the following committees:

- Economic Development Commission
- Dog Park Advisory Committee
- North Village Strategic Master Planning Committee
- Center Village Master Planning Committee
- TREE Committee
- Housing Advisory Board
- Historical Commission
- UMass Lowell North Campus Study Committee

During this past year the Department assisted the Dog Park Advisory Committee in successfully completing the construction and opening of the Dog Park. The Department also assisted with the project management for the rehabilitation and reconstruction of the Varney Playground site improvements.

In addition the Department continued managing community and economic development projects, grant administration, coordinating improvements to conservation lands, and interfacing with residents, developers, and other municipal staff.

Specifically, the Department continued to assist with the implementation of the 2010 Master Plan, the 2010 Open Space & Recreation Plan and the 2012 Historical & Cultural Plan.





Planning Board



The Planning Board is responsible for insuring that the development of land in Chelmsford meets the criteria set forth in state and local land use regulations. The process involves the review of lot divisions, definitive and preliminary subdivisions, site plans, and special permits.

S. George Zaharoolis, was voted to be the Chair as he continues his 10+ years of service on the Board. At the annual election, Tim Shanahan was elected into the position of Associate Member, filling the vacancy created when George Zaharoolis was elected to a full seat on the Board. Also during the 2016 Annual Town Election, election, Nancy Araway and Mike Raisbeck were re-elected.

Planning Activities

The Planning Board strives to maintain the character of Chelmsford and enforce the provisions of the 2010 Master Plan. An updated Master Plan was prepared by Northern Middlesex Council of Governments with Planning Board input. A major focus of the new Master Plan will be to manage and guide redevelopment over the next decade. The Route 129 corridor was brought into focus last year and as a result The Route 129 Overlay District was developed and passed at Fall Town Meeting. Because of the success of the Community Enhancement and Investment Overlay By-law, this was used as the baseline standard for the 129

Overlay District. This Overlay allows for Multi-Family Housing and Commercial business to apply for applicability within the Industrial Zone. These amenities added to the base industrial zoning fulfill the "work, live, play" trend.

FY2017 Projects

A notable project for which approval was granted in FY 2017 was the re-development of Cushing Place. This project includes the demolition of the existing structure to build a new 4 story building that will house 74 luxury apartments. The project includes many site improvements including better drainage and stormwater treatment, invasive species removal from Beaver Brook, Landscaping and parking improvements along the Bruce Freeman Rail Trail, a walking path for public use through the property to the Rail Trail and a pocket park for public use.

Summary of Planning Board FY2017 Activity

The following applications were reviewed by the Board this year:

2	Site Plans
8	Special Permits
1	Minor Site Plans
0	Major Modification to a Site Plan
8	Approval Not Required Plans



Board of Appeals

MEMBERS:

Leonard Richards, Chair
 Brian Reidy, Vice Chair
 Bud Chagnon, Secretary
 Mark Carota
 Charles Wojtas
 Steve Mendez, Associate Member
 Jacklyn Martin, Associate Member
 Nancy Morency, Associate Member

STAFF MEMBERS:

Evan Belansky,
 Community Development Director
 Colleen Stansfield,
 Zoning Board Administrator

The Board of Appeals hears petitions for Variances, Special Permits, Comprehensive Permits, and appeals of the Building Commissioner's rulings.

During Fiscal Year 2017, the Board certainly saw more activity and acted upon the following:

Application	FY16	FY17
Special Permit	16	42
Variance	10	9
Sign Variance	4	9
Limited Accessory Apartment	4	12
Administrative Appeal	0	0
40B Comprehensive Permit	0	1
Administrative Amendments	2	2

Membership

Mr. Len Richards maintained his position as Chair. Mr. Brian Reidy was voted to the position of Vice Chair, and Mr. Bud Chagnon was voted to the position of Clerk. The Board welcomed newly appointed Associate Member, Nancy Morency for a 3 year term.

Comprehensive Permit, Chapter 40B

The Board of Appeals opened a hearing on June 15, 2017, for a Comprehensive Permit for 50 Hunt Road, that included 3 buildings and 84 units. As of the end of the fiscal year this application was still before the Board and had not been decided.

FY2016 Board of Appeals

During FY2017 the Board saw a rather large increase in applications in general. There was also a significant increase in Limited Accessory Apartment applications. This was a change from last year where many of the applications were to permit already existing LAA's, whereas in FY17 the applications were for newly created LAA's.



Community Development

Inspections Department

Mark E. Dupell, Building Commissioner, Building Department

Department Personnel:

Mark E. Dupell, Building Commissioner
Martin J. Allan, Local Inspector
Don Morash, Plumbing & Gas Inspector
Dennis P. Kane, Wiring Inspector
Vera Clauson, Departmental Assistant

The Inspections Department has been very active this year enforcing state building codes and local zoning regulations. I would like to thank my staff, for their hard work in maintaining timely and professional service.

The following is a breakdown of new construction permits this year:

Single Family Dwellings:	15
Two Family Dwellings:	1
Multifamily Dwellings:	3 (108 Units Total)
Institutional:	0
Municipal:	0
Commercial:	2
Industrial:	1
Agricultural:	0

Type of Permit	Number of Permits Issued	Total Fees
Building	1388	\$934,157.00
Wiring	903	\$110,625.60
Plumbing & Gas	1295	\$ 63,848.00
Mechanical	111	\$ 19,264.00
TOTAL:	3697	\$1,127,894.60

In addition to the fees above, the total fees collected for yard sales and Certificates of Inspection amounted to \$2,485.00.

I would also like to thank the personnel of other Town Departments for their cooperation, support, and assistance throughout the year.

BUILDING PERMITS			
Type of Permit	Number of Permits	Fees Collected	Construction Cost
Other Structures (retaining wall, etc)	21	\$24,619.00	\$2,098,142.00
Windows/Siding/Roofing	344	\$55,385.00	\$4,724,721.00
Decks, Pools, Sheds, Patios, Gazebos	174	\$26,744.00	\$2,013,431.00
Temporary Structure/Tent	16	\$1,150.00	\$27,457.00
Alteration/Remodel	551	\$307,405.00	\$24,876,283.00
New Building	21	\$364,008.00	\$33,422,228.00
Sign (37-59 sq ft)	7	\$750.00	\$25,300.00
Wood/Pellet Stove	14	\$350.00	\$43,735.00
Residential Addition	59	\$67,809.00	\$5,068,040.00
Insulation	74	\$3,426.00	\$260,902.00
New Home	15	\$41,318.00	\$3,869,830.00
Sign (17-36 sq ft)	20	\$1,500.00	\$103,761.00
Commercial/Industrial Addition	6	\$20,628.00	\$1,719,000.00
Sign (16 sq ft)	9	\$900.00	\$24,836.00
Solar Panels	16	\$12,852.00	\$1,071,800.00
Yard Sale	7	\$35.00	\$161.00
Demolition of Structure	17	\$2,860.00	\$236,701.00
Sign (60+ sq ft)	8	\$1,250.00	\$101,950.00
Detached Garages/Barns	8	\$1,118.00	\$149,000.00
Certificate of Occupancy - Ad Hoc	1	\$50.00	\$50.00
Totals	1388	\$934,157.00	\$79,837,328.00

Electrical Permits	
Electrical Permits Issued	Fees Collected
903	\$110,625.60
Gas Permits	
Gas Permits Issued	Fees Collected
681	\$28,483.00
Mechanical Permits	
Mechanical Permits Issued	Fees Collected
111	\$19,264.00
Plumbing Permits	
Plumbing Permits Issued	Fees Collected
614	\$35,365.00
Total Revenue:	\$1,127,894.60



Conservation Commission



Back row (left to right): Katie Messer (Agent), April Mendez, William Vines, Marc Gibbs
Front row (left to right): Jack Souza, Chris Garrahan, David McLachlan
Not Pictured: Chris Tymula

Members:

David McLachlan-Chairman
Jack Souza, Vice Chairman and Clerk
Marc Gibbs
Bill Vines
Chris Garrahan
Chris Tymula
April Mendez

Staff:

Katie Messer, Conservation Agent/Planner
Vivian Merrill, Recording Secretary

Membership:

Dave McLachlan served as the Commission's Chairman for the 2016 Fiscal Year. Jack Souza was elected to serve as the Vice Chairman and Clerk. There were no new Commission members appointed.

Wetlands Regulation

The Commission reviewed 56 applications under the Massachusetts Wetlands Protection Act (MGL c.131, §40) and Chelmsford Wetlands Bylaw (Chapter 187) during FY2017. The following is a breakdown of wetlands permit applications for FY2017 as compared to the two previous fiscal years:

Application Type	FY15	FY16	FY17
Request for Determination of Applicability	18	21	17
Notice of Intent	19	26	23
Request for Certificate of Compliance	15	15	14
Abbreviated Notice of Resource Area Delineation	1	1	2
Request to Amend Order of Conditions	2	1	0
Total	54	64	56

Education

The Conservation Commission and staff are members of the Massachusetts Association of Conservation Commissioners. Through this organization, Commission members and staff attend annual conferences and seminars. The Commission and Agent serve as a source of information to the public regarding various topics such as invasive species control, wetland regulations and open space management.

Open Space Management and Use

The Conservation Commission continues to collaborate with the Chelmsford Open Space Stewards (COSS). COSS works in accordance to Commission guidelines in order to keep the various reservations clean and safe for the public's enjoyment. Several Eagle Scout projects have also been completed on the Conservation Reservations under the guidance of COSS', Phil



Conservation Commission

Stanway. The Crooked Spring Dam awaits repair in fiscal year2018. The lower level outlet will be filled in, thus providing a temporary solution to the failing dam, and allowing water to collect in the pond once again. Oak Hill Reservation was officially granted to the Conservation Commission, and many upgrades were made to the property. An official opening will be held in the beginning of fiscal year2018. The Open Space and Recreation Plan Working Group was formed in the latter half of fiscalyear2017 in order to complete the seven year update to the plan. Completion is expected in early fiscal year2018.

Conservation Commission and Joint Committees

Dave McLachlan continued to serve as the Commission's representative to the Cranberry Bog Subcommittee. This is a joint committee of the Chelmsford and Carlisle Conservation Commissions. The Committee met twice in FY 2017 to discuss the fate of the bog once the farmer's lease ends. The Conservation Agent works with the Town's Tree Committee throughout the year. Chelmsford was named a "Tree City" again in FY2017.





Community Preservation Committee

Linda Prescott, Chair

The Community Preservation Act (CPA) provides a source of funding for Open Space Preservation, Historic Preservation and Affordable Housing. For FY2017, approximately \$1,222,030.25 was collected under the CPA, a combination of property tax surcharge and state matching funds. In 2017 approximately \$809,471.55 was spent for projects and bond payments. The first \$100,000 of property value is exempted from the surcharge calculations lowering the surcharge for the typical residential homeowner to under \$60.

There are two full exemptions from the CPA surcharge that can be applied for; moderate income seniors (2009 - \$70,720 – family of two), and any property owner meeting the low income limit (2009- \$70,720 – family of four).

By Spring Town Meeting several large CPA articles for the benefit of our town had been completed: \$2.18M (of which \$382,452 was from remaining balances of previously approved projects) was allocated for the construction of 115 units of Affordable Housing at 267 Littleton Road. The total project cost was projected to be \$32M, of which the town cost is only \$2.18M. Changes in the CH44B CPA Legislation led to the approval and completion of several recreational capital improvement projects:

From the Recreational Capital Improvements account has already been heavily utilized for playground improvements and for the Varney Playground equipment providing handicap and toddler access, East Field Walkway \$25.00.00 providing a 5' wide walkway for ADA access to the picnic tables, and several Eagle Scout Projects for \$1823.00

The Open Space Capital Improvement Fund provided the Sunny Meadow Farm Community Gardens fencing. The CPC Fund paid \$702,481.00 in bond payments.

MEMBERS

Evan Belansky,
Director of Community Development

Connie Donahue,
Housing Authority Appointee

April Mendez,
Conservation Commission Appointee

Laura Merrill,
Board of Selectmen Appointee

Judy Carven,
Citizen Appointee

Sandy Martinez,
Citizen Appointee

Gary Persichetti,
Dept of Public Works

Ed Roux,
Planning Board Representative, V. Chairman

Linda Prescott,
Historical Commission, Chairman



Chelmsford Public Schools

Dr. Jay Lang, Superintendent



The members of the Chelmsford School Committee at the end of the 2016-2017 school year include the following: Mr. W. Allen Thomas, Chair; Mr. Sal Lupoli, Vice Chair; Mr. Dennis King, Secretary; and Members at Large, Ms. Barbara Skaar and Mr. John Moses. Central administration for the Chelmsford Public Schools include the following: Dr. Jay Lang, Superintendent of Schools, Dr. Linda Hirsch, Assistant Superintendent of Curriculum and Instruction, Dr. Cheryl Kirkpatrick, Director of Personnel and Professional Learning, Ms. Joanna Johnson-Collins, Director of Business and Finance, Mr. William Silver, Director of Information, Communication and Technology Services, Ms. Amy Reese, Director of Student Support Services, and Mr. Brian Curley, Director of Operations and Maintenance.

District Mission

The mission of the Chelmsford Public Schools is to educate, engage, prepare, and empower well-rounded and knowledgeable learners who PERSEVERE through challenges, demonstrate RESPECT and INTEGRITY in their words and actions, are DEDICATED to their community, and display EMPATHY as global citizens while discovering and pursuing their full potential.

District Vision

The vision of the Chelmsford Public Schools is to provide all students with multiple pathways to optimize their own potential for academic excellence, leadership, and social and emotional wellness. We work from a rigorous curriculum that is aligned with state standards using multiple forms of data to inform innovative approaches to teaching. Our students' success is anchored in the high expectations of teachers who are part of a professional, collaborative culture that demands a continuous focus on instructional improvement. It is our responsibility that every student feels safe, cared for, appropriately challenged, and supported in our schools. Our students' successes are celebrated within and across schools as well as throughout the broader community. Parents and the Chelmsford community are connected to the daily life of our schools through consistent, multidirectional and multi-modal communication, which builds external support for and pride in the district, schools, teachers, and students. As a result of high quality teaching, meaningful partnerships, and well-resourced schools, our students contribute to the Chelmsford community as self-directed, creative, and well-rounded learners who are ready to become the innovative leaders of tomorrow.

District Values

- Academic Achievement for All Students
- Positive and Support School Cultures
- Excellence and Professionalism in Teaching
- Supportive and Stable Relationships
- Strong Fiscal and Facility Support



Chelmsford Public Schools

As I reflect on my second year leading the Chelmsford Public Schools, I am deeply grateful for the encouragement and support I have received from students, parents, staff, and community members; I feel privileged to work with you as superintendent. I do not take the opportunity to lead this district lightly. Your support for our students is truly remarkable, and I look forward to working with you and the greater Chelmsford community as we build on past successes in the district and work to make the Chelmsford Public Schools the best public school system in the state.

We have accomplished much over this past year. I am very proud of our work, and I thank you for guiding and supporting me and the staff of the Chelmsford Public Schools as we strive to address students' academic, social, and emotional needs. I feel encouraged every day when I walk through schools, attend events, and witness firsthand the dedication to meeting student needs shown by our teachers, paraprofessionals, building administrators, and support staff. Following are some highlights of our work this year.

Comprehensive Facilities Assessment

In September of 2015, I briefed the school committee on my thoughts about hiring a firm to help us complete a comprehensive review of our school buildings. Before defining and implementing the educational programs our community will need in the coming years, we must understand how our existing school facilities help or hinder our efforts. The school committee supported hiring a firm to analyze our long-term student enrollment projections, assess current building conditions, and develop educational program and master plan options for us to consider. A key deliverable of the assessment was a 10-year capital plan. Another result was the preparation and submission of a statement of interest to the Massachusetts School Building Authority (MSBA) for funding consideration from the state for a school building project.

In December 2015, the school committee approved the award of a contract in the amount of \$193,827 to Dore and Whittier Architects to conduct the

comprehensive facilities assessment. Another contract (\$6,173) was approved for the New England School Development Council to conduct a long-range student enrollment projection. This projection serves as the foundation for calculating the district's upcoming space needs.

Through the spring, summer, and fall of 2016, community visioning sessions sought input from key community stakeholders on our facility-planning work and the review of short-term options for implementing full-day kindergarten. The school committee approved a plan to request funding to construct modular classrooms at each elementary school and presented the plan for funding consideration at town meeting in October 2016. Another request made at town meeting was for funding an amendment to the Dore and Whittier contract to refine and select a long-term school construction project to submit to the MSBA.

Approval of Fall Town Meeting Articles

In October 2016, the school department requested an appropriation from town meeting representatives of \$7.9 million to fund the construction of modular classrooms at the Byam, Center, Harrington, and South Row Elementary Schools. The modular classrooms will provide much-needed space at the elementary level as enrollment increases and will accommodate the additional classroom space needed for full-day kindergarten. The vote required a two-thirds margin; the measure narrowly passed (93-45-1). A second warrant article sought an additional \$40,000 to fund an amendment to the Dore and Whittier contract to refine the master plan options from the comprehensive facilities assessment and select a priority project to submit to the MSBA through the statement-of-interest (SOI) process. Town meeting graciously approved the request (105-27).

MSBA Statement of Interest

The comprehensive facilities assessment contract with Dore and Whittier was amended to facilitate community input sessions on the five master



Chelmsford Public Schools

plan options in January and February, 2017 and to help the school committee choose one option in March 2017 to incorporate into a SOI for submission to the MSBA in April 2017. After a number of public forums as well as information sharing and review, the school committee voted to submit a SOI to the MSBA in April 2017 for a future school construction project (renovation, addition, and/or new school building), with Chelmsford High School as the priority. The high school project will be incorporated into the 10-year capital improvement plan for the Chelmsford Public Schools.

Custodial Cleaning and Management Services Contract

After we issued a request for proposals in the winter of 2016, we awarded contracts to three vendors to implement a hybrid model of custodial cleaning services in the district. Under this model, a custodian employed by the school department provides daytime services and one of three contracted vendors provides nighttime cleaning services in the schools.

Advanced Maintenance Solutions, Inc. received a one-year contract with two option years to provide nighttime custodial cleaning services at the elementary schools (Byam, Center, Harrington, South Row, and Westlands) and in the central administration office. S.J. Services, Inc. was awarded a one-year contract with two option years to provide nighttime custodial cleaning services at the middle schools (Parker and McCarthy). Dynamic Janitorial Cleaning, Inc. received a one-year contract with two option years to provide nighttime custodial cleaning services at Chelmsford High School.

The 2016/17 school year was the first year of the new hybrid cleaning model. By all accounts, the implementation was successful. Anecdotal evidence shared throughout the year indicated staff, students and parents were very impressed with the cleanliness of the buildings. The staff at each school also appreciated having a district employee on site during the school day to assist with building management issues.

Department and School Presentations to School Committee

In the fall of 2015, we implemented a new format to spotlight the work underway throughout the system, and this presentation format continued in the 2016/17 school year. The first school committee meeting of each month included a presentation by one district school that highlighted work on various planned and ongoing school improvement initiatives and extracurricular activities unique to each school. The second school committee meeting of each month included a presentation from one academic department on initiatives in that department, accomplishments and/or progress toward attaining academic goals, and progress toward reaching the goals and objectives outlined in the district's five-year strategic plan. Feedback on the new meeting format from school staff, parents, and community members was positive; people appreciated the extra attention and time given to coverage of the work underway in Chelmsford's departments and schools.

Ratification of the Chelmsford School Administrators' Association Agreement

In December 2016, the school committee ratified a three-year contract with the Chelmsford School Administrators' Association covering the period of July 1, 2016 – June 30, 2019.

Ratification of the Food Service Association Agreement

In January 2017, the school committee ratified a three-year contract with the Chelmsford Food Service Association covering the period of July 1, 2016 – June 30, 2019.

FY2016 Massachusetts DESE Financial Audit

On an annual basis, each school district in Massachusetts must submit an external audit of their end-of-year financial report to the Massachusetts Department of Elementary and Secondary Education (MA DESE). Powers & Sullivan, LLC performed the district's external financial audit for the year ending June 30, 2016. As noted in the audit report, the auditors had no financial findings or financial reporting recommendations. This outcome is desirable and significant, given the number of financial audits and reviews of the Chelmsford Public Schools that were conducted during FY2015, each



Chelmsford Public Schools

with findings and recommendations for improvement of financial practices.

FY2017 Budget Administration

The school committee members received regular reports on the district's finances throughout FY2017, including the local operating budget, grant funds, and revolving funds. Consolidating the town and school district accounting systems in MUNIS involved a significant amount of work, but the new consolidated financial system has eliminated the reconciliation aspects of operating two financial systems and streamlined the financial reporting for the district.

After reviewing the FY2017 budget, I am pleased to report that in just two years, the district has made great strides in stabilizing its finances. By implementing strict financial practices, it has been able to accrue several reserve fund balances for future budget needs. At the end of FY2017, the district was able to:

- carry over approximately \$850,000 in the special education circuit breaker revolving fund to pay for future unanticipated/unfunded special education student tuition and/or transportation costs (as a reminder, just two years ago the school department had to request a supplemental appropriation from the town of \$500,000 to cover unanticipated special education tuition costs because no reserve fund balance was available).
- carry over approximately \$300,000 in food service/school nutrition funds. Given the annual revenue and expenses for the school nutrition program, this is not a significant balance, but many school districts find themselves operating their food service programs at a deficit.
- set aside approximately \$1 million in school choice funds as a reserve for future spending by the school committee on educational programs, services to augment current program offerings in the schools, or a contingency in the event of an unanticipated budget shortfall.

FY2018 Capital Expenditures

In December, the school committee approved the request for \$1.7 million for building and

technology capital projects in the schools. The building capital projects include water fountain replacements at various schools, a plumbing upgrade at Harrington Elementary School, new doors and hardware at McCarthy Middle School, asbestos removal at various schools, replacing the classroom carpets with VCT (tile) at Center Elementary School, replacing the accordion walls with fixed walls between classrooms at Chelmsford High School, upgrading the lecture hall (seats, lights, sound, etc.) at Chelmsford High School, and kitchen/café upgrades to the freezer and serving lines at Byam Elementary School. Technology capital projects include a continuation of outfitting district classrooms for the twenty-first century with overhead projectors and interactive televisions/whiteboards, a network infrastructure upgrade at Parker Middle School, upgrades to the existing security camera system, and replacement of outdated PA/intercom systems in the schools.

FY2018 Budget Presentation and Review

In March, the central office presented the FY2018 general fund operating budget to the school committee, including net school spending compliance and comparable community analysis (academic performance, demographic, and financial). We highlighted the assumptions that underlie the FY2018 budget, including normal step and lane increases, special education tuition increases, funding to implement full-day kindergarten, funding to reinstate a full-time student transportation coordinator, and a reserve for to-be-negotiated salary increases. The school committee held public input sessions and reviewed district-level budget detail and a staff salary book that cross-walked salaries to the main budget document.

At the April town meeting, representatives once again asked thoughtful questions, received straightforward answers, and approved (105-34-1) the FY2018 funding request of \$57 million to support the Chelmsford Public Schools. As with the previous fall town meeting, this was another step toward rebuilding trust in the financial processes and practices of the Chelmsford Public Schools.



Chelmsford Public Schools

Appointment of Elementary School Principals

Earlier this spring two of our elementary school principals informed us that they were leaving the district to pursue other employment at the end of the 2016/17 school year. Principal Michael LaCava had served at the Harrington School for the past seven years. He accepted a position as K-12 Director of Performing Arts with the Wellesley Public Schools. Principal Kelly Rogers had served at the Center School for the past two years. Fortunately, Ms. Rogers will remain in the Chelmsford Public Schools as the Coordinator of Reading, English Language Learners, and Title I.

Dianna Fulreader was appointed to serve as the Center School principal. Ms. Fulreader has served as an elementary school assistant principal for the past six years in Tyngsboro and Groton. In that time, she has actively championed safe and supportive school practices, with a focus on Multi-Tiered Systems of Support (MTSS) through a Positive Behavioral Intervention Supports (PBIS) framework. Dianna's previous 20 years of experience as a social worker and supervisor of social support staff will be a great asset, both to Center School and the Chelmsford Public Schools in general. Ms. Fulreader sets high expectations for all students and supports teachers in providing relevant and engaging instruction that results in positive outcomes for her students and staff.

We did not identify a permanent replacement for Principal LaCava at Harrington School during the formal search late last spring. This is a very important position for families and staff, and as I indicated at the start of the search process, I would not appoint a permanent replacement unless I was certain it was the right person for the Harrington School community. Several other local principal searches yielded finalist candidates that would not be the correct fit for Harrington. Therefore, we changed direction and sought a candidate to serve as the acting principal of Harrington for the 2017/18 school year, and we plan to conduct a full search for a permanent replacement next winter and spring.

Mrs. Patricia A. Tobin will serve as the principal of Harrington School for the 2017/18 school year. Mrs. Tobin is a high-energy, highly motivated, and versatile educational leader with in-depth experience as a public school teacher and administrator. She has demonstrated experience in effective instructional and organizational leadership, curriculum and professional development, and strategic planning as well as managing and supervising all functions of a school's professional and physical environment. Mrs. Tobin has excellent communication and organizational skills that enable her to establish a forum for setting high standards and positive expectations for staff, students, and the school community.

Over her 36-year career in public school education, Mrs. Tobin worked at the Dutile Elementary School in Billerica Public Schools. She served for 18 years as an elementary school teacher and for the past 18 years as principal of Dutile. Patricia has developed and implemented curricula focused on improving student writing and balanced literacy, and she has led district-wide staff and curriculum development. Since retiring from the principal position at Dutile six years ago, Mrs. Tobin has served as a math coach in Billerica, providing professional development and teacher training to support mathematics instruction in the elementary grades. She has also served as an adjunct faculty member at Fitchburg State University since 2009.

Appointment of Coordinator of Science K-12

The school committee approved the restoration of the coordinator of science position in the FY2018 budget process. Due to budget issues, the district had eliminated the position during the 2014/15 school year. Since that time, the mathematics coordinator for the district had been performing the work of both the science and mathematics coordinators. Late this spring Mr. Jon Morris was appointed to serve as the Coordinator of Science K-12 for the Chelmsford Public Schools. Jon previously served as the Director of STEM for the Melrose Public Schools. Prior to that, he taught physics at Chelmsford High School for 15 years. Using his education and his teaching experience, Jon has worked closely with teachers to develop and model lessons with a focus on engagement strategies that utilize technology as a support in STEM. Beyond his knowledge of



Chelmsford Public Schools

science content, Jon is well versed in the use of assessments to inform teaching practices and engage colleagues in meaningful dialogue about teaching and learning to move students forward. He believes that conversation and cultivating relationships are key to enacting change and creating a sense of community. Jon has worked diligently to foster a shared commitment to high standards and expectations for all students in both districts. We look forward to Jon's return to the Chelmsford Public Schools in his new role.

Harvard University Research Project

The Chelmsford Public Schools completed the first year of a three-year partnership with the Harvard University Graduate School of Education. Mathematics education professor Dr. Jon Star and his team worked with four middle and high school teachers on developing multiple methods for solving algebra problems. This summer, teachers from Chelmsford and two other districts attended a week-long summer institute with the Harvard researchers exploring effective ways to teach algebra. Partnerships with Harvard University and the University of Massachusetts Lowell (UML) are giving Chelmsford staff and students an opportunity to work on cutting-edge practices and technologies.

UMASS Lowell Teaching Excellence and Achievement International Teachers

UML received a U.S. Department of Education's Teaching Excellence and Achievement (TEA) grant in spring of 2017. The program brings passionate, experienced educators from around the world to share their best practices with American educators and to hone their skills in the United States. With this grant, UML was able to host 22 middle and high school teachers selected from around the globe for professional development, field-based experiences, and cultural exchange. Through a partnership between the Chelmsford Public Schools and UML, our district hosted 11 of the TEA educators in our middle schools and high school. These teachers were placed in several content areas, including world languages, English language arts, history, mathematics, and science.

The educational collaboration, transfer of teaching practices, and forging of new relationships benefited our students and teachers. These educators visited Chelmsford Public Schools for six weeks, from January 27 to March 13, 2017. UML has gotten a second TEA grant, and the Chelmsford Public Schools have been chosen to host a new group of educators from the TEA program for the 2017/18 school year. We are looking forward to this next visit and the collaboration between all educators.

Lowell Sun Regional Knowledge Bowl

The Chelmsford Public Schools were invited to participate in the Kendall M. Wallace Greater Lowell Regional Knowledge Bowl. After April school vacation, a team of seventh- and eighth-grade students from the McCarthy and Parker Middle Schools assembled to prepare for the competition with neighboring Billerica, Dracut, Lowell, Tyngsboro, and Tewksbury. Over two nights, the Chelmsford students shone in the preliminary round and took home a trophy in the finals, beating Billerica and Lowell.

As I reflect on this past year, I see that we have accomplished much as we worked together. In addition to the developments already listed, we have taken steps to rebuild both the school community's and the greater Chelmsford community's confidence in the school department administration. I have worked closely with Town Manager Cohen and the members of his financial team to provide accurate and timely information on our budget to Chelmsford's boards. We closed the books on FY2017 with a positive fund balance, transferred the unexpended local budget appropriation to the circuit breaker revolving fund to help offset future unanticipated special education tuition costs, and set aside remaining school choice funds as a reserve for school committee use. Much more work lies ahead, but I strongly feel we are continuing to move in the right direction. I am excited about our staff's past accomplishments in the district and look forward to a successful 2017/18 school year.

Yours truly,
Jay Lang, Ed.D.
Superintendent of Schools



Nashoba Valley Technical High School

Denise P. Pigeon, Superintendent

NASHOBA VALLEY TECHNICAL HIGH SCHOOL
100 Littleton Road, Westford, MA 01886
(978) 692-4711 www.nashobatech.net

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12 and also provides post-graduate programs for those between the ages of 18 and 25 years old in all career areas on a space available basis. Nashoba has earned an impressive reputation for producing community leaders as well as providing a vast amount of community projects for our district towns. With an enrollment of approximately 760–plus students from eight communities, Nashoba Valley Technical High School offers career preparation in 20 technical programs.

Administration

Dr. Denise P. Pigeon
Superintendent

Mr. Matthew Ricard
Principal

Mr. Jeremy Slotnick
Assistant Principal

Ms. Jeanne Savoie
Business Manager

Dr. Carol Heidenrich
Director of Technology

Ms. Gabriella White
Director of Curriculum

Ms. Michelle Valhouli
Director of Special Education

Ms. Kyla Callahan
Coordinator of Guidance and Admissions

Ms. Wendy Hood
Coordinator of Special Education and
Team Chair

Mr. Paul Jussaume
Coordinator of Technical Programs and
Cooperative Education

Mr. Ryan Wood
Dean of Students



Chelmsford

NVTHS School Committee Members

Mr. Donald Ayer

Ms. Maria Karafelis

Mr. Lawrence MacDonald

Alternate, Mr. Richard DeFreitas

Accreditation:

New England Association of Schools and
Colleges.

The Learning Schedule:

Three 12-week trimesters consisting of eight 45-minute periods set in a four block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

The Year in Review

The core mission of a vocational-technical school is to impart to its students knowledge and skills that will be valuable for securing and having success in future employment. In order to achieve this goal, Nashoba Valley Technical High School must constantly look to the future in order to determine the necessary skills that will be valued in an economy yet to come. In the 45 years that have passed since Nashoba Valley Technical High School opened its doors in September 1969, in-demand skills have changed along with career pathways



Nashoba Valley Technical High School

and technology. Nashoba Tech's history is one of near-constant adaptation; not just to keep pace with a rapidly-changing world but to anticipate those changes and keep learning relevant. These changes have come about both in the technical programs that Nashoba offers and in the facilities and equipment of the building.

This past year Nashoba Valley Technical High School has focused on updating program areas, maintaining a state of the art facility that is in line with industry standards. Automotive Technology, Automotive Collision and Repair, and Engineering Academy have received new equipment and updates to their areas.

Vocational-Technical Programs (Secondary & Post Graduate)

Auto Collision Repair & Refinishing
Automotive Technology
Banking, Marketing & Retail
Carpentry/Cabinet Making
Cosmetology Culinary Arts
Dental Assisting
Design & Visual Communications
Early Childhood Education
Electrical Technology
Engineering Academy
 Electronics/Robotics
 Engineering Technology
 Bio-Manufacturing
Health Assisting
Hotel Restaurant Management
Machine Tool Technology
Plumbing/Heating
Programming & Web Development
TV & Media Production/Theatre Arts
Veterinary Assisting

Special Academic Programs

Advanced Placement, Honors and College Preparatory courses are available in all core subjects. Foreign language, music, theatre art and additional elective courses are offered for all four years to all interested students.

Dual Enrollment

The Dual Enrollment program is a state sponsored program that allows eligible NVTHS students the opportunity to enroll in courses at a local college while they are still in high school. The Dual Enrollment Program is available to any junior or senior who meets the criteria adopted by both the State and the School District. Juniors who are eligible and recommended by teachers/administration may elect to enter the Dual Enrollment Program and take courses their junior and senior years at a two- or four-year public college or private institutions in Massachusetts or New Hampshire. The program allows a student to attend Middlesex Community College, Mt. Wachusett Community College, U Mass Lowell or Fitchburg State University on a full time basis, while still enrolled at NVTHS as a high school student. Credit for the courses applies to both the high school and college transcripts. Upon completion, students receive their high school diploma from Nashoba and one or two years of college credit. Many Nashoba students in recent years have graduated with an Associates degree from a college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district towns. Students and their instructors travel to various sites within our district to work on community service projects that have been approved and selected for their benefit to the community and the learning of our students. The students perform all necessary work for the district towns to complete their requested project. The Community Service Program educates students in a real world setting and allows the towns the benefit of observing Nashoba students at work, creating a lasting tribute to their efforts and



Nashoba Valley Technical High School

having a major project completed without over expending limited town resources for capital improvement.

Student Activities

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 16 current high school sports, with equal opportunities for both male and female students. Next year we hope to add tennis and crew as new team sports. Other extracurricular activities include Student Council, National Honor Society, Music Honor Society, Yearbook, Kick Off Mentors, Students Against Destructive Decisions (SADD), Skills USA, Student Leadership, Peer Mediation, Chorus, Drama, and many special interest clubs. No user fees are imposed on any sport, school sponsored club, or activity.

Continuing & Community Education

Nashoba Tech's Continuing Community Education Program offers many late afternoon and evening classes to our community, such as Electrical, Advanced Manufacturing, and Driver's Education. Additional information can be found on the NVTHS website.





Arts & Technology Fund Committee

Kirk Marshall, Chair



Pictured above are some of the grant recipients and members of The Arts and Technology Education Fund. Angie Taranto, Carrie Meikle, Susan Francisco, Maryellen Forty, Kirk Marshall, Kay Carter, Erica Barrett, Evelyn Thoren and Maryellen Olsson. Photo credit Hana Barker.

The 1996 Spring Town Meeting approved an amendment to their General By-Laws by adding Section 13 to Article VII entitled Chelmsford Arts and Technology Education Funds (ATEF) through the combined efforts of Evelyn Thoren and George Ripsom. The purpose of this fund is to provide supplemental funding to support local educational initiatives and projects.

Thanks to your generosity and support the ATEF has awarded \$87,000 in grants since its inception in November 1996. The committee is currently working on investment strategies and researching other financial resources in order to create a lasting fund and insure continued and consistent awards. The Spring 2017 Applications and copies of the applications along with the By-Law were distributed in January 2017 to each school through hard copy and email. The committee received completed applications by March 31, 2017. Teachers and School Councils apply for these funds. Project Summary forms are required from current and previous awardees prior to consideration for any additional future new projects. Awards were announced at the Board of Selectmen's Meeting in June 2017. The next applications will be distributed in January 2018 and the deadline for the next academic year is March 31, 2018.

2017 AWARDS DISTRIBUTED - \$3,995

Erica Barrett

Center School
Touch Math Technology

Deirdre Brogan & Susan Francisco

South Row School
Facilitating Flexible Thinking and Social Problem Solving

Kay Carter

Center School
Mind Yeti

Mary Ellen Forty

Chips Program
Preschool Building Center

Allison Lacasse & Sean Wright

McCarthy Middle School
Chamber Music in the McCarthy Band Program

Maryellen Olsson

Center School
Blended Learning

Emily Porten

McCarthy Middle School
Leveled Books for Life Skills Classroom

Susan Slocum

McCarthy Middle School
Nordic Fiddlers Bloc

2017 ATEF MEMBERS

Beverly Barrett
Jan Mounsey
Dr. Jay Lang, Superintendent
Kirk Marshall, Chairman
Carrie Meikle, Secretary
Jeffrey Porzio
Hana Barker
Angelo Taranto
Evelyn S. Thoren



Police Department

James M. Spinney, Chief of Police



I herein respectfully submit the Annual Report of the Police Department for FY 2017. The department's sworn complement remained at 53 permanent officers. The philosophy of the department continues to emphasize community policing strategies and initiatives that enhance the overall safety of the community. It is our goal to work in partnership with all the citizens of Chelmsford, to address and resolve issues of concern, and to improve the overall quality of life for those that live, work or visit Chelmsford. Our top priorities continue to include traffic related complaints, disturbance and nuisance calls and drug and alcohol violations. These quality of life issues are of paramount importance in maintaining order, and providing an overall sense of safety and security throughout the town.

ADMINISTRATIVE DIVISION

CHIEF OF POLICE

James M. Spinney

DEPUTY CHIEF

Daniel J. Ahern

PATROL DIVISION LIEUTENANTS

Lt. Edward Smith

Lt. Edward Quinn

Lt. Gail Beaudoin

Lt. Todd Ahern

Lt. Gary Hannagan

PATROL DIVISION SERGEANTS

Sgt. Philip Dube

Sgt. Francis Goode Jr.

Sgt. Stephen Fredericks

Sgt. Jason Hanscom

Sgt. Francis Teehan

Sgt. Jason Poor

INVESTIGATIVE DIVISION

Lieutenant John Roark

Detective Jeffrey Blodgett

Detective George Tyros

Detective Rebecca Tyros (School Resource Officer)

Detective Craig Walsh

Detective Steven Hawkins

SPECIAL SERVICES DIVISION

Lieutenant Colin Spence

Traffic Officer Paul Richardson

Traffic Officer Ryan Callahan

K-9 Officer David Leo

Family Services / Licensing – Officer Brian Ubele

DEPARTMENT CRIMINAL PROSECUTOR/LOWELL DISTRICT COURT

Sergeant Jeffrey J. Bernier

PATROL DIVISION OFFICERS

Paul Richardson

David Mackenzie Jr.

Robert Murphy, Jr.

Anthony Spinazola

Timothy Bourke



Police Department

Gary White
 Christopher Zaher
 Jonathan Tays
 Daniel Reid
 Danial Sullivan
 Brian Richard
 Daniel Goguen
 Nicholas Ziminsky
 Ryan Callahan
 Kenneth Meehan
 Ryan Callahan
 Dennis Kelleher
 Robert Brown
 William Carlo
 Shawn Brady
 Ashley Gallant
 David Linstad
 Matthew Fernal
 Aidan Gillis
 Ashley Rokas
 Keith Lecyznski
 Kristin Leary
 Craig Mead
 Brian Gervais
 Christopher Mauti

PUBLIC SAFETY DISPATCHERS

David DeFreitas
 Richard Demers
 Timothy Goode
 Lisa Demers
 John Poor
 Kevin Proulx
 Shawn Brewer
 Allison Hayden
 Christian Seminatore

ADMIN ASSISTANT

Melissa Nolan

RECORDS

Kathleen Bennett

ACCOUNTING

Sandra Hall

FACILITY MAINTENANCE

Carl Koch

FLEET MECHANIC

Todd Barry

RECEIPTS TURNED OVER TO THE TOWN

Permits, fines, and fees	\$18,588.74
Parking Tickets	\$4,808.00
R.M.V. / District Court Revenue	\$104,855.00
Towing Receipts	\$48,720.00
Total	\$176,971.74

BREAKDOWN OF ARRESTS

Adult Arrests	275
Juvenile Arrests	11
Total Arrests	286

DISPOSITION OF CASES

Noelle Prosecution	17
Continued	56
Dismissed	442
Default	70
Guilty	57
Pre-Trial Probation	24
Not Guilty	13
Placed on Probation	24
Continued Without a Finding	53
Total Findings	732

MISCELLANEOUS STATISTICS

Calls Answered by Cruisers	34,444
Summons Served	315
Accidents Reported	854
Fatal Accidents	2
Serious Injury Accidents	173
Citations Issued	2503
Parking Violations Issued	168
Restraining Orders/Harassment Orders Served	80
Protective Custody	2
Alarm Calls Responded to by Cruisers	1308
Medical Calls	3048
Opioid Overdoses	34
Opioid OD Fatalities	3
Suspicious Activity Calls	1156
Disturbance Calls	461
Domestic Calls	399
O.U.I. Alcohol	26



Police Department

ACHIEVEMENTS

Over 33,000 calls for service were handled by officers during FY 17. While our violent crime rate remained extremely low for a community the size of Chelmsford, we continue to see property crimes related to thefts from motor vehicles, shoplifting and vandalism. The police department is continuing in its efforts to reduce and deter these types of crimes.

All officers have been trained in the use of nasal naloxone, also known under the brand name Narcan. This training was instituted due to the widespread use and abuse of opioids. The goal of this program is to reduce opiate overdose deaths by having first responders administer medication that reverses the effects from opiate abuse. The Chelmsford Police Department in conjunction with the Chelmsford Board of Health has also combined resources with other communities in the region as part of the Massachusetts Substance Abuse Prevention Coalition to aggressively combat the opioid crisis affecting the State.

The Chelmsford Police Department in collaboration with The Tewksbury Police Department, The Billerica Police Department, and the Dracut Police Department have implemented a follow-up program to address the needs of residents who appear to be suffering from addiction issues, as well as mental health challenges. Through a grant from the Greater Lowell Health Alliance all four communities now have access to a full-time medical clinician. This medical clinician will respond to our communities and work alongside officers to facilitate follow-up medical treatment.

The Chelmsford Police Department has also initiated an substance abuse Follow-up Response Procedure. When the Police Department responds to a Chelmsford resident who has experienced an opioid, or other type of overdose a detective will be assigned to follow-up with the victim and or victim's family. The goal is to work with victims of addiction and their families and

assist with facilitating follow-up medical care and treatment.

With the goal being to get dangerous narcotics off the street the Chelmsford Police Department has implemented a drug pickup program. Any Chelmsford resident who has unused or unwanted medication at their residence can drop off that medication at the Chelmsford Police Department main lobby. If someone has issues with transportation and cannot respond to the Chelmsford Police facility a detective can be contacted and will respond to the residence and take custody of the medication.

The Chelmsford Police Department is also pleased to announce that we have implemented a more comprehensive School Resource Officer Program. We now have a School Resource Officer assigned to the High School on a full time basis. This program has been well received and has allowed the Police Department to regularly interact with school officials and students.

This years' Police Foundation Awards Breakfast honored six officers for meritorious service. Officers receiving 2017 awards were:

Sergeant Steve Fredericks
Patrol Officer Kristin Leary
Patrol Officer Robert Brown
Patrol Officer Ashley Gallant
Patrol Officer Nick Ziminsky

GRANTS

The Police Department received the following Grants during Fiscal Year 2017:

State 911 Dispatching Grant	\$77,900
Emergency Medical Dispatch Training Grant	\$24,877
Highway Safety Traffic Grant	\$9,000
EOPS Pedestrian & Bicycle Safety Grant	\$5,000



Police Department



PERSONNEL CHANGES

One new patrol officer joined the police department earlier this spring and is currently attending the Lowell Police Academy. Officer Shane Melisi will receive extensive training in community policing, self-defense, patrol procedures, as well as hundreds of hours of motor vehicle law and criminal law. Officer Melisi is expected to graduate from the Lowell Police Academy later this fall where he will begin field training with a Senior Officer.

Officer Brian Ubele has been assigned to the Special Services Division where he will take over the duties of Officer Jennifer Bellissimo. One of Officer Ubele's major responsibilities will be the oversight and processing of firearms licensing issues.

RETIREMENTS

Patrol Officer Jennifer Bellissimo retired after 18 years of service.

CHIEF'S STATEMENT

It is truly an honor and privilege to serve as the Town of Chelmsford's Police Chief. Having served on the Chelmsford Police Department for over twenty three years I have come to know what the people of this community expect and demand from our Police Department. As Chief of Police I will ensure that the Chelmsford Police Department moves forward continuing to be a highly professional, ethical, and responsible agency, focusing on quality of life issues, and being proactive in the deterrence and prevention of crime. I will also make it a priority that the Chelmsford Police Department deploys resources towards community policing efforts while striving to be a responsive and adaptive agency to the needs of this community.

I look forward to working as a team with the other Departments and entities in town making sure that Chelmsford stays on track as a great community to live, work, and visit.

Respectfully submitted,

James M. Spinney
Chief of Police



Police Department *Auxiliary Police*

MISSION STATEMENT:

We, the Chelmsford Police Department, in partnership with our community are committed to maintaining the peace, protecting life and property, and providing professional law enforcement and crime prevention services. We accept the challenge of reducing the fear of crime by the prevention of criminal activity. We shall provide these services with compassion, dignity, and proficiency within the framework of the United States Constitution. To enhance the quality of life for all citizens we will cooperate with other agencies and groups to resolve community concerns. To fulfill our mission, the Chelmsford Police Department will provide a supportive work environment that fosters the professional development of its members. Service will be our commitment...Honor and integrity our mandate.

CHELMSFORD POLICE AUXILIARY POLICE UNIT STAFF

DIRECTOR

Lieutenant Gary Hannagan

SUPERVISORS

Sergeant Francis Goode

Sergeant Jason Hanscom

RETIRED SPECIAL TRAFFIC OFFICER

STO John McGeown

SPECIAL TRAFFIC OFFICERS

STO Captain Richard Demers

STO Captain Kevin Proulx

STO Sergeant Peter Ravanis

STO Sergeant Richard Goyette

STO James Akimchuk

STO Allie Hayden

STO Kevin Holston

STO Andrew Houmiller

STO Gregory Jumpp

STO Shawn Lefebvre

STO Michael Martell

STO Cody Merrill

STO William Russell

STO Leo Tousignant

STO Zachary Warnock

AUXILIARY

AUX Jacob Ahern

AUX David Boyle

AUX Chris Chipchak

AUX Devon Deon

AUX Nick Tziolis

JUNIOR CADETS

CADET Brian Gardner



Police Department *Auxiliary Police*



The Director of the Auxiliary Police Unit is Lt Hannagan who oversees two Supervisors, Sgt Francis Goode and Sgt Jason Hanscom. The Auxiliary Police Unit is comprised of approximately 16 Special Traffic Officers, 5 Auxiliary Police Officers, and 3 Junior Cadets. The Unit is split into two groups which is each supervised by one Sergeant. The Unit is built on the chain of command. The sole purpose of the unit is to coordinate with numerous special events including but not limited to road races, bike path events, sport tournament's, parades, and other town wide events. The unit is strictly on a volunteer basis.

As a bonus the Special Traffic Officers are allowed to work paid traffic details during the course of the year.

Lieutenant Gary Hannagan # 32
Shift Commander 4-12

ABOUT US:

Members participated in over 25 events which included assisting in over 10 road races and bike path events during the fiscal year. There was a slight decrease in events from the previous year specifically in road races and bike path events. The Auxiliary Unit also provided security on a number of major incidents in the town including an officer involved shooting incident at 3 Clover Hill Road. It should be noted that many of these events would not be as successful as they were, without the resource of the Auxiliary members.

In addition to the 10+ road race and bike path events, there are currently 8 mandatory events that the Auxiliary Unit needs to attend: (Memorial Day Parade, Senior Pictures on the Common, MBGLL Jamboree, July 3rd Town Fair, 4th of July Parade, Bay State Marathon, Halloween, and the Holiday Tree Lighting Event).

Since the last annual report (FY2015-2016) Lt Hannagan has added new members to all branches of the unit. As seen on the Staff Page, the unit now consists of 16 Special Traffic Officers, 5 Auxiliary Officers and 1 Junior Cadet. As of this report the Unit has received resignations from STO Christian Semintore, STO Ryan Bellemare and Cadet Benjamin Dillman. STO Alison Couch and STO Jack Maloney have left the unit to pursue careers in New Hampshire Law enforcement Agencies. STO Melisi has left the unit to become a full-time Chelmsford Police Officer and is currently enrolled at the Lowell Police Academy. Leave of absences were granted to Aux Marissa Cameron, AUX Cody Hamel as well as CADETS Melissa Arsenault, Lauren Butler and Mitch McCabe. We sent Auxiliaries Akimchuk, Jumpp, Lefebvre, Merrill, and Warnock to the MPTC Reserve Academy and are now full time Special Traffic Officers within the unit. Special Traffic Officers are fully sworn part time academy certified through MPTC. The Auxiliary Officers are not MPTC certified but are over the age of 18. The Junior Cadets are also not certified under MPTC but are under the age



Police Department *Auxiliary Police*

of 18. In addition we have one current Retired Special Traffic Officer assigned to the Unit, John McGeown.

MONTHLY MEETINGS AND TRAINING:

The Auxiliary Unit takes pride in their work and dedication to the members and stakeholders of the community in which they serve. We currently hold monthly meetings on the third Monday of every month. Meetings consist of Guest speakers and keeping its members apprised on legal updates and training. Over the last year we have continuously go over policy and procedure and rules and regulations with the members to instill professionalism and accountability within the unit. ALL STO's have completed the same In-Service training through the Massachusetts Police Institute as Full-Time Officers within the Chelmsford Police Department.

In addition to the monthly meetings our unit is yearly certified by Aux Captain Demers in CPR/AED training. All of the units Special Traffic Officers have to qualify with their service weapon under MPTC firearms guidelines. I am proud to report that all Special Traffic Officers have passed this year's firearms training with Lieutenant Smith.

FUNCTIONS:

In FY 2016-2017 the Chelmsford Police Department Auxiliary Unit performed the following functions within the course of their duty:

Events	800 Hours for the Unit
Ride Along	84 Hours for the Unit
Auxiliary Meetings	500 Hours for the Unit
Training	500 Hours for the Unit

MOVING FORWARD:

In FY 2017-2018 we will be adding (2) new Special Traffic Officers to the unit, Jacob Ahern and David Boyle. We will be registering these current Auxiliary Officers to the MPTC Part-time Academy which commences in September and December. We will also be looking to add new bodies to our Auxiliary Officer staffing as well as Cadet level.

In Closing, although we have observed a slight decrease in events within the Town of Chelmsford over the last year, In the coming years, the Auxiliary Unit will undoubtedly see increases in road races, bike path events and special events across the board. As we grow, the unit will continue to provide professional and knowledgeable service to the individuals of the community. The members of this unit will continue to work in partnership with the full-time officers of this department and the citizens of Chelmsford. We will constantly strive to embrace a foundation of integrity and code of ethics to provide the highest standard for the community and its stakeholders.



Police Department *Animal Control*



CALLS FOR SERVICE DISPATCHED	759
DOGS LICENSED IN FY 17	4354
TOTAL LICENSE FEES COLLECTED	\$67,195
LICENSE LATE FEES	\$9,500
CITATIONS	\$6,025
OTHER FEES	\$100
UNLICENSED DOG CITATIONS	234
COURT ACTION TAKEN ON CASES	88
ROAD KILLS	113
ANIMAL BITES	26

The Animal Control Division responds to a wide variety of animal related calls. This could be for domestic or wild animal issues, cruelty or neglect, disease control or public safety. I would like to remind all residents that calls for removal of animals from chimneys, under porches or sheds, or inside attics must be handled by a private pest control company. It should also be noted that the Animal Control Division does not trap wildlife nor do we have traps for the public to borrow.

It is also important for residents to know that it is their responsibility to insure that their pets are vaccinated and all dogs must be licensed. Licenses are due on January 1st, and are available at the Town Clerks office. Also all dogs must be leashed at all time, the only exception is at the Dog Park and all waste must be picked up. This includes public and private property, especially town fields, schools, conservation lands, the bike path, and the dog park.

I would like to thank all the residents who have donated food, blankets, towels, and supplies. It makes our guests stay much nicer. We are always in need of these items. I would also like to thank all the people who have attended our seminars and rabies clinics, please keep an eye out for future programs.

Thank you to the Town Manager, Board of Selectmen, Police Department, and all the other town departments for their support and assistance over the last year.

Respectfully Submitted,
Erik E Merrill
Animal Control Officer



Fire Department

Gary Ryan, Fire Chief



Chief

Gary Ryan

Deputy Chief

Michael Donoghue

Unit Captains

Henry Houle, Unit 1
Daniel Manley, Unit 2
Kevin O'Brien, Unit 3
Daniel Funaro, Unit 4

Mechanic

Frank Fader

Clerical

Anna Griffin
Jo-Ellen Carkin

FIREFIGHTERS

Joshua Abbott
Robert Albon
William Amundson
William Bacon
Gary Baker
Michael Ducharme
Jesse Foster
Robert Gardner
Nicholas Hamilton
Casey Phelan
Chhunly Prak
John Reid
John Robinson
David Houle

George Ryan
William Bennett
Ryan Houle
Michelle Sacco
Edward Boisseau
William
Keohane William
Schellbach
Evan Boudreau
Donald Kohl
Gregory Segnini
Christopher Brothers
Keith Lindsay
Timothy Shanahan
Michael Brothers
David Maher
Kevin Sheehy
Thomas Brothers
Michael Maher
Gregory Sparks
Erik Byam
Leo Manley
Jason Turner
Jeffrey Cancelli
Patrick McGarry
Joshua Turner
Edward Casey
Timothy McNiff
Daniel Ubele
Michael Chiasson
Andrew Micu
Garrett Walsh
Kevin Clarke
Jason Moody
Michael Young
Daniel Corey
Michael Nelson
Patrick Daley
Donald Peterson





Fire Department



First and foremost I would like to thank the residents of Chelmsford for always supporting the Chelmsford Fire Department.

This past year we were able to purchase our 2017 Pierce truck which will become our E2. Deputy Donoghue along with several others have been working to fit the new pumper with the equipment that is needed every day such as a halligan, pick axe, extinguishers, water rescue kit, CO meters, spare S.C.B.A. bottles, portable lights, rope bag, portable jaws/cribbing, bolt cutters, pike poles, shovels, lock out kit, hose, connections and the medical bags. Training is taking place and the new engine will be ready for service.

This past year we experienced an approximate 2% increase between all categories in our call log. On July 3, 2016, Chelmsford was impacted with a large brush fire along Route 3. Shortly after returning to town from rendering mutual aid to the City of Lowell, the CFD responded to the Southbound lanes where the fire burned 11.5 acres along the backside of houses and the highway. Crews from Billerica, Dunstable, Littleton, Lowell, Nashua, Tyngsboro, Westford and the State had to respond with tanker trucks. We are very lucky no homes were destroyed as the fire crept closer to the residential neighborhood however, 5 sheds were destroyed and a firefighter experienced an injury.



Fire Department

January 19, 2017 approximately 3 a.m. the department responded to a train derailment in the area of School Street and Meadowbrook Road. The train was hauling 66 cars when 4 of those jumped the track. Crews worked to contain any leaks from the accident. Since this accident we now having training for such incidents like this for future issues.





Fire Department

CALL HISTORY

YEAR	2013	2014	2015	2016	2017
BUILDING FIRES	23	24	34	29	29
MEDICAL AID	3049	3654	3768	3990	4304
AUTO FIRES	11	12	19	10	15
OUTSIDE FIRES	2	54	48	73	91
MUTUAL AID	28	24	50	46	45
INVESTIGATION	349	580	773	1122	1023
OTHER CALLS	3323	2765	3207	2101	2064
TOTALS	6785	7113	7899	7371	7571



Frederick H. Reid

February 25, 2017: Frederick H. Reid, Retired Chief of the Chelmsford Fire Department, passed away peacefully at the age of 89 years old. Fred became a permanent member of the Chelmsford Fire Department in 1955. Prior to his appointment, Fred served for a number of years as a volunteer fireman. In 1964, Fred was promoted to Fire Chief, a position he proudly served for 21 years until his retirement. He was a member of the Fire Chiefs Association of Massachusetts, as well as the International Association of Fire Chiefs and throughout his career made several trips throughout the country to fire chief conventions. During his tenure as Chief, Fred also served the state on various boards for fire prevention. After his retirement from the fire department, Fred continued to serve the town as the center water commissioner.



Dennis J. Vargeletis

Dennis J. Vargeletis, 81, a longtime Chelmsford resident, passed away peacefully on Friday April 7, 2017. Dennis was a firefighter for the Town of Chelmsford, for 28 years until his retirement in 1990.



Emergency Management Agency

Steve Maffetone, Director



Steve Maffetone – Director
Paul Eriksen – Assistant Director
John E. Abbott Nick Parlee
Mike Curran Bill Ohm
Rick Russo John Villare

The Office of Emergency Management has had a busy fiscal year 2017 monitoring the potential impacts to Chelmsford this past year. Chelmsford Emergency Management Agency (CEMA) worked closely with the Police and Fire Departments in preparations for the July 4th celebration. CEMA was successful in receiving Federal Emergency Management Performance Grants purchasing communications and technology equipment for the Police and Fire departments.

Chelmsford Emergency Management asks all residents to be prepared and be informed. As we have experienced in the past with a variety of storms, accompanying strong winds have the capability to topple utility poles and trees, as well as snap tree limbs causing them to fall on power lines and disrupt electrical service. It is important to plan for prolonged power outages and learn the practical steps you can take to keep your family safe.

While power is often restored in a reasonably short time, history has shown that more destructive hurricanes and winter storms can cause prolonged power outages because restoration is hindered by multiple downed trees

and wires, debris blocking roads, and flooding that limits the utility companies' ability to address issues. Visit <https://www.nationalgridus.com/MA-Home/Storms-Outages/Outage-Map> or download National Grid Outage Map to your Smart Phone or portable device to receive live updates on your outage.

MEMA offers the following tips for preparing for, and dealing with a longer term power outage:

Check flashlights and portable radios to ensure that they are working.

A radio is an important source of weather and emergency information during a storm.

Flashlights are safest for lighting, unlike candles which can be a fire hazard.

Fully charge your cell phone, laptop, and any other devices before the storm.

Ensure that you have extra batteries as part of your family's emergency kit.

If you own a car, purchase a car phone charger so that you can charge your phone if you lose power at your home.

Download the *Massachusetts Alerts* free app to your smartphone to receive important weather alerts and messages from MEMA.

Consider purchasing a generator to provide power during an outage. Follow the manufacturer's instructions and guidelines when using a generator.

Always use outdoors, away from windows and doors. Carbon Monoxide fumes are odorless and can quickly accumulate indoors.

Never try to power the house wiring by plugging the generator directly into household wiring, a practice known as "backfeeding." This is extremely dangerous and presents an electrocution risk to utility workers and neighbors



Emergency Management Agency

served by the same utility transformer. It also bypasses some of the built-in household circuit protection devices.

Don't get overheated. If the power goes out when it is hot outside, stay in the lowest level of your home where it will be coolest, put on light-weight, light-colored clothing, and drink lots of water. Remember to give your pets and/or service animal's fresh, cool water; and if you need it, see if your community has "cooling centers" or shelters open.

Do not call 9-1-1 to report your power outage or to ask for information; use 9-1-1 only for emergencies. Contact your utility company to report the outage and get restoration information.

Check in on friends, family, and neighbors, particularly those most susceptible to extreme temperatures and power outages such as seniors and those with access and functional needs.

FOOD AND WATER PREPARATION

If you have a water supply that could be affected by a power outage, such as a well-water pump system, fill your bathtub and spare containers with water.

Water in the bathtub should be used for sanitation purposes only, not as drinking water.

Pouring a pail of water from the tub directly into the bowl can flush a toilet.

Set your refrigerator and freezer to their coldest settings (remember to reset them back to normal once power is restored). During an outage, minimize the number of times you open the refrigerator or freezer door.

Food can stay cold in a full refrigerator for up to 24 hours and in a well-packed freezer for 48 hours (24 hours if it is half-packed).

MEDICAL CONSIDERATIONS

Find out about individual assistance that may be available in your community if you need it.

If you have medication that requires refrigeration, check with your pharmacist for guidance on proper storage during an extended outage.

If you use medical equipment in your home that requires electricity, talk to your health care provider about how you can prepare for its use during a power outage. Ensure you have extra batteries for medical equipment and assistive devices.

If you have life-support devices that depend on electricity, contact your local electric company about your power needs for life-support devices (home dialysis, suction, breathing machines, etc.) in advance of an emergency. Some utility companies will put you on a "priority reconnection service" list.

Talk to your equipment suppliers about your power options.

Let the fire department know that you are dependent on life-support devices.

TRAVELING DURING A POWER OUTAGE

Keep the gas tank in your car at least half full because gas stations rely on electricity to power their pumps.

Know where the manual release lever for your electric garage door opener is located and how to operate it. Garage doors can be heavy, so you might need help to lift it.

If a traffic light is out, treat all intersections as a four-way stop.



Emergency Management Agency

SAFE RESTORATION OF POWER AND RECOVERY

In order to protect against possible voltage irregularities that can occur when power is restored, you should unplug all sensitive electronic equipment, including TVs, stereos, microwave ovens, computers, cordless telephones, answering machines and garage door openers.

Leave one light on so that you will know when your power returns.

Be extra cautious if you go outside to inspect for damage after a storm. Downed or hanging electrical wires can be hidden by trees or debris. Never attempt to touch or moved downed lines. Keep children and pets away from them.

Call your utility company to report any outage-related problem such as downed wires.

Throw away any food that has been exposed to temperatures 40° F (4° C) for 2 or more hours or if it has an unusual odor, color or texture. When in doubt, throw it out!

During emergencies information may be available from a number of sources. It is important to be prepared to get information in several ways since not all methods are used for all emergencies. Some of the primary ways to get information during an emergency include:

- Town of Chelmsford website for the Community Notifications.
- Register on the Code Red system on the Town of Chelmsford website.
- Follow CEM on Facebook at **Chelmsford Emergency Management** and on Twitter at **Chelmsford Mass EM@Chelmsford_EM** for alerts
- Monitor local media (TV and radio).

- Download MEMA's Massachusetts Alerts smartphone app - www.mass.gov/mema
- Follow MEMA's Twitter or Facebook accounts or the social media accounts of a public safety agency in your community.
- Call 2-1-1 for Non-Emergency Assistance. 2-1-1 is the Commonwealth's primary telephone call center during times of emergency and is able to provide information on emergency resources such as shelter locations.
- Visit Be Prepared on the MEMA website for further information - <http://www.mass.gov/eopss/agencies/mema/be-prepared/>

Thank you to the members of the Chelmsford Emergency Management Agency for all of their hard work and dedication over the past year. I would also like to thank Town Manager Paul Cohen, the Board of Selectman, and all of the Town Departments for their support.

For additional information contact me at **EmergencyManagement@TownofChelmsford.us**

**Respectively submitted,
Steve Maffetone - Director**





Department of Public Works

Gary Persichetti, Director



The Department of Public Works (DPW) consists of seven Divisions (Engineering, Facilities, Highway, Parks, Public Buildings, Recycling, and Sewer).

Most DPW Divisions are located at 9 Alpha Road with the exception of the Highway Division mechanics who continue their operation at Richardson Road and the Facilities maintenance shop which is located behind the High School.

The Town hired Weston & Sampson Engineering to manage the Alpha Road Renovation project which will allow for the relocation of the Highway mechanics to Alpha Road allowing for a more efficient operation of the DPW

ENGINEERING DIVISION

The Engineering Division provides technical support to many Town departments and committees, including the Planning Board, Conservation Commission, Town Manager, Board of Selectmen, Assessors Department, Town Clerk, and Sewer Division. Additionally, the engineers design and provide construction layout and inspections for several projects constructed by the Highway Division.

The engineers provided design, layout, grades, technical assistance, and inspections for the following projects:

Various roadway resurfacing and improvement projects by the DPW – Highway Division

Oak Hill Conservation land parking lot and trail construction

Acton Road sidewalk and roadway improvements

Improvements at the East School playground and softball field

Sidewalk and crosswalk improvements in Central Square

The engineers provided site plan reviews and/or inspections on the following projects:

276 Mill Road Comprehensive Permit

267 Littleton Road Comprehensive permit

1 Ward Way Site Plan

191-195 Princeton Street Site Plan

59 Parkhurst Road Site Plan

7 Progress Ave Site Plan

39 Chelmsford Street Site Plan

11 Cushing Place Site Plan

12 Kidder Road Site Plan

11 Independence Drive Site Plan Modifications

Alyssa Way Subdivision off Riverneck Road

44 Westford Street Subdivision

26 Wildwood Street Subdivision

Modular Classrooms at the Byam, Center, South Row and Harrington Schools

Ongoing projects consist of:

- Scanning of road layouts and as-builts, mainline sewer record as-builts, property sewer connections and Municipal building plans to build an on-line database of all plans. We are organizing (by address) all



Department of Public Works

scanned plans utilizing seniors from the tax work off program.

- Building and updating sewerage and drainage base maps for GIS use. Utilized a grant to hire a consultant to complete the sewer system mapping. The Engineering division maintains a system for Municipal employees to access plans and other information from the field with an online app for GIS.
- Have begun working with design engineers for intersection improvements at the Billerica Road/Riverneck Road and Concord Road/Boston Road/Parker Road intersections. These projects will be placed in MassDOT's Transportation Improvement Project cycle and will have roadway, pedestrian and drainage improvements. Both projects are at the 25% design stage and are moving forward.
- Provided technical assistance for the Merrimack Riverbank reconstruction near Willamsburg/Wellman Ave. Currently working with consulting engineers per the awarded FEMA grant for the restoration of approximately 4200 feet of riverbank. The project is currently in the Local, State and Federal permitting stage.
- Complete Streets Policy: adopted by the Board of Selectmen in January 2017. Utilized MassDOT technical assistance funds to develop a Complete Streets prioritization plan to analyze existing infrastructure and future needs. Applied for and received MassDOT Complete Streets funding totaling \$328,000 for sidewalk reconstruction on Billerica Road, new sidewalks on Richardson Road and crosswalk improvements at North Road and Parkhurst Road.
- Developed a Stormwater Utility in anticipation of new EPA Stormwater Phase 2 requirements. The utility was developed as an enterprise fund to be a separate division within the DPW. The Utility was approved at the Annual Town Meeting in April of 2017.

Implementation of the Utility is currently on hold as the new regulations from the EPA are being challenged.

- Developed a 5 year plan to process and accept the unaccepted streets within the Town. By accepting the streets, additional funding can be received from the MassDOT Chapter 90 reimbursement program.
- Assisted consulting engineers with the design of the mechanics garage at the DPW location (9 Alpha Road).
- Freeman Lake dam: continued compliance activities with the Office of Dam safety. The dam has been inspected and has an ongoing maintenance plan.
- Assisted the Roberts Field Improvement Committee.
- Worked with the Finance office and Planning Board to close out various passbook accounts.
- Updated the pavement management program.
- Reviewed, inspected and coordinated tree work within Town roadways.
- Prepared and recorded various documents for drainage easements and conservation notices of intent.
- Worked with consulting engineers on the design and construction of the Progress Ave pump station upgrade.
- Worked with MassDOT on Bridge improvements on Hunt Road, Gorham Street and North Road.
- Member of the NMCOC Regional Stormwater Collaborative.
- The engineering staff also assists residents with requests on an as-needed basis (i.e., providing maps, drainage expertise, and performing tree inspections).



Department of Public Works

Stormwater Management Program

Christina Papadopoulos, P.E., Town Engineer, oversees the Stormwater Management Program. The Town of Chelmsford is required to maintain compliance (managing the runoff from rain storms and snow melt) with the EPA Phase II National Pollutant Discharge Elimination System (NPDES) permit. This permit controls water pollution by regulating the point sources that discharge pollutants into our water systems. The control measures in place are as follows:

- Student education and outreach: Presented stormwater lesson plans to all fifth grade students. The lessons included information on stormwater pollution, watersheds, and a demonstration of the Enviroscope Model.
- Public education, involvement, and participation: Organized a storm drain stenciling program. Stencils read -- "Dump no waste, Drains to Wetland".
- Reviewed Construction Site plans to assure that they met the standard erosion and sedimentation protection requirements. Proposed projects are reviewed for compliance with the MA Stormwater Standards. All redevelopment designs must show improvements to water quality runoff.
- Post construction stormwater runoff control: Design engineers are required to submit as-built drawings and letters certifying construction has been conducted in accordance with the plans. Follow-up inspections conducted by DPW staff ensure that facilities are working as proposed.
- Good housekeeping in municipal operations: All public streets, sidewalks and municipal parking lots were swept utilizing town owned and operated equipment. All storm drains were cleaned by a private contractor.
- Utilized grant monies from MIIA to enhance our online utility application: This "app" allows all DPW staff mobile access to online drain and sewer information. In the event of a

sewer back-up, flood, pump overflow or other emergency, the DPW staff can put a mobile action plan in place. The drain and sewer features are also available for the public to view on the Town's online GIS map.

- Utilized UMass Lowell interns to complete the drainage maps and perform outfall inspections.
- In anticipation of the need to comply with the EPA's additional requirements of the Massachusetts Small Municipal Separate Storm Sewer Systems (MS4) General Permit, extensive effort was put forth to develop a budget/plan for implementation. Compliance/implementation was due to begin July 1, 2017. This budget/plan was presented to Town Meeting in Spring, 2017. Town Meeting members approved an amended budget at that time. The EPA later announced the postponement of the July 1, 2017 compliance date for MS4 General Permits to July 1, 2018. As a result, the approved budget/plan has been put on hold.

PUBLIC FACILITIES

The Division of Public Facilities oversees the operation and maintenance of all public schools and public buildings in Town. The objective is to manage a responsive, well planned and cost effective maintenance operation. The Division provides in-house services staffed by the Facilities Maintenance Shop including electrical, plumbing, carpentry, small engine repair, and general maintenance.

In addition to the above activities, the Public Facilities Division staff is responsible for the maintenance and repair of all Town owned streetlights. The staff also maintains all recreational fields, public and school playgrounds and school athletic fields – natural and artificial turf. Department personnel mow 80 acres which include recreational fields and athletic fields. They collect rubbish at parks and playgrounds, weed, edge, and mulch. During the winter



Public Works

months, they provide snow removal at the schools and public buildings.

In addition to the day-to-day activities, the Director of Public Facilities is responsible for developing the capital improvement program for all public buildings and schools. The Facilities Manager also oversees the maintenance of HVAC services which are currently outsourced.

Capital Projects Completed/In-process in FY17

Asbestos Removal – ongoing removal of asbestos at all schools.

Fire Alarm Upgrade – upgraded fire alarms at all schools.

South Row – updated/replaced all doors and hardware

Town Offices – assisted the outside Engineering Firm (Weston & Sampson) with the specifics required to renovate the Gym and restrooms.

Byam School – assisted the outside Engineering Firm (Weston & Sampson) with the specifics required to renovate the restrooms.

Playground Projects Completed in FY17

In addition to the regular maintenance that takes place at the playgrounds the following projects were overseen and completed by the Playground Coordinator:

- East Chelmsford Harmony Park Phase 3: completed construction of the multi-court giving residents a place to play basketball and deck hockey.
- Mulch: Added/spread over 400 yards of mulch at 7 school playgrounds and 6 public playgrounds.
- Began construction of the new playground at the Harrington School.
- Added a tire swing at Heart Pond.

Energy Management

The primary activities of the Energy Manager included:

Identified and implemented energy saving projects through Grant Applications/Awards.
Monitored the Energy Management System
Tracked energy usage
Tracked savings from the Energy Saving Performance Contract, and performed other energy related duties which involves working with a wide range of staff members as well as the HVAC Contractor to resolve issues.

Notable grant award:

2016 DOER Green Communities Competitive Grant for \$247,915. The Competitive Grant's scope provided high bay LED lights for gymnasiums, cafeterias and other areas in all eight Chelmsford Public Schools as well as some areas at the DPW. In addition to that, the Competitive Grant allowed the Town to add more DDC Controls to the heating and air conditioning systems at Center School and McCarthy. Finally, McCarthy and Chelmsford High School received additional air sealing and insulation in some locations, which combined with the DDC controls, will continue to lower energy use and costs. The estimated annual savings from these projects are 177,811 kWh, 6,484 therms, and \$32,737.

Other notable projects:

2016 DOER Municipal Energy Technical Assistance Grant – The Town received a grant of up to \$12,500 for technical assistance in the form of a feasibility study to install a solar hot water system at the South Fire Station. The RFP will be released in the second quarter of FY18.

DOER Green Communities High Efficiency Lighting Project – DOER's 4th phase for the High Efficiency Lighting Project provided free LED 2 and 4 pin CFL replacement bulbs. Over 800 bulbs were converted to LED free of charge and are expected to save over \$4,000 in electricity costs annually.

Energy Conservation Committee

The Energy Conservation Committee continued on its mission of reducing energy consumption in Chelmsford to reduce greenhouse gas



emissions and provide financial benefits. The Energy Conservation Committee was pivotal in soliciting and implementing the Energy Saving Performance Contract (ESPC) with Johnson Controls. August 31st, 2016 marked the end of Year 1 of the ESPC and the Town was provided the results of the Measurement and Verification process. In total, the Town saved \$731,970 from the Energy Conservation Measurements implemented by the ESPC. This is a surplus of \$38,028 from the guaranteed projected savings of \$693,942. The Year 1 energy savings totaled 3,956 MWh and 8,245 therms. The Town's solar PV arrays made up the majority of the electric savings by producing 2,626 MWh in total. The Energy Conservation Committee provides advice and expertise to the Facilities Manager and the Energy Manager regarding energy grants and projects. The ECC has done preliminary

HIGHWAY DIVISION

The Highway Division is responsible for the upkeep and improvement of all streets, culverts, catch basins and manholes, street signs, traffic markings (all lines/crosswalks), traffic signs and traffic signals. They are also responsible for all street sweeping and roadside mowing/cutting of brush. There are approximately 230 miles of roadway under their jurisdiction.

New projects this year included:

Road Construction

Misc. Hot top: at various locations for caps, berms for washouts and other hot top needs
Repaired or replaced a total of 73 catch basins/manholes.

Cleaned numerous culvert pipes of debris accumulated due to beavers and silt build up and storm debris.

Installed 1,500 feet of berm at various locations. Worked with contractor to clean approximately 4,500 catch basins throughout town.

Conservation

Oakhill: Built Parking lot; finished walkway to trail and slope; removed trees along trail leading to bridge; installed wall and walking bridge over stream

Dog Park

Installed Dog toys / equipment; constructed new fence around additional parking lot

Heart Pond

Installed underground electrical lines, trimmed trees, installed playground equipment, hydro-seed and graded parking lot

Bike Path

Removed trees, cut brush, cleaned up graffiti, picked up trash and swept path

Miscellaneous

Maintained parking areas at the Soccer and Softball fields

Built dumpster pads at golf course, Center school, and Parker School.

Varney Playground

Removed old playground equipment

Chelmsford Community Garden

Planted trees, installed picnic tables, light posts, and granite sign post

North Chelmsford Vinyl Square

Installed parking sign at mini parking lot

Chapter 90 Roads – Grinding, Drainage Improvements, Leveling and Paving:

Ground and leveled the following roads: Beech; Julio; Vincent; Locke; Grandview; Arbor & Ash; School; Meadowbrook; Lovett; Pine; Frederick; Putnam; Omni; Wightman; Donna; Janet; Temi; Linwood; Craig; and Nadine

Ground and leveled Acton Road (Robin Hill to Town Line); Spaulding (Old Westford Road to Gristone);

Acton Road Construction

Performed drainage improvements, installed cross walks, finished pavement, loamed and seeded

Adams Library and Roberts Field

Removed trees; trimmed brush; and cleared leaves



Public Works

Fire Department

Removed trees and limbs at Engine 4
Re-graded parking lot – Engine 4
Installed Dumpster - Engine 3

Freeman Lake

Maintained Dam area
Maintained all traffic control signals

High School

Repaired major potholes
Installed underground electrical conduit and paved trench

Additional Projects:

Replaced or installed street signs using new town format where missing or when road reconstruction was completed.
Installed numerous granite posts on town commons.
Assisted the Recycling Coordinator at all Recycling Events (i.e., Hazardous Waste Days, Brush Drop Off, etc.).
Assisted the Town Clerk with elections.
Assisted the Animal Control Officer as needed.
Assisted the Parade Committee on the July 4th Parade.
Assisted with adding and grading sand at Heart Pond and Freeman Lake beaches.
Assisted with numerous Eagle Scout projects.

Winter plowing operations were managed by Highway Division personnel, assisted by the Engineering Division, Parks Division, Cemetery Division, Sewer Division and Facilities Division. All divisions/contractors did a great job plowing/sanding with snowfall accumulation or 32.5 inches this past winter. The staff maintains all plowing equipment as well as supervises 40 subcontractors during snow operations.

The Highway Division Departmental Assistant handles all administrative tasks associated with the Highway Division as well as the Facilities Division. Day-to-day tasks include answering/addressing numerous calls/issues (at the DPW Facility, by phone, email, and SeeClickFix); maintaining numerous logs to assist with tracking the progress of Highway related requests, and processing numerous Street Opening Permits. During the Winter months, she assists the

Highway Division with snow & ice operations (answering phones, acting as the point of contact at the DPW Facility). She is also involved with the management of the Capital Projects associated with the Facilities Division.

PARKS DIVISION

The Parks Division maintains all traffic islands and commons in Town as well as the DPW Building. The grounds are groomed each Spring and prepared for heavy use during the year. This Division also prepares the Town Common for the annual Fourth of July celebration as well as the cleanup and restoration of damaged areas resulting from an abundance of activities throughout the year. Staff members also assist with plowing during the Winter.

PUBLIC BUILDINGS DIVISION

We continue to employ two part-time Building Attendants (evenings) to assist with various building maintenance needs (painting, carpentry, and repairs) at the Town Offices as well as opening and closing as needed.

The Town has contracted with a new cleaning company for use at the Town Offices as well as the DPW Facility at Alpha Road. Advanced Maintenance Solutions has been selected for use in FY18. The Building Attendants supervise the contractor during their daily cleaning. They also help out with plowing during the Winter.

RECYCLING AND SOLID WASTE DIVISION

The Office of Recycling and Solid Waste Coordinator works to provide high quality trash and recycling services to the residents of Chelmsford. The Coordinator works to keep trash tonnage to a minimum while encouraging recycling, assuring that our solid waste and recycling programs comply with state waste bans, local bylaws and other relevant requirements. In addition, the Coordinator assists residents with issues/inquiries related to recycling and solid waste, educates residents regarding the importance of recycling, reuse and donation options, and other waste reduction programs while also monitoring the Town's waste and recycling contractor's tonnage and cost activity. Republic Services is our current Trash Contractor. Trash is picked up weekly and



transported to Covanta Haverhill for disposal. Waste Management is our recycling Contractor. Recycling is picked up biweekly and transported to their facility in Billerica where it is separated into commodities and then sold. Our weekly trash and biweekly recycling pick up average 750,000 stop per year.

Solid Waste and Recycling tonnage: In FY2017, Chelmsford trash tonnage totaled 11,202 tons an approximate 150 ton reduction from the previous year. The recycle tonnage totaled 3,885 approximately the same tonnage from the previous year.

Electronics/appliances/tires: Republic Services continued doing a for-fee pick-up of electronics, appliances and tires.

Drop-offs: Chelmsford held two brush drop-offs and one household hazardous waste drop-off in FY17. The brush drop-offs were held at Community Tree, staffed by Town employees and volunteers. Together, these events served over 200 loads. The hazardous waste event was staffed by Board of Health personnel and volunteers. Residents who were unable to attend this event had the option of using the Minuteman Household Products Facility in Lexington. Ninety-five residents registered through the Recycling Office to use this facility.

Mercury programs: The Recycling Office operates the Town's mercury abatement programs (to keep mercury out of the trash), funded by our combustion facility Covanta Haverhill. This program includes the collection of fluorescent light bulbs, thermometer exchanges, thermostats and button cell batteries. During the year, many thermometers, thermostats and blood pressure units as well as elemental mercury were recycled.

Cell phone & rechargeable battery recycling: Cell phones (along with their batteries and accessories) are collected for recycling at the Chelmsford Town Offices. In FY17 we recycled approximately 350 cell phones and 600 pounds of rechargeable batteries.

SEWER DIVISION

The daily activities of the Sewer Division Operations staff includes: preventative maintenance and repair of 41 pump stations, 2 metering stations, and approximately 190 miles of sewer gravity mains, force mains and low pressure lines. In addition to the preventative maintenance tasks, the Operations Staff performs inspections, snow removal at the pump stations, mark outs, and odor control. The Division Staff also oversees and performs repairs and maintenance on all the Town's backup generators at the schools, police, fire and Town offices. In addition, the Staff assists the Highway Division with snow removal activities and other Divisions as needed.

Major projects completed this year:

- Progress Ave Pump Station Upgrade – 80% complete
- Replaced or rebuilt pumps, valves and generators at over 22 pump stations.
- Completed upgrade to transducer level controls at 8 pump stations.
- Wet well Clean-out Program: Removed accumulated debris from 36 pump station wet wells.
- SCADA Phase 3 completed. Added 2nd radio repeater at Swain Rd. Upgraded firmware in SCADA radios. Upgraded SCADA base station and remote PLC software and programming.
- Residential Grinder Pump Maintenance: urgent preventative maintenance repairs completed.
- 10-year capital improvement program report completed.
- Western Ave. pump station upgrade design in progress.
- Sewer Use Regulations- Draft completed.

The Departmental Assistant is the primary interface with the public and handles billing (Accounts Receivable), sewer betterments, phone inquiries, concerns and other related matters.



Cemetery Commission

David Boyle, Superintendent



Members:

Valerie P. Shupe, Chairman
Thomas A. St. Germain
Gerald L. Hardy

Cemetery Department Personnel:

David J. Boyle	Superintendent
Patrick Caires	Working Foreman
Jorge De Freitas	Driver/Laborer
Andrew Silva	Driver/ Laborer
MaryAnn Silva	P. T. Clerk
Tom Leahy	Seasonal Laborer

The Cemetery Commission is pleased to report the following accomplishments for Fiscal Year 2017, to the citizens of Chelmsford.

In the Fiscal Year 2017 there were a total of 194 interments, 135 full burials and 59 cremation interments. Cremations accounted for just over 30% of total interments. For FY 2017 there were a total of 72 cemetery lots purchased, of which 48 were pre-need and 24 were at-need. Sixty (60) lot owners participated in the Prepaid Interment Fee Program.

We have continued to improve the Website/ Smart Phone App which works with both Android

and the I-Phone, this year we added another feature to the search with "Cemetery 360" which gives a person the ability to view the area of the cemetery they are searching, with a 360 "Street view" available in all six cemeteries, this feature is equivalent to Google Earth. If you haven't downloaded the app, go to the app store and search for "Chelmsford Cemeteries". Our Facebook page, listed under Chelmsford Cemeteries, is continually updated with information regarding the Towns cemeteries.

Both our app & website give you access to our database of over 19,000 burials and covers all six cemeteries, both are updated daily.

In November of 2016 we began the initial phase of expansion at Pine Ridge Cemetery. With the assistance of Scott Ludwig from the DPW Engineering division the area was surveyed and marked as a result of a contract with an outside contractor. Logging began just prior to Thanksgiving, approximately 7 acres of land was cleared at no cost to the Cemetery or Town. The area was then completely de-stumped. Final plans were completed and we are now soliciting bids for Site development.



Cemetery Commission

In June of this year, the Cemetery completely repaved Pine Ridge Cemetery. This project began in May with the re-claiming, grading and rolling of all the existing asphalt, followed by paving in late June. As of June 30 of 2017, three out of the four active cemeteries have been repaved within the last 10 years.

This winter we plan to offer a Christmas Wreath program, please go to the web site click the link to the Wreath Program, here you'll be able to complete the purchase online. See our web site and our Facebook page for more details.

As in years past and as time allows, we continue our program to safety prune any trees that need attention at the Town's six cemeteries. Once again, this past year Cemetery personnel assisted the DPW in snowplowing operations throughout the winter season.

Please note, beginning the week of November 13, 2017, all Veterans flags will be removed by Cemetery personnel, for the winter season. Flags will once again be placed on all Veterans graves on the third Saturday in May of 2018. If there are any questions please direct them to the Superintendent at dboyle@townofchelmsford.us

Cemetery Lots are available for sale at Pine Ridge Cemetery, Fairview Cemetery, Heart Pond Cemetery and West Chelmsford Cemetery. The Cemetery Commission appreciates our staff's efforts to keep Chelmsford's six public cemeteries well-maintained and attractive burial places.

Please visit the Cemetery web site, cemeteries.townofchelmsford.us or go on the Town's web site townofchelmsford.us and click on the Town Departments link; then to the Cemetery Department link, here you will find all information pertaining to the Cemeteries.

Respectfully submitted,
David J Boyle,
Superintendent of Cemeteries





Permanent Building Committee

David Duane, Eric Johnson, Co-Chairman

The Permanent Building Committee was formed in September 2008 to assist the Town Manager with the development of financial estimates, project design and supervision of construction of municipal building projects.

The Permanent Building Committee shall assist the Town Manager with the supervision of design and construction of municipal building projects, including selecting professional assistants, developing contract documents for feasibility studies, preparing design plans and specifications, and obtaining bids for the construction, remodeling, alteration or renovation, and equipping and furnishing of municipal buildings. The Committee shall also assist the Town Manager in the development of a long-term capital plan for municipal buildings, which includes the lease or sale of surplus municipal buildings.

The Committee consists of eight members appointed by the Town Manager, with the approval of the Board of Selectmen, as follows:

David Duane, Co-Chairman
Eric Johnson, Co-Chairman
Gary Persichetti, DPW Director
Tim Powderly
Steve Roberts
Evelyn Thoren
Debra Belden, Recording Clerk

Areas that the Permanent Building Committee has worked on over the last year include:

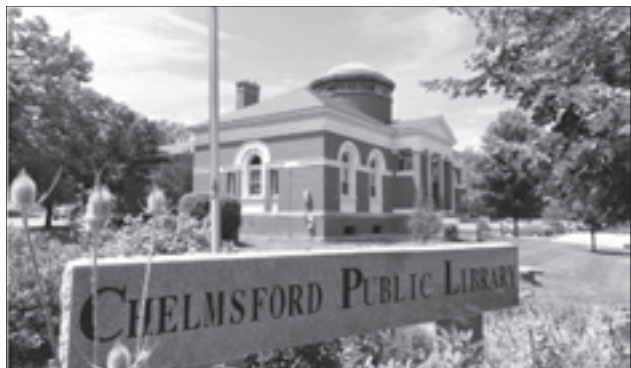
- Chelmsford Public Library 25 Boston Road, renovated existing site and built new carriage house.
- The existing Scoboria house on the library site was demolished

- The Friends of the Library, Trustees, DPW and the Permanent Building Committee teamed to design a new site plan for the property where the Scoboria house was.
- Designed a Carriage House to be placed on the new site.
- Bid the site work and the construction of the Carriage House
- Managed the site work and the construction of the Carriage House.
- Chelmsford School Modular Full Day Kindergarten:
- Chelmsford is implementing Full Day Kindergarten in September 2017.
- Due to space constraints, Kindergarten required the purchase and installation of modular classrooms.
- Modular classrooms were needed at Center, Byam, Harrington and South Row Schools.
- Teaming with the Superintendent of Schools, designed the locations on each site and,
- Designed the site plans for each school to accommodate the modular buildings.
- Developed the specifications for the modular buildings.
- Bid the site work and modular buildings.
- Manage the implementation of the site work and modular installation at each school.
- DPW Vehicle Maintenance Renovations.
- Planned renovations to the DPW building at Alpha Road would allow vehicle maintenance to be consolidated into one building. Today split between Alpha Road and Richardson Rd.
- PBC worked with engineers and DPW to create the design and bid packages to renovate existing space in the Alpha Road DPW for vehicle maintenance.
- Bid the subs and general contractors.
- Awaiting results



Chelmsford Public Library

Becky Herrmann, Library Director



You're braver than you believe, stronger than you seem, and smarter than you think.

– AA Milne, Winnie-the-Pooh

Library FY17 Activity At-A-Glance	
Library Card Holders	28,603
Library Visitors	268,903
Library Programs	804
Program Attendance	22,088
Kids in Summer Reading	1,332
Materials Circulated	414,357
Econtent Uses	69,336
Reference Questions	42,451

Each year, when putting together the town report article, the library staff reflects on what we have accomplished and what themes were prevalent over the year. The unifying theme for FY2017 was "Stronger" – we gained strength in services, collections, technology, staffing, programs, and in our relationship to the community. Here are ways that we flexed our collective muscles and enriched our contributions to the town.

Children's Services:

One of the highlights of the year was an appearance by Captain America who reminded us that we are all superheroes in our own way. Over 50 children came to listen to the first Avenger's storytime and have their photo taken with a real live superhero! A surprise appearance by Captain America's friend and fellow Avenger Thor added to the excitement.





Chelmsford Public Library

Programming in the Children's Department has also seen the addition of yoga programs, helping our community's children become stronger both physically and mentally!

The sense of community in the Children's Room has grown too – programs such as our live butterfly release helped us forge stronger connections with children and families who took great interest, engaging with the librarians to learn more about the cycle of life.

Our Summer Reading Program had a sports theme for FY17 and we worked on building stronger bodies and stronger minds. We had 1300+ children sign up for the program and over 1000 reading logs were turned in – (doubling the goal of 500 logs) and surpassing our reading goal. In recognition of meeting that goal, the Friends of the Library made a charitable donation to the Special Olympics, which seemed apropos of the theme "On Your Mark, Get Set, Read!"

Teen Services

Our Volunteer Program for teens is going strong. It has grown threefold since last year, and we now have over 90 active volunteers working to encourage imagination and fun in our children's and teen programs. Not only do they help with regular programming like Dads & Donuts and Lego Club, but they have also served as judges in our teen programs, built the library's Fourth of July parade float, and even planned and oversaw two parties for around 75 children and their families! In FY17, we also trained 40 new Teen Shelf Readers who work in all areas of the library to keep our collection neat and organized.

In February, we kicked off a season of transformation for teen programming. We began hosting a monthly Make-it! Club both at MacKay and at the Main Library. At the Make it! Club teens have the opportunity to channel their creativity toward making a craft or dessert. Some of the highlights have included making candles from recycled crayons, creating mint chocolate lotion bars for Mother's Day, and making fruit-flavored candy from scratch.

During spring vacation week, we offered a Candy Craft competition that challenged teens to use candy and craft supplies to make an artistic creation that would wow our teen judges. With over 40 teens in attendance creating everything from a Peep wedding to a skyscraper being scaled by Peep King Kong, this event was a smashing success!

Reader Services and Collections:

Our One Book Chelmsford reading program was very robust this year. We were fortunate to have Jeff Bauman, Chelmsford native and hometown boy, share his experiences of the Boston Marathon bombing, its aftermath and the effect all of this had on his life. Our reading program and all the One Book events and activities focused on Jeff's deeply personal memoir *Stronger*. While we read, many of us were struck by how many familiar places he referred to - it was easy for us to make it our story too, because it happened in our neighborhood and our back yards. It hit close to home and strengthened our shared community ties.





Chelmsford Public Library



Our collections were made stronger with new materials and new formats such as

Experience Bags - We've gathered together books, movies, DVDs, even video games around a certain theme and packaged them up in a tote to create an Experience.

Binge Boxes - These boxes contain six DVDs related to a single theme - 80s movies, Boston movies, chick flicks, etc. ready for your marathon watching.

Reference and Information Services

We strengthened our database collection by adding Global Road Warrior, providing Chelmsford residents, through their library card, a valuable resource containing travel, language, cultural, business, and historical, information on hundreds of countries.

The reference department expanded one-on-one appointments to be more flexible about timing, allowing community members to book a librarian to learn basic computing, for help solving a specific issue, or for one-on-one assistance learning how to use library resources.

We worked with the Chelmsford Historical Society on a photo identification and research project, finding and sharing information about local people and places captured in scanned images of the photos in the Society's collection.

Technology

Our ability to serve our patrons is now stronger with the new Symphony catalog that was implemented this past May. Our new system offers many new features, is much more stable and is very well supported.

We've replaced or upgraded 5 servers this year and worked to make our technology more current and more resilient.

We replaced 20 patron workstations this year and improved our computing services for the public.

We've completed the project to integrate our HVAC systems with the town's controls systems. We're stronger because we can manage our systems better.

Staffing Changes

The Children's Department has become stronger this past year with the additions of Nicole Giroux, Head of Children's Services and Lisa Francine, Reader's Services and Children's Specialist. Nicole was previously the Head of Children's Services in Derry (NH) and also worked in Topsfield, MA. Lisa comes to us from the Fenn School in Concord, MA, bringing her experience connecting boys with books.

We also built up our teen offerings by restoring our Head of Teen Services position to full-time and welcoming Sara Dempster to the staff and to the state - she comes to us from Illinois where she was a Teen Services Librarian in Orland Park.

We also bid a sad farewell to long-time library employees Kathy-Cryan Hicks and Maureen Foley as they headed off to retirement. They will be missed! We restructured and promoted Vickie Turcotte to Assistant Director of Support Services, promoted Supriya Bhat to Circulation Manager, and Jessica FitzHanso to Head of Reader Services.



Chelmsford Public Library

Community Relationships

The Carriage House project was finished and the Marjorie Scoboria Greenway was nearly completed in FY17. The entire project is on track to be complete in FY18. This project has been a joint project between the town, the trustees and the Friends of the Library. In addition, we had many community groups, businesses and individuals who donated to the cause. Our thanks go out to all who have participated. Watch for a donor recognition board to be placed on the Greenway that will list the close to 200 donors who helped out!

Our Winterfest kick-off was our most successful yet with 391 tickets sold and 26 area restaurants/caterers participating. We had music from a Chelmsford band, and drinks from a Chelmsford establishment. It is a great community tradition and we look forward to this gathering every year. Let us know if you would like to help us out with this event. We could use the extra hands!

At Winterfest we also offered mini-escapes, which were very successful. We followed up with this later in the year and created a full-size Edgar Allan Poe themed escape room at the MacKay Library. Our community members had to sharpen their wits, observation skills, and teamwork to solve the puzzles and break into the locked treasure chests.

In summary, we continue to greatly appreciate how the town supports its public library and how well the townspeople use it. In FY17, we had 268,903 visitors to the library, which is close to 1000 visitors per average day we are open. This past year, especially, we recognized that it takes a village to raise a building and a greenway! The teamwork between the town, the Trustees and the Friends, the support of Greenway Donors, along with Marjorie Scoboria's very generous bequest, exemplifiers that we as a community are stronger together.





Chelmsford Board of Library Trustees

Jillian Kenny, Chair



Board of Library Trustees photo, from the top, left to right – Margaret Marshall, Adam Schertzer, Lisa Daigle, bottom row – Sarah Conte, Donna Newcomb, Jillian Kenny – Absent – Andrew Silinsh

Jillian Kenny, Library Chair
 Donna Newcomb, Vice Chair
 Lisa Daigle, Treasurer
 Maggie Marshall, Capital Planning Liaison
 Adam Schertzer, Correspondence Secretary
 Andrew Silinsh
 Sarah Conte

It has been a productive year, with visible results, due to the hard work in the previous year from the Friends of the Library, Permanent Building Committee, library staff, and library trustees. The Greenway, including the Carriage house was a result of generous donations and ongoing fundraising efforts is nearing completion. As the primary focus of the trustees was to get the Greenway up and running, we are happy to report that an official opening is scheduled for September to recognize our generous donors, community members and highlight the new additions ready for use!

Luckily for the trustees, we were able to focus much of our attention on this project, as the regular day-to-day library workings are a well oiled machine led by our director, Becky Herrmann. She and the staff do an excellent job running the library, and coming up with new and exciting programs, which makes our jobs very easy!

We, the trustees, are currently working with Becky to create a strategic plan, that involves current and new ways to continue to make the library a success. Creating an annual giving campaign, assisting the library staff with programming, maintaining a donor database website, and working together with the Friends of the Library are among some of the goals of the trustees for this coming year.



Senior Center - Council on Aging & Elder Services

Debra Siriani, Director of Human Services

"Our society must make it right and possible for old people not to fear the young or be deserted by them, for the test of a civilization is the way it cares for its helpless members"Pearl S. Buck



Council on Aging Board members

July 1, 2016 – June 30, 2017

Len Olenchak, Chair

Paul Der Ananian

Nicholina Biscoff

Fred Brusseau

Alan Fidler

H. Steven Flynn

Robert Hamilton

Run I'Anson

Louise Myers

Anne Smith

M. Dianne Sperry

Mike McTeague, Associate Member



FY17 by the Numbers

Check-in-Count = **41,472** times seniors used our database, though many seniors do not "swipe in."

In Fiscal Year 17 we welcomed an average of **35** new members per month.

Senior Visits to the Center = over **200** each weekday approximately.

Rides from our Transportation Program = over **10,000** rides this fiscal year- over **39%** of our rides are for clients in our Social Day Program.

The Senior Center Nutrition Program served approximately **13,000** meals onsite this past fiscal year, and over **24,000** home-delivered meals.

Senior Population projections = the **60+** age group is projected to be **30%** of Chelmsford's population by the year **2020**. This will mean over **10,000** seniors will live in town.

Population of seniors with dementia in Chelmsford= **13.1%**

We had **261** documented regular volunteers in Fiscal Year 17. This is in addition to our **150** senior tax worker positions places in Departments all over town.





Senior Center - Council on Aging & Elder Services

Our Senior Center continues to innovate and update:

The Fitness Room (added in FY 16) has continued to grow in membership and is now open 2 nights a week to accommodate those seniors who may be working or caregivers during our regular operating hours.

The Friends Café opened in August, and is becoming a popular place for seniors to meet, sit, and chat while enjoying a cup of coffee and a snack.

A new "Soup, Sandwich, and Salad" options in the Cafe have been added on Tuesdays and Thursdays, providing homemade items for members to purchase and eat here or take home.

Social events are increasingly being held in the Café, including our new "Café' Chats" about birding, sports, travel, lifelong learning, and anything else under the sun!

Fiscal Year 17 saw the renovation of our Library, updating the space to provide a welcoming and relaxing space for reading, computer work, or relaxing quietly with a friend.

Volunteers at the Senior Center also created a garden for the birds that has become a highlight of the Social Day program since it sits just outside their window.

Community Partnerships

We have expanded our partnership with UMASS Lowell, continuing our practicum sites for students in the Physical Therapy and Nutrition Programs, and adding opportunities for students from the Music and Nursing Departments. These intergenerational experiences add such enrichment for all involved, and we look forward to many years of this partnership!

The Seniors Helping Seniors program that began in FY 16 with Chowderfest has been expanded with High School Seniors volunteering to help at the Senior Center every half day they have

off from school. High School Seniors also joined with Senior Citizens to present the first Intergenerational Talent Showcase, providing a great afternoon of entertainment for all!



Social Services Coordination, Outreach, and Meals on Wheels

Homebound seniors are a big part of our community, and our Department reaches out to them through our Meals on Wheels Program (now serving an average of 98 seniors per weekday), home visits, RUOK calls, and family support. Many of our volunteer Meals on Wheels drivers are seniors, providing compassion and a smile with every meal.

Protective Services are a crucial component of our Outreach program. We have unfortunately seen an increase in these cases of financial exploitation and physical and emotional neglect and abuse



Senior Center - Council on Aging & Elder Services

in Chelmsford over the past year, demanding more staff time and resources. We work closely with Elder Services of the Merrimack Valley (ESMV) to assist elders at risk. Our supportive environment is often the perfect place to notice changes in an elder day to day, and to offer a non-threatening resolution to the problem at hand. Many situations put elders at risk for homelessness due to the lack of emergency housing available when they need to be removed from an unhealthy environment. Many directors from other towns have been expressing the need for emergency housing solutions at regional meetings.

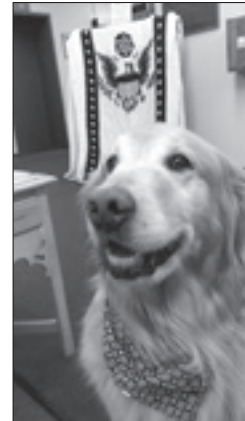
Adult Social Day Program

The Day Program is a vibrant and carefully planned day of activities for those with mild memory loss, social isolation, or other concerns that make supervision necessary. The census is often close to the maximum allowed for the room despite moving to a larger room 2 years ago. Many of the Day Program clients represent ESMV clients from neighboring towns as well as from Chelmsford, as it is a unique and well-respected model in the Merrimack Valley.

Transportation remains a very critical component of the Day Program, as well as the Senior Center; when clients are able to get to the Day Program; many access other programs that the Senior Center has to offer. In these challenging times, it remains not only crucial to be able to reach out to seniors, but to bring them in as well, thereby potentially averting crisis situations that do result all too often with seniors who are isolated.

Companion Program

The Companion Program has an average of 16 Companions visiting seniors in their homes to offer respite for their family caregivers. We currently have a Companion Coordinator, Betty Chaput, who does a wonderful job managing the program in less than 19 hours per week, but the need for a full-time Coordinator is a conversation we have often when the requests for assistance outweigh the time she has to manage them.



FY 2017 Chelmsford Senior Center Program Highlights

-Programs included: Middlesex North Registry of Deeds, Eating Well for a Healthy Life, Chelmsford Water District, Trusts and Estate Planning, What to do While Waiting for 911, Positive Aging workshop, How To Prevent UTI Infections, Sadness vs. Depression. Is Grief the Same As Depression?, Virtual Tour of Historic Lowell Cemetery, Senior Circuit Breaker, Boost Your Brain Health By Eating Well, Dental and Denture Care in Older Adults.

-Middlesex District Attorney Marian Ryan presented Keeping Seniors Safe: A Senior Protection Seminar. Panel included Chelmsford Police Chief James M. Spinney, Elder Services of the Merrimack Valley Protective Services and Enterprise Bank.

-Intergenerational events included Intergenerational Talent Showcase, Intergenerational Book Club with Chelmsford High School, Chelmsford High School Senior Prom Fashion Show.

-Fitness Room has over 80 members. Wellness activities included Fitness Room with U Mass Lowell Physical Therapy Students, Walk a Mile challenge, the start of an Indoor Walking Group.

-Theme lunches included: Summer Luau, Labor Day, Corn Day, Apple Fall Fest lunch, Oktoberfest, Turkey Dinner, Holiday Lunch, Chinese New Year,



Senior Center - Council on Aging & Elder Services

Wear Red Day, Valentine's Day, Mardi Gras, St. Patrick's Day, Opening Day, Spring Holiday, Earth Day, Mother's Day, Flag Day, Father's Day and monthly Veterans Breakfast.

-Entertainers at the Center included: Friends of the Senior Center fundraiser "Autumn Afternoon of New England's Best Songsters," McCarthy Sixth Grade Chorus & Orchestra, Senior Singers Holiday & Spring Concerts, Karrie Stang Gotta Dance Showcase, Michael O'Sullivan Irish Performer, Jumpin Juba (supported by a Massachusetts Cultural Council grant).

-Added Rummikub card group, chess instruction and held classes in bow making, card making, flower arrangement and cupcake decorating. Held series of multicultural cooking classes.

-Scheduled health insurance companies for Medicare open enrollment and AARP for free tax preparation for seniors.

The Friends of the Senior Center, Inc.

The Friends of the Senior Center (FOSC) is a non-profit organization with the mission to help improve the wellbeing of the town's seniors by supporting Senior Center programs. They accomplish this mission by conducting many fundraising events and contributing investment earnings to the Council on Aging (COA) Director, who manages contributions to help fund the nutritional program, building & equipment maintenance, the cafe'/deck project, the Veterans Breakfast, the Messenger mailing, the Fitness Center, the annual volunteers' appreciation dinner and many other activities.

In 2016 the FOSC contributed nearly \$70,000 to support the COA.

Thank you to the Friends for your wonderful support!

Challenges for the Future

- Transportation to essential services such as medical appointments and grocery shopping
- Emergency Housing for seniors at risk in unsafe environments
- Growth of senior population; growing need for support of seniors and their family caregivers





Board of Health

Richard Day, Director



Board Members:

- Nicholas H. Parlee, Chairman
- Annmarie Roark, Vice Chairman
- Eric P. Kaplan, MD, Clerk



Staff:

- Richard Day, Public Health Director
- Sue Rosa, BSN, RN, Deputy Director/Manager of Healthcare Services
- Kerry Sorrentino, BSN, MSN, Public Health Nurse
- Mark Masiello, Environmental Health Inspector
- Amanda Glaser, Health Educator
- Carole McCaul, Department Assistant

Numerous Services and Programs Offered

Septage and Wastewater Abatement Program

In Fiscal Year 2016-2017 the Septage and Wastewater Abatement Program continued its efforts to clean up our waterways.

The Board of Health, with the completion of a central sewer system in Chelmsford is continuing its enforcement activities to insure compliance with local by-laws which will insure a safe water supply.

Dye testing and water sampling will continue until all properties are connected to the sewer as required by Town By-Laws.

Permitting and Inspectional Services

During FY 2016-2017 income for various services and permits was collected for over 743 inspections of restaurants, retail food stores, farmer's market vendors, mobile food vendors, day care centers, dumpsters, Lodging Houses, rental housing units, public schools, recreational camps, swimming pools, bathing beaches, tanning facilities, beaver complaints, and special town events. Food Plan Reviews, food establishment complaints and lead determinations are provided by the Board of Health, Environmental Health Inspector.





Board of Health

July 2016 - June 30, 2017

Hazardous Materials and Industrial Wastewater Program

Richard J. Day, Public Health Director, was reappointed Hazardous Materials Coordinator and Municipal Coordinator to enforce the "Right-To-Know" law for Chelmsford. The Board of Health/Solid Waste held one Household Hazardous Waste Collection Day this year on April 29, 2017. This program has consistently collected significant volumes of hazardous waste.

West Nile/ EEE Virus /Mosquito Surveillance/ Control Program

The Board of Health does aerial larvaciding of our large wetland areas every spring. This is done in coordination with the Central Massachusetts Mosquito Control Project (CMMCP) activities. Mosquito pool collections and testing are performed routinely to monitor virus activity in the town. www.cmmcp.org The Town did have a mosquito pool test positive for WNV in August of 2016 and coordinated with CMMCP to have the affected area in town sprayed for prevention purposes.

Deputy Director/Manager of Healthcare Services, Public Health Nurse, Health Educator :

William James College Freedman Center formerly called MSPP INTERFACE

Wondering about....

MENTAL HEALTH SERVICES?

The **INTERFACE Community Resource & Referral HELPLINE** became available to parents and community members in Chelmsford beginning July 2011, to assist in finding appropriate mental health services for children, families and adults. Callers are provided professional, personalized counseling referrals matched for location, specialty and insurance or fee requirements. The HELPLINE is available Monday-Friday from 9AM-5PM at 1-888-244-6843 ext. 1411 or 617-332-3666 ext. 1411.

INTERFACE, an initiative out of William James College Freedman Center formerly called The Massachusetts School of Professional Psychology,

works to improve the integration of mental health services within schools and community agencies and to improve access to these services for individuals.

On the INTERFACE Web site, interface.williamjames.edu, individuals can find information related to mental health questions and services for children, families and adults, including a calendar of community trainings and events.

Funding for this service is generously provided by the Town of Chelmsford, the Chelmsford School Department, and the Chelmsford Board of Health.

From July 1, 2016 – June 30, 2017, 72 residents of Chelmsford have utilized this resource (60 were children (0-17) and 12 were adults (18+). Since its inception in 2011, over 500 residents have received services through this resource. This service tends to be more utilized for youth and families than adults and older adults. The majority of callers were for the following: 26 seeking help with depression; 27 seeking help for anxiety; 14 for trauma; 19 for family related issues; 18 for both behavioral and social issues; 11 for suicidal ideation; 5 for self-injury; 2 for homicidal ideation, and 12 seeking help for ADHD. Note that these numbers add up to more than 72 residents as some residents will seek help for more than one mental health issue.

As of April 21, 2016 the INTERFACE Referral Service began collecting demographic information on race, ethnicity, income, and employment status. The majority of referrals from this referral period noted their race as White, and their ethnicity as American. The majority of referrals reported annual household incomes of less than \$25,000/year. In regards to employment status, most were students; however, of the adults, most were working either full or part time.

Healthy Chelmsford Coalition: (established in September 2009)

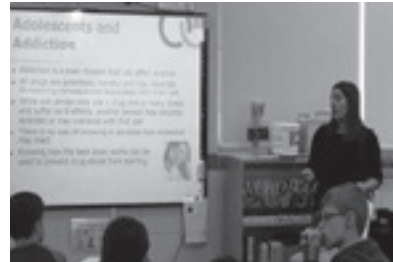
The Healthy Chelmsford Coalition has collaborated with other departments and community partners to provide health promotion and educational programs for the community.



Board of Health

September 25, 2016 approximately 100 people attended the 3rd Annual Overdose Vigil held on the Chelmsford Center Common in remembrance of those who lost their battle with Substance Use and to celebrate those in recovery.

The month of October was designated as "Substance Use Prevention Education Month". Since October is National Substance Use Prevention Month, multiple prevention education programs and activities were provided for all ages within our community.



Amanda Glaser
Health Educator presenting "Brain Drain"

Students who attend Parker Middle School, McCarthy Middle School and Chelmsford High School participated in age appropriate programs related to Substance Use Disorder. *Healthy Futures* presented to grade 5 on "The choices you make now will affect you later". The lessons educated the students on legal/illegal drug use, peer pressure, and refusal/ role-playing skills. *Middlesex Partnership for Youth* presented to grade 6 on "Youth Substance Use", the District Attorney's office educated the students on different types of substances. *Brain Drain* was taught to grade 7 where the students participated in interactive activities where they were educated on the neurobiology of the brain and addiction. Cliff Crosby presented to grade 8 about life skills and choices that will protect them from risky behaviors.

Students in grades 9 & 10 participated in *Be Yourself, Protect What's Next*. As a follow up for all of the programs brought into Chelmsford Public Schools, parents and community members were able to attend *Youth Substance Use: Why it matters, How it has changed & What you can do about it*.

On Sunday, May 14, 2017, local couple, Don & Nancy Patch hosted the 2nd Annual Mother's Day 5K for Opioid Awareness. Over 350 local runners registered for the race and roughly 250 runners/ walkers of all ages braved the rain and cold to complete the 3.1 mile race. A portion of the proceeds was donated to the Board of Health / Healthy Chelmsford to be used for substance use prevention education for the town.



Healthy Chelmsford receives donation check for \$5000 From the Chelmsford Elks and Nancy's Mother's Day Run

Throughout the year, the Board of Health collaborates with the Chelmsford Public Library to put on a monthly "library series" for the residents of Chelmsford on a variety of different topics. During the fall of 2016 through spring of 2017, programs offered included: *Strategies to Help Cope with ADHD, Youth Substance Use: Why it matters, How it has changed & What you can do about it, Pre-Diabetes: What is it* (free blood pressure screenings were also offered), *Eat More, Weigh Less, Heart Health*, and *Understanding Anxiety & Depression in Today's Teens*.

Every year the Board of Health has a Wellness Fair, alternating between a fair for the residents of Chelmsford held at the Chelmsford Senior Center and a fair for students of Chelmsford High School. On Friday, March 31, 2017, all students from Chelmsford High School attended the bi-annual Wellness Fair at Chelmsford High School. The Board of Health collaborated with roughly 25 local vendors who volunteered their time to educate the students on a variety of health related topics; mental health, the importance of a healthy diet, fitness, the dangers of distracted driving, the importance of smoke detectors, the importance of proper skin protection, and demonstrations of CPR/First Aid among other topics.

Board of Health

The Public Health Director, the Public Health Nurse, and the Health Educator are active participants on numerous committees including the High School Drug Task Force; LiveSmart, the School Department's Wellness Committee, Greater Lowell Health Alliance Substance Use Prevention Task Force and Marijuana Subcommittee, Massachusetts Opiate Abuse Prevention Collaborative, Substance Abuse Prevention Collaborative, Massachusetts Association of Public Health Nurses, Mass Health Officers Association, and the Region 3C Emergency Preparedness Coalition.

Unwanted Medication Drop Box:

LET'S KEEP UNUSED PRESCRIPTION MEDICATION OUT OF THE HANDS OF OUR YOUTH AND ANY OTHER OVER THE COUNTER MEDICINE OUT OF OUR WATER AND LANDFILLS!

There is an Unwanted Medication Drop Box located in the Chelmsford Police Station lobby. It is available 24 hours per day. Any unwanted or expired medication (NO LIQUIDS or SHARPS) can be dropped into the slot. Remove medication from the bottle and place it in a sandwich size zip lock baggie. Dispose of the baggie in the slot located at the front of the drop box; no questions asked!

Influenza Vaccine Program

The Board of Health sponsored several flu clinics this past year: 1,103 flu vaccine doses were administered at clinics. The Board of Health also offered seasonal flu vaccine clinics this year for students at both Middle Schools as well as at CHS. The clinics were held during the school day after receiving parental consent. A total of 88 students were immunized in the school based program.



Board of Health

Immunization Program

Forty-six immunizations were administered to adults and students in compliance with the Massachusetts Immunization Laws.

Hypertension Screening Program

Blood pressure screening for residents are held the first Thursday of every month from 9:00 to 12:00 at the Board of Health, Town Offices. Two hundred twenty-five (225) residents attended the screenings this year.

Cholesterol Screening Program

The Public Health Nurse tries to offer cholesterol screenings throughout the year at the Board of Health office in the Town Hall. Appointments are needed and a \$20.00 fee is required. These screenings are advertised in the local newspapers, local cable television and the Town of Chelmsford web page at www.townofchelmsford.us. A total of 13 screenings were done in two clinics.

Emergency Preparedness

There is ongoing recruitment for the Upper Merrimack Valley Medical Reserve Corp, a volunteer organization that is tapped into to obtain volunteers to help out in a disaster situation.

The Board of Health continues to promote emergency preparedness working through the Region 3C Coalition along with the UVMRC (www.UVMRC.org) to educate the public on the importance of being prepared for an emergency. Region 3 Public Health Coalitions have been working for the past year with the Regional Hospitals, Long Term Care Facilities, EMS and Community Health Centers to form a new joint Coalition to deliver a better coordinated service during emergencies.

Health Promotion and Education Programs Coordinated with Other Partners

- Medical Sharps drop-off for town residents held three times per year
- Campaign for a Healthy Heart in February
- Breast Cancer Awareness
- BOH Inspection of all Summer Camps for Children per State requirements.

Communicable Disease Program

The testing of persons exposed to tuberculosis and those persons whose employment requires certification of freedom from disease is one responsibility of the Public Health Nurse. Eight Mantoux (TB) tests were administered to persons as required for pre-employment, college, or to contacts of active cases. This is done in compliance with the Massachusetts Department of Public Health regulations. Home visits and telephone calls are made to families of active and some inactive cases on a periodic basis to insure understanding of the illness and that adequate medical follow-up is achieved. Medical records are kept and updated on residents who have a positive mantoux (TB) test and are receiving medication prophylactically and being followed radiologically at the Lowell Chest Clinic or other chest clinics. When necessary, TB testing is done at places of business if employees are exposed to an active case of TB. Chelmsford had 2 cases of confirmed Latent TB Infection (LTBI), and 1 case of Active TB Infection. For those receiving medication treatment for LTBI the Public Health Nurse follows up to assure medication compliance.

There were a total of 264 communicable disease case reports completed with the four major diseases being Influenza, Lyme disease, Hepatitis C, and Hepatitis B.



Veterans' Services

Regina Jackson, Veterans' Agent

The Chelmsford Veterans' Services Office provides short-term financial assistance to eligible veterans and their families as mandated by Massachusetts General Law Chapter 115. The Chapter 115 program is a public assistance program run by the State. We can assist eligible, needy veterans with a monthly allowable grant and some medical coverage. The amount of assistance depends on the budget standards set by the Commonwealth of Massachusetts Department of Veterans' Service. The State will reimburse Chelmsford for 75% of authorized benefits paid out.

In fiscal year 2017 Chelmsford paid out \$146,824.02 to veterans and widows/ surviving spouses eligible for the Chapter 115 assistance. The benefit is paid out on a monthly basis. We assisted an average of 35 benefit requests per month. The Town will get back \$110,118.00 of that amount. This is the maximum 75% reimbursement allowed by the State. The good news is the amount of Chapter 115 benefits paid out has decreased @20% from the previous year. This is a positive trend reflective of the improved economy. Requests have stabilized and more Veterans are receiving Federal benefits. The Chapter 115 program provides a limited safety net for veterans – while waiting for Federal benefits to be awarded or employment (in some cases).

Federal VA benefits can have a more significant impact for the veteran and the community. The number of veterans eligible for Federal VA benefits is always a small percentage of the total number of veterans in the community. Almost all VA benefits must be applied for – they are not automatic. This office helps any Chelmsford veteran dealing with the VA claims process. The claims may be an initial filing, reopen a disability claim for increase, appeals on denied claims, Hearings with the Regional Office or Hearings before the Board of Veterans Appeals. The VA periodically takes a 'snapshot' of the total amount of Federal Veterans benefits that flow into a community. The latest figures are from February



*Paying tribute on the 241st Marine Corps Birthday.
Veterans: Mark Dupell, David Dubinsky*

2014. The amount of Federal VA money that flows annually into Chelmsford is \$1,129,668.00 as disbursed to over 449 Veterans and beneficiaries living in Chelmsford. This data has not been updated this year.

This office also processes applications for State Veterans' Bonuses and Annuities. We are also working closely with the Chelmsford Housing Authority to address the housing needs of our veterans and to implement the VASH housing voucher program in conjunction with Bedford VA Medical Center. There have been several exciting regional and local housing opportunities open for our Homeless Veteran population. We work with the Assessor's office to identify eligible veteran homeowners for the State veteran tax exemption.



Veterans' Services

Our office coordinates the Chelmsford Veterans Day Observance, which is always held at Veterans' Memorial Park on the 11th of November at 11:00AM (11/11 at 11). All are welcome! We also help coordinate the Memorial Day Parade, which is on Monday (Memorial Day) at 10: am. The parade alternates yearly between North Chelmsford and Town Center. This year the Parade was in North Chelmsford and hosted by The American Legion Post 313.

Veterans' Services is located at Town Offices, 50 Billerica Road. We are located on the first floor, Room 109. The office is open Monday through Friday 8:30AM – 4:00PM, evening hours are also available. If you are unable to visit the office, please call and I would be happy to schedule a home visit. # 978-250-5238, rjackson@townofchelmsford.us.

Thank you.
Regina B. Jackson
Veterans Agent



Chelmsford Veterans Day Observance



Bicycle & Pedestrian Advisory Committee

James Kelsey, Chair



The Bicycle and Pedestrian Advisory Committee (BPAC) was formed to improve bicycling and pedestrian conditions in the Town of Chelmsford. Its long-term goal is to help make Chelmsford a more bicycle and pedestrian friendly community where users of motorized and non-motorized means of transportation can safely share the roads in town. The Committee has continued the work from its inception in a number of areas.

During the year, the BPAC submitted input on several projects to the appropriate Boards and Town Departments concerning new developments to ensure that bicycle and pedestrian accommodations were included in these projects. These included the redevelopment of Cushing Place into the Grist Mill Apartments project adjacent to the Bruce Freeman Rail Trail and the 50 Hunt Road 40B Apartment project. BPAC provided input to the Planning Board and Board of Appeals respectively on these projects. The former will include landscaping and ongoing maintenance of the "Art Walk" section of the trail that will become the Carol Cleven Park.

BPAC will continue to work with the developer as this project commences and proceed toward completion. On the Hunt Road project, BPAC provided input on pedestrian safety matters regarding a proposed sidewalk on Hunt Road to the corner of High Street which resulted in a proposal to add a footbridge over Beaver Brook to protect pedestrians accessing High Street in order to get to the rail trail. BPAC also meets annually with the Chelmsford Department of Public Works (DPW) to discuss various road, sidewalk and trail related projects for the calendar year and makes recommendations regarding prioritization of projects.

The committee maintains a web page on the Town website at <http://www.townofchelmsford.us/Bicycle.cfm> with valuable information and important links related to bicycle and pedestrian issues, rules, safety guidelines and various activities. This year there is also a link to a Bruce Freeman Rail Trail light maintenance program. This will be used to encourage volunteers to get involved with helping to maintain the bike trail. Periodic publication of the Steps & Spokes column in the Chelmsford Independent has been continued to provide residents with valuable and timely information related to bicycle and pedestrian issues, including safety, bicycle maintenance, appropriate dress for visibility, construction projects, and the Rail Trail. In addition, the Committee has placed articles of interest in the quarterly Community Newsletter published by the Community Education Department.

Many activities have been undertaken regarding the Bruce Freeman Rail Trail as BPAC has a role to coordinate maintenance and monitoring of the trail. The committee works with the Department of Public Works to address safety and maintenance incidents as they occur. The DPW has received a budget for BFRT maintenance and is working with BPAC to prioritize maintenance items on the rail trail. With the assistance of the DPW providing sign posts, BPAC installed signs



Board & Committee Reports

Bicycle & Pedestrian Advisory Committee

along the trail instructing trail users that dogs must be on a leash and to clean up after their pets. BPAC also submitted a funding request to the Friends of the Bruce Freeman Rail Trail for new signs along the trail to replace several missing and vandalized signs and installed them shortly after receipt. BPAC also sponsored a volunteer spring cleanup of Cushing Place which was very successful and provided a more pleasing appearance of the area for trail users.

BPAC, in conjunction with the Friends of the Bruce Freeman Rail Trail and representatives from the Town of Westford has revised the Event Registration process for groups of more than 25 participants wanting to use the trail for organized events. BPAC also coordinates trail counts to document the level of trail usage and addressing signage, crossing and safety issues at key trail intersections, particularly in Chelmsford Center and near Fletcher Street as well as the High Street and Maple Road crossings.

There were a number of walking, riding and running events held on the trail to date in 2016-17, with most all starting and ending at the Byam School. A sampling of groups having events on the trail this year included: The PMC Kids Ride, Live for Liv, and PAWs New England. The BPAC worked with all the groups to ensure that they use the trail safely and respect the property of abutters and the Byam School.

For the coming year, the Committee's major effort will be focused on creating a memorial to Carol Cleven to be located at the Cushing Place Art Walk. This project is tied in part to the proposed redevelopment of the 11 Cushing Place property. BPAC will work with the developer's engineering and landscaping staff to coordinate this project which will include a memorial plaque too and history of Representative Cleven's efforts to gain funding to construction Phase 1 of the trail. The committee will also to continue to respond to resident concerns regarding bicycle and pedestrian safety and monitor issues related to

the operation of town roads and the installation and maintenance of sidewalks, crosswalks and signage with the goal of enhancing bicycle and pedestrian safety in the Town.

The BPAC thanks the Town Manager, Board of Selectmen, Town Engineering Department, Department of Public Works and all town officials for their continuing support of this committee and its efforts.

Respectfully submitted,

James Kelsey, Chair

Chelmsford Bicycle and Pedestrian Advisory Committee

2016-2017 BPAC Members

James Kelsey, Chair

Thomas Gazda, Vice Chair

Karen Taylor, Secretary

David Antonelli

Michael Carignan

Robert Morse

Steven Pustell

Robert Schneider



Chelmsford Center for the Arts

The Chelmsford Center for the Arts (CCA) continued to grow in FY 2017. While the CCA is a function of the town, we are 100% self-supporting and receive no operational monies from the town budget. Every year since the CCA opened its doors the operational receipts have supported the operational expenses of our programming. In FY17 the CCA recognized operational revenues totaling \$66,137. In our effort to improve efficiency and data collection we diversified our revenue line items from four sources: rental income, program rental income, program receipts and contributions/donations to seven to include box office, the gallery gift shop and alcohol receipts. Our percentage revenue, especially programming receipts, increased in FY17. This increase is consistent with our mission statement and further confirms the CCA influence as a regional showcase venue for the performing and visual arts.

The CCA Gallery presented six exhibitions: *Dreaming in Fabric: The Quilts of Barbara Kampas*; *Driven to Abstraction* curated by Alistair Redmond; *Incidental Paris: photos by Harry L. Taplin*; *Portals* curated by Alistair Redmond; *Undercurrents: Recent works by Bethany Peck* and the *Garden in the Gallery*. The 5th Annual Fine Arts Holiday Gift Shop in the Gallery brought the best work of local artists and artisans to the CCA with its focus on "buying local." The new gift shop section of the Gallery contributed \$550 of net proceeds to the CCA bottom line. While the Gallery sold nearly \$10,000 of fine art consigned by local and regional artists.

The Resident Arts Organizations, which pay to use space in the CCA, included the Chelmsford Community Band, Chelmsford Jazz Band, Chelmsford Art Society, Illumination Opera, Applause Academy, All the World's a Stage Players, Chelmsford Players, Toastmasters, and the Society for Independent Publishers and Authors. The CCA also wishes to thank our three Resident Artists who lease space and volunteer their talents and time to advancing the marketing efforts of the CCA.

We offered art classes for both young people and adults. Michael S. Vieira's cartooning and pencil drawing class for students 8+, *Colorful Elegance: Intro to Polymer Clay Jewelry* by Frances Killam, and *Joy of Paint!* by Trina Teele were all popular.

FY 17 was a fantastic year for programming thanks to the efforts of Susan Julian Gates who tirelessly

commits her time, talent, and negotiating prowess to securing high-quality entertainment. The CCA offers diverse programming for visual and performing arts. Here are some highlights of our season: In August, we showcased *Market Basket Food Fight* and the *Taste of Art*. Later in the year we hosted *Witches Night Out* and premiered the *Rocky Horror Picture Show* both which proved to be a smashing success. In the Spring Chelmsford Telemedia sponsored a Film Festival. The monthly 2nd Sunday Jazz Jam hosted by professional jazz musicians continued to draw from throughout the Merrimack Valley. The CCA Star Series presented two concerts by internationally renowned musicians: Paul McCandless with Charged Particles and Steinway Artist Carolyn Enger. In December we continued our partnership with the Chelmsford Jazz Band and presented the 3rd Annual Holiday Party Pops.

Four nights a week (Thursday-Sunday) our doors are open and the curtain is drawn.

Our gala event this year "CCA in Bloom" was underwritten by Northern Bank & Trust Company. Patrons enjoyed an evening of art, entertainment, fine food and adult beverages. It's like going to Boston but not having to leave your own backyard.

The continued success of the CCA is dependent on the countless hours of committed volunteers and contributions from the Chelmsford community. The CCA Board wishes to thank all our members and volunteer staff especially Northern Bank & Trust Company (Corporate Sponsor); Spencer Royston (our intern); Rita, Trina and Donna our Resident Artists; Chelmsford Telemedia; Susan Julian Gates our volunteer Executive Director, and retired board members Mary Woodward and Alistair Redmond.

SEE YOU AT THE CCA!

ART . PERFORMANCE . LIFE

Respectfully submitted,
Donald Van Dyne
Chairman of the CCA Board

MEMBERS:

Susan Julian Gates- Executive Director
Eliane C. Consalvo
Cherrice Lattimore
Barbara Reilly
Dacey Zouzas
Elaine Zouzas Thibault



Board & Committee Reports

Chelmsford Cultural Council

Barbara Reilly and Ymelda Laxton – Co-Chairs



Stats:

Members: # 10

Meetings: 1 per month (except July)

Length of Term: 3 years, rolling enrollment

The Chelmsford Cultural Council (CCC) awards grant funds annually to artists and organizations that help build and contribute to Chelmsford's lively cultural community. Our published priorities for the upcoming grant cycle are to fund projects that:

Support Chelmsford artists, cultural organizations and community events

Promote collaboration among local artists, cultural groups and community organizations

Celebrate Chelmsford's cultural diversity and promote inclusiveness

Bring new artists and/or cultural opportunities to Chelmsford

FY2017 Grant Recipients:



Other Activities:

Holiday Prelude: The Chelmsford Cultural Council sponsored the Quintessential Brass for the town's Holiday Prelude in December.

Community Survey: Every 3 years the Chelmsford Cultural Council is required by the state to survey the town's citizens and get their input on the council direction and focus. In January and February, members Kathryn Garcia and Sue Jefferson surveyed the community to get their opinions. The results confirmed that citizens would like us to continue promoting public events like concerts and festivals as well as projects led by local artists of all types.

21st Annual Photography Contest: The Chelmsford Photography Contest was held at the Chelmsford Public Library on the first Sunday in February as part of the town's WinterFest activities. Under the direction of cultural council members, Carol Roche and John Mejia, we had over 80 photographs that were entered in the contest and displayed at the library for the month of February. Tom Christiano, Managing Editor of the Chelmsford News, and Roberta Witts, owner of Picture Yourself, served as judges. Prizes were awarded to student, amateur, and professional photographers. In addition, people's choice awards were given to the photographers that the public liked the most. A reception for grant recipients, photographers and the public was held in the library meeting room with refreshments and entertainment by the Doublenecks.



Chelmsford Cultural Council

FY 2017 Grant Activity

In FY 2017 the CCC received \$10,044.00 from the Massachusetts Cultural Council and awarded the money in grant funding to the following applicants:

Applicant	Project	Grant Funding	Project Location
17 th Annual Robert Creeley Poetry Award Activities	17 th Annual Robert Creeley Poetry Award Activities	\$250	Acton High School, Acton, MA
Allison Lacasse & Sean Wright	PROJECT Trio Performs with McCarthy Band	\$1364.00	Chelmsford High School Performing Arts Center, Chelmsford, MA
Davis Bates & Roger Tincknell	Songs & Stories to Build a Better World	\$650	Chelmsford Public Library, Chelmsford, MA
Denise Doucette	Musical Programs for Seniors	\$600	Palm Manor Nursing Center, Chelmsford, MA
The Discovery Museums	Especially for Me	\$250	The Discovery Museums, Acton, MA
Fitchburg Art Museum	82nd Regional Exhibition of Art & Craft	\$150	Fitchburg Art Museum, Fitchburg, MA
Fred Barzyk	Fred Barzyk Video Cultural Archive	\$500	Chelmsford Telemedia, Chelmsford, MA
Harrington Elementary School PTO	Heritage Festival	\$750	Harrington Elementary School, Chelmsford, MA
Jay DiPrima	Henry David Thoreau: Lyceum Lecture Tour	\$400	Chelmsford High School, Chelmsford, MA
Kammerwerke Double Wind Quintet	Kammerwerke Double Wind Quintet Concerts (3)	\$250	First Parish Unitarian Universalist Church, Bedford, MA
The Marble Collection, Inc. (TMC)	The Marble Connection (TMC)	\$250	Chelmsford, MA
The Massachusetts Education Theater Guild	The Massachusetts High School Drama Festival	\$500	Chelmsford High School, Chelmsford, MA
Merrimack Repertory Theater	Student Matinee Series	\$200	50 East Merrimack Street, Lowell, MA
South Row School	South Row International Festival	\$800	South Row School 250 Boston Road Chelmsford, MA
Steven Hurlbut	Jumpin' Juba Concert @ Chelmsford Senior Center	\$300	Chelmsford Senior Center, North Chelmsford, MA
Sunanda Suhay	Essence of India	\$400	NARA Park, Action, MA
Voyagers, Inc.	Cocoa House Youth Open Mic Night	\$350	51 Middlesex Street, Suite 105, North Chelmsford, MA
Westford Chorus	A Baroque Festival	\$400	Trinity Lutheran Church, Chelmsford, MA



Board & Committee Reports

Chelmsford Cultural Council

Photography contest award winners were:

Student

- 1st – Brooke Cardillo
- 2nd – Shannon Pyne
- 3rd – Alyssa Fields
- Honorable Mention – Grace Sullivan, Justin Kaminuma, Isabelle Patriquin

Amateur

- 1st – John Salmi
- 2nd – Bruce Berger
- 3rd – Kevin McCarthy
- Honorable Mention – Dan Sullivan, Kate Los, Michele Mann

Professional

- 1st – Subroto Mukherjee
- 2nd – Lee Fortier
- 3rd – Mark Esbaugh
- Honorable Mention – Bruce Magnuson, Subroto Mukherjee

People's Choice

- Professional – Subroto Mukherjee
- Amateur – Lauren Parece
- Student – Justin Kaminuma

Photo Contest Winners



Photo Contest Reception



Promoting the Arts: The Chelmsford Cultural Council provided funding for the Quintessential Brass to perform during the annual Chelmsford holiday festivities on the town common.

Additional funding was also given to the Chelmsford Center for the Arts for some basic music equipment needed for their events.

Recruitment of New Members: Council members Sue Jefferson and Kathryn Garcia attended the town Volunteer Fair at the Chelmsford Senior Center in March and publicized council openings. Three new members joined the council during the year: Elizabeth E. Smith, Subroto Mukherjee and Timothy J. Beary, Jr.

Many thanks: We want to thank Linda Norton for her hard work and dedication on the Chelmsford Cultural Council. She stepped down this spring after serving 1 year as a general member and 2 years as our treasurer.

Council Members:

Timothy J. Beary, Jr.

Kathryn Garcia – Co-Grant Administrator

Sue Jefferson - Co-Grant Administrator

Ymelda Laxton – Co-Chair

John Mejia – Treasurer,
(took over, May 2017), Photography Contest

Subroto Mukherjee - Secretary,
(took over, Spring 2017)

Kristen M. Mulrooney – Secretary,
(stepped down, Fall 2016)

Linda Norton – Treasurer,
(stepped down, April, 2017)

Barbara Reilly – Co-Chair

Carol Roche - Photography Contest

Elizabeth E. Smith

Respectfully Submitted,
Sue Jefferson – Co-Grant Administrator
Chelmsford Cultural Council



Chelmsford Historical Commission

MISSION STATEMENT

- Research, compile and maintain an inventory of the town's historic assets.
- Encourage community awareness and interest in Chelmsford's historical heritage, and maintain a presence on the Internet in conjunction with the Town's website in order to promote preservation of those assets.
- Act as a historical resource in cooperation with other town Boards and Committees as needed.
- Advise the town of Chelmsford in all matters pertaining to the proposed destruction or relocation of historical assets in accordance with Chelmsford Demolition Delay Bylaw 16.2.

During the past year, the Historical Commission has continued its commitment to its Mission Statement, 2010 Master Plan and 2012 Historic Preservation and Cultural Plan. Partnering with Gary and Pape, the Commission completed the inventories of a portion of West Chelmsford's Main Street, a section of School Street, Vinal Square, Central Square and other selected structures - a total of 125 inventories.

The completed inventory forms are on file with the Historical Commission and on the Town's Historical Commission webpage. The completed forms have also been placed on file with the Massachusetts Historical Commission and can be accessed through the Massachusetts Historical Commission's website.

The Commission has provided and will continue to provide support to the restored Town Halls, Middlesex Canal Toll House, and 1802 School House. The Toll House and the 1802 School House are open during events held on the common as requested in the 2010 Master Plan and the 2012 Historical Preservation and Cultural Plan.

The Commission continues to administer the Demolition Delay Bylaw, a printable copy can be found on the Historical Commission's webpage. The Demolition Delay Bylaw is a tool used by the Inspector of Buildings and the Historical Commission to educate owners of historic properties about their options to demolition. The Commission is an information resource for contractors, realtors and the community as they restore or rehabilitate their homes and places of business. The Historical Commission continues to implement the 2010 Master Plan and the 2012 Historical Preservation and Cultural Plan recommendations. These documents are important to the policy makers of our community to help understand and protect our historic and cultural resources. At present, the Commission is reviewing the Historical and Cultural Preservation Plan with the goal of implementing more of the recommendations.



Board & Committee Reports

Chelmsford Historical District Commission



MEMBERS

Cynthia Acheson, Chairman
Jack Handley
Brenda Lovering
Dennis Ready, Vice Chairman
Deborah Taverna, Alternate Member
Patrick Wood
Debra Belden, Recording Clerk

The Historic District Commission functions as a regulatory commission for the benefit of the Town of Chelmsford under M.G.L. Chapter 40C and under the regulations outlined in the Review Standards of the Chelmsford Historic District document. A small area of the Town's center section is under the Commission's authority. The objective of the Historic District Commission is to provide an expeditious application and review process relative to the exterior modifications to residences and businesses within the District. Regular meetings are held on the first Monday of each month at the Town Office.

Fiscal year 2017 saw the completion of two major projects: The construction of the new Blake Funeral Home located at 24 Worthen Street and the renovation and addition to the St. Mary Parish Hall located at 33 North Road. The Commission worked closely with the property owners, architects, project managers and contractors including early project concept discussions, building design and materials used to create these very successful projects.

Other smaller projects were completed at various locations within the district such as signage, minor additions and minor exterior renovation projects.

The Historic District Commission welcomes input from residents and businesses located within the Chelmsford Historic District to improve the regulations and the review process for applications. The Historic District Commission has revised its application form and checklist form in order to simplify the application process. The Historic District Commission continues to periodically review the Review Standards of the Chelmsford Historic District Commission regulations and revise the document when necessary. The Historic District Commission continues to work with the Center Village Master Plan Implementation Committee.





Chelmsford Commission on Disabilities



The Town of Chelmsford Commission on Disabilities is empowered to coordinate and carry out programs to meet the needs of the disabled in the Town of Chelmsford.

The Commission is an appointed committee which strives to deal with all disability issues, including, but not limited to, providing information, advocacy, referrals, guidance, coordination of activities, and technical assistance.

The Commission emphasizes our stated mission to public agencies, private individuals, public and private entities, and institutions. Our members include individuals with a disability or family members of individuals with a disability. Commission members offer new concepts, enthusiastic goals and a determined outlook.

Chelmsford is one of a small number of cities and towns that has adopted the concept of an ADA Coordinator staff position. This allows the appointed individual that has been certified by the State of Massachusetts, to actively educate and enforce any deficient rules and regulations not adhered to in the Town of Chelmsford.

The Commission embarked on an emphasis to create and enhance our Social Media presence to educate and open direct communications between the Disability Commission and the residents of the Town of Chelmsford. Questions and comments are always welcome. Concerns or Complaints are held in strict confidence.



Board & Committee Reports

Economic Development Committee



Chelmsford's proactive business environment offers an outstanding climate for starting and growing a business.

The Economic Development Committee (EDC) is comprised of town staff and seven voting members representing complementary disciplines in support of Chelmsford's economic development needs. The EDC actively works with the Town Manager's Office, Community Development Office, and Board of Selectmen in a unified approach to attract and retain businesses in Chelmsford. In addition, the EDC in conjunction with the Chelmsford Business Association supports small locally owned businesses through programs like SHOP CHELMSFORD and the Gift of Chelmsford.

In FY17 the EDC with the support of other town boards and staff crafted and introduced the Business Amenities Overlay District (BAOD) to effectuate and stimulate new development of the 623 acres along the 129 corridor. At the Fall Town meeting, representatives overwhelmingly adopted the zoning change and the Commonwealth of Massachusetts affirmed the overlay in December 2016. The EDC continues to actively meet with all stakeholders- property owners, existing businesses, brokers and developers- to educate and present the new opportunities afforded by the overlay. The EDC is an active member of the Lowell Chamber of Commerce and is a regular participant and member of the Middlesex 3 Coalition (M3). M3 is

a regional partnership of nine communities along the Rt. 3 corridor that share a common goal of economic development, job growth and retention, diversification of tax base and enhancement of quality of life issues.

As anticipated in the Spring 2017 the EDC returned to town meeting. The EDC requested an appropriation of \$50,000 to hire a specialized consultant to create the applicable branding and marketing material to promote the Town of Chelmsford. Chelmsford's Town Meeting approved the funding request and the EDC spent the balance of the remaining fiscal year drafting an RFP, reviewing proposals, and scheduling interviews. We also, per a Board of Selectmen recommendation, initiated debate regarding the employment of a full-time economic development position.

In reflection, FY17 was a benchmark year for the Economic Development Committee. The EDC positively crafted the framework for flourishing economic development success in FY18.

Respectfully submitted,

Peter Dulchinos

Michael Kowalyk

Joe Ready, Vice Chairman

Eric Salerno

Laura Smith

Donald Van Dyne, Chairman

John Wellman

Thank you to Evan Belansky, Community Development Director, for your guidance and our liaisons Ken LeFebvre from the Board of Selectmen and Michael Raisbeck from the Planning Board, for your support.



Charter Review Committee

Introduction

Chelmsford's **Home Rule Charter** (Charter) defines the form, structure and organization of Chelmsford town government and the powers and duties of town officials. As such, the Charter may be considered the town's "Constitution."

Chelmsford's voters adopted the Charter in 1989. A Charter Review Committee (CRC) may be established by the board of selectmen (BOS) periodically to review and recommend changes to the Charter. The first Charter review in 2005/2006 resulted in changes to BOS appointment powers and defined the process for transfer of authority from the town manager in the event of his absence. The recommended review cycle is every ten years.

The BOS and town manager appointed the present CRC in June 2016 to determine whether or not changes are needed. CRC members represent broad-based citizen involvement with a variety of political views and diverse past and existing community experiences.

The committee consists of nine members:
Sam Chase, Chairman
Mike McCall, Vice Chair
Valerie Diggs, Clerk
Dan Burke
Doug Bruce
Dave McLachlan
Sheila Pichette
Glenn Thoren
Lou Marino (resigned 12/2016)

An appointed CRC is not the same as an elected Charter Commission. While a Charter Commission has broad authority under the Home Rule Procedure Act (MGL Ch. 43B) to revise an existing Charter, a Charter Review Committee's authority is limited to recommending Charter changes to its appointing authority. Thereafter, the appointing authority may act on CRC recommendations by (1) placing recommendations before town meeting in the

form of warrant articles, which, if passed then must be approved by the town's voters; (2) petition to the Massachusetts Legislature by two-thirds vote of Town Meeting for special legislation that revises the existing Charter. The CRC recommends the use of both methods for enacting its recommendations.

Public Outreach and Input

Early on the CRC decided to stress the importance of public and municipal input as part of the review process. We created an Input/Recommendation Submittal Form to allow residents to submit ideas and opinions on the existing charter and to propose changes. All CRC meetings opened with a "Public Input Session" where residents and town officials could present comments, ideas and requests for change.

CRC Mission

At the beginning of our process, we decided to articulate a Committee Mission to guide our work:

2016 CRC Mission Statement:

The CRC will scrutinize and evaluate the existing Town Charter to ensure an appropriate, effective and accountable organizational structure of Chelmsford government for its residents and constituents and, if necessary, recommend any change to the Board of Selectmen by August 2017.

In reviewing the Charter, the CRC will be Open, Transparent, and Respectful.

Open: We welcome input from all constituencies - Residents, Businesses, Employees - including outreach where practical.

Transparent: We will conduct open, televised meetings with opportunity for anyone to address the Committee.

Respectful: We will consider all input as serious, regardless of the method of delivery.



Board & Committee Reports

Charter Review Committee

Review Process

The CRC understood the need to establish a review process that, in addition to line-by-line textual scrutiny, would capture public and town officials' views regarding potential changes, and would lead to consensus-building discussions as the basis for our recommendations.

- We identified specific strategies to guide the review and recommendation process:
- Televised twice monthly meetings
- Adherence to Open Meeting Law requirements
- Public Input/Recommendation submittal forms
- Public input at each CRC meeting
- Invitations to public officials to participate
- Section-by-Section Review, Research, Analysis, Discussion,
- Debate and Action
- Town Counsel input
- Timely response to media interest
- No committee votes where unanimous committee sentiment is expressed for No Change to a Section
- Votes required where discussion indicates sentiment for change, or unanimous sentiment for making no change is not clear
- Present summary recommendation to the BOS in August 2017 (presented 8/21/2017)
- Present formal report by 9/20/2017

In addition to the above, we reviewed Charters and governing documents from 54 towns having a government structure similar to Chelmsford's (5-person Board of Selectmen and town meeting form of government) for perspective and guidance in our review of Part IV, Town Manager. Summary results of that review are included in the final Report submitted to the Selectmen.

CRC Major Recommendations

A list of all CRC recommendations with supporting narratives can be found in the final Report Section titled CRC Decisions/Recommendations by Charter Section. Specific committee thinking and rationale for recommendations are detailed as are various points of discussion, related issues, and recommendations for Charter change language.

The CRC reviewed issues relating to the town meeting and decided to recommend the following:

- Maintain a representative town meeting structure
- Keep existing 9 precinct alignment
- Keep town meeting membership at 162 (18 Reps per precinct)
- Add language describing town meeting representative qualification for re-election process
- Eliminate 10-vote minimum requirement for reserve list reps to qualify for office in the event of a vacancy
- Reinforce Town Meeting Member accountability (Advisory)

The CRC reviewed issues relating to elected vs. appointed Boards/Committees and decided to recommend the following:

- Retain a 7-member Finance Committee, appointed by the Moderator
- Retain an elected Planning Board, Board of Health, Library Committee, and Cemetery Commission, with no change in membership numbers
- Change the current elected constable position to one appointed by the town manager based on candidates submitted for consideration by the chief of police
- Restrict the appointed constable's duties to service of defined categories of civil process (Advisory)



Charter Review Committee

The CRC reviewed issues relating to the Board of Selectmen and decided to recommend the following:

- No changes altering the balance of power or scope of authority, town manager vs. BOS
- Improve communication between the town manager and BOS (Advisory)
- Affirm BOS responsibility to guide the town manager through policy directives and more direct communication and engagement to include BOS ability to schedule meetings and order agendas to address specific issues (Advisory).

The CRC reviewed issues relating to the Town Manager and decided to recommend the following:

- Require that the town manager screening committee include selectmen and resident membership
- Retain the current indefinite term provision
- Retain the 4/5 vote requirement to hire or terminate the town manager
- Retain the 3/5 vote to suspend the town manager
- Re-order specified Charter subsections for logical progression sequence
-

CRC Advisories

In addition to recommendations for Charter changes, the CRC offered several Advisories for BOS and other town officials' consideration (Advisories do not change Charter language). These are detailed in the final Report.

Implementation of CRC Recommendations

It is proposed that separate Articles for "substantive" and "housekeeping" changes be drafted. The substantive change articles if passed by town meeting should then go the general ballot for voter approval or rejection. The "housekeeping" (minor wording and grammatical changes) items should be grouped into one separate article and if passed, will be sent to the Legislature for action. The following are the substantive Section changes that should be presented separately for Town Meeting and subsequent Voter action: Sections 2-3(c) (town meeting Rep incumbency), 2-5 (d) (elimination of 10 vote minimum to qualify), 3-10 (constable), 4-1 (screening committee composition requirement), 4-5 (acting town manager term extension). The balance should be grouped in the referenced "housekeeping" article.

Respectfully submitted,
Sam Chase, Chairman
Chelmsford 2016/17 Charter Review Committee



Board & Committee Reports

Housing Authority

David Hedison, Executive Director

The Chelmsford Housing Authority (CHA), a municipal corporation, is committed to serving low- and moderate-income seniors, families, veterans and disabled individuals in need of affordable housing in the Town of Chelmsford. Our agency has been serving the community for over 45 years. As state and federal resources diminished for the creation of affordable housing opportunities and supportive services, our agency founded Chelmsford Housing Opportunities for Intergenerational and Community Endeavors, Inc. (CHOICE, Inc.) a non-profit mirror of the Chelmsford Housing Authority in 2001. The CHA Board of Commissioners serves as the Board of Directors of our non-profit CHOICE, Inc. and all of its operations are subject to the same rules, regulations and oversight as the Chelmsford Housing Authority.

Over the past year, our agency has continued to make great strides in addressing the need for affordable housing in the Town of Chelmsford. Construction has started on Chelmsford Woods II on Littleton Road after closing on over \$20 million of financing from the State of Massachusetts and the Federal Government. The project will be completed by the middle of 2018 and provide additional units of affordable housing to working families and individuals.

The Chelmsford Housing Authority continues to secure funding to make repairs and modernize its State Public Housing on Smith St, Wilson St and Sheila Ave. Replacement of underground water lines, new roofs and many other smaller scale projects have been completed. There remains over \$4 million of deferred maintenance at these developments as the State of Massachusetts has limited funds.

The Chelmsford Housing Authority continues to be the only local housing authority in the area that has been selected to manage the Veterans Affairs Supportive Housing (VASH) program. This program targets homeless veterans or veterans at risk of becoming homeless. In the past year, we have increased the number of vouchers for veterans by an additional 10 percent. We now assist over 155 veterans in need of housing in conjunction with the Bedford VA. We are doing our share in the efforts to end homelessness among veterans that have served our country.

Through our Transitional Congregate Program at North Village in North Chelmsford, we are able to house a number of seniors at risk of being placed in nursing homes prematurely and keep them within the community they call home. Not only do we provide a higher quality of life for our seniors, but have to date saved the Commonwealth of Massachusetts and the federal government over \$6.5 million that would have otherwise been paid to skilled nursing facilities. We serve over 200 seniors in our housing developments and are committed to providing them an affordable place to call home and assist with the coordination of supportive services.

Homeownership programs are still a strong component of our agency. As the lottery and monitoring agent for over a dozen homeownership developments, we have assisted over 14 families purchase their own home over the past year. Our role is to ensure that when private developers make commitments to develop these units, the homes are sold to eligible applicants and that those homes remain affordable upon resale.



Housing Authority

This past year, the Chelmsford Housing Authority was awarded a contract by the Department of Housing and Community Development to oversee 58 housing authorities and assist with their capital improvements, bulk purchasing and many other housing related activities. Our agency is now responsible for over 9,000 units in the northeast region of Massachusetts. With an additional team of employees, we have expanded our mission in serving agencies from Amesbury to Hopkinton.

Each year, our organization strives to meet the needs of the residents waiting for affordable housing and those already residing in our housing. Overall, we have over 1,100 applicants on our waiting lists that either work or live in Chelmsford. Quite often, these applicants are our neighbors, former teachers and individuals who never anticipated needing our assistance. We remain committed to making progress in meeting the needs our community. With heartfelt appreciation to the residents of the Town of Chelmsford, its elected and appointed officials and the Commissioners and Staff of the Chelmsford Housing Authority, we look forward to continuing our mission over the next year.

David J. Hedison, Executive Director
Connie Donahue-Comtois, Deputy Director



Left to Right: Denise Marcaurelle, Connie Donahue-Comtois, David Hedison, Mary St. Hillaire, Georgiana Mueller, Gail Beaudoin



Board & Committee Reports

Chelmsford Military Community Covenant

The Chelmsford Military Community Covenant mission statement reads:

Together, we are committed to building strong communities.

We, the Community, recognize:

- The commitment Service Members and their families are making every day
- The strength of Service Members comes from the strength of their families
- The strength of their families comes from the strength of the Community
- The strength of the Community comes from the support of Employees, Educators, Civic and Business Leaders, and its Citizens

We, the Community, are committed to:

- Building partnerships that support the strength, resilience, and readiness of Service Members and their Families
- Assisting in the implementation of the Military Covenant

During the past year, the Covenant has continued to recognize those service members who have returned from deployments, as well as those who served during earlier conflicts.

After a very successful summer cookout last year to show our appreciation to veterans, we knew we had to continue that tradition. Once again, the Chelmsford Lodge of Elks graciously donated the use of their pavilion for the event. The turnout exceeded our expectations, despite questionable weather. The folks who showed up enjoyed each others' company, and made new friends while feasting on traditional cookout fare. This is an even that we will certainly repeat every year.

Chelmsford Agway again sponsored their annual Armed Forces Day barbecue, with all proceeds being donated to our committee. We are extremely grateful for Agway's continued support.

We increased our efforts this year to help local military families with the basics required for a happy, healthy holiday season. Generous gifts from businesses and individuals were passed along to families who needed a little extra help.

We continue to reach out to local nursing homes and assisted living facilities, to treat resident Veterans to lunch at a local restaurant, or to host an ice cream social or pizza party at their facility. The Lowell Spinners regularly donate game tickets, which provides an opportunity to enjoy the always-entertaining games.

We are constantly amazed at the extraordinary level of support we receive from individuals, businesses, and organizations in the Town of Chelmsford, who are ready to step forward with financial aid and volunteer hours. Together, everyone makes our work much easier to accomplish. Special recognition goes to J.P. Rivard of Rivard Trailer Sales, who faithfully makes regular contributions towards our efforts; and John Chemaly, of Trinity EMS, who always comes through when funds are needed for any purpose.

The members of the Chelmsford Military Community Covenant Task Force are:

Pat Wojtas
Brian Fredriksson
Steve Miller
Jim Curley
Eliane Consalvo
Lisa Devine
John Moses



Chelmsford Parade Committee



4TH OF JULY PARADE 2017

The Chelmsford Parade Committee's Town of Chelmsford 50th Annual 4th of July Parade was held on Tuesday, July 4, 2017. We had an incredible group of bands, marchers, fire trucks, antique vehicles and floats! We were once again blessed with great weather!

Our team, who is appointed by the town, includes: Kevin Beaudoin, Kathie Bradley, Jim Cullen, Jim Dolan, Hank Hamelin, Jeff Hardy, Paul Hardy, Debbie Haywood, Marsha Luis, Chuck Marcella, Lynn Marcella, Rich McLaughlin, Sharon McNamara, John Osborn, Kathy Osborn, Brian Reidy, Karen Reidy, Rick Romano, Sharon Smith, and Arline Wood. Special thanks to Town Manager Paul Cohen and Selectwoman Pat Wojtas who were a great help with coordinating everything we needed with the Town. In addition, other volunteers who helped the day of the parade, include: Carol Cullen, Matt Cullen, Marian Currier, Cameron Lynch, Lisa Lynch, Steve Simone, Louise Tremblay, members of Rick Romano's family and many other volunteers, too numerous to name, who carry banners and help with the parade line-up. Thanks to Colin Spence and other members of the Chelmsford Police Department for all of their help with traffic coordination, security, etc., the Fire Department and the DPW for their help with preparations for the parade, it is the biggest event in town every year and takes lots of coordination from all involved!!



We very much appreciate the following who were sponsors of our parade this year: Gold Sponsors: Blake Funeral Home and Dolan Funeral Home. Red Sponsors: Charles & Jeanne Parlee Farm - South Chelmsford Chelmsford Business Association, Enterprise Bank, Ferreira's Towing, Lowell Five, and Trinity EMS; White Sponsors: John & Linda Harrington, Northern Bank & Trust Company, and Republic Services; Blue Sponsors: 3E Moving & Storage, Chelmsford Lumber Company, Circle Health, Med Express Urgent Care and Waste Management. Thanks so very much!!!

We also had wonderful support from our winter and summer banner sponsors! The summer ones will be up until after Labor Day and we will be selling winter ones shortly thereafter!

We work with Chelmsford Telemedia to bring the parade to you on local cable, live streamed! Our "On Air Talent" this year included Jeff Hardy and Lynn Marcella from the Parade Committee and Kelley Beatty from Chelmsford Telemedia. They do an incredible job along with the rest of the staff and crew from Chelmsford Telemedia. Watch for re-runs of parade, too!

Our Parade Marshal this year was Chelmsford Lodge of Elks – an honor they truly deserve!



Board & Committee Reports

Chelmsford Parade Committee



We paid tribute to long time parade announcer, Bill Spence. His three daughters and granddaughter rode in a convertible with special signs "Remembering Bill Spence". Thanks to Bill's family!

Float winners were: Red: Studio A Dance Company; White: Cub Scout Pack 45; Blue: Lowell Humane Society; and Committee's Choice: Bob Greenwood's five antique tractors. Each winner was awarded a \$500.00 prize!!

Some of our long time committee members will be retiring after 11 years of working on this great committee. We thank them for their dedication and time! They will not disappear – and promise to help guide the new committee members to put on another great parade!! New Committee Members are needed, would you like to get involved?? Contact us at: www.chelmsfordparade.org or e-mail: chelmsfordparade@aol.com.

We will be booking bands for the 2018 parade very soon. Get your family, friends, business or neighborhood together and build a float!! Please submit names of people from Chelmsford who you think would deserve to be our Parade Marshal. Thanks again, Chelmsford, we look forward to the "2018 51st Annual 4th of July Parade", which will be held on Wednesday, July 4, 2018.





Vinal Square Master Plan

Bill Gilet, Chair



Background

Upon completion of the Vinal Square Strategic Action Plan, in 2014, and the establishment of an official standing committee in 2015, the Committee has transitioned to implementation phase of the Plan and has now created specific Sub-committees to address key areas highlighted within the Plan. The Study Area encompassed the Historic Village of North Chelmsford, including the core Vinal Square area, as well as Southwell Fields, the Senior Center, Freeman Lake, Varney Playground, and the Historic Mills. These areas were deemed core to the revitalization of the Vinal Square area and will play an important role when integrating residents with both businesses and public attractions.

Selected Key Accomplishments

- Partnered with Chelmsford Open Space Stewards to restore open space trails at Southwell Fields
- Partnered with Chelmsford Police Dept to improve safety and cleanliness of Varney Playground
- Installed historic Municipal Parking Lot sign in center of Vinal Square
- Expanded Planter Program with support from Chelmsford Garden Club
- Partnered with Chelmsford Schools to create Varney Playground Summer Recreation Camp for kids
- Eagle Scout, Owen Busser, installed a public dock at Freeman Lake Beach
- Held multiple fund-raising and community events (e.g., movie night, paint night, block party, etc.)
- Welcomed additional businesses into Vinal Square (e.g., Tequila's Mexican Restaurant, etc.)
- Held public input session for Phase II of Varney Playground restoration plan

Committee Members

Bill Gilet, Chair

Kenny Pantuso, Co-Vice Chair

Laura Lee, Co-Vice Chair

Janet Murphy, Secretary

Dr. John Crane, Business Rep

Monica Gregorie, Planning Board Rep

George Dixon, Board of Selectmen Rep



Committee Descriptions

Agricultural Commission

Board of Selectmen Appointed
Members: 5
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The Commission serve as facilitators for encouraging the pursuit of agriculture in Chelmsford, promote agricultural-based economic opportunities in Town, act as mediators, advocates, educators, and/or negotiators on farming issues, work for preservation of prime agricultural lands and pursue all initiatives appropriate to creating a sustainable agricultural community.

Arts and Technology Education Fund

Town Manager Appointed
Members: 9
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The committee works to provide supplemental funding to support educational initiatives and projects that enhance the curriculum of the Chelmsford Public Schools.

Bicycle and Pedestrian Advisory Committee

Town Manager Appointed
Members: 9
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The committee works to improve bicycling and pedestrian conditions; coordinates maintenance, policing, and enhancements to any bicycle/pedestrian paths. The committee facilitates coordination of activities that involve or affect non-motorized transportation.

Board of Appeals

Town Manager Appointed
Members: 5, plus 3 alt.
Length of Term: 3 Years, 1 for alts.
Term Begins: July
Average Meetings: 1 per month
The Zoning Board of Appeals mission is to interpret and apply the General Laws of the Commonwealth of Massachusetts and the Zoning Bylaws of the Town of Chelmsford to all matters which appear before it. In so doing, the Board follows its rules and regulations fairly and gives due deference to the reports of the Planning Board and the Building Commissioner, who is the Zoning Enforcement Officer for the Town of Chelmsford, as well as the decisional laws of the Commonwealth.

Board of Assessors

Town Manager Appointed
Members: 3
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The Board of Assessors is responsible for the full and fair market valuation of real and personal property for the purposes of levying the property tax as of January 1st every year. It is the responsibility of the assessors office to maintain valuations at full and fair cash value and to meet the Commissioner of Revenue's re-certification requirements of property valuation every three years. The assessors office collects and maintains a database on each parcel of property in town. The assessor's office is responsible for the administration of the 30,000 excise bills which are issued by the Registry of Motor Vehicles annually, as well as, subsequent excise commitments.

Board of Health

Elected Members: 3
Length of Term: 3 Years
Term Begins: April
Average Meetings: 1 per month
The Board works to protect the public health of the residents. It also has administrative, planning, and policy responsibility for health functions of the Board of Health Office.

Board of Registrars

Board of Selectmen Appointed
Members: 3
Length of Term: 3 Years
Term Begins: April
Average Meetings: Varies by elections per year
The Board is in charge of administering the town census, voters' registration, and elections.

Board of Selectmen

Elected Members: 5
Length of Term: 3 Years
Term Begins: April
Average Meetings: 2 per month
The Board is the Town's body of chief elected officials. The powers and duties include appointing the Town Manager and many committees, issuing certain licenses, enforcing special sections of the by-laws, and regulating the public ways.

Capital Planning Committee

Appointed Members: 7
Town Treasurer, Town Accountant, two BOS appointed Citizen Reps, Finance Com. Rep., Library Trustee Rep., School Com. Rep.
Length of Term: 1 Year
Term Begins: July
Average Meetings: weekly
November - December.
The Committee studies proposed capital outlay, declares rules and regulations, makes investigations, and holds public hearings as it deems appropriate.



Committee Descriptions

CIVIC Committee

Board of Selectmen Appointed
Members: 7
Length of Term: 3 Years
Term Begins: July
Average Meetings: 2 per month
The work of the Community Involvement and Volunteerism in Chelmsford (CIVIC) Committee is to increase volunteerism and civic engagement as well as to recognize and showcase the outstanding individuals and groups who through abiding service have demonstrated their long-term commitment to the Chelmsford community.

Cemetery Commission

Elected Members: 3
Length of Term: 3 Years
Term Begins: April
Average Meetings: 6 per year
The Commission plans, operates, and maintains the six Town cemeteries as attractive, dignified, and appropriate public burial grounds.

Commission on Disabilities

Appointed Members: 10
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The Commission works to deal with all disability issues and provide information, referral, guidance, coordination, and technical assistance to other public agencies and private persons, organizations, and institutions engaged in activities and programs intended to eliminate prejudice and discrimination against persons with disabilities.

Community Action Program

Town Manager Appointed
Members: 7
Length of Term: 1 year
Term Begins: July
Average Meetings: 1 per quarter
The Community Action Program provides a unique source of matching funds for projects that benefit the community. The Community Action Program was established for the purpose of awarding cash grants to individuals and organizations that wish to develop civic projects for the benefit and enjoyment of the citizens of Chelmsford.

Community Preservation Committee

Appointed Members: 9
Community Dev. Dir., DPW Dir., BOS Rep, Planning Board Rep, Conservation Rep, Housing Auth. Rep, Historical Com. Rep and two Town Manager appointed Citizens.
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The third Wednesday at 7:00 PM
The Community Preservation Act (CPA) provides funding through a surcharge on the property tax bills for the preservation of Open Space, Historic Preservation and Affordable Housing. The CPC holds annual public hearings on proposed plans for the fund and presents for Town Meeting approval

Conservation Commission

Town Manager Appointed
Members: 7
Length of Term: 3 Years
Term Begins: July
Average Meetings: 2 per Month
The commission is responsible for ensuring protection of wetlands and acquiring, managing, and maintaining over 750 acres of conservation and Town Forest Land.

Council on Aging

Town Manager Appointed
Members: 11
Length of Term: 3 Years Average
Term Begins: July
Average Meetings: 1 per month
The Chelmsford Council on Aging is appointed by the Town Manager. The members serve in an advisory capacity and work with the Director of the Senior Center to develop policy, programs and services. Council members are appointed on a rotating basis, each for a period of three years, and may serve a maximum of six continuous years.

Cultural Council

Town Manager Appointed
Members: 9 up to 21
Length of Term: 2 Years
Term Begins: July
Average Meetings: 1 per month
The Council provides public funding for the arts, humanities, and interpretive sciences by granting funds to individuals and organizations in the community. Its duties also include soliciting community input and assessing local cultural needs.

Economic Development Commission

Town Manager Appointed
Members: 7
Length of Term: 1 Year
Term Begins: July
Average Meetings: 1 per month
The Economic Development Commission's efforts include: Understanding the needs of prospective businesses opening/relocating to Chelmsford. Conducting roundtable meetings with commercial realtors and businesses. Collaborating with local and regional business organizations. Participating in industry associations.



Boards & Committees

Committee Descriptions

Energy Conservation Committee

Town Manager Appointed
Members: 9
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The Energy Conservation Committee assists with identifying, designing, and implementing programs and projects for energy conservation, energy efficiency, and renewable energy generation. These programs and projects may include all forms of energy use: electricity, natural gas and heating oil, and transportation fuels.

Finance Committee

Town Moderator Appointed
Members: 7
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per week - (September to May)
The Committee meets with each Town Department head, considers the merits of the individual budget in terms of the Town's total needs and the limits of the total monies available, and prepares the final budget recommendations for the Annual Town Meeting.

Historical Commission

Town Manager Appointed
Members: 7
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The Commission works to promote the preservation, promotion, and development of the historical assets of the Town. It conducts research to identify places of historical value and actively urges other alternatives before destroying a historically important building or site.

Historic District Commission

Town Manager Appointed
Members: 5
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The Commission works to preserve and protect the buildings and places within the Chelmsford Center Historic District.

Holiday Decorating Committee

Town Manager Appointed
Members: 7
Length of Term: 1 Year
Term Begins: December
Average Meetings: as needed seasonally
The Holiday Decoration Committee consists of a group of volunteers appointed by the Town Manager, who arrange and implement the Holiday Lighting and Prelude Ceremony in Chelmsford Center on the first Sunday in December. The Committee, with the help of several interested individuals and groups, physically put up and take down all the lights on the shrubs and trees on Chelmsford Common, the Old Town Hall and the Chelmsford Business District.

Housing Authority

Elected Members: 5
Length of Term: 5 Years
Term Begins: April
Average Meetings: 1 per month
The Housing Authority works to provide an adequate supply of low and moderate income housing for Town Residents.

Middlesex Canal Commission

Town Manager Appointed
Members: 4
Length of Term: 2 Years
Term Begins: July
The Commission works to maintain the Middlesex Canal Heritage Park and to inform, inspire, and draw the public to this nationally significant landmark.

Military Community Covenant

BOS Appointed Members: 7
Length of Term: 3 year
Term Begins: July
Average Meetings: 1 per month
The Task force has formalized a partnership between the Town and local military community, represented by Hanscom AFB. The Task Force represents the Town of Chelmsford in advocating for military families. Activities primarily consist of coordinating volunteers who wish to support military families in Chelmsford, and approaching the business community in town to provide discounts or other gestures of appreciation to military families.

Parade Committee

Town Manager Appointed
Members: 12
Length of Term: 1 Year
Term Begins: July
Average Meetings: 1 per month
The Committee plans and carries out the annual Fourth of July Parade in Chelmsford.

Permanent Building Committee

Town Manager Appointed
Members: 7
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The Permanent Building Committee assists the Town Manager with the development of financial estimates, project design and supervision of construction of municipal building projects.

Personnel Board

BOS Appointed Members: 5
Length of Term: 2 Years
Term Begins: July
The Personnel Board works in conjunction with the Town Manager in developing Personnel Rules and Regulations and the classification and compensation system of the town.



Committee Descriptions

Planning Board

Elected Members: 7
Length of Term: 3 Years
Term Begins: April
Average Meetings: 2 per month
The Board is the regulatory agency most responsible for ensuring that development occurs in a manner that is beneficial to the Town. It enforces several acts and reviews all subdivisions, site plans, and the creation of lots on existing ways.

Public Celebrations Committee

BOS Appointed Members: 5
Length of Term: 1 Year
Term Begins: July Average Meetings: 1 per month
The Committee plans and carries out the annual Fourth of July Country Fair in Chelmsford.

Recycling Committee

Town Manager Appointed
Members: 9
Length of Term: 1 Years
Term Begins: July Average Meetings: 1 per month
The Committee works to reduce solid waste disposal costs by decreasing the quantity of solid waste disposed and increasing the quantity of recyclables collected. The committee also works to increase the number of recycling participants.

School Committee

Elected Members: 5
Length of Term: 3 Years
Term Begins: April Average Meetings: 2 per month
The Committee has general charge of the public schools of the Town. The powers include appointing a superintendent and all other officers and employees of the school, and making rules and regulations.

Sign Advisory Committee

Town Manager Appointed
Members: 7
Length of Term: 3 Years
Term Begins: July Average Meetings: as needed
The Committee reviews and comments on sign permits and applications for other special permits.

TREE Committee

Town Manager Appointed
Members: 5
Length of Term: 3 Years
Term Begins: July
Average Meetings: 1 per month
The Tree Replacement, Establishment, and Enhancement (TREE) Committee facilitates and encourages the long-term health of Chelmsford's public trees. The TREE Committee is charged with developing and administering a comprehensive tree management program to guide the Town and the Committee's activities.

Town Meeting Representatives

Elected Members: 162
Length of Term: 3 Years
Terms Begin: April Average Meetings: twice per year (Spring & Fall)
Town Meetings involve Multiple Sessions & Special town meetings, as needed
The legislative body of the Town is a Representative Town Meeting consisting of 162 elected representatives from nine voting precincts. Members participate in the Spring and Fall Annual Town Meeting and all Special Town Meetings. Members also keep abreast of Town business year-round and attend informational sessions as needed in preparation for all Town Meeting sessions and votes for all warrant articles.

Water Commissions Center, North & East Districts

Elected Members: 3 per district
Length of Term: 3 Years
Terms Begin: April Average Meetings: 1 per month
Each Commission oversees the water takers of the Center, North and East Districts separately and regulates the bylaws as it deems necessary. The Chelmsford Water Districts are each separate entities run independently of the Town.

Zoning Board of Appeals

Town Manager Appointed
Members: 5
Length of Term: 3 Years
Term Begins: July Average Meetings: 2 per month
The board hears petitions and applications for variances, special permits, comprehensive permits, and several other appeals. The Board also decides, upon appeal, the application of the zoning, subdivision, sign, and building bylaws.



Credits

**Cover Photographs:**

Donald Miffitt
44 Thomas Drive

Other Photographs:

Carmen Thomas Christiano
6 Drew Circle

Fred Merriam
8 Lovett Lane

Donald Miffitt
44 Thomas Drive

Barry Jefferson
5 Bridle Road

John Mejia
49 Meadowbrook Road

Chelmsford Public Library

Chelmsford Independent
www.wickedlocal.com/chelmsford

Merrimack Valley Medical
Reserve Corps

Town of Chelmsford Website:

www.townofchelmsford.us
www.chelmsfordnow.com

Town Related Links:

Chelmsford Public Schools
www.chelmsford.k12.ma.us/

Chelmsford Public Library
www.chelmsfordlibrary.org/

Chelmsford Telemedia
www.chelmsfordtv.org/

Chelmsford Parade Committee
www.chelmsfordparade.com/

Merrimack Valley Medical
Reserve Corp.
www.merrimackvalleymrc.org/

The Town Clerk's Office is continuously seeking photographs of any events or places around Town. If you would like any of your photographs to be considered for future Annual Town Reports or featured on the Town of Chelmsford website, please email them to:

tdzuris@townofchelmsford.us

Town Directory



Town Departments & Services

Accounting	250-5215
Animal Control.....	256-0754
Assessors	250-5220
Appeals, Board of	250-5231
Auditor.....	250-5215
Building Inspector.....	250-5225
Cemeteries	250-5245
Clerk, Town.....	250-5205
Community Development.....	250-5231
Community Education.....	251-5151
Conservation Commission	250-5248
Council on Aging / Senior Center.....	251-0533
Emergencies (Police, Fire, EMS)	9-1-1
Engineers, Public Works	250-5228
Fire Department.....	250-5265
Fire Prevention.....	251-4288
Gas Inspector	250-5225
Health Department.....	250-5241
Highway Division, Public Works	250-5228
Housing Authority, Chelmsford	256-7425
Human Resources	250-5288
Libraries: Adams (Main).....	256-5521
McKay.....	251-3212
Municipal Facilities	250-5228
Permits, Building	250-5225
Planning Board	250-5231
Plumbing Inspector.....	250-5225
Police Department	256-2521
Public Buildings	250-5228
Public Works	250-5228
Purchasing.....	250-5289
Recycling & Solid Waste.....	250-5203
Schools, Chelmsford Public.....	251-5100
Selectmen, Board of.....	250-5201
Senior Center	251-0533
Sewer Office.....	250-5233
Sewer Operations	250-5297
Solid Waste/Recycling.....	250-5203
Tax Collector/Treasurer.....	250-5210
Town Clerk & Registrars	250-5205
Town Engineer.....	250-5228
Town Manager.....	250-5201
Treasurer/Tax Collector.....	250-5210
Veterans' Agent	250-5238
Voter Registration	250-5205

Utilities & Other Useful Numbers

Cable Access/Telemedia	978-251-5143
Cable Television/Comcast	888-663-4266
Chelmsford Water Districts	
Center District	978-256-2381
East District	978-453-0121
North District	978-251-3931
Citizen Information (State).....	800-392-6090
Chelmsford Center for the Arts	978-250-3780
Chelmsford Community Center	978-656-1853
Chelmsford Country Club.....	978-256-1818
Chelmsford Forum Rink	978-670-3700
Integrated Paper Recycling.....	800-933-3128
Fuel Assistance (CTI)	877-451-1082
National Grid (Gas)	800-548-8000
National Grid (Electric)	800-322-3223
Trash (Republic Services)	800-442-9006
Trinity EMS, Inc	978-441-9999
Post Office (Center)	978-256-2670
Post Office (North)	978-251-3146
Recycling (Waste Management).....	800-972-4545
Registry of Motor Vehicles.....	800-858-3926
Verizon (Telephone, Internet)	800-922-0204

Federal and State Officials

U.S. Sen. Edward Markey.....	617-565-8519
U.S. Sen. Elizabeth Warren.....	617-565-3170
U.S. Congress Niki Tsongas.....	978-459-0101
State Senator Michael Barrett.....	617-722-1572
State Representatives:	
Rep. Cory Akins.....	617-722-2015
(Precincts 1, 9)	
Rep. Thomas A. Golden Jr	617-722-2263
(Precincts 2, 6, 8)	
Rep. James Arciero.....	617-722-2019
(Precincts 3, 5, 7)	
Rep. David Nangle	617-722-2520
(Precinct 4)	

Websites:

Town of Chelmsford Official Websites:

www.townofchelmsford.us

www.chelmsfordnow.com

Massachusetts State Government: www.mass.gov

United States Government: www.firstgov.gov



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